1. Go to: [https://studentaid.gov](https://studentaid.gov)

2. Click the “In School” tab


4. Log in using your FSA ID and password.
   - You will receive a pop-up warning that you are accessing a U.S. Federal Government website. You must read and “Accept” to proceed.

5. Click the blue start button, below “Complete Entrance Counseling.”

6. Choose “Southeast Missouri State University” on the left and click “Notify This School.”

7. Select student type and click “Continue.”

8. Read and answer all questions.
   - You will be asked to enter estimated figures. These numbers will not impact your financial aid.

9. When complete, a summary page will display and you will receive a confirmation email.

The school will be notified within 2 business days.