



FEE SCHEDULE

Missouri Resident

Non-Missouri Resident

UNDERGRADUATE** (per credit hour):		
Incidental Fees	General Fees	Total*
\$ 184.80	\$ 23.70	\$ 208.50
GRADUATE (per credit hour):		
Incidental Fees	General Fees	Total*
\$ 213.30	\$ 23.70	\$ 237.00
Doctoral (Ed. D.):	\$ 334.60 per credit hour*	

UNDERGRADUATE** (per credit hour):		
Incidental Fees	General Fees	Total*
\$ 339.30	\$ 23.70	\$ 363.00
GRADUATE (per credit hour):		
Incidental Fees	General Fees	Total*
\$ 393.30	\$ 23.70	\$ 417.00
Doctor (Ed. D.):	\$ 807.10 per credit hour*	

- * An additional \$4.00 per credit hour fee will be added to all off-campus courses.
- * An additional \$5.50 per credit hour fee will be added to all ITV courses.
- * An additional \$12.50 per credit hour fee will be added to all on-line courses.

Please note: **ALL Lower Level (000 – 200 level) courses taught at the South Campuses (Sikeston, Malden & Kennett) have a total fee of \$132.50 per credit hour.

NOTE: Incidental Fees were increased by 4.1% for the 08-09 Academic Year, however, a fee waiver was applied for rounding purposes and the above amounts indicate the amount the student will be charged.

OTHER COMMON FEES (NOT ALL-INCLUSIVE)

Textbook Rental - per undergraduate course	\$21.79
Installment Payment Plan (IPP) – 2-Payment IPP (per semester).....	15.00
Installment Payment Plan (IPP) – 3-Payment IPP (per semester).....	20.00
Installment Payment Plan (IPP) – 4-Payment IPP (per semester).....	25.00
IPP Late Payment - (per month)	15.00
Late Payment for non-IPP charges (per month)	5.00
Late Enrollment (per semester).....	15.00
Late Payment Fee for Pre-Registered Students.....	25.00
Late Payment Fee for Late Enrollees.....	15.00
Returned Check/ACH (per item returned).....	20.00

Undergraduate Application for Admission	25.00
International Student Application for Admission	100.00
Graduate Application Evaluation.....	25.00
Transcript (per transcript-first one free).....	5.00
Parking Decal (per academic year) - Preferred Resident/Commuter A, B, C	155.00
- Preferred River Campus.....	135.00
- River Campus Upgrade.....	25.00
- Perimeter	105.00
- Evening	55.00
Special Course Fee	Varies by course

REFUND POLICY for CLASSES DROPPED

Based on the cancellation/withdrawal or dropped class date, the following refund schedule for incidental fees, general fees, off-campus service fees, and special course fees will apply:

Regular Academic Year	Percentage of Fee Refunded	Three- and Four-Week Summer Session	Percentage of Fee Refunded	Six and Eight-Week Summer Session and Eight-Week Block Courses During the Fall/Spring Semesters	Percentage of Fee Refunded
Through the first week of the semester	100%	Through the first two days of the session	100%	Through the first week of the session	100%
Second week of the semester	70%	Remainder of the first week of the session	50%	Through the first day of the second week	70%
Third week of the semester	60%	After the first week of the session	0%	Remainder of the second week of the session	50%
Fourth week of the semester	50%			After the second week of the session	0%
After the fourth week of the semester	0%				

SEMESTER ROOM and BOARD RATES

Room Rates per Semester	Meal Plan Rates per Semester	Other Required Fees
Towers North & West	19 Meal Plan & \$58 Flex Dollars \$ 1,199.00	RHA Fee \$15.00
Suite (double room) \$ 2,582.50 + 1,291.25	15 Meal Plan & \$70 Flex Dollars 1,097.50	Technology Fee \$25.00
Triple Room 2,492.50 + 1,246.25	10 Meal Plan & \$80 Flex Dollars 993.00	Cable Fee \$30.00
Towers East & South 1,910.00 + 955.00	5 Meal Plan & \$135 Flex Dollars 846.50	
Myers 2,344.00 + 1,172.00		
Cheney 2,032.00 + 1,016.00		
Group 2,301.00 + 1,150.50		
Dearmont 1,798.00 + 899.00		
Dearmont Plus 1,922.00 + 961.00		
Vandiver Hall 2,823.00 + 1,411.50		
NEW HALL 2,823.00 + 1,411.50		
Henderson Hall 2,582.50 + 1,291.25		

Note: All students living in the residence halls must sign up for one of the meal plans listed above.

Note: All students living in the residence halls are assessed the above fees in addition to the room and meal plan charges.

*Additional fees may apply on Private rooms, if available. Please contact the Office of Residence Life (573) 651-2274 for questions.

For a complete detailed listing of these and other housing fees, please visit <http://www4.semo.edu/reslife/Rates&Costs.html> or call (573) 651-2274.

REFUND POLICY

The *Contract for University Housing* is a legally binding agreement for the full term of the agreement and any request to cancel this contract must be made in writing and meet the requirements established by the University. Cancellations are not automatic and all requests are subject to review and approval by the University. The Office of Residence Life will make all decisions regarding approval or denial in writing. Students must contact the Office of Residence Life and complete a *Petition for Contract Cancellation* form with all documentation required to verify the stated reason for the request. The request is not considered approved until processed through the Office of Residence Life and a written decision is provided. Cancellations will be approved only where there is a (1) change in status with the University (i.e. graduation, transfer, withdrawal, suspension) or (2) change in marital or dependent status (i.e. marriage, dependent children).

Students approved for a contract cancellation will incur financial obligations per the following schedule:

Current Students	
Request Postmarked / Received By:	Obligated For:
Thru May 1 st	Deposit - \$25 cancellation fee = \$125 refund
May 2 nd – June 15 th	Deposit - \$50 cancellation fee = \$100 refund
June 16 th – August 1 st	Deposit - \$100 cancellation fee = \$50 refund
On or before the 1 st day of classes	\$150 (Forfeit deposit)
After the 1 st day of classes thru the 3 rd Friday of classes	\$150 (Forfeit deposit) + pro-rated semester room and board fees + 10% of selected meal plan cost for the semester
After 3 rd Friday of classes	Full semester room fees + 10% of selected meal plan cost for the semester, less pro-rated meal plan credit for remaining meal plan days

Returning Students	
Request Postmarked / Received By:	Obligated For:
On or before the 1 st day of classes	\$150 (Forfeit deposit)
After the 1 st day of classes thru the 3 rd Friday of classes	\$150 (Forfeit deposit) + pro-rated semester room and board fees + 10% of selected meal plan cost for the semester
After the 3 rd Friday of classes	100% of semester room fees + pro-rated semester board fees + 10% of selected meal plan cost for the semester

Students not required to submit a deposit will be held responsible for the same financial obligations as outlined above. The contract will remain in force and the student will continue to be financially obligated for all room and board fees until the date the University agrees, in writing, to cancel the contract and the student officially checks out of housing.

If a student has paid their account in full and subsequently cancels their housing or meal contract, a refund will be processed upon written request to the Student Financial Services Office approximately three weeks after the cancellation of the housing agreement, with any other amounts due the University deducted at that time. Refund appeals for exceptional circumstances should be directed, in writing, to the Office of Residence Life. This appeal must be initiated prior to the beginning of the next academic term, i.e., spring appeal must be filed by the beginning of the summer session.

All Fees are subject to change by the Board of Regents without prior written notice.

For additional information regarding fees and refund procedures, please visit <http://www.semo.edu/cs/financing/fees.html> or call 573-651-2253.