

**Approved on: February 18, 2021**

**Members:**

Present: Brandhorst, Cho, Copeland, Deken, Fluegge, Glackin, Hollerbach, Jones, Godard, Kodish, McFerron, Miller (proxy for Hinkle), Nicholls, Schneider, Wang, Ward

Guests: Debra Porter, Jayanti Ray, Mario Garcia

Absent: Koch, Crocker, Timlin

**A. Minutes**

1. November 19, 2020

Motion by not recorded, second by not recorded, to move to approve the distributed minutes from the November 19, 2020 Graduate Council meeting minutes. Motion passed.

**B. Reports:**

1. Vice Provost & Dean of Graduate Studies - none
2. Curriculum Subcommittee - none
3. Academic Standards Subcommittee - none
4. Thesis Review Subcommittee - none
5. Summer Research/Creative Activity Grant Subcommittee - none

**C. Action Items:**

**1. College of Education, Health & Human Studies**

**a. Elementary, Early and Special Ed (Debi Porter)**

- i. Program Revision: MA in Elementary Education: Reading Emphasis and Special Reading K-12 Certificate Program
  - EL648 *Dyslexia and Reading Disabilities* – new course
  - EL611 *Emergent Literacy learners Practicum*: revisions are title change, objectives revised to meet international literacy standards and updated textbook.
  - EL623 *Intermediate and Upper-Level Literacy Learns Practicum*: revisions are title change, objectives revised to meet international literacy standards and updated textbook.
  - EL624 *Literacy Leadership*: revisions are objectives revised to meet international literacy standards and updated textbook.
  - EL647 *Diagnosis and Correction of Reading Difficulties*: revisions are title change, objectives revised to meet international literacy standards and updated textbook.

Debi Porter explained the program revisions. Discussion followed.

Motion by Schneider, second by Deken, to consider and approve the program revisions. Motion passed.

- ii. CE614 Family School Partnerships
  - Updated content for a syllabus over 5 years old.
  - In CE614, the syllabus was changed to reflect the University approved format. The Conceptual Framework, COE standards were removed. No other changes were necessary.
- iii. CE634 Assessing Young Children’s Learning and Development
  - Updated content and assessment because syllabus is over 5 years old.
  - In CE634, the syllabus was changed to reflect the University approved format. The Conceptual Framework, COE standards were removed. No other changes were necessary.
- iv. EL606 Curriculum Construction (Elementary)
  - Updated content for a syllabus over 5 years old and course title change.
  - Course Objectives: Revised most of the objectives and removed the one regarding National Board Standards.
  - Course Learning Outcome: Changed from “Student Learning Outcomes”.
  - Alignment: Added Course Objectives and SPA Standards Alignment, aligning course objectives with MO Teaching Standards and Quality Indicators.
  - Textbook: Changed to a new textbook.
  - Student Evaluation: Removed “Exams” and replaced “An action research project” with “Thematic Unit Project.”
  - No “Knowledge Base”.
  - Course title change:
    - From: *Curriculum Construction (Elementary)*
    - To: *Curriculum and Instruction for Elementary Schools*
- v. EX555 Introduction to Autism Spectrum Disorder
  - Updated content for a syllabus over 5 years old.
  - Adjusted hours for topic.
  - Moving from Student Learning Outcomes to Course Learning Outcomes.
  - Inclusion of Course Content and alignment to Missouri Teaching Standards, CEC, and Assessment.
  - Submitted on new template.
  - Update in textbook.
- vi. EX602 Language Acquisition of the Child with Exceptional Learning Needs
  - Moving from MoStep Standards to Missouri Learning Standards.
  - Removal of alignment with Conceptual Frameworks.
  - Submitted on new template.
  - Inclusion of Course learning Outcomes.
  - Description changes.
    - From: The process of language acquisition; language development theory; language development as part of general child development; identification and management of language problems by early childhood teachers and teachers of exceptional children
    - To: Emphasizes typical and atypical language acquisition; current research and instructional strategies/technologies for students with Exceptional Learning Needs
  - Course title changed.

- From: *Lang Acquisition Excep Child*
- To: *Language Acquisition of the Child with Exceptionalities*

Debi Porter explained the course revisions. Discussion followed.

Motion by Copeland, second by Schneider, to consider and approve the course revisions. Motion passed.

**b. Communication Disorders (Jayanti Ray)**

**i. Revisions to MA Communication Disorders – program changes**

- CD502 Communication Technology: new course
- CD608 Clinical Methods in Speech-Language Pathology: new course
- CD616 Literacy Essentials for Speech-Language Pathologists: new course
- CD653 Pediatric Feeding and Swallowing Disorders: new course
- CD659 Speech and Language Services for Special Populations: new course
- CD685 professional Topics in Communication Disorders: new course
- CD661 Independent Study in Speech-Language Pathology: revision to allow repeats for credit.
- CD683 Research in Communication Disorders: revision revisions are change to 1-2 variable credit hour each semester, required: 3 hours and may be repeated for credit.
- CD695 Thesis in Communication Disorders: revisions are change to 1-2 variable credit hour each semester, required: 3 hours and may be repeated for credit.

Jayanti Ray explained the program revisions, new and revised courses. Discussion followed.

Motion by Deken, second by Copeland, to consider and approve the program revisions and group of courses for Communication Disorders.

Motion amended by Deken, second by Copeland to remove CD502 from the group of courses to consider and approve for the revisions to the MA Communications Disorder program. Motion passed.

CD502: the group agreed that Jayanti Ray will send an updated syllabus to Tammy Howell and Doug Koch. They will send CAD, old/revised syllabus to Graduate Council for an electronic vote to consider and approve CD502 by Wednesday, Jan. 27, in order to include the MA Communication Disorders on the February Academic Council meeting agenda.

**2. College of Business and Computing**

**a. All departments (Gillian Nicholls)**

New Courses: Proposal for an additional pathway to entering the MBA program: Business Essentials courses

- BA601 –Business Statistics Essentials
- BA602 –Business Accounting Essentials
- BA603 –Business Microeconomics Essentials
- BA604 –Business Finance Essentials
- BA605 –Business Information Systems Essentials
- BA606 – Graduate Business Student Onboarding

Gillian Nicholls explained the MBA program: Business Essentials courses. Discussion followed.

Motion by Deken, second by Copeland, to consider and approve the MBA program: Business Essentials courses. Motion passed.

**b. Computer Science Department (Mario Garcia)**

- i. Revisions to MS in Cybersecurity Curriculum - program change
  - CY530 Computer Network Security and Defense – new course
  - CY622 Ethical Hacking – new course
  - CY501 Introduction to Cybersecurity – revision of description and pre-reqs
  - CY620 Advanced Computer Forensics: revision of title and description

Mario Garcia explained the Revisions to MS in Cybersecurity Curriculum - program change. Discussion followed.

This was tabled because the CADs and syllabi were not in the action folder. Tammy moved them during the meeting for review. The Graduate Council agreed to review the materials by next Wednesday. Tammy Howell and Doug Koch will send an electronic vote to consider and approve Revisions to MS in Cybersecurity Curriculum - program change by next Wednesday to add this to the Academic Council meeting in February.

**c. Department of Marketing (HJ Cho or Gillian Nicholls)**

- i. MK555 – revision course title change

HJ Cho explained the MK555 course revision. Discussion followed.

Motion by Copeland, second by Nicholls, to consider and approve MK555 course revision. Motion passed.

**3. College of Humanities and Social Sciences**

None

**4. College of Science, Technology, Engineering & Mathematics**

- a. Engineering and Technology (Brad Deken)
  - i. MN512 Industrial Capstone Projects: revision to title

Brad Deken explained the MN512 course revision. Discussion followed.

Motion by Deken, second by Glackin, to consider and approve MN512 course revision. Motion passed.

**D. Recommendation for Graduate Faculty Status:**

Motion by Schneider, second by Copeland to approve the appointment of graduate faculty status as a group. Discussion followed.

Motion amended by Schneider, second by Copeland to approve the appointment of graduate faculty status as a group and change the type for Joel Ramdial from regular to associate. Discussion followed. Motion passed.

Faculty Name	Department	Type	status
Lesli K. Pace	Communication Studies & Modern Languages	Regular	approved
Charlotte Cervantes	Kinesiology, Nutrition & Recreation	Regular	approved
Joel Ramdial	Kinesiology, Nutrition & Recreation	Regular Associate	approved
Moretta M. Burk	Nursing	Regular	approved
Karen Breeding	Communication Disorders	Regular	approved
Samantha Washington	Communication Disorders	Regular	approved
Cassandra Loggins	Nursing	Regular	approved
Amber Prasanphanich	Leadership, Middle and Secondary Education	Adjunct	approved

**F. Discussion:**

1. Curriculum proposals will use the new curriculum form. and sent to [viceprovost@semo.edu](mailto:viceprovost@semo.edu)
  - i. Submit one agenda item per email, with the title of the program and department in the subject line.
  - ii. Complete the curriculum proposal form and any MDHE paperwork that is required.
  - iii. These changes in process apply to program changes (degrees, certificates, options, and minors), not to new or revised courses.

Discussion topics were tabled for next meeting.

---

**Next Meeting of Graduate Council: February 18, 2021 - 8:30 a.m. – Zoom**

**Deadline for Agenda Items: February 5, 2021**

**Please submit agenda items to [viceprovost@semo.edu](mailto:viceprovost@semo.edu)**

---

A motion was made to adjourn the meeting by Deken, second by Nicholls.

Meeting adjourned @ 10:21am