

GRADUATE STUDIES

Graduate Council Minutes

November 21, 2019

UC Redhawks Room

MINUTES APPROVED: 01/16/2020

Members:

Present: Copeland, Crawford (proxy Ragain), Crocker, Deken, Evans, Glackin, Godard, Gunn, Hopkins (proxy Hinkle), Hollerbach, Jones, Kullum, Ladwig, Amick (proxy McFerron), Sobba, Ward

Absent: Cho, Koch, Wagganer, Timlin

Guests: Tony Faber, Suhair Amer

A. **Minutes:** Motion by Glackin, second by Evans, to approve the distributed minutes from the October 17, 2019 Graduate Council meeting. Motion was approved by voice vote. Hopkins abstained.

B. Reports:

1. Provost
 - a. Dean of Graduate Studies search is beginning. Doug Koch chairing the search committee
2. Curriculum Subcommittee – (none)
3. Academic Standards Subcommittee – (none)
4. Thesis Review Subcommittee – Thesis reviews are under way.
5. Summer Research/Creative Activity Grant Subcommittee – (none)

C. Action Items:

1. College of Education, Health, and Human Studies

- a. Department of Child and Family Studies
 - i. ED535 *The Trauma Informed Professional* – New Course
Tony Faber explained the proposal. Discussion followed. The course previously went through 30-day review but not Graduate Council in the spring. It has no prerequisites.
Motion by Deken, second by Copeland, to consider and approve the New Course in Child and Family Studies.
Motion passed unanimously.
- b. Department of Kinesiology, Nutrition, and Recreation
 - i. FN510 *Nutrition and Health Education* – Syllabus revision, Course Number and Title change
Motion by Deken, second by Hollerbach, to consider and approve the course revision. Evans explained the proposal. Motion passed unanimously.

2. Harrison College of Business and Computing

- a. Department of Computer Science
Suhair Amer explained the proposal. Motion by Deken, second by Ward to consider and approve the program and course changes. Motion passed unanimously.
 - i. Cybersecurity Master's Program – Program Revisions
 - ii. CY690 *Graduate Project* – Syllabus revision, Credit hours change
 - iii. CS693 *Independent Study* – Syllabus revision, Credit hours change
 - iv. CS699 *Internship* – Syllabus revision, Credit hours change
 - v. CY643 *Independent Study* – Syllabus revision, Credit hours change

3. College of Science, Technology, Engineering, and Mathematics

- a. Department of Biology
 - i. BO565 *Plant Diversity Collections* – New Course
Motion by Deken, second by Glackin, to consider and approve the New Course in Biology. Deken explained the proposal. Motion passed unanimously.
- b. Department of Chemistry and Physics
 - i. CH563/CH063 *Advanced Inorganic Chemistry & Lab* – Course Revision, Contact hours, Credit hours change
Motion by Deken, second by Glackin, to consider and approve the course revisions. Crawford explained the proposal. Motion passed unanimously.

D. Informational Items:

1. College of Education, Health & Human Studies

- a. Department of Leadership, Middle and Secondary Education
Copeland spoke to the revision and termination of the courses.
 - i. EA906 *Team Building and Group Dynamics* – Course Termination
 - ii. EX621 *Behavior Intervention Strategies* – Syllabus Revision - Course objectives

E. Recommendation for Graduate Faculty Status:

Motion by Copeland, second by Ward, to approve for Graduate faculty status all those recommended who have a terminal degree, or are an Ed Specialist with a degree level above Masters within their discipline, and those whose certifications or experience qualify them to teach graduate classes, according to HLC criteria.

Discussion followed. Sobba raised the issue of how to judge in this council whether candidates for graduate faculty status meet HLC criteria. Godard presented notes from Koch, regarding the special qualifications of those without terminal degrees (Appendix A). Godard advocated for consistency in approval protocol, including recording in the minutes the rationale for approval. Motion passed unanimously.

The Council supported appointment of graduate faculty status of the following faculty:

1.	Amy Herren	Communication Disorders	Regular
2.	Emily Obergonner	Communication Disorders	Regular
3.	Wei Dai	Computer Science	Regular
4.	Rae Anne Kloss	Leadership, Middle and Secondary Education	Adjunct
5.	Debbie Lee-DiStefano	Communication Studies and Modern Languages	Regular
6.	Xiaoming Liu	Computer Science	Regular
7.	Jonathan Kessler	Chemistry and Physics	Regular

F. Discussion:

- 1. Academic Standards Subcommittee
 - a. Review of Learning Goals & HLC Criteria in Undergraduate vs. Graduate
Committee members can review the criteria document in the OneDrive folder for this meeting. Doug will reach out to meet with the committee after they have reviewed it to discuss how to appropriately align within HLC standards for Graduate vs. undergraduate standards.
- 2. GR603 *Seminar in College Teaching*
 - a. Hopkins spoke to the course's purpose and use.
The course is only taught in the fall and requires graduate students to use 3 fee waiver hours. Course is held prior to the 1st week of classes, which overlaps with the start of teaching. Departments may or may not have additional teaching programs relevant to their own department. There is no consistency between departments.
 - b. Glackin – library resources and services instruction is incredibly useful.
 - i. Some departments bring students back into a 2nd instruction in the library.
 - c. There is currently one instructor for the course.
 - d. How to allow for department specialized training during the course.
 - e. Are they paid, is it 600 level credit hours? They use 3 fee waiver hours for a class they may not need.
 - f. Could they participate in elements of Thrive in 5?
 - g. Could the course run throughout the semester, as a seminar, team taught? Scheduled through CSTL and the Library, coordinated through Graduate Studies.
 - h. Should the course be for credit? Could it the course award a certificate from CSTL? Perhaps they could earn badges for different modules toward completing a certificate.
 - i. Godard would like it to be effective for Fall 2020.

G. Other:

Next meeting of Graduate Council: January 16, 2019 @ 8:30 a.m. in the UC Redhawks Room.

Motion by Copeland, second by Evans to adjourn. Meeting adjourned.