



SOUTHEAST MISSOURI
STATE UNIVERSITY · 1873

REQUEST FOR PROPOSAL 5782
AMENDMENT 1

DELIVERY INSTRUCTIONS

For USPS/FedEx/UPS, etc.
Proposals must be mailed to:
Purchasing Department
Southeast Missouri State University
One University Plaza, Mail Stop 3280
Cape Girardeau, MO 63701

OR delivered by offeror to:
Purchasing Department
Academic Hall Room 200F
Normal Avenue
Cape Girardeau, MO 63701

TITLE: GROUP BANKING SERVICES

DATE: OCTOBER 22, 2015

BUYER: SARAH J. STEINNERD
PURCHASING MANAGER

EMAIL: ssteinnerd@semo.edu

PHONE: (573) 651-2588

PROPOSAL MUST BE RECEIVED NO LATER THAN:

DATE: NOVEMBER 5, 2015

TIME: 3:30 P.M.

MUST BE SIGNED TO BE VALID

The offeror hereby agrees to furnish items and/or services, at the firm, fixed prices quoted, pursuant to all requirements and specifications contained herein, upon either the receipt of an authorized purchase order from the Purchasing Department or when this document is countersigned by the Purchasing Department as a binding contract, and further agrees that the language of this document shall govern in the event of a conflict with his or her proposal.

AUTHORIZED SIGNATURE		PRINTED NAME/TITLE	
COMPANY NAME			CURRENT DATE
MAILING ADDRESS			TELEPHONE NUMBER/EXT.
CITY	STATE	ZIP CODE	
CONTACT PERSON	CONTACT PERSON EMAIL ADDRESS		FACSIMILE NUMBER
DELIVERY DATE: _____ DAYS ARO, FOB DESTINATION PROMPT PAYMENT TERMS: _____% _____ DAYS NET _____ DAYS			
NOTICE OF AWARD (SOUTHEAST MISSOURI STATE UNIVERSITY USE ONLY)			
AUTHORIZED SIGNATURE FOR SOUTHEAST MISSOURI STATE UNIVERSITY			DATE

SOUTHEAST MISSOURI STATE UNIVERSITY
GROUP BANKING SERVICES
REQUEST FOR PROPOSAL 5782

AMENDMENT #1

The offeror is hereby notified that Request for Proposal 5782 is amended as follows.

1. Paragraph 1, page 2, is hereby replaced with the below paragraph. The change is underlined.
 1. At a minimum, the contractor shall provide the following types of accounts subject to credit approval and/or other banking restrictions.
2. Paragraph 6 through 6.2, page 3, is hereby replaced with the below paragraphs.
 6. The contractor, at its sole cost and expense, must design, publish, and provide brochures to the University which describe the services to be provided per this contract. The brochures shall be distributed by the University's Human Resources department during new employee orientation and upon request of employees.
 - 6.1 Deleted in its entirety.
 - 6.2 The University will notify all eligible employees of the contract awards through the University newsletter published electronically on campus.
3. RFP closing date and time remain the same.
4. All other terms and conditions of Request for Proposal 5782 remain the same.

To acknowledge receipt of this amendment, the offeror should complete, sign, and return with the proposal response.