



**SOUTHEAST MISSOURI
STATE UNIVERSITY · 1873**

**INVITATION FOR BID 5885
AMENDMENT #1**

DELIVERY INSTRUCTIONS

For USPS/FedEx/UPS, etc.

Bids must be mailed to:
Purchasing Department
Southeast Missouri State University
One University Plaza, Mail Stop 3280
Cape Girardeau, MO 63701

OR delivered by bidder to:
Purchasing Department
Academic Hall Room 200F
Normal Avenue
Cape Girardeau, MO 63701

TITLE: MICROSOFT 365 EDUCATION

DATE: DECEMBER 1, 2017

**BUYER: LYNDA SEABAUGH
ASSISTANT CONTROLLER**

EMAIL: lseabaugh@semo.edu

PHONE: (573) 651-2076

BID MUST BE RECEIVED NO LATER THAN:

DATE: DECEMBER 11, 2017

TIME: 3:30 P.M.

The notice of award is made subject to availability and appropriation of funds, and the selection of the lowest and best bidder is made in accordance with all applicable public procurement laws.

MUST BE SIGNED TO BE VALID

The bidder hereby agrees to furnish items and/or services, at the firm, fixed prices quoted, pursuant to all requirements and specifications contained herein, upon either the receipt of an authorized purchase order from the Purchasing Department or when this document is countersigned by the Purchasing Department as a binding contract, and further agrees that the language of this document shall govern in the event of a conflict with his or her bid.

AUTHORIZED SIGNATURE		PRINTED NAME/TITLE	
COMPANY NAME			CURRENT DATE
MAILING ADDRESS			TELEPHONE NUMBER/EXT.
CITY		STATE	ZIP CODE
CONTACT PERSON	CONTACT PERSON EMAIL ADDRESS		FACSIMILE NUMBER
DELIVERY DATE: _____ DAYS ARO, FOB DESTINATION PROMPT PAYMENT TERMS: _____% _____ DAYS NET _____ DAYS			
NOTICE OF AWARD (SOUTHEAST MISSOURI STATE UNIVERSITY USE ONLY)			
AUTHORIZED SIGNATURE FOR SOUTHEAST MISSOURI STATE UNIVERSITY			DATE

SOUTHEAST MISSOURI STATE UNIVERSITY
MICROSOFT 365 EDUCATION
INVITATION FOR BID 5885

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The bidder is hereby notified that Invitation for Bid 5885 is clarified as follows.

Question: Is Windows Server Core quantity based on a two core pack or a single core pack?

Answer: Two core pack

Question: Will you provide part numbers or contact information for your Microsoft representative?

Answer: The part numbers are not known. The representative information is as follows:

Molly Koester

Chuck Jones

701-492-3621

314-995-3142

mokoes@microsoft.com

chuck.jones@microsoft.com

Question: Should SQL Server CALs be included in the Microsoft 365 suite in option 2?

Answer: Yes

If you have any questions regarding these changes, please contact the Purchasing Department at 573-651-2076.

To acknowledge receipt of this amendment, the bidder should complete, sign, and return such with the bid.