

HOW TO BROWSE THE LIBRARY

1. To register for a **SKILLSOFT CATALOG COURSE**, **CLICK BROWSE THE LIBRARY**.

See [What's New](#) | [View Learning Plan](#) | **Browse The Library** 1

Will Atkins
My Profile

Upcoming Events
Instructor Led Training Sessions 7

Search. Click. Learn.
Welcome to the Southeast Missouri State University Employee Training website. Southeast Missouri State University is committed to creating an environment of learning and performance that furthers Southeast's mission, vision and values, and responds to current and future priority human resource development needs. We are committed to the acquisition, retention, and development of a first-class workforce. To that end, we plan to offer cutting-edge, reflective workplace learning opportunities for the university's staff members. This includes the delivery of training designed to offer professional education opportunities and enhance the employee's expertise and appreciation for lifelong learning.

We hope you will find this site useful and you take advantage of all the opportunities provided to our employees.

Carlos Vargas
President

Office 365 Implementation and Training
Enrollment Status : Not Enrolled
[Details](#) | [Save](#)

Free Smoking, Tobacco Cessation Classes
Enrollment Status : Not Enrolled
[Details](#) | [Save](#)

Harassment Prevention for Employees - Higher Education Edition
Course: 30 Minutes

2. You will see this menu pop up on screen. Here it will list courses from Skillsoft's catalog of courses. You will **CLICK** the title of the course you wish to take. For this example, we will use Compliance.

Recently Viewed ▾

[View Learning Plan](#) | **Browse The Library**

Browse library in **English (United States)** ×

Skillsoft Library

[Compliance](#)


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


Harassment Prevention for Employees - Higher Education Edition
Course: 30 Minutes

3. Once you enter the catalog of choice, **SCROLL** to the course you wish to take and **CLICK LAUNCH**.

See **What's New** | View **Learning Plan** | Browse **The Library**

Search 
Search from this point


Legal Compliance

Refine By 
 Type
 Additional Filters


Compliance

New Releases - Courses


Courses | Resources




Code of Conduct Awareness – Higher Education Edition
Course: 15 Minutes
[Details](#) | [Launch](#) | [More Actions](#) ▼



Student Rights Overview
Course: 30 Minutes
[Details](#) | [Launch](#) | [More Actions](#) ▼



Campus Security Obligations Under Federal Law
Course: 30 Minutes
[Details](#) | [Launch](#) | [More Actions](#) ▼



Harassment Prevention for Managers - Higher Education Edition