



1. Login to the Student Portal: <http://portal.semo.edu>
2. Select your **Student SS** tab, at the top.
3. Scroll down to the “**Student Financial Services**” section, on the left (in red)
4. Click “**Financial Aid Awards.**” (*a new window will open*)
5. Select the appropriate aid year from the drop down list and press “Submit.”

Award Package for Award Year 2019-2020

**General Information** | Award Overview | Resources/Additional Information | Terms and Conditions | Accept Award Offer | Special Messages

6. Review each tab, in order from left to right.
  - Some tabs cannot be accessed until you complete steps on the previous tab.
  - To accept/receive any aid (including grants that show accepted on the “*Award Overview*” tab), you must agree to the “*Terms & Conditions*” by clicking “*Accept*” at the bottom of the page.
  - Loans are accepted on the “*Accept Award Offer*” tab, excluding the Parent PLUS loan. Students cannot accept this online, as the parent must apply through [www.studentloans.gov](http://www.studentloans.gov).

**Not sure if you should borrow loans? Review the cost calculator at [www.semo.edu/costcalculator](http://www.semo.edu/costcalculator).**