



**Missouri Residency Application for Fee Paying Purposes**

Note: The following information is pertinent for the classification of students for fee paying purposes (as adopted by the Missouri Coordinating Board of Higher Education). All information is kept confidential. To review the policy, go to <http://semo.edu/sfs/financialaid/residency.html>.

Application deadlines to be aware of: **Fall semester deadline is August 22, Spring semester deadline is January 25, & Summer deadline is May 16** for the application and all necessary documentation to be submitted to Student Financial Services. Applications and/or documentation received after these deadline dates will be considered for the following semester.

When making a determination for Missouri residency for fee paying purposes, Student Financial Services will consider the following documentation, which **must** be submitted on or before the specified deadline:

**Required documentation from all applicants:**

- The attached residency application signed and notarized.
- A letter from your (and your spouse’s) past or present employer on company letterhead indicating the dates of employment within the past 12 months in the state of Missouri.
- A copy of your mortgage, deed or lease for the past 12 consecutive months
- A copy of your Missouri driver’s license
- A copy of your Missouri voter’s registration

**If you are under 21 and your parents have moved to Missouri:** A copy of your parent’s federal income tax return for the past calendar year; a copy of your parent’s lease, mortgage, or deed; documentation of your parent’s employment in the state of Missouri; and a copy of your parent’s Missouri driver’s license.

**If you are an international student:** a copy of your permanent resident card.

Date of Application: \_\_\_\_\_

**Under what classification are you applying for residency (check all that apply):**

- |  |  |
|--|--|
| <input type="checkbox"/> New arrival in Missouri | <input type="checkbox"/> Under 21 & parents now live in Missouri |
| <input type="checkbox"/> Adult (21 or older)     | <input type="checkbox"/> Resident Alien                          |
| <input type="checkbox"/> Married student         | <input type="checkbox"/> Member of Armed Forces                  |

**NOTE:** Students under the age of 21 are presumed to have the same residency as their parents. If you have a court order that appoints someone other than your parents as guardian and that person lives in Missouri, attach a copy of the court order and provide additional documentation as requested.

1. For what semester are you applying for Missouri residency for fee paying purposes? \_\_\_\_\_  
(Semester) (Year)

2. Name: \_\_\_\_\_ Southeast ID: \_\_\_\_\_  
(Last) (First) (Middle)

3. Campus/Local Address: \_\_\_\_\_ Campus/Local Phone: \_\_\_\_\_  
(Street)  
\_\_\_\_\_  
(City) (State) (Zip)

4. Student’s Permanent Address: \_\_\_\_\_ Permanent Phone: \_\_\_\_\_  
(Street)  
\_\_\_\_\_  
(City) (State) (Zip)

Continue to Page 2

**/Missouri Residency Application for Fee Paying Purposes (Page 2)**

5. Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_ Southeast Email: \_\_\_\_\_

6. What date did you begin residence in the state of Missouri? \_\_\_\_\_  
(Month) (Day) (Year)

7. What was your purpose in coming to the state of Missouri? \_\_\_\_\_

\_\_\_\_\_

8. Are you married? (If no, go to question 13. If yes, answer questions 9-12 about your spouse.) Yes No

9. Your spouse's name: \_\_\_\_\_

10. Is your spouse employed in the state of Missouri? Yes No  
(If yes, please provide documentation from his/her employer.)

11. If you answered yes #10, is your spouse employed full time? Yes No

12. Is your spouse enrolled in an educational institution in the state of Missouri? Yes No

13. Do you (the student) own a home or lease your residence in Missouri? Yes No  
(If yes, please provide a copy of your mortgage, deed, or a lease for the past 12 consecutive months.)

14. When not attending Southeast (summer months, for example), where do you reside? \_\_\_\_\_

\_\_\_\_\_

15. Do you hold a professional practicing license in the state of Missouri (i.e. R.N. license, etc.)? Yes No

16. If the answer to question 15 was yes, with what profession? (Please provide copy of license.)

\_\_\_\_\_

17. Did you (and/or spouse, if married) file a Missouri income tax return for the past calendar year? Yes No  
(If yes, please provide a copy.)

18. Are you an international student? Yes No

19. If yes, what type of visa do you presently hold? (Please provide a copy.)  
 Student       Resident Alien       G-4 Nonimmigrant Alien       Other: \_\_\_\_\_

20. Sign and notarize this application.

By signing this application, I certify that the information provided is correct.

\_\_\_\_\_  
(Student Signature) (Date)

<b>AFFIX NOTARY SEAL HERE</b>
_____ (Notary Signature)
Notary Date: _____