

Attendance

Alexis Oswald	Brooke Lockhart	Jen Smith	Nikki Peters
Alisa McFerron	Casey Hohler	Joanna Shaver	Paliza Shrestha
Amber Sumner	Claire Skelton	Katie Krodinger	Rach Teasdale
Amy Hancock	Dana Saverino	Krista Mayfield	Tanya Stevens
Andy Tinney	Dana Seabaugh	Lindsay Smoot	Todd Williams
Anita Palmisano	Dustin Hopkins	Lisa Miller	Tyler McLemore
Annie Henning	Elizabeth Jeffries	Lynda Seabaugh	William Popp
Anthony Scherer	Eric Redinger	Mary Harriet Talbut	Guest – Alissa Davis
Becky Agbeti	Grace Huffman	Melissia Coffee	Guest – Wendell Snodgrass
Brooke DeArman	Grace Thomas	Michael Biros	

Reports

- Chair Report - Amy Hancock
 - Dr. Vargas meeting: we brought questions and concerns from the PSC budget proposal to Dr. Vargas' attention; he also met separately with CTS and faculty senate; see email from A. Hancock sent on June 12 with a review; dates have been set for PSC to meet with Dr. Vargas quarterly (7/26/23, 10/25/23, 1/24/24, 4/24/24)
- Chair-Elect Report - Dustin Hopkins: No report
- Secretary/Treasurer Report - Joanna Shaver: breakfast bill has been paid

Old Business

- Board of Governor's June Meeting Update
- HR Update: Alissa Davis – Director of Human Resources
 - Salaries: 4% increase was approved by the Board; salary letters should be available next week
 - Remote work: met with consultant, B. Sherriff, & C. Vargas; 3-month pilot program has begun with small group (seven staff); trying to mimic the ideal process; early, unanticipated VPN snags were quickly resolved; no implementation date set at this time; Executive staff is supportive of Hybrid/Remote work, but need to work out issues
 - Other updates: Eli Baker promoted to HR Specialist; Supervisors and staff should be doing their mid-year evaluations; Conflict of interest policy goes into effect July 1, 2023 (the policy is not new, just expanded)
- PSC Breakfast Recap: overall positive response to being together again; major thanks to D. Saverino and G. Grojean for their event planning!

New Business

- Speaker: Wendell Snodgrass, Vice President – University Advancement
 - In role since December 2022; currently travelling meeting & engaging alumni to raise money for students
 - Endowments: the University is working to change their investment strategy for Endowment funds; the base money of the endowment (corpus) is never touched; only the spendable funds (what's earned) are used for endowment scholarships; offices will know by October/November how much can be spent for next academic year

- Communications: staff will make contact with alumni several times before asking for donations; working on strategies to meet 80,000+ alumni where they're at in regard to communication tools utilized; plans to coordinate more effectively with colleges & departments so the University isn't duplicating efforts
- Comments during Q & A: Nikki Long will send gift reports monthly to colleges & departments; we have a 36% open rate for The Dome email newsletter; Kudos for the most recent Giving Day; we appreciate the Thank You notes; Kudos from W. Snodgrass. for the University's recruitment efforts and having the 3rd largest freshman class in MO; alumni can help in three ways – give yearly, offer internships & job placement, and recruit a student to SEMO; the silent phase of the capital campaign has already met 50% of its goal
- Staff changes: Amanda Lincoln is now the Assistant Vice President and Katie Norman is the Advancement Service Specialist and reports to Jen Smith; current search for an Annual Giving Coordinator who will report to George Gasser.
- Bylaw Edit Discussion: need to change three statements; tabled to next meeting
- Chelsea McNeely had an idea regarding parking passes as a benefit for student employees; discussion held; no resolution.

Committee Reports

- Administrative Council – Amy Hancock
 - A. Hancock will send the minutes as a separate document.
- HLC Accreditation Committee – Brooke DeArman: No report
- Athletics Committee – Tyler McLemore: No report
- Benefits Review – Amy Hancock: No report
- Budget Review – Amy Hancock, Dustin Hopkins: No report
- Funding for Results Team – Staci Pepple: No report
- Parking Appeals – Dustin Hopkins, Tyler McLemore: No report
- University Equity and Inclusion Committee – To Be Announced

Council Member Department Announcements and Reports

- Accounting: financial deadlines in the mySEMO portal; be patient as the office is down a Buyer
- Admissions: search open for a St. Louis Regional Representative; Summer Showcase is on July 14; there may be a possible restructure of the campus visit program
- Advising: search is open for a new Academic Advisor due to the retirement of Brenda White this July
- Facilities Management: federal grant application submitted to demolish Dearmont and build a Health Sciences facility; decision should be made by October 1; no updates about Pacific, Parker, Art, or Cheney
- Human Resources: search open for the HR Technician position; salary letters going out soon
- Information Technology: Upgrades to technology this Summer; work in tunnels continues; some short internet outages will occur in July (campus will be notified); Team Dynamics is now live for help tickets (it.semo.edu); old tickets were migrated to Team Dynamics
- International Education & Services: in the interview stage for three staff positions; incoming international class larger than last year
- Marketing & Communications: working on Admissions promo materials, web updates, and taking Summer camp photos
- New Student Programs: [Opening Week staff & faculty volunteers needed](#) (all days); [outstanding students](#) may also volunteer for Opening Week; [Welcome Back Picnic booth registration](#) is now open
- Recreation Services: Summer space rentals and Redhawks Kids' Camp are happening; E. Redinger, C. Sierman, & T. McLemore are on the committee to plan activities for the next Eclipse
- Registrar: working on Summer attendance verification and final grading for 1st 6-week session
- University Advancement: J. Smith asked everyone to be patient when asking for account information.

Meeting information

Next Meeting: July 19, UC Redhawks & Zoom

Future Meetings: Sept 20, Oct 18, Nov 15

Zoom Information:

Link: <https://semo.zoom.us/j/5178878657>

Meeting ID: 517 887 8657