

Meeting called to order at 10:05 am by K. Baranovic, Chair

Attendance

K. Baranovic	H. Weathers	A. Thompson
D. Saverino	L. Seabaugh	A. Reitenbach
J. Woolf	M. Odhiambo	A. Deyong
W. Atkins	A. Reitenbach	
F. Lockhart	A. Hancock	
D. Seabaugh	H. Sumner	
M. Harper	J. Kubinak	
D. Hopkins	H. Lynn	
E. Redinger	T. Comfort	
K. Krodinger	T. Williams	

Reports

- Chair Report – K. Baranovic reported longer term projects will be reported soon, budget season is coming and just getting the semester started.
- Chair-Elect Report – D. Saverino reported breakfast info will be reported next month.
- Secretary/Treasurer Report – J. Woolf reported no new updates to current balance; will be eventually ordering T-shirts and associated planning for PSC breakfast early due to supply chain concerns.

Ongoing Business

- Update on sick leave donation policy – K. Baranovic reported the document has been updated and hoping that Feb or March we will have a draft ready to share with the committee. Thank you for your patience.
- Employee passing policy – All groups met and worked with HR and is talking with Brad S. to see what would be the best way to share this information as concerns with privacy. A consideration is in place to announce this information within the new Portal, but this is still in development. Will pass on any information as we learn of next steps with formal sharing of this policy to employee groups.

New Business

- Chartwells is changing the meal plan and Towers is getting updated. More information will be coming soon.

Committee Reports

- Administrative Council – Kris Baranovic (FY22)- no meeting; no report
- HLC Accreditation Committee – Kris Baranovic (through spring 2023)-no meeting; no report
- Athletics Committee – D. Seabaugh – no meeting; no report
- Benefits Review – Kris Baranovic (FY22)-No meeting or report. K. Baranovic mentioned a change in representation from two to one representative moving forward.
- Budget Review – Kris Baranovic and D. Saverino (FY22)-No meeting or report

- Funding for Results Team – TBA--No meeting or report
- Parking Appeals – Dustin Hopkins and Floyd Lockhart (FY22)-145 since November but they are all caught up.
- Strategic Action Plan Committee – WyKeshia Atkins - reports that the Board of Governor's approved and no other meetings since then. Now will be working as a campus to get it done.
- University Equity and Inclusion Committee – To Be Announced-No report

Council Member Department Announcements

- Academic Support Centers – W. Atkins reports very busy week since the semester just started – Trio Day Feb 22, 2022; SI sessions begin next week; Described new Penji software program implementation for submitting tutorial requests-more info to staff forthcoming.
- Information Technology – F. Lockhart – Training for admin assistants and others because people are creating classes, but they are not showing up since they don't put it in correctly. Currently creating new report to capture missing course information. D. Hopkins reports contract with Vantage Consulting Firm to evaluate IT infrastructure; may be called upon in your department during these meetings.
- Recreation Services -- E. Redinger reports busiest time of year; Time of year for new year resolutions and then spring breakers; all sports are indoors; try to find other times to work out and have some patience; also looking at student wages and looking to hire student managers.
- Human Resources – D. Seabaugh reports W2s have been printed and mailed and 1095 will be ready at the end of the month, Performance Appraisals currently happening and due from supervisors by end of the month.
- Student Financial Services – M. Harper – 1098Ts available for students in Portal; staff positions still open on services team, but rest is fully staffed; class cancellation just happened so students are reenrolling.
- SE Online and Early College – H. Sumner – Hired Karie Stroder for Director of Early College Programs to begin position Feb. 1.
- Marketing – D. Saverino – Hiring a video/photographer; staff busy keeping up with project demands across campus; SEMO Giving Day March 22nd.
- New Student Program – K. Krodinger – Helping new students with drops and starts for the new semester; still have students who have orientation holds; First Step is starting in Feb. and be on the lookout for more information coming soon.
- Career Services- J. Woolf –Career Expo for scheduled for spring; JCPenney Suit Up Event will be a virtual event for a whole week.
- Center for Teaching & Learning – K. Baranovic reports working on beginning of the semester start and looking at summer.
- International Student Services – H. Weathers reports as of Friday the 14th we had 801 international students enrolled and it was our record intake for spring international students.

With no further reports, K. Baranovic adjourned the meeting at 10:30 am.

Meeting information

Next Meeting: Feb 16, Redhawks Room/Zoom

Future Meetings: Feb 16, Mar 16, Apr 20

Zoom Information:

Link: <https://semo.zoom.us/j/94588401163>

Meeting ID: 734 539 0751