



**SOUTHEAST MISSOURI
STATE UNIVERSITY · 1873**

**REQUEST FOR PROPOSAL 5949
AMENDMENT 2**

TITLE: LEARNING MANAGEMENT SYSTEM

DATE: DECEMBER 11, 2019

BUYER: AMY HANCOCK

EMAIL: abhancock@semo.edu

PHONE: (573) 651-2021

PROPOSAL MUST BE RECEIVED NO LATER THAN:

DATE: DECEMBER 19, 2019

TIME: 3:30 P.M.

DELIVERY INSTRUCTIONS

For USPS/FedEx/UPS, etc.

Bids must be mailed to:

Purchasing Department
Southeast Missouri State University
One University Plaza, Mail Stop 3280
Cape Girardeau, MO 63701

OR delivered by bidder to:

Purchasing Department
Academic Hall Room 200F
Normal Avenue
Cape Girardeau, MO 63701

The notice of award is made subject to availability and appropriation of funds, as specified in the Request for Proposal, and the selection of the offeror is made in accordance with all applicable public procurement laws.

MUST BE SIGNED TO BE VALID

The offeror hereby agrees to furnish items and/or services, at the firm, fixed prices quoted, pursuant to all requirements and specifications contained herein, upon either the receipt of an authorized purchase order from the Purchasing Department or when this document is countersigned by the Purchasing Department as a binding contract, and further agrees that the language of this document shall govern in the event of a conflict with his or her proposal.

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|--|------------------------------|--|-----------------------|
| AUTHORIZED SIGNATURE | | PRINTED NAME/TITLE | |
| COMPANY NAME | | | CURRENT DATE |
| MAILING ADDRESS | | | TELEPHONE NUMBER/EXT. |
| CITY | | STATE | ZIP CODE |
| CONTACT PERSON | CONTACT PERSON EMAIL ADDRESS | | FACSIMILE NUMBER |
| DELIVERY DATE: _____ DAYS ARO, FOB DESTINATION | | PROMPT PAYMENT TERMS: _____% _____ DAYS NET _____ DAYS | |
| NOTICE OF AWARD (SOUTHEAST MISSOURI STATE UNIVERSITY USE ONLY) | | | |
| AUTHORIZED SIGNATURE FOR SOUTHEAST MISSOURI STATE UNIVERSITY | | | DATE |

**SOUTHEAST MISSOURI STATE UNIVERSITY
LEARNING MANAGEMENT SYSTEM
REQUEST FOR PROPOSAL 5949**

AMENDMENT #2

A. The offeror is hereby notified that Request for Proposal 5949 is clarified as follows:

1. Page 3 "Introduction" states that the University's community consists of approximately 11,100 students and 1,050 faculty, however "General Information" states 9,000 students and 600 instructors. Can you please confirm your anticipated user count? **An exact user count is not available at this time. The official headcount of students at Southeast for the Fall 2019 semester is 9,524. The full-time enrollment (FTE) student count is 7,724. Total instructors using Moodle in Fall 2019 is 681.**
2. Please confirm what level of Ellucian Banner the University is using. Do you have the Intelligent Learning Platform (ILP)? **The University presently uses Banner 9 and is current on most of the Banner modules. At this time, the University does not run the Intelligent Learning Platform (ILP) but is considering this option in the future.**
3. What is your 'go-live' date? **The University desires a soft launch of the LMS in August 2020 with the hard launch to occur in January 2021.**

B. RFP closing date and time remain the same.

All other terms and conditions of Request for Proposal 5949 remain the same. If you have any questions regarding this information, please contact Amy Hancock at 573-651-2021.

To acknowledge receipt of this amendment, the offeror should complete, sign, and return with the proposal response.