

## Southeast Missouri State University

**Department:** Theatre & Dance

**Course No.:** DA/TH 105&305

**Title of Course:** Rehearsal and Production – Fall 2018

**Instructor:** Philip (Email: paedgecombe@semo.edu phone: x2014)

### **I. Catalog Descriptions and Credit Hours of Course:**

Training and practical, hands-on experience in performance, crew work, and all aspects of technical production through active participation in the mounting of departmental productions. May be repeated. (1 credit hour)

### **II. Prerequisite(s):**

None

### **III. Objectives of the Course:**

- A. To develop an appreciation of the backstage preparations for theatre and dance productions;
- B. To develop a basic understanding of the various jobs in theatre and dance;
- C. To develop a basic understanding of the various materials and tools used in productions;
- D. To develop and nurture artistic skills in theatre and dance;
- E. To develop a basic vocabulary associated with theatre and dance.

### **IV. Student Learning Outcomes:**

- A. Students will create a professional-quality resume
- B. Students will demonstrate proper rehearsal and performance etiquette
- C. Students will accurately perform costume/scene shop skills including sewing, painting, measuring and cutting
- D. Students will perform production tasks in costuming, marketing, scene building, and lighting
- E. Students will identify theatre and dance auditions and job websites

### **V. Expectations of Students:**

- A. Students are required to successfully complete one crew assignment;
- B. Students are required to attend *Jesus Christ Superstar*, *Our Town*, and *Fall for Dance 2018*;
- C. Students are required to attend all Scheduled Wednesday seminars;

### **VI. Course Outline:**

Although not every area listed below will be covered each class meeting, a typical format is as follows:

- Sign in at the beginning of each class period
- Conservatory Announcements
- Current Main Stage Productions – Stage Manager and/or Director
- Current Student Production – Director/Choreographer
- Outside Guests (when appropriate)

- Seminar Topic (e.g. resumes, stress reduction techniques, acting class scenes, costume/scene shop basics, dance technique combinations, vocal presentations, building a website, auditions, etc.)
- Be sure to check the course Moodle page regularly for Conservatory information

**VII. Textbook(s) and/or Other Required Materials or Equipment:**

- A. No textbook is required.
- B. Supplies: Each student should bring a **notebook, pen, and calendar (you of course can use the calendar on your phone or tablet)** to each class meeting. Safety glasses and ear protection (baffles or plugs) are recommended for work in the Scene shop.
- C. Lab Dress:
  - Closed-toe shoes ONLY that are secured on your feet and that have a good tread. ABSOLUTELY NO FLIP FLOPS!
  - Long pants and shirt that can be tucked in and sleeves that roll up.
  - No loose or baggy clothing.
  - Clothing should be something you are okay getting dirty.
  - No jewelry.
  - Long hair should be pulled back.
  - Drinks with lids only!
  - No Phone or other personal devices.
  - *If you are not dressed appropriately for shop, you may be dismissed. You cannot make up this time.*

**VIII. Basis for Student Evaluation:**

**1. (50%) 500 Points – Successful completion of one crew assignment, either as Running Crew or Construction Crew**

- This requirement will be graded pass/fail.
- All students are required to apply for one crew assignment through the course website. (Your on-time submission of your crew assignment application is essential to you successfully completing your crew assignment)
- Based on the applications and availabilities of positions all students will receive one Crew assignment.
- Crews are divided into two categories, Running Crew, and Construction Crew.
- **Running Crew**
  - Assignments includes Stagehands (Deck, Flies, Props, Wardrobe, Electricians...) and their Heads, Operators (Board, Spot, Automation...), and Ushers.
  - Running Crew will be present for Crew Watch, Technical Rehearsals, Dress Rehearsals, Show Runs, Strike, and another calls or training assigned by conservatory staff, faculty, and stage managers.

- Appropriate clothing must be worn for run crew (All black clothing for stagehands, Close toed shoes for strike)
- There is no partial credit given for Running Crew. **Grading is all or nothing.**
- **Construction Crew**
  - A student will either be assigned to either the Scene Shop or the Costume Shop.
  - Construction Crews will be assigned a shop in which they will complete **30 Hours (five hours per week for six weeks)**
  - The six-week block will be assigned along with which shop the hours are to be completed in
  - Appropriate clothing and foot wear must be worn to complete your shop hours
  - There is no partial credit given for Construction Crew. **Grading is all or nothing**
- **Studio Crew**
  - Students assigned to studio crew will be responsible for maintaining the rehearsal space for the department.
  - The Studio crew will be ongoing throughout the semester completing 2 hours a week
  - A student assigned to the Studio Crew will complete a variety of task to maintain the rehearsal spaces like cleaning the space, repairing acting furniture, re-taping the Marley in the dance studios ect.
  - There is no partial credit given for Studio Crew **Grading is all or Nothing**

## **2. (40%) 400 Points – Attendance & Participation in Scheduled Wednesday departmental seminars**

- There are 8 scheduled seminar sessions throughout the semester
- Each scheduled seminar will be worth 50 points or 5% of your final grade, If you miss 2 seminars your grade will go down 1 letter grade
- Any student found signing in and not attending a breakout session will not get credit for that class session
- Any student that leaves class early without express permission form the teacher of record will not receive participation points for that class session
- Any student that attends class late will not receive participation points for that class session.

## **3. (10%) 100 Points – Attendance at all Main Stage departmental productions**

- You Must submit one piece of paper (8.5 X 11) with tickets, for all of the conservatories main stage productions, stapled to it. If you were Cast, Running

Crew, Management, or a Designer for a show and did not need to purchase a ticket for a show that you were involved with then please notate your role for the show on the piece of paper you turn in.

- *You MUST turn in your ticket sheet by Friday, Dec. 7<sup>th</sup> at 5pm.*
- This is an all or nothing assignment no partial credit will be given
- **No late assignments will be accepted**

**Total points = 1000 for the semester**

## **IX. Miscellaneous:**

### Student Announcements

If you have an announcement that you would like made to the class, please email the teacher of record so that it may be included on the course website. With some allowances the teacher may allow student to make an announcement to the class.

### Open Door Policy

My door is always open to students. If you have any questions or concerns about a project, an assignment, a grade, or anything else pertaining to your academic or professional development, please discuss the matter with me. Ninety-five percent of all questions and problems can be solved through open and direct dialogue.

### Modification of Syllabus

It is the professor's prerogative to change or modify this syllabus at any point in the semester.

### Absences

You are responsible for any material given on a day you were absent.

**There are no makeup sessions.** ("Academic Policies and Procedures: Absence from Class," Southeast Missouri State University Undergraduate Bulletin: 2009-2010, pp. 17.)

### Accessibility Statement

<http://www.semo.edu/ds/facultyinfo.html>,

[http://www.semo.edu/pdf/old/ds\\_working\\_with\\_studentsS2.pdf](http://www.semo.edu/pdf/old/ds_working_with_studentsS2.pdf)

### Statement of Whom to Contact with Concerns

Questions, comments or requests regarding this course should be taken to your instructor. Unanswered questions or unresolved issues involving this class may be taken to Dr. Kenneth L. Stilson, Department Chair.

### Civility and Harassment Statement

[http://www.semo.edu/pdf/Conduct\\_Faculty\\_Resource\\_Guide.pdf](http://www.semo.edu/pdf/Conduct_Faculty_Resource_Guide.pdf)

### Academic Honesty Statement

<http://www.semo.edu/facultysenate/handbook/5d.html>

