

**Southeast Missouri State University
Professional Staff Council Meeting
Minutes – April 17, 2019**

QUORUM AND CALL TO ORDER: The Professional Staff Council (PSC) was called to order at 10:00 am in the UC Heritage Room by Chairperson, Katie Krodinger. PSC representatives in attendance were: WyKeshia Atkins, Paul Belvin, Angela Birk, Priya Cramer, Randyn Heisserer-Miller, Lisa Howe, Katie Krodinger, Chelsea McNeely, Bonnie Modglin, Egbar Ozenkoski, Sara Wagganer, and Amanda Woods. Melissa Harper from Student Financial Services, and Trae Mitten from Office of Inst. Equity and Diversity were guests.

Reports:

Chairperson Report- Katie Krodinger

- New Business – Election results were discussed briefly. An email with newly elected members, alternate members, continuing council members and those rotating off council was sent out by Katie earlier in the day.
- Benefits Review - There was a lot of discussion about benefits. Self insurance signups were postponed. The general feeling is that there was not enough time for the campus community to ask questions and to know all the details. There will be two open forums on April 30, when questions can be answered and discussions can take place.
- Budget Review – Katie went over budget items, college program fees being added or increased, savings for closing Malden. Special course fee for chemistry/physics passed. There will be an increase in fee per credit hour for certain majors. We may eliminate orientation fee but charge enrollment fee for new students. First Step fee of \$100 eliminated, new student fee of \$150. Transfer fee \$75, International fee \$200. Senate bill allows catch up when appropriations have been flat. There will be a 1% or \$700 (whichever is greater) pay increase for employees.
- Send suggestions for Bylaws review.

Chair-Elect Report – Egbar Ozenkoski is sitting in temporarily on the budget review committee and also on the benefits review committee since Heath Hase left the university.

Secretary/Treasurer Report – Lisa Howe: There is \$2,225.53 in our account, which should cover the PSC breakfast in June. The breakfast will be held at the new International Village, in the multi-purpose room. The dietetics classes will prepare the food.

Council Member/Departmental Announcements:

Academic Support Center, WyKeshia Atkins: Sean Spinks is leaving the university.

Information Technology, Paul Belvin: they have a new programmer, a technician left. Paul and wife, both employed by the university, are moving to Utah for a teaching position for his wife.

Accounting Services, Angela Birk: they have a new admin. assistant. They are interviewing for accountant position. Shemma in Purchasing is leaving.

Int'l. Education & Services, Priya Cramer: Open house and ribbon cutting will be held today at International Village.

EdVolution Center, Heath Hase: N/A.

Kent Library, Randyn Heisserer-Miller: no report.

Facilities Management, Lisa Howe: interviewing design firms for Houck stadium. Will decide whether to renovate or build new. Site selection is also on the table, may stay on Broadway. International Village sign was just installed, and landscaping was completed just in time for the open house.

New Student Programs, Katie Krodinger: First Step soon, transfer dates set for 2020.

Southeast Online, Chelsea McNeely: Should we start blocking two hours for these meetings? They have been running long.

Human Resources, Bonnie Modglin: they are now fully staffed.

Student Financial Services, Egbar Ozenkoski: no report.

Campus Life & Events, Joanna Shaver: not present. Engage in 8 event submissions being accepted. ORL move in dates, OWL (opening week leader) positions briefly discussed.

Educational Access Programs, Sean Spinks: N/A.

Recreation Services, Sara Waggoner: no report.

Military & Veteran's Services, Amanda Woods: no report.

ADJOURNMENT & NEXT MEETING: There being no further discussion, the Council adjourned at 11:45 am. The next meeting is scheduled for Wednesday, May 15, 2019, at 10:00 am in the Program Lounge. Officer elections will be held. Minutes respectfully submitted by Lisa Howe, Secretary-Treasurer.