

# COURSE APPROVAL/CHANGE DOCUMENT

(See back of form for instructions)

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1. ADDITION \_\_\_ REVISION \_\_\_ TERMINATION \_\_\_

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2. IF REVISION: denote changes (i.e. Title only; Title, CIP and Description; etc.):

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3. COURSE NUMBER \_\_\_

4. COURSE TITLE \_\_\_\_\_

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5. IF REVISION: Previous Course No. \_\_\_\_\_ Previous Title \_\_\_\_\_

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6. FOR ADDITIONS AND REVISIONS -  
FIRST TERM/YEAR TO BE OFFERED:

7. FOR TERMINATIONS ONLY -  
LAST TERM/YEAR TO BE OFFERED:

Fall\_\_\_ Spring\_\_\_ Summer\_\_\_ Term\_\_\_\_\_

Fall\_\_\_ Spring\_\_\_ Summer\_\_\_ Term\_\_\_\_\_

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8. COLLEGE:

9. DEPARTMENT NAME:

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10. CIP CODE (Classification of Instructional Program / US Bureau of Labor Statistics): \_\_\_\_\_

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11. FIXED CREDIT HOURS: YES\_\_\_ NO\_\_\_

12. VARIABLE CREDIT HOURS: YES\_\_\_ NO\_\_\_

\_\_\_ Total Credit Hours

\_\_\_ Min Total Credit Hours \_\_\_ Max Total Credit Hours

\_\_\_ Lec Contact Hours

\_\_\_ Min Lec Contact Hours \_\_\_ Max Lec Contact Hours

\_\_\_ Lab Contact Hours

\_\_\_ Min Lab Contact Hours \_\_\_ Max Lab Contact Hours

\_\_\_ Other Contact Hours

\_\_\_ Min Other Contact Hours \_\_\_ Max Other Contact Hours

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13. CAN THIS COURSE BE TAKEN FOR ADDITIONAL CREDIT: YES\_\_\_ NO\_\_\_ If YES, total number of times course can be taken \_\_\_\_\_

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14. MAXIMUM ENROLLMENT ALLOWED FOR COURSE: \_\_\_\_\_ Justification of maximum enrollment:

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15. CLASS SCHEDULE TYPE/ FACULTY WORKLOAD: Choose appropriate schedule type:

Faculty Workload: \_\_\_\_\_ Class schedule type justification:

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16. COURSE LEVEL:

17. GRADE TYPE:

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18. DEVELOPMENTAL COURSE: YES\_\_\_ NO\_\_\_

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19. CROSS-LISTED COURSE:

20. SPECIAL COURSE FEE? (Must be Board approved)

YES\_\_\_ WITH \_\_\_\_\_ NO\_\_\_

YES\_\_\_ Amount \$ \_\_\_\_\_ NO\_\_\_

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21. Required faculty qualifications to teach this course:

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22. GENERAL EDUCATION COURSE: YES \_\_\_\_\_ NO \_\_\_\_\_

If yes, please select one general education category:

If yes, please select up to three general education learning goals that reflect the priorities for student learning in the course. Please rank these in priority order, i.e. 1,2,3 by inserting the numbers/rankings into the boxes:

- \_\_\_ General Education Learning Goal 1: Ethical Reasoning
- \_\_\_ General Education Learning Goal 2: Global Learning
- \_\_\_ General Education Learning Goal 3: Information Literacy
- \_\_\_ General Education Learning Goal 4: Written Communication
- \_\_\_ General Education Learning Goal 5: Oral Communication
- \_\_\_ General Education Learning Goal 6: Critical Thinking
- \_\_\_ General Education Learning Goal 7: Quantitative Literacy

If the proposed new or revised course is a General Education course, please provide a short rationale why this course should be considered as a general education course.

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Attach the following:

- a) Class syllabus using the syllabus template.
- b) Memo from Library Dean assessing available and needed library resources and services.
- c) If applicable, memos from Department Chair(s) in affected department(s) stating support or that issues/conflicts are resolved.

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COURSE APPROVAL SIGNATURES

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Department Chairperson

Dean of Kent Library

College Council

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Educator Preparation Committee

General Education Council

Graduate Council

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To obtain the next signature, save the pdf to your desktop and then email the form as an attachment to the next individual for signing. When submitting the form, the **email must come from your Southeast email account.**

**Registrar's Office Use Only**

SCACRSE \_\_\_\_\_ Degree Audit \_\_\_\_\_ Bulletin \_\_\_\_\_ Degree Map \_\_\_\_\_ SHATATR \_\_\_\_\_

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## Instructions for Completing Course Approval/Change Document

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1. Is the course an Addition, Revision or Termination?
2. If Revision: Please list changes being made to course such as title change; or title, CIP, and description change, etc.
3. Course Number: Two letters (choose discipline from drop down menu) and three numbers (i.e., EN 140). For course additions, ask for a list of available course numbers from the Registrar's Office.
4. Course Title: Full title of course.
5. If Revision: Indicate previous course number and/or title if change has been made. A new course number must be used if the revised course is not equivalent to the previous course offered.
6. For Additions and Revisions-First Semester/Year To Be Offered: Indicate first semester/year course is to be offered or when changes to the revised course will be put into place.
7. For Terminations Only-Last Semester/Year To Be Offered: Indicate last semester/year course is to be offered. For course terminations skip questions 10-22.
8. College Name: Choose the College Name from drop down menu. UI/IU courses belong to the Provost.
9. Department Name: Choose the Department Name from drop down menu. UI/IU courses belong to the Provost.
10. CIP Code: Enter six digit code number. Contact Institutional Research for information.
11. Fixed Credit Hours: Enter the total credit hours student will earn for course. Lecture, Lab, and/or Other Contact Hours should be completed as appropriate. Lecture contact hours should equal the student credit hours earned for the lecture component of the class. Lab contact hours will in most cases be entered as a 2 to 1 ratio (2 contact hours equals 1 student credit hour) for the lab component of the class. Other Contact hours will be entered for field experience courses, internships, practicums, etc.
12. Variable Credit Hours: If course is variable credit hour, indicate total minimum hours and total maximum hours for which credit can be received. Indicate minimum and maximum lecture, lab, and/or other contact hours as appropriate. See 10 for more detailed instructions.
13. Can This Course be Taken for Additional Credit: Indicate if students will be allowed to enroll in this course more than once for additional credit. NOTE: If the course allows for multiple repeats, it is outside the normal repeat procedure. If a student making a grade of 'D' or 'F' wants to repeat the course for a better grade, special handling is required.
14. Maximum enrollment allowed for course: Indicate the total number of students allowed to enroll in this course and the justification for that maximum.
15. Class Schedule Type/Faculty Workload: See Class Schedule Types sheet on Document Share for appropriate type of course and faculty workload.
16. Course Level: Choose appropriate course level from drop down menu. 500 level courses are mixed undergraduate/graduate.
17. Grade Type: Indicate if course is standard grade (A, B, C, etc.) or Credit/No Credit
18. Developmental Course: Indicate if course is to be offered for degree credit or developmental credit.
19. Cross-listed Course: List course that is cross-listed across disciplines (e.g., PY120/CF120)
20. Special Course Fee: Indicate course fee amount as approved by Board of Regents
21. Required faculty qualifications: What are the degrees, areas of specialty, and/or other characteristics of a faculty member that would qualify them to teach this course.
22. General Education Course: Choose NO, or the category in which the course falls and the general learning goals.

Course Number: EH480

Course Title: Crusades and Culture Contact

Catalog Description: Seminar studying the interactions between medieval Europeans and other contemporary global cultures through a variety of historical perspectives.

Credit Hours: 3

Semester: Spring 2020

Class Meeting Time(s), location and format: MF 12:00 pm-01:15 pm, Carnahan 102, face-to-face

Instructor: Vicky McAlister, Ph.D.

Instructor Contact Information: Email: vmcalister@semo.edu

Office telephone: (573) 651-2763

Skype: drvickymcalister

Office hours (in person and virtual)

Tuesdays and Thursdays 11:00 – 12:00, Wednesdays 12:30 – 1:30, and by advance appointment.

Concerns: Questions, comments or request regarding this course should be taken to the instructor. Unanswered questions or unresolved issues about this class can be directed to Dr. Toni Alexander.

Course Learning Outcomes:

1. Students will demonstrate knowledge of key events, individuals and tensions within the broader context of medieval Europe
2. Students will exhibit an understanding of how the medieval Christian and Islamic worlds perceived and responded to each other
3. Students will demonstrate aptitude in learning how to read sources (both primary and secondary) critically, and to articulate ideas in a constructive, compelling manner

Course-specific Required Materials:

Thomas Madden, *A Concise History of the Crusades* – available from textbook rental

Barbara Rosenwein, *A short history of the middle ages*, 4th edition – available from textbook rental

James A. Millward, *The Silk Road: A Very Short Introduction* – available from campus bookstore

Brian A. Catlos, *Infidel Kings and Unholy Warriors* – available from campus bookstore

Course Content:

Week 1: Introduction (3)

Friday 24 January: Introduction

Week 2: A homogenous culture? (3)

Monday 27 January: The east c. 400-c. 900 Byzantine Empire and Islam

Friday 31 January: The west: Feudalism, violence, and social structures

**Map assignment due before 11pm Friday, upload to Moodle**

Week 3: The religious culture of medieval Christianity (3)  
Monday 3 February: Popular religion  
Friday 7 February: Heresies, heretics, and religious conflicts

Week 4: Early European international empires (3)  
Monday 10 February: Travel, trade, and economic connections in the Christian and Muslim worlds  
Friday 14 February: the Norman Empire

Week 5: The First Crusade (3)  
Monday 17 February: Why was the First Crusade called?  
Friday 21 February: Events of the First Crusade

Week 6: After the First Crusade (3)  
Monday 24 February: The Crusader States  
Friday 28 February: Problems and culture contact in the Crusader States  
***Research paper proposals due before 11pm Friday***

Week 7: Return of the Crusades (3)  
Monday 2 March: Second Crusade  
Friday 6 March: Third Crusade

Week 8: The Medieval Jewish Experience (3)  
Monday 9 March: Jews in medieval Europe  
Friday 13 March: Midterm exam

Week 9: Spring Break – no class

Week 10: Crusading outside the east (3)  
Monday 23 March: Albigensian Crusade  
Friday 27 March: Baltic Crusades and the military orders

Week 11: The Medieval Globe? (3)  
Monday 30 March: The Reconquista  
Friday 3 April: Africa and People of Color

Week 12: Crusading economics (3)  
Monday 6 April: The role of Venice and long-distance trade  
Friday 10 April: Fourth Crusade  
***Research paper literature reviews due before 11pm Friday***

Week 13: Europe and Asia (3)  
Monday 13 April: The Silk Road and contact with Asia  
Friday 17 April: The Mongols, biological and technological exchange

Week 14: Success and failure for Christendom (3)  
Monday 20 April: Later Crusades

Friday 24 April: Why did the Crusades end?

Week 15: The Political Legacy (3)

Monday 27 April: Online forum: discussion of news article with misappropriation of medieval event

Friday 1 May April: The Medieval in Modern Politics: stances of medievalists to current events

**Research paper due before 11pm Friday**

Week 16: Reflection (3)

Monday 4 May: Historiographical interpretations of the Crusades from then to now

Friday 8 May: Review session for take home exam/make up day

**Final exam week – take home exam, upload to Moodle before 12:00 PM MON. MAY 11**

Grading Scale and Policies:

Grades for this course will be assigned as follows: A = 90-100%; B = 80-89%; C = 70-79%; D = 60-69%. A fail grade falls below this.

Students must submit work for assessment before or by the date specified in the schedule below and discussed in class. Late papers will not be accepted and you will be awarded a zero grade. The only exceptions I make to this are for medical emergencies which require hospital care (not just a visit to the campus health center) or for a death in your family. If you can provide documented evidence demonstrating your inability to take an exam because of one of these two reasons, I will allow a makeup exam. If you encounter problems with submission of papers, or are struggling, I strongly suggest that you contact me as soon as this issue becomes apparent to seek out an alternative.

I do not offer extra credit in the form of additional assignments or assessments so it is vital that you complete each assessment in time and in full.

I aim to provide grades and feedback by the Friday following assignment submission. Grades and feedback are uploaded to the Moodle gradebook.

Final Exam Schedule: take home exam, upload to Moodle before 12:00 PM MON. MAY. 11

### Assessment

A. Examinations 35%

One midterm exam 15%

One final take-home exam 20%

B. Research paper 50%

1. Paper proposal 5%

2. Preliminary bibliography 10%

3. Literature review	10%
4. Final paper	25%
C. <u>Map assignment</u>	<u>5%</u>
E. <u>Class participation</u>	<u>10%</u>

Must make an active contribution to discussion each class. Lack of discussion contribution on a regular basis warrants a maximum of a C grade for Class Participation.

**Academic Honesty** – Southeast Missouri State University expects all students, faculty and staff to operate in an honest and ethical manner. Academic dishonesty is a very serious offense because it undermines the value of your education and the education of others. Students who engage in academic dishonesty face significant penalties. Forms of academic dishonesty include, but are not limited to, plagiarism, cheating, contract cheating, misrepresentation, and other actions you take. Some of these are defined below:

- Plagiarism means passing off someone else’s work as your own, whether it is intentional or unintentional.
- Cheating includes copying from another person or source of information to meet the requirements of a task.
- Contract cheating is paying someone else or a company to do your work.
- Misrepresentation means you are posing as someone else or someone else is posing as you to complete a task.
- Collusion means working with one or more people to cheat. If you help someone cheat or plagiarize you will face the same penalties.

For more information, visit the Responsible Redhawks Code of Conduct <http://www.semo.edu/responsibleredhawks/code-of-conduct.html> or the Faculty Handbook Section (D) on Academic Honesty <http://www.semo.edu/facultysenate/handbook/5d.html>

**Accessibility** – Southeast Missouri State University and Disability Services are committed to making every reasonable educational accommodation for students who identify as people with disabilities. Many services and accommodations which aid a student’s educational experience are available for students with various disabilities. Students are responsible for contacting Disability Services to register and access accommodations. Accommodations are implemented on a case by case basis. For more information, visit <http://www.semo.edu/ds/> or contact Disability Services at 573-651-5927.

**Civility** – Your university experience is purposely designed to introduce you to new ideas, help you think effectively, develop good communication skills, evaluate information successfully, distinguish among values and make sound judgements. Doing this well requires respectful and courteous discussion among and between students and the instructor. Together, we must create a space where we acknowledge and respect others have different experiences, perspectives and points of view. Disagreements are likely. Mutual respect for one another and a willingness to listen are important. Remember, you are responsible for your behavior and actions. There is a no tolerance policy on bullying or harassment of any kind. Additional information on student conduct may be found at: <http://www.semo.edu/pdf/stuconduct-code-conduct.pdf?ver=1.0> and [http://www.semo.edu/pdf/Conduct\\_Faculty\\_Resource\\_Guide.pdf](http://www.semo.edu/pdf/Conduct_Faculty_Resource_Guide.pdf)

**Mandatory Reporting** – I will keep information you share with me confidential to the best of my ability, but as a professor I am legally required to share information about sexual misconduct and crimes I learn about to make our campus and community safe for everyone.

**Student Success** – This course uses SupportNET, Southeast’s student success network, to improve communication between students, faculty and staff on campus. You’ll get emails through SupportNET with information about resources or concerns. Please read these emails—they are sent to help you succeed! You can access SupportNET through your portal, Moodle or directly at [supportnet.semo.edu](http://supportnet.semo.edu) to see any academic alerts, ask for help and to access resources to support your success at Southeast.

\*Definition of ‘blended’ to be added.