

**Minutes approved on: November 19, 2020**

**Members:**

Present: Brandhorst, Cho, Copeland, Crocker, Glackin, Hollerbach, Koch, McFerron, Schneider, Timlin, Wang, Ward, Kodish, Deken, Nicholls, Fluegge, Hopkins (proxy for Hinkle),

Guests: Joe Pujol, Michelle Tanz, Indi Braden, Kevin Dickson, Dixie McCollum, Susan Kendrick, Gloria Green, Amy Herren

Absent:

**A. Minutes from September 17, 2020**

Motion by Schneider, second by Deken, to approve the distributed minutes from the September 17, 2020 Graduate Council meeting.

Revisions suggested by Glackin via email, due to technical issues and the vote/discussion was tabled.

**B. Reports:**

1. Vice Provost & Dean of Graduate Studies: = none
2. Curriculum Subcommittee: update given by = none
3. Academic Standards Subcommittee update given by = none
4. Thesis Review Subcommittee update given by = none
5. Summer Research/Creative Activity Grant Subcommittee update given by = none

**C. Action Items:**

**1. College of Business and Computing**

a) Department of Management

i. Graduate Certificate in Healthcare Management Administration

1. Revision: from 15 to 12 credit hours

Kevin Dickson explained the proposal. Discussion followed. Motion by Nicholls, second by Deken, to consider and approve the revisions. Motion passed.

ii. Healthcare Management Informatics Graduate Certificate

1. Removed/added required course

Kevin Dickson explained the proposal. Discussion followed. Motion by Nicholls, second by Fluegge, to consider and approve the revisions. Motion passed.

iii. ER531 *Creative Problem Solving*

1. Course revision: title change

a. Old: *Imagination, Creativity, and Innovation*

b. New: *Creative Problem Solving*

Kevin Dickson explained the proposal. Discussion followed. Motion by Nicholls, second by Copeland, to consider and approve the course revisions.

Motion amended by Deken, second by Schneider for Dickson to take this back to his department/college and change the title to be more descriptive.

**2. College of Education, Health & Human Studies**

a) Communications Disorders

- i) Revision to admission requirements waive the GRE requirement for Spring 2021 applicants

Amy Herren explained the proposal. Discussion followed. Motion by Copeland, second by Deken, to consider and approve the admissions requirement revisions. Motion passed.

b) Leadership, Middle and Secondary Education

- i) EA762 Internship: Specialist Level  
1. Course Termination

No discussion needed. Motion by Deken, second by Schneider, to consider and approve the course termination. Motion passed.

c) Nursing

- i) NS554 *Biostatistics I*  
1. New Course

Michele Tanz explained the proposal. Discussion followed. Motion by Schneider, second by Glackin, to consider and approve the new course. Motion passed.

- ii) Post Master's Psych-Mental Health Nurse Practitioner Certificate

1. New Certificate  
2. New courses for certificate:

- (a) NS670 *Counseling and Psychoanalytic Theories* – Michele will verify if it should be *Psychotherapeutic Frameworks and Modalities*
- (b) NS671 *Neuroscience of Brain and Behavior*
- (c) NS672 *Diagnosis of Mental Disorders*
- (d) NS673 *Psychopharmacology*
- (e) NS674 *Population Mental Health I*
- (f) NS675 *PMHNP Clinical Role Practicum: Adult*
- (g) NS676 *Population Mental Health II*
- (h) NS677 *PMHNP Clinical Role Practicum: Children and Adolescents*

Michele Tanz explained the proposal. Discussion followed. Motion by Deken, second by Schneider, to consider and approve the new certificate and new courses with the title change of NS670 with updated CAD and syllabus supplied. Motion passed.

- iii) Post Master's Nurse Educator Certificate

1. New Certificate
2. New Courses:
  - (a) NS681 *Nursing Curriculum: Development, Assessment and Evaluation*
  - (b) NS682 *Assessment and Evaluation in Nursing Education*
  - (c) NS683 *Foundation of Teaching and Innovative Learning Strategies*
  - (d) NS684 Synthesis of Nurse Educator Role Practicum

Michele Tanz explained the proposal. Discussion followed. Motion by Copeland, second by Deken, to consider and approve the new courses. Motion passed.

### 3. College of Humanities and Social Sciences

- a. Department of English
  - i) Accelerated MA TESOL Program
    1. New program

Susan Kendrick explained the proposal. Discussion followed. Motion by Copeland, second by Glackin, to consider and approve the new program. Motion passed unanimously.

### 4. College of Science, Technology, Engineering & Mathematics

- a. Department of Agriculture
  - i) AO640 Agroecosystems Analysis Field Course
    1. New Course

Indi Braden explained the proposal. Discussion followed. Motion by Deken, second by Timlin, to consider and approve the new course with additional items as discussed below. Motion passed.

- There was discussion about the CAD. Since this is dual listed course for undergraduate and graduate, it should be a 300/500 number. New CAD and syllabus will need to be sent.
- Update the syllabus with the graduate level objectives for teachers taking this course.
- Indicate hours for week long intensive 24 hours for 7 day and additional outside assignments.
- Need chart showing contact hours/outside hours etc.

5. Allowable credit hours for a second master's degree: Different credit hour requirement for a second master's degree.

Discussion by council. Motion made up to 12 credit hours for a second master's degree by Nicholls, second by Copeland. Motion passed.

It was noted that the Academic Standards Subcommittee will review this subject.

### D. Recommendation for Graduate Faculty Status:

Motion by Schneider, second by Copeland to consider applicants as a group except for Terri Smith.

The council discussed the required qualifications for faculty who did not have terminal degrees. The work experience, licensure, professional development, and credit hours within the disciplines were considered in the decision of determining whether faculty meet the required qualifications. The Council supported appointment of graduate faculty status. Motion passed.

Motion was made to Nicholls, second by Schneider to approve Terri Smith for Graduate faculty status.

Gillian Nicholls explained Terri Smith's background. Motion passed.

Schneider suggested a subcommittee to review the status for faculty.

Faculty Name	Department	Type	Status
Terri Smith	Computer Science	Adjunct	approved
George Yancey	Psychology and Counseling	Regular	approved
William Root	Psychology and Counseling	Regular	approved
Janice Roesler	Psychology and Counseling	Adjunct	approved
Lesly R. Krome	Psychology and Counseling	Regular	approved
Eric Billington	Psychology and Counseling	Regular	approved
Jane Maxwell	Psychology and Counseling	Adjunct	approved

## E. Informational Items:

### 1. College of Education, Health & Human Studies

- Dept. of Elementary, Early and Special Education

- CE 614 *Family School Partnerships*

- Updated content for a syllabus over 5 years old.
- In CE 614, the syllabus was changed to reflect the University approved format. The Conceptual Framework, COE standards were removed. No other changes were necessary.

- CE 634 *Assessing Young Children's Learning and Development*

- Updated content and assessment because syllabus is over 5 years old.
- In CE 634, the syllabus was changed to reflect the University approved format. The Conceptual Framework, COE standards were removed. No other changes were necessary.

- EL 606 *Curriculum Construction in a Multicultural Society*

- Updated content for a syllabus over 5 years old and course title change.
- Course Objectives: Revised most of the objectives and removed the one regarding National Board Standards.
- Course Learning Outcome: Changed from "Student Learning Outcomes" .
- Alignment: Added Course Objectives and SPA Standards Alignment, aligning course objectives with MO Teaching Standards and Quality Indicators .
- Textbook: Changed to a new textbook .
- Student Evaluation: Removed "Exams" and replaced "An action research project" with "Thematic Unit Project."
- No "Knowledge Base".
- Course title change: From "Curriculum Construction in a Multicultural Society "to "Curriculum and Instruction for Elementary Schools".

- EX 555 *Introduction to Autism Spectrum Disorder*

- Updated content for a syllabus over 5 years old .
- Adjusted hours for topic .
- Moving from Student Learning Outcomes to Course Learning Outcomes .

- Inclusion of Course Content and alignment to Missouri Teaching Standards, CEC, and Assessment.
- Submitted on new template.
- Update in textbook.
- EX 556 *Communication Interventions & Strategies for Individuals with Autism Spectrum Disorder*
  - Updated content for a syllabus over 5 years old.
  - Moving from MoStep Standards to Missouri Learning Standards.
  - Removal of alignment with Conceptual Frameworks.
  - Submitted on new template.
  - Moving from Student Learning Outcomes to Course Learning Outcomes
  - Change in textbook.
- EX 557 *Behavior Management & Interventions for Individuals with Autism Spectrum Disorder*
  - Updated content for a syllabus over 5 years old.
  - Moving from MoStep Standards to Missouri Learning Standards.
  - Removal of alignment with Conceptual Frameworks.
  - Submitted on new template.
  - Inclusion of Course learning Outcomes.
  - Update in textbook.
- EX 559 *Clinical Practicum*
  - Updated content for a syllabus over 5 years old.
  - Moving from MoStep Standards to Missouri Learning Standards.
  - Removal of alignment with Conceptual Frameworks.
  - Submitted on new template.
  - Inclusion of Course learning Outcomes.
- EX 602 *Language Acquisition of the Child with Exceptional Learning Needs*
  - Moving from MoStep Standards to Missouri Learning Standards.
  - Removal of alignment with Conceptual Frameworks.
  - Submitted on new template.
  - Inclusion of Course learning Outcomes.
  - Course title changed
    - new course title = *Language Acquisition of the Child with Exceptionalities*
    - previous title = *Language Acquisition of the Child with Exceptional Learning Needs*

Glackin noted these should be moved to action items at the next meeting in November.

#### F. Discussion:

1. Curriculum agenda items will now be sent to viceprovost@semo.edu
2. Program approval form and the new CAD - pilot this online form soon - library will receive submissions concurrently.
3. Items to address this academic year
  - i. Bulletin review and updates = tabled
  - ii. Appeal process - may need volunteers from this group
  - iii. Thesis manual/process
  - iv. GR603 - TA do this a week before school starts. Doug suggested 0 credit /self-paced /asynchronous course.
  - v. Program assessment – outcomes and measures need to be documented

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**Next Meeting of Graduate Council: November 19, 2020 - 8:30 a.m. – Zoom**

**Deadline for Agenda Items: November 6, 2020**  
**Please submit agenda items to [viceprovost@semo.edu](mailto:viceprovost@semo.edu)**

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**Meeting adjourned @ 10:27am**

A motion was made to adjourn the meeting by **Deken**, second by **Nicholls**.