

COURSE APPROVAL/CHANGE DOCUMENT

(See back of form for instructions)

1. ADDITION ___ REVISION ___ TERMINATION ___

2. IF REVISION: denote changes (i.e. Title only; Title, CIP and Description; etc.):

3. COURSE NUMBER ___

4. COURSE TITLE _____

5. IF REVISION: Previous Course No. _____ Previous Title _____

6. FOR ADDITIONS AND REVISIONS -
FIRST TERM/YEAR TO BE OFFERED:

7. FOR TERMINATIONS ONLY -
LAST TERM/YEAR TO BE OFFERED:

Fall___ Spring___ Summer___ Term_____

Fall___ Spring___ Summer___ Term_____

8. COLLEGE:

9. DEPARTMENT NAME:

10. CIP CODE (Classification of Instructional Program / US Bureau of Labor Statistics): _____

11. FIXED CREDIT HOURS: YES___ NO___

12. VARIABLE CREDIT HOURS: YES___ NO___

___ Total Credit Hours

___ Min Total Credit Hours ___ Max Total Credit Hours

___ Lec Contact Hours

___ Min Lec Contact Hours ___ Max Lec Contact Hours

___ Lab Contact Hours

___ Min Lab Contact Hours ___ Max Lab Contact Hours

___ Other Contact Hours

___ Min Other Contact Hours ___ Max Other Contact Hours

13. CAN THIS COURSE BE TAKEN FOR ADDITIONAL CREDIT: YES___ NO___ If YES, total number of times course can be taken _____

14. MAXIMUM ENROLLMENT ALLOWED FOR COURSE: _____ Justification of maximum enrollment:

15. CLASS SCHEDULE TYPE/ FACULTY WORKLOAD: Choose appropriate schedule type:

Faculty Workload: _____

Class schedule type justification:

16. COURSE LEVEL:

17. GRADE TYPE:

18. DEVELOPMENTAL COURSE: YES___ NO___

19. CROSS-LISTED COURSE:

20. SPECIAL COURSE FEE? (Must be Board approved)

YES___ WITH _____ NO___

YES___ Amount \$ _____ NO___

21. Required faculty qualifications to teach this course:

22. GENERAL EDUCATION COURSE: YES _____ NO _____

If yes, please select one general education category:

If yes, please select up to three general education learning goals that reflect the priorities for student learning in the course. Please rank these in priority order, i.e. 1,2,3 by inserting the numbers/rankings into the boxes:

- ___ General Education Learning Goal 1: Ethical Reasoning
- ___ General Education Learning Goal 2: Global Learning
- ___ General Education Learning Goal 3: Information Literacy
- ___ General Education Learning Goal 4: Written Communication
- ___ General Education Learning Goal 5: Oral Communication
- ___ General Education Learning Goal 6: Critical Thinking
- ___ General Education Learning Goal 7: Quantitative Literacy

If the proposed new or revised course is a General Education course, please provide a short rationale why this course should be considered as a general education course.

Attach the following:

- a) Class syllabus using the syllabus template.
- b) Memo from Library Dean assessing available and needed library resources and services.
- c) If applicable, memos from Department Chair(s) in affected department(s) stating support or that issues/conflicts are resolved.

COURSE APPROVAL SIGNATURES

Department Chairperson

Dean of Kent Library

College Council

Educator Preparation Committee

General Education Council

Graduate Council

To obtain the next signature, save the pdf to your desktop and then email the form as an attachment to the next individual for signing. When submitting the form, the **email must come from your Southeast email account.**

Registrar's Office Use Only

SCACRSE _____ Degree Audit _____ Bulletin _____ Degree Map _____ SHATATR _____

Instructions for Completing Course Approval/Change Document

1. Is the course an Addition, Revision or Termination?
2. If Revision: Please list changes being made to course such as title change; or title, CIP, and description change, etc.
3. Course Number: Two letters (choose discipline from drop down menu) and three numbers (i.e., EN 140). For course additions, ask for a list of available course numbers from the Registrar's Office.
4. Course Title: Full title of course.
5. If Revision: Indicate previous course number and/or title if change has been made. A new course number must be used if the revised course is not equivalent to the previous course offered.
6. For Additions and Revisions-First Semester/Year To Be Offered: Indicate first semester/year course is to be offered or when changes to the revised course will be put into place.
7. For Terminations Only-Last Semester/Year To Be Offered: Indicate last semester/year course is to be offered. For course terminations skip questions 10-22.
8. College Name: Choose the College Name from drop down menu. UI/IU courses belong to the Provost.
9. Department Name: Choose the Department Name from drop down menu. UI/IU courses belong to the Provost.
10. CIP Code: Enter six digit code number. Contact Institutional Research for information.
11. Fixed Credit Hours: Enter the total credit hours student will earn for course. Lecture, Lab, and/or Other Contact Hours should be completed as appropriate. Lecture contact hours should equal the student credit hours earned for the lecture component of the class. Lab contact hours will in most cases be entered as a 2 to 1 ratio (2 contact hours equals 1 student credit hour) for the lab component of the class. Other Contact hours will be entered for field experience courses, internships, practicums, etc.
12. Variable Credit Hours: If course is variable credit hour, indicate total minimum hours and total maximum hours for which credit can be received. Indicate minimum and maximum lecture, lab, and/or other contact hours as appropriate. See 10 for more detailed instructions.
13. Can This Course be Taken for Additional Credit: Indicate if students will be allowed to enroll in this course more than once for additional credit. NOTE: If the course allows for multiple repeats, it is outside the normal repeat procedure. If a student making a grade of 'D' or 'F' wants to repeat the course for a better grade, special handling is required.
14. Maximum enrollment allowed for course: Indicate the total number of students allowed to enroll in this course and the justification for that maximum.
15. Class Schedule Type/Faculty Workload: See Class Schedule Types sheet on Document Share for appropriate type of course and faculty workload.
16. Course Level: Choose appropriate course level from drop down menu. 500 level courses are mixed undergraduate/graduate.
17. Grade Type: Indicate if course is standard grade (A, B, C, etc.) or Credit/No Credit
18. Developmental Course: Indicate if course is to be offered for degree credit or developmental credit.
19. Cross-listed Course: List course that is cross-listed across disciplines (e.g., PY120/CF120)
20. Special Course Fee: Indicate course fee amount as approved by Board of Regents
21. Required faculty qualifications: What are the degrees, areas of specialty, and/or other characteristics of a faculty member that would qualify them to teach this course.
22. General Education Course: Choose NO, or the category in which the course falls and the general learning goals.

NS603 COURSE SYLLABUS

SOUTHEAST MISSOURI STATE UNIVERSITY

DEPARTMENT OF NURSING

Course Number: NS603

Course Title: Advanced Diagnostics and Reasoning for Primary Care

Catalog Description: Preparation for clinical reasoning using theoretical, ethical, economic, and communication principles with emphasis on selecting and ordering appropriate procedures, performing advanced nursing skills, and interpreting diagnostic results to improve healthcare outcomes.

Prerequisites: NS628 with an exam average of 80% or higher.

Credit Hours: 3 credit hours

Semester: Summer 2020

Class Meeting Times and Locations: TBD, Blended with 4 face-to-face meetings. (Will be offered as a second 8-week course).

INSTRUCTOR INFORMATION

Instructor: Michele Tanz, DNP, APRN, FNP-BC

Contact Info: Email: mtanz@semo.edu

Office Phone: (573) 651-2939

Cell Phone: (573) 576-1194

Office Location: CH217B

Office Hours: Tuesdays 10:00- 12:00 PM and 4:00-5:00 PM

Instructor: Corrie Dudley DNP, APRN, FNP-BC

Contact Info: Email: cdudley@semo.edu

Office Phone: 651-2870

Cell Phone: (573) 576-2742

Office Location: Crisp 310

Office Hours: Office Hours: Tuesday 9:30-12:00, Thursday 10-11, and as needed by appointment

When sending emails- please make sure to send to both instructors and put NS603 in the subject line. When leaving voice message include NS603.

WHOM TO CONTACT WITH CONCERNS

Questions, comments or requests regarding this course or program should be taken to your instructor. Unanswered questions or unresolved issues involving this class may be directed to Dr. Gloria Green, Chairperson, Department of Nursing.

OBJECTIVES OF THE COURSE

At the end of this course, the student should be able to:

1. Demonstrate leadership and clinical decision-making skills to design and evaluate a culturally-responsive, high-quality, inter-professional, patient –oriented plan of care.
2. Demonstrate effective, professional written and oral communication skills.
3. Use evidence-based rationales to select appropriate diagnostic tests and procedures for conditions commonly seen by advanced practice nurses.
4. Demonstrate ability to effectively and safely preform advanced nursing procedures.
5. Appropriately interpret the results of laboratory and diagnostic tests.
6. Determine an appropriate plan of care based on results of the diagnostic evaluation.
7. Discuss ethical, legal, economic, and regulatory considerations related to selecting, collecting, and evaluating diagnostic tests and procedures.

COURSE-SPECIFIC REQUIRED MATERIALS

UpToDate Online. Wolters Kluwer. Please subscribe by going to <http://www.uptodate.com/home/uptodate-subscription-options-trainees>

*Must show proof of student status to receive rate of \$199/year.

Epocrates. This is a free app and can be downloaded from the App store (you may substitute another application at the instructor’s discretion)

Bickley, L.S. & Hoekelman, R.A. (2017). Bates’ guide to physical examination and history taking. (12 th Ed.). Philadelphia: J. B. Lippincott Company. ISBN: 978-1469893419

Goolsby, M. J., & Grubbs, L. (2018). Advanced assessment interpreting findings and formulating differential diagnoses. FA Davis.

Habif, T. (2016). Clinical Dermatology: A Color Guide to Diagnosis and Therapy. (6th Ed.). China: Elsevier. ISBN-13: 978-0323261838

Internet access that supports streaming video. Moodle works best when utilizing the internet browser Firefox. If you are having difficulty accessing the course content or website, switch to Firefox.

COURSE CONTENT

Class Meetings	Content Areas (hours)
1	Laboratory interpretation, radiology, microscope use, wet mount (6 hours)
2	Anesthesia, wound management, lesion removal (6 hours)
3	Toenail removal; I & D; splinting (6 hours)
4	Foreign body removal (eyes & ears), cerumen impaction; check-off (6 hours)

*Online content is provided for each topic area and comprises approximately 50% of the course content. **The instructor(s) reserve the right to alter the order, pattern, or subject of the**

schedule should the instructor identify an area requiring more or less remediation.
Additional details can be found on the course Moodle page.

FINAL EXAM SCHEDULE

No final exam.

GRADING SCALE AND POLICIES

Grading (Southeast Missouri State University is on a 4.0 grade point system. Graduate courses are graded A, B, C, and F. There is no D at the graduate level). The following grading scale for the MSN Program is:

- 90%-100%A
- 80%-89%B
- 70%-79%C
- 69% and below.....F

Please refer to Graduate Bulletin or the for any questions or concerns
<http://www.semo.edu/grad/bulletin.html> <http://www.semo.edu/pdf/nursing-MSN-handbook.pdf>

BASIS FOR STUDENT EVALUATION

There are 5 categories for the graded evaluation in this course including: modules, pre-test, post-test, skill check-off, and journal.

CATEGORY	WEIGHT (%) of Overall Grade
Modules	35%
Pre-test (Done Prior to Class)	5%
Posttest (Completed after Class)	20%
Skill Check-Off	25%
Journal	15%

Modules (35%):

There will a module for each new content subject covered in this course. The modules for each content subject should be completed prior to the face-to-face class.

Pre-Tests (5%):

After completing the content modules, the pre-tests should be completed. These are pre-tests because they are required to be completed prior to the class. Pre-tests are not graded, points are allotted for participation only, but you will not be allowed admittance into face-to-face and hands-on portion of the class until the appropriate pre-tests have been completed.

Post Tests (20%):

The post-tests are to be completed after the face-to-face class for each content area (there will be multiple post-tests each week- make sure to complete all required tests).

Skill Check-Off (25%):

Check-off for each skill will be required to pass the course. At the completion of each face-to-face class, students will have the opportunity to check-off the skills that were learned during that class period. If a student needs more time to practice the skill(s), there will be designated time provided during the last face-to-face class to check-off any skill not yet satisfactory.

Journal (15%):

Viewing healthcare from an economic perspective can be challenging for all nurses, but for advanced practices nurses it is essential to understand the economics of healthcare. In this course you will keep a weekly journal where you will discuss the economic implications of the tests and/or procedures that were discussed in class. You will need to discuss what, if any, impact these test/procedures can have on a rural healthcare organization.

EXPECTATIONS OF STUDENTS

1. Compliance with all expectations as identified in the [MSN Student Handbook](#)
2. Active participation in class
3. Determination of the necessity of the absence is at the discretion of the faculty. It is impossible for faculty to be empathetic to unknown causes.
4. Students are expected to behave in a professional manner. This means no crossword puzzles, newspapers, continuous talking or other disruptive/disrespectful activities. Cell phones and other electronic devices must be SILENCED during class. Electronic devices, including cell phones, may be used for educational purposes only. (Texts or personal calls may only be made during approved break times, as determined by your instructors). Unprofessional conduct will result in a reduction of the final course grade. Unprofessional behavior may result in the student being asked to leave the class.
5. Complete all assignments

DEPARTMENTAL REQUIREMENTS

Incomplete MSN Coursework Time Limit Policy

Should a student receive an incomplete grade in this course, the course instructor will be responsible for determining the time period allotted for completion of course requirements. A written contract between the course instructor and student will indicate the reason for the incomplete, the work that must be completed, the deadline for completing the work, and signatures of both parties. A copy of the contract will be maintained by the instructor and the student and placed in the student's file. A grade of 'Incomplete' must be removed during the next

academic year, exclusive of the summer semester, or a grade of 'F' will be recorded, and the student will be placed on academic probation.

RECORDING AND SOCIAL MEDIA

Class Session Recording Restrictions: Recording of any class or clinical sessions is prohibited except with the express consent of the course instructor/presenter at the time of the recording. Should consent be granted, the posting of class session recording(s) to ANY social media site (Facebook, Twitter, YouTube, Instagram, Snap Chat, etc.) is strictly prohibited.

ACCESIBILITY STATEMENT

Southeast Missouri State University and Disability Services are committed to making every reasonable educational accommodation for students who identify as people with disabilities. Many services and accommodations which aid a student's educational experience are available for students with various disabilities. Students are responsible for contacting Disability Services to register and access accommodations. Accommodations are implemented on a case by case basis. For more information, visit <http://www.semo.edu/ds/> or contact Disability Services at 573-651-5927.

ACADEMIC HONESTY

Southeast Missouri State University expects all students, faculty and staff to operate in an honest and ethical manner. Academic dishonesty is a very serious offense because it undermines the value of your education and the education of others. Students who engage in academic dishonesty face significant penalties. Forms of academic dishonesty include, but are not limited to, plagiarism, cheating, contract cheating, misrepresentation, and other actions you take. Some of these are defined below:

- Plagiarism means passing off someone else's work as your own, whether it is intentional or unintentional.
- Cheating includes copying from another person or source of information to meet the requirements of a task.
- Contract cheating is paying someone else or a company to do your work.
- Misrepresentation means you are posing as someone else or someone else is posing as you to complete a task.
- Collusion means working with one or more people to cheat. If you help someone cheat or plagiarize you will face the same penalties.

For more information, visit the Responsible Redhawks Code of Conduct <http://www.semo.edu/responsible/redhawks/code-of-conduct.html> or the Faculty Handbook Section (D) on Academic Honesty <http://www.semo.edu/facultysenate/handbook/5d.html>

CIVILITY AND HARASSMENT

Your university experience is purposely designed to introduce you to new ideas, help you think effectively, develop good communication skills, evaluate information successfully, distinguish among values and make sound judgements. Doing this well requires respectful and courteous discussion among and between students and the instructor. Together, we must create a space where we acknowledge and respect others have different experiences, perspectives and points of view. Disagreements are likely. Mutual respect for one another and a willingness to listen are important. Remember, you are responsible for your behavior and actions. There is a no tolerance policy on bullying or harassment of any kind. Additional information on student conduct may be found at: <http://www.semo.edu/pdf/stuconduct-code-conduct.pdf?ver=1.0> and http://www.semo.edu/pdf/Conduct_Faculty_Resource_Guide.pdf

MANDATORY REPORTING

I will keep information you share with me confidential to the best of my ability, but as a professor I am legally required to share information about sexual misconduct and crimes I learn about to make our campus and community safe for everyone.

STUDENT SUCCESS

This course uses SupportNET, Southeast's student success network, to improve communication between students, faculty and staff on campus. You'll get emails through SupportNET with information about resources or concerns. Please read these emails—they are sent to help you succeed! You can access SupportNET through your portal, Moodle or directly at supportnet.semo.edu to see any academic alerts, ask for help and to access resources to support your success at Southeast.