



MAXIMUM HOURS FLAG WORKSHEET

For Purposes of Verifying Satisfactory Academic Progress: semo.edu/sap

STUDENT INFORMATION

Student ID: _____

Student Name: _____

PART I: To be Completed by **Student's Academic Advisor**

Degree Program: _____

Hours Required for Degree Program (Reg: More than standard 120?): _____

Hours Remaining After Spring 2026 until graduation: _____

Expected Graduation Date: _____

If applicable, a listing of the classes and total number of hours the student has attempted that could not have satisfied any degree requirement for the current program of study regardless of grade, even if that course was a withdraw or failed grade in the insufficient section: _____

Academic Advisor Signature: _____ Date: _____

PART II: To be Completed by **Student Financial Services**

Maximum Hours for Aid Purposes (Hours Required for Degree * 1.5): _____

Overall Attempted (SHATERM): _____

Expected Att. At Time of Graduation (Overall Attempted + Hours Remaining): _____

Less: Number of attempted hours that could not have satisfied any deg. req.: _____

Adjusted Overall Attempted Hours at Time of Graduation: _____

NOTES:

- ☐ Student can graduate within maximum timeframe (Expected att. @ Graduation < max allowed)
- ☐ Student cannot graduate within maximum timeframe and will need to appeal (Expected att. @ graduation > max allowed)
- ☐ Comment made in RHACOMM and notified staff to Restore/Remove aid
- ☐ Notified student of outcome

SFS Staff Signature: _____ Date: _____