

MINUTES

Professional Staff Council

Date | time Apr. 21 | 10:02 am *Meeting called to order by* Randyn Heisserer-Miller, *Interim Chair*

In Attendance

R. Heisserer-Miller, *Interim Chair*

W. Atkins

D. Saverino, *Interim Chair Elect*

A. Birk

T. Mitten, *Secretary-Treasurer*

K. Krodinger

D. Hopkins

D. Seabaugh

A. Eller

A. McFerron

K. Baranovic

E. Redinger

J. Lynch (Guest)

A. DeYong (Guest)

A. Hancock (Guest)

T. Matl (Guest)

J. Mino Lara (Guest)

L. Michel (Guest)

A. Thompson (Guest)

Chair Report – R. Heisserer-Miller

- Our May meeting will be face-to-face (Yay!) in the UC Redhawk Room. Zoom option will be available for anyone who is more comfortable with that option. We will be meeting face-to-face for all subsequent meetings as we return to normalcy.
- Administrative Council did not meet in April.
- Nominations for the 2021 election cycle were received; 127 nominations with around 50 acceptances; Voting is open; Newly elected members and alternates should be in place by the May meeting.
- Benefits Review Committee had their final meeting, and the decision was made to not make any changes to employee benefits for the coming year.
- Compensation Committee had their final meeting, and the proposal forwarded to the executives asked for 1.4% raises, 30% equity parity implementation, and a \$.33/hr increase for hourly employees; There is an anticipated reinstatement of state funding which will help the budget significantly; A \$16.25/credit hour increase in tuition is proposed, in addition to a \$6.25 increase in fees to eliminate some of the individual online course fees; Net is an increase of \$22.50/credit hour; This will help offset the anticipated decrease of 250 incoming students for next year; Final decisions are in the hands of the executive staff and the Board of Regents.

Chair Elect Report – D. Saverino

- Professional Staff Council breakfast event plans are finalized. Event will be the morning of June 2, and be conducted in a drive-thru/walk-up format at the Wehking Alumni Center; breakfast sandwiches, beverages, and professional staff t-shirts will be distributed along with a hand-written thank you note; PSC members will be distributing the food and materials (volunteers taken); second group of volunteers will make the thank you cards (volunteers taken); RSVPs are being taken for the event

which include the food order and shirt size orders; an email will be send out to attendees detailing instructions for pick-up and traffic patterns.

Budget – T. Mitten

Our account balance remains \$5107.51, but we are finally going to spend some money on the breakfast event.

New Business

- AQIP has established a calendar for implementation of plans; Communication about specific initiatives is forthcoming; Goal of full implementation is summer of 2023.
- Strategic Action Plan Committee met April 20, 2021; Sub-committees in each of the five areas of emphasis (Student Success, Financial Stability, Academic Strategy and Program Mix, Equity and Inclusive Excellence, Strategic Enrollment Management) made their reports; a draft proposal for the overall plan has been compiled and will be disseminated soon for review
- Funding For Results (FFR) last met during the fall semester, but have yet to meet during the spring.
- Parking Appeals (A. Birk) have been processed regularly and are up to date.

Unite Updates

- **Human Resources** (D. Seabaugh) – Administrative Professionals Day is being celebrated today with a luncheon and speaker event; Employee Recognition events will take place on May 7; Retirement and Service events are separate and employee-only due to COVID restrictions.
- **Marketing** (D. Saverino) – Marketing staff are busy writing webpages for their assigned areas; Migration to the new site is planned for mid-May; Partnering with IT to identify and resolve any technical issues with the new website.
- **Academic Support** (W. Atkins) – Tina Lamboglia has been promoted to the position of Intake Specialist for TRIO programs; Tutoring and Supplemental Instruction ends in May; TRIO Day will be celebrated at the end of April.
- **Admissions** (A. McFerron) – Two new Admissions Counselors (Devin Cox and Amber Sumner) are now in place; This Friday (4/23) will be an Admitted Student Day where students can visit campus, check out class possibilities, meet faculty, etc.; The deadline for scholarship applications has been extended, so incoming students should be encouraged to apply.
- **Advising** (A. Eller & J. Contrino) – Enrollment season has been in full swing, but is drawing to a conclusion; Thursday afternoon is our Advising Celebration where the award-winning professional and faculty advisors will be recognized; Float into Finals will be held on May 4 (May 5 is the rain out date) from 10 am to 1 pm, staff will be serving free root beer and orange floats; Academic Coaching Program is working to complete/submit a Syllabus & Course Approval for the 2-credit hour College Success course; They have explored text options from two publishers and have found a promising and affordable option; If approved, this course will be required for all ACP and Step-Up (regional) students and if approved will count towards the Core 42 Gen Ed credit hour requirement.
- **Budget** (A. Birk) – Major reorganization taking place, in both positions and responsibilities, due to several personnel changes
- **Information Technology** (D. Hopkins) – Nothing major going on; one staff member resigned..

- **Recreation Services** (E. Redinger) – Two new Peleton bikes have been purchased and added to the upstairs cardio area; new group fitness class added – “Soulful Cycling” during lunch hour and Wednesday evenings; Redhawk Kids Camp is accepting applications for summer with limited enrollment due to COVID restrictions; Hosted an eSports event for Cape Girardeau Junior High team; New weight platform installed in the deadlift area; Creation of an outdoor basketball court and pavilion is in the planning stages in conjunction with Student Government.
- **Kent Library** (R. Heisserer-Miller) – Hosting an Earth Day celebration on Thursday, 9am -12 noon, including screen printing, bookbag making, and pottery and plant sales; Sustainability Club will be making a presentation; Attendees can receive a free drink from Mississippi Mugs for participating; Due date for Johnson collection acquisition grants have been extended to April 30.
- **Center for Teaching and Learning** (K. Baranovic) – Experiencing normal “approaching finals” rush of activity; Working on summer schedule for faculty development incorporating Zoom attendance to keep high participation.

Next Meeting

May 19, 2021, 10 am; in UC Redhawk Room and via Zoom

Adjourned at 10:35 am.