**PAYMENT DUE:** JUNE 1, 2020

**SCHEDULE AND BILLING INFORMATION**
**SUMMER 2020**

**FEE PAYMENT INFORMATION:** Students who have registered for classes through May 11, 2020** for the Summer 2020 semester must have all fees and charges (including housing and meals) paid by June 1, 2020 using any of the payment options listed below. Failure to pay your account balance by June 1, 2020 may result in late fees and CANCELLATION of your class schedule and/or room assignment.

**IF YOU ENROLLED OR ADDED SUMMER 2020 CLASSES AFTER MAY 11, 2020:** You must have all related fees and charges resulting from this activity (including housing and meals) paid by July 2, 2020 using any of the payment options listed below. Failure to pay your account balance by July 2, 2020 may result in late fees and CANCELLATION of your class schedule and/or room assignment.

**NOTE:** You may not receive a billing statement for this registration activity. Please review your online SEMO-Pay account for charge & payment detail. For additional information, visit semo.edu/sfs

**PAYMENT OPTIONS**

- Pay in full
- Confirmed (pending) financial aid greater than or equal to the account balance
- 2nd Installment Payment Plan (IPP)*
  - June 1, 2020 (50% due)
  - July 2, 2020 (50% due)
- * $30 non-refundable fee associated with 2-IPP

**ONLINE SERVICES & EMAIL**

http://portal.semo.edu

Personal and secure access to your financial account, Financial Aid information, grades, GPA, and course registration.

Make payments, view account details, sign up for direct deposit for student refunds and assign authorized payers to your student financial account, through the SEMO-Pay portal in the Student SS tab.

Check your Southeast email regularly to ensure you are not missing important billing or financial aid information!

**FINANCIAL AID**

Your bill may reflect financial aid as a reduction (credit) to the amount owed. If shown, this aid has been “confirmed” based on your eligibility as of the date on the enclosed bill. Although reflected as a credit, this aid has not been officially disbursed to your account and will be recalculated based on enrollment at the time of disbursement.

If you have applied for financial aid and it is not reflected on your bill, then please contact Student Financial Services at (573) 651-2253.

**NOTE:** Students with Financial Aid should be aware that it may be affected if they drop below the required number of hours and/or change summer enrollment.

For important consumer information, visit: semo.edu/consumerinfo

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**SOUTH EAST MISSOURI STATE UNIVERSITY • 1873**

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**DATES TO REMEMBER**

**SUMMER 2020**

Please refer to your class schedule for exact start date.

**May 19 — August 7, 2020**

- Summer Registration Begins
- Textbook Rental begins for all summer classes
- 1st 4 week, 1st 6 week, and 12 week sessions begin
- Memorial Day—University Closed
- ****PAYMENT DUE**** Classes added through May 11 (1st Installment – 50%)
- 2nd 4 week and 8 week sessions begin
- 2nd 6 week session begins
- Last date to submit a 2019-2020 FAFSA for Summer Session aid
- Independence Day Observation—University Closed
- 3rd 4 week session begins
- Last date to submit a loan request for 2020 Summer Direct Loans

For refund periods and other important dates, please visit our calendar at www.semo.edu/sfs/calendar

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**ONLINE CREDIT CARD PAYMENTS**

Southeast Missouri State University is committed to providing students a range of options for paying educational expenses and is excited to provide online credit card transactions!

*ALL debit & credit card transactions will be assessed a 2.75% service fee

Avoid the service fee by paying online with an electronic check or mail/pay in person with a check or money order.

For more information on billing and making payments, visit https://semo.edu/sfs/options.

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**SUMMER UNIVERSITY HOURS**

Student Financial Services’ office hours for May 18th through August 14th will be 8:00 am — 4:00 pm Monday through Friday (9:00 am—4:00 pm on Wednesdays) at the Cape Girardeau Campus.
UNDERSTANDING YOUR SEMO-PAY ACCOUNT

Bills are sent electronically through the student's SEMO-Pay account. Students will receive an email when a new statement is available.

Payments can be made with checking or savings account information, a credit card (service fee applies), a 529 account, or Flywire.

To enroll in an Installment Payment Plan, visit the “Overview” tab.

VIEWING STATEMENTS

**EXAMPLE**

Rowdy Redhawk
One University Plaza
Cape Girardeau, MO 63701

**STATEMENT SUMMARY**

- **Statement Date**: 01/14/2020
- **Due Date**: 02/03/2020
- **Student ID**: S01000001
- **Current Balance**: $484.12
- **Adjusted Balance**: $72.62

**Statement Details**:
- Shows a list of charges that make up the current statement. For a complete list of charges on your account, visit the “Activity Details” tab on the above menu.

**Current Balance**:
- This is the total of charges minus payments. It does not take pending aid into consideration.

**Adjusted Balance (Current Balance Less Pending Aid)**
- The balance, minus any pending aid and payments. This is the amount due by the due date unless you are enrolled in a payment plan.

**VIEWING STATEMENTS**

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**Questions about charges on your bill?**

<table>
<thead>
<tr>
<th>Tuition, General Fees, Web Course Fees, Electronic Course Access, Program Fees, Special Course Fees, ITV Fees, IPP Fees, Late Payment Fees</th>
<th>Student Financial Services (SFS)</th>
<th>573-651-2253 or <a href="mailto:sfs@semo.edu">sfs@semo.edu</a></th>
<th>For a comprehensive list of fees, visit our website at semo.edu/sfs/fee-schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>Housing, Meal Plan, Housing Damage, Key</td>
<td>Residence Life</td>
<td>573-651-2274 or <a href="mailto:residencelife@semo.edu">residencelife@semo.edu</a></td>
<td></td>
</tr>
<tr>
<td>Textbook Rental and Textbook Rental Charge</td>
<td>Textbook Rental</td>
<td>573-651-2236 or <a href="mailto:rentabook@semo.edu">rentabook@semo.edu</a></td>
<td></td>
</tr>
<tr>
<td>Parking Tickets and Permits</td>
<td>Department of Public Safety (DPS) / Parking Services</td>
<td>573-651-2310 or <a href="mailto:parking@semo.edu">parking@semo.edu</a></td>
<td></td>
</tr>
<tr>
<td>Health Clinic Charges</td>
<td>Health Clinic</td>
<td>573-651-2270 or <a href="mailto:chc@sehealth.org">chc@sehealth.org</a></td>
<td></td>
</tr>
<tr>
<td>Application Fees</td>
<td>Office of Admissions</td>
<td>573-651-2590 or <a href="mailto:admissions@semo.edu">admissions@semo.edu</a></td>
<td></td>
</tr>
<tr>
<td>Orientation, Camp Redhawk</td>
<td>New Student Programs</td>
<td>573-651-5166 or <a href="mailto:nsp@semo.edu">nsp@semo.edu</a></td>
<td></td>
</tr>
<tr>
<td>Bookstore Purchase</td>
<td>Southeast Bookstore</td>
<td>573-651-2279 or <a href="mailto:southeast@bkstr.com">southeast@bkstr.com</a></td>
<td></td>
</tr>
<tr>
<td>Transcript and Graduation Fees</td>
<td>Registrar</td>
<td>573-651-2250 or <a href="mailto:registrar@semo.edu">registrar@semo.edu</a></td>
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Tuition, General Fees, Web Course Fees, Electronic Course Access, Program Fees, Special Course Fees, ITV Fees, IPP Fees, Late Payment Fees

Student Financial Services (SFS)

573-651-2253 or sfs@semo.edu

For a comprehensive list of fees, visit our website at semo.edu/sfs/fee-schedule

Housing, Meal Plan, Housing Damage, Key

Residence Life

573-651-2274 or residencelife@semo.edu

Textbook Rental and Textbook Rental Charge

Textbook Rental

573-651-2236 or rentabook@semo.edu

Parking Tickets and Permits

Department of Public Safety (DPS) / Parking Services

573-651-2310 or parking@semo.edu

Health Clinic Charges

Health Clinic

573-651-2270 or chc@sehealth.org

Application Fees

Office of Admissions

573-651-2590 or admissions@semo.edu

Orientation, Camp Redhawk

New Student Programs

573-651-5166 or nsp@semo.edu

Bookstore Purchase

Southeast Bookstore

573-651-2279 or southeast@bkstr.com

Transcript and Graduation Fees

Registrar

573-651-2250 or registrar@semo.edu