

**Southeast Missouri State University  
Professional Staff Council**

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## **May Meeting Minutes**

**-- May 20, 2020 --**

### **QUORUM AND CALL TO ORDER**

The Council was called to order at 10:03 am via Zoom by Chairperson, Katie Krodinger.

Members in attendance: WyKeshia Atkins, Kris Baranovic, Angela Birk, Parker Butler, Jay Contrino, Amanda Eller, Randyn Heisserer-Miller, Brian Hopkins, Dustin Hopkins, Katie Krodinger, Alisa McFerron, Trae Mitten, Egbar Ozenkoski, Eric Redinger, Dana Saverino, and Dana Seabaugh.

### **REPORTS**

#### **Chairperson – Katie Krodinger**

- New Members were welcomed to the council per the results of the May 2020 elections: Parker Butler, Jay Contrino, Amanda Eller, Brian Hopkins, Dustin Hopkins, and Dana Saverino.
- Members transitions off the committee were thanked for their service. Outgoing members are: Melissa Harper, Lisa Howe, Chelsey McNeely, and Joanna Shaver.
- Thanked Brian Hopkins for his work on the Salary Equity Study Committee.
- Katie thanked everyone for allowing her to serve as Chairperson the last two years.
- Handed the reins over to Egbar now Chairperson.

#### **Chairperson-elect – Egbar Ozenkoski**

- Welcomed new council members and thanks outgoing members.

#### **Secretary-Treasurer – Randyn Heisserer-Miller**

- Since there will be no breakfast in June, no money has been spent from the PSC index.
- Questions have been asked of Alissa Vandeven if the PSC index will be swept at the end of FY20. Katie Krodinger added that the this was not done the last time there was a budget adjustment.

### **NEW BUSINESS**

#### **Election of Officers**

- Chairperson-elect:
  - Randyn Heisserer-Miller and Katie Krodinger were nominated. Both Randyn and Katie accepted their nominations.
  - Votes were cast anonymously through Zoom with Randyn Heisserer-Miller receiving the majority of votes.
- Secretary-Treasurer:
  - Kris Baranovic, Angela Birk, and Trae Mitten were nominated. Angela declined the nomination. Kris and Trae both accepted their nominations.
  - Votes were cast anonymously through Zoom with Trae Mitten receiving the majority of votes.
- Funding for Results Committee Membership:
  - Angela Birk was nominated and accepted her nomination.

- Being unopposed and with the consent of the council, Angela was elected to a three-year term on the committee.

## COMMITTEE REPORTS

### **Benefits Review Committee** – Katie Krodinger

- Benefits and compensations proposals do not go before the Board until the June 22 meeting.

### **Budget Review Committee** – Katie Krodinger

- The final budget proposal for FY21 was sent to the Present last Friday.

## UNIT REPORTS

**Campus Life** – Joanna Shaver – Campus life back to work on campus except for a few people.

**CSTL** – Kris Baranovic - CSTL has remained wildly busy. Faculty have continued their pace of breaking things. We are very tired and ready to put this terrible semester to bed. We're awaiting a final decision regarding moving to Canvas as a learning management system. If it goes, you won't hear much from us for a while. We're doing what we can to assist Chelsea and Southeast Online on the implementation of the HyFlex teaching format.

**Dean of Students** – Trae Mitten – Office mainly working from home, but will be returning soon. EOC new sub-committees created. Vargas has made it clear and he is willing to listen to any ideas people have. Willing to listen to just about anything. You can contact Trae if you have questions or concerns.

**Facilities Management** – Lisa Howe – Facilities personnel returned this week. Some FM projects were put on hold, but most are moving forward. Bedell had new stage rigging installed. Painting for Autism Center was completed. Elevator and fire alarm work/checks are ongoing.

**Foundation** – Parker Butler - Several exciting things for the Advancement Division. The Veteran's Plaza is now installed directly behind Academic Hall in honor of Veterans on our campus and in the community. KRCU expanded to its third frequency with 91.3 FM launching in Van Buren. That frequency will be expanded upon to include all of Butler County. There was over \$15,000 raised for student needs due to COVID-19. SFS will be distributing these funds. This is different than the funding for students through the CARES Act.

**Human Resources** – Dana Seabaugh – HR working from home, mostly. Limited accessibility, by appointment only. As of Monday, we are now on summer hours. University will be taking one hour a day from each payroll PTO. Remember to only register 7 hours on timesheets for leave. Mid-year evaluations coming up soon.

**Kent Library** – Randyn Heisserer-Miller – Kent Library staff have returned to campus. Preparations are underway to open to faculty, students, and staff: limiting access the third floor, closing stacks, and adjusting check-out processes for social distancing.

**Leaning Assistance Programs** – WyKeshia Atkins - Tutorial Services will not be providing tutorial sessions this summer. We are drafting plans to maintain social distance when we resume services in the Fall.

**Recreational Services** – Eric Redinger – Weathers new Asst Dir. She will be taking over all camps. Shooting for a July date for Kids Camp, employee kids only this year. Employee wellness screening to be at Fall Break in October or Spring Break if needed. Food Pantry for SEMO students and community this Saturday 10 – 12.

**Registrar's Office** – Brian Hopkins – Registrar's Office working from campus.

**Student Financial Services** – Egbar Ozenkoski – Some services are delayed due to working remotely. CARES Act Funding has been their main focus. So far just over 40% of the funds have been sent out to students who are eligible for relief.

### **ADJOURNMENT & NEXT MEETING**

There being no further discussion, the Council adjourned at 11:15 am

The next meeting is scheduled for **Wednesday, June 17** at 10:00 am in the University Center Program Lounge or via Zoom.

Minutes respectfully submitted by **Randyn Heisserer-Miller, Secretary-Treasurer.**