



**SOUTHEAST MISSOURI
STATE UNIVERSITY · 1873**

**INVITATION FOR BID 5803
AMENDMENT 2**

DELIVERY INSTRUCTIONS

For USPS/FedEx/UPS, etc.
Bids must be mailed to:
Purchasing Department
Southeast Missouri State University
One University Plaza, Mail Stop 3280
Cape Girardeau, MO 63701

OR delivered by bidder to:
Purchasing Department
Academic Hall Room 200F
Normal Avenue
Cape Girardeau, MO 63701

TITLE: PARKING PERMITS

DATE: MARCH 21, 2016

**BUYER: JESSICA KINDER
BUYER**

EMAIL: jlkinder@semo.edu

PHONE: (573) 651-2021

BID MUST BE RECEIVED NO LATER THAN:

DATE: MARCH 24, 2016

TIME: 3:30 P.M.

The notice of award is made subject to availability and appropriation of funds, and the selection of the lowest and best bidder is made in accordance with all applicable public procurement laws.

MUST BE SIGNED TO BE VALID

The bidder hereby agrees to furnish items and/or services, at the firm, fixed prices quoted, pursuant to all requirements and specifications contained herein, upon either the receipt of an authorized purchase order from the Purchasing Department or when this document is countersigned by the Purchasing Department as a binding contract, and further agrees that the language of this document shall govern in the event of a conflict with his or her bid.

AUTHORIZED SIGNATURE		PRINTED NAME/TITLE	
COMPANY NAME			CURRENT DATE
MAILING ADDRESS			TELEPHONE NUMBER/EXT.
CITY	STATE	ZIP CODE	
CONTACT PERSON	CONTACT PERSON EMAIL ADDRESS		FACSIMILE NUMBER
DELIVERY DATE: _____ DAYS ARO, FOB DESTINATION		PROMPT PAYMENT TERMS: _____% _____ DAYS NET _____ DAYS	
NOTICE OF AWARD (SOUTHEAST MISSOURI STATE UNIVERSITY USE ONLY)			
AUTHORIZED SIGNATURE FOR SOUTHEAST MISSOURI STATE UNIVERSITY			DATE

SOUTHEAST MISSOURI STATE UNIVERSITY
PARKING PERMITS
INVITATION FOR BID 5803

AMENDMENT #2

The bidder is hereby notified that Invitation for Bid 5803 is clarified as follows.

1. *Hang tags are two-colors (white and blue) and shall have the numbers printed in black*
2. *The materials for the decals shall be reflective*
3. *Bid opening date remains March 24, 2016*

All other terms and conditions of Invitation for Bid 5803 remain the same.

If you have any questions regarding these changes, please contact the Purchasing Department at 573-651-2021.

To acknowledge receipt of this amendment, the bidder should complete, sign, and return such with the bid response.