

**Approved on:** \_\_\_\_\_

**Members:**

Present: Brandhorst, Cho, Copeland, Crocker, Deken, Fluegge, Glackin, Jones, Koch, Kodish, McFerron, Miller (proxy for Hinkle), Nicholls, Schneider, Timlin, Wang, Ward, Wash (GA)

Guests: George Yancey, Tony Faber, Dixie McCollum, Joe Pujol, Jess Hollar

Absent: Hollerbach

**A. Minutes**

1. February 18, 2021

Motion by Schneider, second Brandhorst, to approve the distributed minutes with edits from Barbara Glackin from the February 19, 2021 Graduate Council meeting minutes. Motion passed.

**B. Reports:**

- Vice Provost & Dean of Graduate Studies
- Curriculum Subcommittee (members for 2020-2021 year are: Crocker, Schneider, Hollerbach)  
The committee discussed GA orientation and Grad student orientation as a whole. They need to create materials for students. GA orientation is currently a 3-credit hour course and we will explore changing it to a 0-credit hour course. This will allow the GAs to have more time to prep for teaching. It will also allow the GA/TAs to have time to work with faculty before classes begin.
- Academic Standards Subcommittee (members for 2020-2021 year are: Ward, Deken, Nicholls, Wang)  
Nicholls gave an update about how to handle appeals for Graduate student. We need to document the rules and regulations about, how many credits transferred in and probation review and create forms to make easier to apply for an appeal.
- Thesis Review Subcommittee (members for 2020-2021 year are: Copeland, Timlin, Fluegge, Brandhorst, Glackin, Weiss)  
The readers will need to be prepared to start receiving requests to read. GA will be sending emails to read. The subcommittee should work on the thesis manual and provide templates. We need better guidance. We are also starting to work more with GA coordinators. The intent is to set up a template not want to make ONE format. It should be a template to help them get started.
- Summer Research/Creative Activity Grant Subcommittee
  - HJ Cho, Barbara Glackin and Gillian Nicholls volunteered for this subcommittee.
  - This committed will review proposals.
  - Develop a rubric for scoring.
  - Tammy will set up meetings for all the subcommittees

**C. Action Items:**

**1) College of Education, Health & Human Studies**

- a. Elementary, Early and Special Education (Dixie McCollum)
  - 1) Autism Spectrum Disorder Certificate (Graduate and Undergraduate) – program revision

Dixie McCollum explained the program revisions. Discussion followed.

Motion by Copleland, second Schneider, to consider and approve Autism Spectrum Disorder Certificate (Graduate and Undergraduate) – program revision Motion passed.

- 2) MA in Exceptional Child – Autism Emphasis and Childhood Emphasis areas – program revision

Dixie McCollum explained the program revisions. Discussion followed.

Motion by Copeland, second Schneider, to consider and approve MA in Exceptional Child – Autism Emphasis and Childhood Emphasis areas – program revision. Motion passed.

3) EX559 - *Clinical Practicum* – course termination

Motion by Ward, second Deken, to consider and approve the course termination of EX559. Motion passed.

b. Educator Preparation (Jess Hollar)

4) MAT in STEM (online) Cumulative GPA Requirement – Graduate Initial Licensing Programs

Jess Hollar explained the program revisions. Discussion followed.

Motion by Schneider, second by Deken, to consider and approve MAT in STEM (online) Cumulative GPA Requirement – Graduate Initial Licensing Programs. Motion passed.

c. Psychology and Counseling Department (George Yancey)

1) PY575 – *Theories in Leadership* – new course

George Yancey explained the new course details. Discussion followed.

Motion Fluegge, second Copeland, to consider and approve of the new course PY575 – *Theories in Leadership* – new course. Motion passed.

d. Department of Child and Family Studies (Tony Faber and Mel Odegard-Koester)

1) Trauma & Resiliency Studies Graduate Certificate – new program

Tony Faber explained the new certificate details. Discussion followed.

Motion by Ward, second by Deken, to consider and approve Trauma & Resiliency Studies Graduate Certificate. Motion passed.

2) CF602 - *Trauma-Informed Care* - new course

Motion by Glackin, second Copleland, to consider and approve the new course CF602 - *Trauma-Informed Care*. Motion passed.

## 2) College of Business and Computing

e. Marketing (HJ Cho)

1) FA521 - *Survey of International Markets* – course termination

Motion by Deken, second Schneider, to consider and approve the course termination of course CF602. Motion passed.

## 3) College of Humanities and Social Sciences

- None

## 4) College of Science, Technology, Engineering & Mathematics

a. Department of Engineering and Technology (Brad Deken)

1) Master of Science in Technology Management – Revision

Brad Deken explained the new revision details removing options. Discussion followed.

Motion by Deken, second Nicholls, to consider and approve Master of Science in Technology Management revisions. Motion passed.

**D. Tabled Items:**

**1. College of Education, Health & Human Studies**

a. Psychology and Counseling Department (George Yancey)

- 1) M.A. program in Industrial Organizational (IO) Psychology - program revision (tabled waiting on CAD and syllabus for new course PY575)

Motion by Schneider, second Ward to move to an action item for consideration. Motion passed.

Kevin Timlin and George Yancey explained the revision details moving this to an online format. Discussion followed.

Motion by Ward, second Deken to consider and approve M.A. program in Industrial Organizational (IO) Psychology - program revision. Motion passed.

**E. Recommendation for Graduate Faculty Status:**

Faculty Name	College/Department	Type	Status
Deanna Dial	EHHS - Nursing	Regular	
Anthony Celaya	HSS - English	Regular	

Motion by Schneider, second by Copeland to approve the appointment of graduate faculty status as a group. Discussion followed. Motion passed.

**F. Informational Items:**

- 1) none

**G. Discussion:**

1. Graduate Studies deadlines/timelines – discussed spreadsheet with graduate guidelines. Update the wording to communicate we need data earlier. For example, thesis topics should be submitted on semester prior to graduating. Need two tables: thesis and non-thesis. This will be an action item at the next meeting in April
2. Graduate Faculty status - review table created from the Faculty handbook. – reviewed tabled and discussed the different types of status and qualifications. Next meeting, we will review the list of faculty that do not meet the Associate Graduate Faculty status that have not completed the terminal degree. We will discuss and decide if we want to propose faculty senate to align with HLC. This will be an action item next meeting in April.
3. Number of credit hours for summer - see file in OneDrive – discussed document and with current and proposal guideline for summer. Review before next meeting and we will add this as an action item in April. Explain SEVIS or add “note for international students” to document about winter session.
4. Summer Research/Creative Activity Grant Subcommittee – discussed at the beginning of the meeting.

---

**Next Meeting of Graduate Council: April 15, 2021 - 8:30 a.m. – Zoom**

**Deadline for Agenda Items: April 1, 2021**

**Please submit agenda items to [viceprovost@semo.edu](mailto:viceprovost@semo.edu)**

---