

- 1. Login to the Student Portal: https://my.semo.edu
- 2. In the search bar, type "SEMO-Pay".
- 3. Choose the SEMO-Pay (Pay/View My Bill Option)

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- 4. From the menu on the left, choose "Make a Payment"
- 5. Check the term you would like to pay and change the amount to your desired amount.
- 6. On the next screen, choose "International Payment"
- 7. Choose the country you are paying from. You will be given options based on the country selected.
- 8. Follow the prompts to complete your transaction.

View your account summary by choosing "Activity Details" Southeast accepts domestic online check payments (FREE) and online debit/credit card payments (service fee will apply).