

## River Campus Board of Managers Minutes

March 1, 2019

Noon in River Campus Seminary Conference Room

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**Attendees:** Rhonda Weller-Stilson, Victoria Rust, Scott Meyer, Bob Cerchio, Tammy Randolph and Trudy Lee

**Absent:** None

**Minutes** from September read. Scott Meyer made a motion to approve, Trudy Lee seconded; motion accepted.

**Events** – *Sister Act* just closed and was a huge success. Dance performances have been on the rise and ‘Our Town’ was very popular. We are planning a Music Recital this weekend and are watching the inclement weather. The *Paper Doll Militia* performance is tonight which is an aerial performance. Mass Media is hosting an alum event coming up on March 7, in St Louis and the Theatre and Dance department is hosting an Extravaganza on the 21, at the Isle Casino; they are moving away from the dinner auction theme and instead will have dinner and a show. There is also a *Restaurant Hop* coming up April 16, with new locations to visit. Art and Design is hosting an *Artrageous* event on April 25, that is being held to fundraise for a new Arts Facility. The event will include art that you ‘make and take’ with you. The Meal will include BBQ and will be more relaxed than some events. The Symphony Gala event is also in April, on the 23<sup>rd</sup>, and invitations will be going out soon. Our Summer River Campus Arts Festival will feature Disney’s, *Aristocats Kids* and *Newsies*. High School students can participate this summer. We have also dropped the audition age for *Aristocats* from 9 to 14 to allow for younger actors; they will have all day rehearsals. Summer High School Camp cards were distributed to the board. The week-long camps will culminate in either a performance or exhibit; these camps are separate from the summer productions which involve a 4-5-week commitment. And we have families come from as far away as Ohio. Camp attendance is about twenty per session and there is an option to stay on-campus or go home in the evenings. We also have a nurse on staff during during all camps.

**Yamaha Piano Discussions** – have been ongoing with the manufacturer who recently brought a few of their products to campus for demonstrations. They brought five pianos offering a number of features that include the capability to hear performances from remote locations. The university is interested and the Music Department is working on funding options.

**2018-19 River Campus Productions update** – *Rent* and *Evida* are our two remaining productions. Each have sold at least half a house; very good numbers for this early. It is noted that we will not have traditional touring shows in the future, but are working on more student productions. We anticipate a seamless transition, with the total number attending *Sister Act* at over 3,000 and the Symphony yielding strong guest numbers. We are also discussing phasing out the ‘Art Cuisine’ program due to low attendance (fourteen being the highest number of guests for any performance). We will have more updates in the near future.

### Discussion

- Regarding the incorporation of Chartwell’s i.e. desserts and champagne or cookies. Bob will talk with Chartwell’s again to see about other opportunities.
- Regarding numbers for freshman classes up again within our college.
- *Urinetown* is opening next week
- Next year there will be two musicals each semester
- Summer shuttle options – Scott will talk with Cape County Transit; they may be able to provide a vehicle if we pay for the driver and gas. Updates at the next meeting.

**Updated River Campus Procedures Manual** – documents provided to board. Bob explained that many changes relate to the name change of the school to a college. In addition, the board discussed:

- Removal of detail related to *security* associated with weddings.
- Inclusion of the process for rental and production cancellations i.e. television, radio, web and text announcements and phone calls when appropriate
- Omission of *marketing* through the college
- Catering section that has been divided into sections for clarity
- Removal of verbiage related to Pepsi vs. Coke products
- Name changes that would standardize the document
- Inclusion of ticketing system usage
- Exclusion of parking shuttle information
- Non-discrimination statement modifications to mirror the university’s policies

The board accepted all discussed changes and Bob agreed to make the modifications and re-submit to the board via email for approval. Dennis made a motion to finalize via email approval. Victoria seconded and the motion passed with no descenters.

Scott Meyer made a motion to adjourn, Victoria Rust seconded - meeting adjourned.