

GRADUATE STUDIES

Graduate Council Minutes

February 20, 2020

UC Redhawks Room

MINUTES APPROVED: _____

Members:

Present: Copeland, Deken, Evans, Glackin, Godard, Hopkins (proxy Hinkle), Koch, Kullum, Gillian Nicholls (replacing Ladwig), Amick (proxy McFerron), Sobba, Timlin, Wagganer, Ward

Absent: Cho, Crocker, Gunn, Hollerbach, Jones, Ragain,

Guests: Hamner Hill (HSS)

- A. **Minutes:** Motion by Ward, second by Hopkins, to approve the distributed minutes from the January 16, 2020 Graduate Council meeting. Motion was approved unanimously by voice vote.

B. Reports:

1. Provost
 - a. Program prioritization is being discussed at all department meetings that the Provost is attending.
 - b. A goal for the institution is 20% graduate student enrollment as an institution.
 - c. Website redesign is critical to our digital marketing efforts.
 - d. Introduction of new Sr. Administrative Assistant Tammy Howell supporting Dr. Koch and new Dean of Graduate Studies
2. Curriculum Subcommittee – (none)
3. Academic Standards Subcommittee
 - a. 400/600 level standards for undergraduate/graduate mixed levels vs. 500 level standards.
 - b. Undergraduate students meeting graduate level outcomes for 500 classes may count it as graduate credit, with the option to apply it as undergraduate credit.
 - i. One additional assignment for graduate students, create 2 different grading scales. But the standards were the same among all students.
 - c. We should create a standard statement that is added for students to be aware of the difference between outcomes for graduate and undergraduate students to be included on the syllabus.
 - d. Specialist level needs different outcomes from Masters level.
 - e. Create statements and best practices for dual listed courses.
 - f. Some departments are setting up an approval chain for 500 level courses for undergraduate students.
4. Thesis Review Subcommittee
 - a. Subcommittee continues to review theses.
 - b. Create a process to share deadlines with students.
 - c. Two weeks may be an appropriate turnaround for thesis review.
5. Summer Research/Creative Activity Grant Subcommittee
 - a. A call for proposals went out today. Deadline is April 1 to submit it to the deans.
 - b. Funding is only available to tenured and TT faculty currently.
 - c. Subcommittee will meet between April 1 and April 15.

C. Action Items:

1. College of Humanities and Social Sciences

- a. Department of History and Anthropology
 - i. UI313→US530 *The African-American Experience* – Course prefix and number change/Course Revision
Hill explained the proposal. Discussion followed. Motion by Glackin, second by Hopkins, to consider and approve the course changes. Motion passed unanimously.

2. Recommendation for Graduate Faculty Status:

Motion by Wagganer, second by Ward, to approve for Graduate faculty status all those recommended who have a terminal degree, or are an Ed Specialist with a degree level above Masters within their discipline, and those whose certifications or experience qualify them to teach graduate classes, according to HLC criteria.

Motion passed unanimously.

The Council supported appointment of graduate faculty status of the following faculty:

- | | | | |
|----|----------------------|----------------------------|---------|
| a. | Asa Wilson | Management | Regular |
| b. | Yumin Zhang | Engineering and Technology | Regular |
| c. | Mario Alberto Garcia | Computer Science | Regular |

Motion to move Deken, second by Copeland to move a discussion item (The assignment of a 3rd Thesis Committee Member) to an action item. Motion passed unanimously.

Motion by Wagganer, second by Deken, to have the 3rd thesis committee member assigned in collaboration with the thesis committee chair, the department and the student, instead of being assigned by the Graduate Studies office. Discussion followed. Motion passed unanimously.

D. Informational Items: (none)

E. Discussion:

1. Update on Dean of Graduate Studies and Research search
 - a. Committee has completed Zoom interviews and selected 3 candidates to interview on campus, with open forum sessions. Friday, March 6 is the first candidate, Tuesday, March 10 for the second candidate, and Thursday, March 12 for the third candidate. Sessions will be recorded.
2. Graduate Coordinator Meeting - March 3, 2020
 - a. Meeting to discuss some items discussed at Graduate Council with Graduate Coordinators and an update on the Graduate Dean search.
 - b. Location TBD, time is 9:00-10:00am on March 3.
3. Distinguish between participation in Spring Commencement ceremony and Summer Graduation.
 - a. Send an email to students today about deadline tomorrow to walk in spring for Summer Graduation.
4. Can people get an override to take more than 6 credit hours for GAs, to take more than 9 hours if not a GA – in the summer?

G. Other:

Next meeting of Graduate Council: March 26, 2020 @ 8:30 a.m. in the UC Redhawks Room.

Meeting adjourned.