

COURSE APPROVAL/CHANGE DOCUMENT

(See back of form for instructions)

1. ADDITION ___ REVISION ___ TERMINATION ___

2. IF REVISION: denote changes (i.e. Title only; Title, CIP and Description; etc.):

3. COURSE NUMBER ___

4. COURSE TITLE _____

5. IF REVISION: Previous Course No. _____ Previous Title _____

6. FOR ADDITIONS AND REVISIONS -
FIRST TERM/YEAR TO BE OFFERED:

7. FOR TERMINATIONS ONLY -
LAST TERM/YEAR TO BE OFFERED:

Fall___ Spring___ Summer___ Term_____

Fall___ Spring___ Summer___ Term_____

8. COLLEGE:

9. DEPARTMENT NAME:

10. CIP CODE (Classification of Instructional Program / US Bureau of Labor Statistics): _____

11. FIXED CREDIT HOURS: YES___ NO___

12. VARIABLE CREDIT HOURS: YES___ NO___

___ Total Credit Hours

___ Min Total Credit Hours ___ Max Total Credit Hours

___ Lec Contact Hours

___ Min Lec Contact Hours ___ Max Lec Contact Hours

___ Lab Contact Hours

___ Min Lab Contact Hours ___ Max Lab Contact Hours

___ Other Contact Hours

___ Min Other Contact Hours ___ Max Other Contact Hours

13. CAN THIS COURSE BE TAKEN FOR ADDITIONAL CREDIT: YES___ NO___ If YES, total number of times course can be taken _____

14. MAXIMUM ENROLLMENT ALLOWED FOR COURSE: _____ Justification of maximum enrollment:

15. CLASS SCHEDULE TYPE/ FACULTY WORKLOAD: Choose appropriate schedule type:

Faculty Workload: _____ Class schedule type justification:

16. COURSE LEVEL:

17. GRADE TYPE:

18. DEVELOPMENTAL COURSE: YES___ NO___

19. CROSS-LISTED COURSE:

20. SPECIAL COURSE FEE? (Must be Board approved)

YES___ WITH _____ NO___

YES___ Amount \$ _____ NO___

21. Required faculty qualifications to teach this course:

22. GENERAL EDUCATION COURSE: YES _____ NO _____

If yes, please select one general education category:

If yes, please select up to three general education learning goals that reflect the priorities for student learning in the course. Please rank these in priority order, i.e. 1,2,3 by inserting the numbers/rankings into the boxes:

- ___ General Education Learning Goal 1: Ethical Reasoning
- ___ General Education Learning Goal 2: Global Learning
- ___ General Education Learning Goal 3: Information Literacy
- ___ General Education Learning Goal 4: Written Communication
- ___ General Education Learning Goal 5: Oral Communication
- ___ General Education Learning Goal 6: Critical Thinking
- ___ General Education Learning Goal 7: Quantitative Literacy

If the proposed new or revised course is a General Education course, please provide a short rationale why this course should be considered as a general education course.

Attach the following:

- a) Class syllabus using the syllabus template.
- b) Memo from Library Dean assessing available and needed library resources and services.
- c) If applicable, memos from Department Chair(s) in affected department(s) stating support or that issues/conflicts are resolved.

COURSE APPROVAL SIGNATURES

Department Chairperson

Dean of Kent Library

College Council

Educator Preparation Committee

General Education Council

Graduate Council

To obtain the next signature, save the pdf to your desktop and then email the form as an attachment to the next individual for signing. When submitting the form, the **email must come from your Southeast email account.**

Registrar's Office Use Only

SCACRSE _____ Degree Audit _____ Bulletin _____ Degree Map _____ SHATATR _____

Instructions for Completing Course Approval/Change Document

1. Is the course an Addition, Revision or Termination?
2. If Revision: Please list changes being made to course such as title change; or title, CIP, and description change, etc.
3. Course Number: Two letters (choose discipline from drop down menu) and three numbers (i.e., EN 140). For course additions, ask for a list of available course numbers from the Registrar's Office.
4. Course Title: Full title of course.
5. If Revision: Indicate previous course number and/or title if change has been made. A new course number must be used if the revised course is not equivalent to the previous course offered.
6. For Additions and Revisions-First Semester/Year To Be Offered: Indicate first semester/year course is to be offered or when changes to the revised course will be put into place.
7. For Terminations Only-Last Semester/Year To Be Offered: Indicate last semester/year course is to be offered. For course terminations skip questions 10-22.
8. College Name: Choose the College Name from drop down menu. UI/IU courses belong to the Provost.
9. Department Name: Choose the Department Name from drop down menu. UI/IU courses belong to the Provost.
10. CIP Code: Enter six digit code number. Contact Institutional Research for information.
11. Fixed Credit Hours: Enter the total credit hours student will earn for course. Lecture, Lab, and/or Other Contact Hours should be completed as appropriate. Lecture contact hours should equal the student credit hours earned for the lecture component of the class. Lab contact hours will in most cases be entered as a 2 to 1 ratio (2 contact hours equals 1 student credit hour) for the lab component of the class. Other Contact hours will be entered for field experience courses, internships, practicums, etc.
12. Variable Credit Hours: If course is variable credit hour, indicate total minimum hours and total maximum hours for which credit can be received. Indicate minimum and maximum lecture, lab, and/or other contact hours as appropriate. See 10 for more detailed instructions.
13. Can This Course be Taken for Additional Credit: Indicate if students will be allowed to enroll in this course more than once for additional credit. NOTE: If the course allows for multiple repeats, it is outside the normal repeat procedure. If a student making a grade of 'D' or 'F' wants to repeat the course for a better grade, special handling is required.
14. Maximum enrollment allowed for course: Indicate the total number of students allowed to enroll in this course and the justification for that maximum.
15. Class Schedule Type/Faculty Workload: See Class Schedule Types sheet on Document Share for appropriate type of course and faculty workload.
16. Course Level: Choose appropriate course level from drop down menu. 500 level courses are mixed undergraduate/graduate.
17. Grade Type: Indicate if course is standard grade (A, B, C, etc.) or Credit/No Credit
18. Developmental Course: Indicate if course is to be offered for degree credit or developmental credit.
19. Cross-listed Course: List course that is cross-listed across disciplines (e.g., PY120/CF120)
20. Special Course Fee: Indicate course fee amount as approved by Board of Regents
21. Required faculty qualifications: What are the degrees, areas of specialty, and/or other characteristics of a faculty member that would qualify them to teach this course.
22. General Education Course: Choose NO, or the category in which the course falls and the general learning goals.

AN 182- Introduction to Archaeology

Fall Semester 2019

M,W,F 11-11:50 AM

ART 101

3 Credit Hours

Instructor contact information:

Dr. Jennifer Bengtson, Associate Professor of Anthropology

Office: Art 109B (inside the Archaeology Lab)

Office phone number: (573) 651-2146 (leave message)

Office hours: T, TH 12:30-2 or by appointment

Email*: jbengtson@semo.edu

*Email is the best way to reach me, but make sure you spell my last name correctly. I respond to emails within 24 hours.

Prerequisites- None

Required text:

Ashmore, Wendy and Sharer, Robert. 2014. *Discovering Our Past: A Brief Introduction to Archaeology*. 6th edition. McGraw-Hill.

Additional readings will be posted on Moodle. These will typically be in the form of links to recently published popular science articles relevant to the topic being covered in class.

Bulletin Course Description:

Introduction to historical and modern archaeological principles, methods, and theory. Overview of archaeological record from early humans through historic period.

Detailed Course Description:

Archaeology is the study of the material remains of past human cultures. It is a subject of popular intrigue as well as widespread misunderstanding. Archaeology may bring to mind ancient Egyptian pyramids or dangerous jungle expeditions, but there is actually much more to it than that. Archaeology can be done anywhere that people have been present in the past—from the millions of years old sites of our earliest ancestors, to the remains of a turn-of-the-century farmstead. In this course, you will be introduced to what archaeology is (and is not) and what it has contributed to our understanding of the human condition. We will discuss what archaeologists study, how and why we study it, and how our approach has changed over the history of the discipline. Finally, we will explore human prehistory and history (very generally) as reconstructed from the archaeological record.

Objectives:

This course will:

- Introduce the history, methods, and theories of archaeology
- Introduce the archaeological record from early humans through the historic period
- Prepare students for advanced study in archaeology

Course Learning Outcomes:

Upon successfully completing this class, students will be able to:

1. Define and explain the concept of the archaeological record and the types of evidence it involves
2. List and define five major milestones in the evolution of human material culture
3. Name four historical and modern figures in the development of archaeological theory

Expectations and policies:

1) Attendance: I take attendance for University record keeping purposes only, but you are expected to attend all classes. Assignments cannot be made up unless prior arrangements are made. If you must miss class for any reason, please email me **BEFORE** the class in question (unless it is an emergency situation beyond your control, in which case you should email me as soon as is feasible).

2) Late work: Late work will not be accepted unless **prior** arrangements have been made with the instructor.

3) Final Exam Schedule: See University Final Exam schedule on the Registrar's website.

4) Academic Honesty – Southeast Missouri State University expects all students, faculty and staff to operate in an honest and ethical manner. Academic dishonesty is a very serious offense because it undermines the value of your education and the education of others. Students who engage in academic dishonesty face significant penalties. Forms of academic dishonesty include, but are not limited to, plagiarism, cheating, contract cheating, misrepresentation, and other actions you take. Some of these are defined below:

- Plagiarism means passing off someone else's work as your own, whether it is intentional or unintentional.
- Cheating includes copying from another person or source of information to meet the requirements of a task.
- Contract cheating is paying someone else or a company to do your work.
- Misrepresentation means you are posing as someone else or someone else is posing as you to complete a task.
- Collusion means working with one or more people to cheat. If you help someone cheat or plagiarize you will face the same penalties.

For more information, visit the Responsible Redhawks Code of Conduct

<http://www.semo.edu/responsiblerehawks/code-of-conduct.html> or the Faculty Handbook Section (D) on Academic Honesty <http://www.semo.edu/facultysenate/handbook/5d.html>

5) Accessibility – Southeast Missouri State University and Disability Services are committed to making every reasonable educational accommodation for students who identify as people with disabilities. Many services and accommodations which aid a student's educational experience are available for students with various disabilities. Students are responsible for contacting Disability Services to register and access

accommodations. Accommodations are implemented on a case by case basis. For more information, visit <http://www.semo.edu/ds/> or contact Disability Services at 573-651-5927.

6) Technology: Access to a computer with high speed internet access is required for this class. You will need a basic understanding of how to use Moodle. Please see me as soon as possible if you think this will be a problem. Headphones are not allowed to be worn during class at any time. Electronic devices should not be used to access non-course related materials during class. Occasional use of phones is fine, but the instructor reserved the right to restrict their use during class if they become a distraction.

7) Deadlines for Dropping Course: check the University Academic Calendar (http://semo.edu/registrar/academic_calendar.html) for these dates.

8) **Civility** – Your university experience is purposely designed to introduce you to new ideas, help you think effectively, develop good communication skills, evaluate information successfully, distinguish among values and make sound judgements. Doing this well requires respectful and courteous discussion among and between students and the instructor. Together, we must create a space where we acknowledge and respect others have different experiences, perspectives and points of view. Disagreements are likely. Mutual respect for one another and a willingness to listen are important. Remember, you are responsible for your behavior and actions. There is a no tolerance policy on bullying or harassment of any kind. Additional information on student conduct may be found at: <http://www.semo.edu/pdf/stuconduct-code-conduct.pdf?ver=1.0> and http://www.semo.edu/pdf/Conduct_Faculty_Resource_Guide.pdf

9) Mandatory Reporting – I will keep information you share with me confidential to the best of my ability, but as a professor I am legally required to share information about sexual misconduct and crimes I learn about to make our campus and community safe for everyone.

10) Student Success – This course uses SupportNET, Southeast’s student success network, to improve communication between students, faculty and staff on campus. You’ll get emails through SupportNET with information about resources or concerns. Please read these emails—they are sent to help you succeed! You can access SupportNET through your portal, Moodle or directly at supportnet.semo.edu to see any academic alerts, ask for help and to access resources to support your success at Southeast.

11) Questions, comments, or requests regarding this course or program should be taken to your instructor. Unanswered questions or unresolved issues involving this class may be taken to Dr. Toni Alexander, Chair, Department of History and Anthropology (talexander@semo.edu, 573-651-2146).

Course outline:

The basic course schedule is outlined below. Please note that the instructor reserves the right to make reasonable modifications as the semester progresses. "Chapters" refer to the textbook for the course (see below) and should be read over the course of the indicated week. **Additionally, popular science articles will be provided in electronic format through Moodle (learning.semo.edu). On the weeks that you do not read a book chapter, you should be reading these articles.**

| Week of... | Topic | Readings | Assignments* |
|------------|--------------|---------------------------------------|--------------|
| (date) | Introduction | Ch. 1 and supplemental Moodle reading | |

| | | | |
|--------|--------------------------------------|---------------------------------------|--------------|
| (date) | History of Arch | Ch. 2 and supplemental Moodle reading | Forum Post 1 |
| (date) | Contemporary Arch | Ch. 3 and supplemental Moodle reading | |
| (date) | Research Design | Ch. 4 and supplemental Moodle reading | Lab 1 |
| (date) | Fieldwork | Ch. 5 and supplemental Moodle reading | Test 1 |
| (date) | Lab Methods | Ch. 6 and 7 | |
| (date) | Interpretation | Chs. 8 and 9 | Lab 2 |
| (date) | Issues and Debates | Chs. 9 and 10 | |
| (date) | Our earliest ancestors | Supplemental Moodle reading | Forum Post 2 |
| (date) | Paleolithic | Supplemental Moodle reading | Test 2 |
| (date) | Neolithic | Supplemental Moodle reading | Lab 3 |
| (date) | Migrations | Supplemental Moodle reading | |
| (date) | Early Civilization | Supplemental Moodle reading | Lab 4 |
| (date) | Late Prehistory/Historic Archaeology | Supplemental Moodle reading | |
| (date) | Extra week for Fall or Spring break | | |
| (date) | Final Exam (test 3) | | |

*Dates for the presentations will be assigned in class. Forum posts and comments are due by 5:00 CST on the Friday of the week they are listed. Lab activities and exams will take place during class time on the Friday of the week they are listed unless otherwise announced.

Basis for student evaluation:

Extra credit is not available for this course.

| | <i>Item</i> | <i>Date</i> | <i>Point Value</i> |
|-----------------------|--------------------------|-------------|--------------------|
| <i>Exams</i> | Exam #1 | | 60 |
| | Exam #2 | | 60 |
| | Exam #3 (final) | | 60 |
| <i>Presentation</i> | Case Study Presentation* | | 100 |
| <i>Forum Posts</i> | Forum post 1 | | 20 |
| | Forum Post 2 | | 20 |
| | Forum comments | | 20 |
| <i>Lab Activities</i> | Stone tools | | 25 |
| | Ceramics | | 25 |
| | Floral and Faunal | | 25 |
| | Human remains | | 25 |
| | <i>TOTAL</i> | | 430 |

Grading scale- grades calculated based on percentage (points earned/430)

| | |
|---------|---|
| 100-90% | A |
| 89-80% | B |
| 79-70% | C |
| 69-60% | D |
| <60% | F |

ASSIGNMENT DESCRIPTIONS:

More detail about these assignments will be provided in class, but brief descriptions of each assignment type are provided here:

Exams: There will be three exams in this course, occurring approximately every four to five weeks. They will consist of fill in the blank, matching, identification, and short answer questions.

Presentation: These will be brief (10 minute) presentations about an archaeological site of your choosing. You will introduce the culture history of the site, as well as at least one archaeological method that has been used there. Choose carefully, because this site will also be the topic of your forum post. You will sign up for a presentation date during the first week of class.

Forum Posts: You will make forum posts on Moodle with links and information about popular online sources (e.g. articles, websites, interactive learning tools) and academic publications. You will also comment on your classmates' posts.

Lab activities: These are hands on, guided lab activities that will take place during class time.