

**Southeast Missouri State University
Professional Staff Council Meeting
Minutes – May 15, 2019**

QUORUM AND CALL TO ORDER: The Professional Staff Council (PSC) was called to order at 10:00 am in the UC Heritage Room by Chairperson, Katie Krodinger. PSC representatives in attendance were: Wykeshia Atkins, Kris Baranovic, Paul Belvin, Priya Cramer, Randyn Heisserer-Miller, Melissa Harper, Lisa Howe, Katie Krodinger, Alisa McFerron, Trae Mitten, Bonnie Modglin, Egbar Ozenkoski, Eric Redinger, Dana Seabaugh, Sara Wagganer, and Amanda Woods. Guests were: Alissa Vandeven, Human Resources, Brian Hopkins, Provost's office, Matthew Kearney, Student Financial Services, and Will Atkins, Human Resources.

Reports:

Chairperson Report- Katie Krodinger

- Old Business – Paul Belvin will be leaving the university, an alternate will take his place.
- New Business – we will review bylaws at the June meeting, which will take place at Catapult on June 19, plan for a two hour meeting.
Elections were held, and Katie Krodinger is the new chairperson, Egbar Ozenkoski is the chair-elect, Randyn Heisserer is the new secretary/treasurer. Athletics committee rep. will be nominated by the president, AQUIP rep. is Eric Redinger.
- Administrative Council Update -- N/A
- Benefits Review – Alissa gave an update on the status of the health insurance question and answer sessions. There will be smaller sessions in June and July. During the summer months, they will be doing data analytics with Sonus (consultant). Mid year evaluations will be done this summer.
Will Atkins discussed a supervisor training spreadsheet and training via Skillssoft.
- Budget Review – updates will be forthcoming.
- Funding for Results Team –No report.

Chair-Elect Report: Egbar Ozenkoski gave an update on the PSC breakfast which will be held June 5, he will work on the reservation segment. Sara gave an update on the menu, and the cost will be significantly less than usual by using the dietetics students. Chartwells will provide drinks.

Secretary/Treasurer Report – Lisa Howe: We have \$2,220 available in our account.

Committee Reports:

AQIP, Bonnie Modglin: no report, Eric Redinger is the new rep.

Athletics Committee, Sara Wagganer: new rep. to be selected and submitted for fall 2019 start.

Funding for Results Team, Katie Krodinger: Katie is rep. through spring 2020

Information Technology, Chelsea McNeely: through spring 2020.

University Equity and Inclusion Committee, Eric Redinger: committee currently inactive

Council Member/Departmental Announcements:

Academic Support Center, WyKeshia Atkins: no report.

Center of Scholarship, Teaching, and Learning, Kris Baranovic: CSTL events, staff can apply.

Information Technology, Paul Belvin: doing summer catch up, replacing some computers and doing computer upgrades. Towers computer lab is being transferred into the new Esports venue. They are down some people, Steve Baker and Tom Meyer are leaving.

Accounting Services, Angela Birk: no report.

Int'l. Education & Services, Priya Cramer: June conference, MO educators meeting. She is leaving in July due to her husband taking a job in another state.

Kent Library, Randyn Heisserer-Miller: they are hiring three new people for fall.

Student Financial Services, Melissa Harper: they are fully staffed.

Facilities Management, Lisa Howe: summer projects have kicked off, Crisp will be done end of July, Towers fire alarm being revamped. Houck stadium consultant has been hired, now studying new vs. renovated stadium.

New Student Programs, Katie Krodinger: 92 days from move in. Need student leaders opening week. Welcome Back picnic reservations are open, looking for SE 101 leaders.

Office of Admissions, Alisa McFerron: Fall applications are open, interviewing two admissions counselors.

Southeast Online, Chelsea McNeely: no report.

Office of Institutional Equity and Diversity, Trae Mitten: dealing with parent-student complaints.

Human Resources, Bonnie Modglin: working on raises, discussed raises and minimum wage increase.

Student Financial Services, Egbar Ozenkoski: no report.

Recreation Services, Eric Redinger: slower at the rec center this summer. Looking for student employees.

Human Resources, Dana Seabaugh: finishing faculty searches.

Campus Life & Events, Joanna Shaver: no report.

Educational Access Programs, Sean Spinks: no report.

Recreation Services, Sara Wagganer: kids camps start May 28, new group fitness classes start May 28. Oct 22-23 Wellness screening.

Military & Veteran's Services, Amanda Woods: minimal staff this summer.

Guest Brian Hopkins, Provost Office: discussed the next accreditation visit.

ADJOURNMENT & NEXT MEETING: There being no further discussion, the Council adjourned at 11:30 am. The next meeting is scheduled for Wednesday, June 19, 2019, at 10:00 am in the Catapult Conference Room. Minutes respectfully submitted by Lisa Howe, Secretary-Treasurer.