



## Graduate Studies & Research

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### Graduate Council Minutes

October 16, 2001

Members present were Drs. Parette, Barnes, Brown, Cron, Desai, Gifford, Gould, Heischmidt, Milde, Parsons, Randolph, Raschke, Summary, Werne, and Ms. Heckenkamp and Mr. Brink. Drs. Athinarayanan, Buchanan, Roberts, and Waterman were absent. Visitors were Drs. Eddleman, Frazier, and Swartwout.

The minutes of September 18, 2001 were **approved as amended**. (Brown/Gifford)

The following course was **approved** for 30-Day Review:

MG560 International Management (Eddleman/Gifford)

The following were **tabled**:

AC531 Strategic Cost/Managerial Accounting

AC540 International Perspectives of Accounting

FI540 International Finance

SC510 Communication Principles of Leadership and Team Building

A notice will be sent to Chairs of the Departments bringing forth courses for approval to ensure that a representative is present to present the courses.

Discussions were held about two additional issues:

**Continuing Thesis Enrollment Proposal** – There was a discussion regarding an on-going enrollment requirement for the capstone experience. This has become an issue due to use of faculty time with no compensation to the university, and would involve students who have completed all coursework requirements and are finishing their theses and internship papers. Dr. Frazier raised the question of the student's ability to get keys to the research lab to continue work on his/her capstone experience and what level of enrollment would be required. It was decided that the Academic Excellence Subcommittee would further research this requirement. No action was taken by the council.

**Charge for Graduate Bulletin** – The discussion entailed charging \$5.00 for the *Graduate Bulletin* due to the increased size and printing costs. Each graduate faculty member would receive a complimentary copy, and the School of Graduate Studies and Research would provide them for recruiting purposes. No action was taken by the Council.

Dr. Parette introduced Lars Brink as the second student representative to the Council and announced that he has been working with Dr. Wiles in developing a marketing plan for the university. The four concepts of this plan are:

- Real world experience in all academic areas
- Small Classes
- Personalized student-faculty relationship
- Technology Advanced Campus & Curriculum

This plan will be presented as a draft to the Academic Council.

Provisional Admission and Undergraduate Coursework Fee Payments Proposal was **approved**. (Eddleman/Gifford)

Bulletin wording:

**Provisional Admission**-The student holds a baccalaureate degree but does not meet the course prerequisites for the program, or if an international student does not meet the TOEFL requirement, or is a senior in his/her last semester who is seeking admission for a subsequent semester. Provisional admission will normally be granted for ONE SEMESTER ONLY except in the case of an international student with a TOEFL score less than 550 whose provisional admission will continue until a score of 550 is attained. Upon recommendation of the student's advisor, the provisional period may be extended.

**Approved addition:**

**[Note: Students admitted provisionally to the School of Graduate Studies and Research and who have undergraduate prerequisite courses to complete will be charged graduate fees for their coursework. If students have undergraduate coursework to complete prior to formal admission to a graduate program, they may wish to enroll as a second-degree seeking undergraduate student until this coursework is completed at which time they may formally apply for graduate admission.]**

A small working committee was established with Ken Heischmidt serving as chair and Drs. Parsons and Waterman as members. This committee will bring forward concerns and proposals regarding university policies relating to fees.

The Graduate **Creative Thesis** Guidelines were **approved**: (Raschke/Gifford)

### **Creative Thesis**

Some students may choose a creative thesis in lieu of thesis as a demonstration of personal artistic accomplishment. The creative thesis is particularly useful as a vehicle for students in the humanities. Such projects may include production of

original literary or musical compositions, paintings, film, sculpture or other art forms. The creative thesis is created and executed under the supervision of a three-person committee similar to that used in the thesis model. The creative thesis is a credit-bearing project which follows the steps outlined for the thesis, with a main-body structure devised by each department. The creative thesis shall include a researched introduction by the student to the student's work, the length and medium of which is determined by each department. The introduction may be, for example, an exploration of an influence or influences on the student work, a theme inherent in the work, a pedagogical focus for which the work was developed, or the treatment of an historical period(s) to which the work relates.

The Council **approved** the following:

- Rescinding the policy of open enrollment for graduate assistants with the stipulation that students may individually petition the Dean of the School of Graduate Studies and Research for additional funding.
- Half-time GA positions for the Harrison College of Business. (Gifford/Barnes)
- Audit and Credit/No Credit Courses: Credit Courses Only for Graduate Assistants- NO GA may “audit” a course as part of their GA contract; all courses taken that are paid for by the School of Graduate Studies and Research must be “credit-bearing”. As part of the contract, the graduate assistant must have a minimum of 6 hours of credit bearing courses with credit bearing defined as non-audit. (Gifford/Brown)

A discussion was held re: the findings presented in the Graduate Program Internal Review. It was noted by Dr. Parette that programs may submit their own interpretations to the data published in the Spring. Dr. Parette noted that data should be used for programmatic decision-making, i.e., to assist faculty at the program level in decision-making regarding quality of their respective programs.

The meeting adjourned at 11:50 a.m.