



Graduate Studies & Research

Graduate Council Minutes February 20, 2001

Members present were Drs. Parette, Cron, Desai, Gifford, Heischmidt, Milde, Pujol, Randolph, Summary, Waterman, Werne, and Ms. Heckenkamp and Mr. Wagganer. Drs. Athinarayanan, Barnes, Buchanan, Gould, and Raschke were absent. Drs. Dalton, King, MohdZain, Overmann, Shepard, Xiong, and Ms. Amick were visitors to the Council.

The minutes of January 23, 2001 were **approved**.

The name change from M.A. in Home Economics to the M.A. in Human Environmental Studies was **approved**. (Gifford/Summary)

The following courses/course revisions were **approved**:

New Courses

- EV551 Hazardous Materials Assessments (Waterman/Gifford)
- MA423/623 Statistical Analysis for Forensic Science (Heischmidt/Pujol)

Course Revisions

- EA625 Foundations of Educational Administration (Heischmidt/Gifford)
- EA630 Elementary School Administration (Heischmidt/Gifford)
- EA634 School Supervision (Heischmidt/Gifford)
- EA635 Secondary School Administration (Heischmidt/Gifford)
- EA646 Internship in Elementary School Administration (Heischmidt/Gifford)
- EA647 Internship in Secondary School Administration (Heischmidt/Gifford)
- EA648 Internship in Vocational School Administration (Heischmidt/Gifford)
- EA651 School Law (Heischmidt/Gifford)
- EA655 School Business/Facilities Management/Public Relations (Heischmidt/Gifford)
- EA660 Administration and Supervision of Special Education (Heischmidt/Gifford)
- EA688 ISLLC Problems-Principalship (Heischmidt/Gifford)
- EA707 Personnel Management in Education (Heischmidt/Werne)
- EA709 Administrative Leadership (Heischmidt/Werne)

EA710	School District Administration (Heischmidt/Werne)
EA737	Administration of Curriculum (Heischmidt/Werne)
EA743	Research into Administrative Practice (Heischmidt/Werne)
EA755	School District Law (Heischmidt/Werne)
EA756	Financial Management and Leadership (Heischmidt/Werne)
EA760, 761, 762	Internship: Specialist Level (Heischmidt/Werne)
EA767	Missouri Department of Elementary and Secondary Education (Heischmidt/Werne)
EA785	School Plant Planning and Operation (Heischmidt/Werne)
EA789	Superintendent's Assessment (Heischmidt/Werne)
GR691	Methods of Research (Heischmidt/Werne)

The following subjects were discussed:

- Photo copying/email attachments of agenda items: The Graduate Office will make the decision monthly for the submission of the agenda items. It was agreed that if there are a number of items that exceeded the maximum attachment capability of Eudora, then Departments would be asked to produce 28 copies of course approvals for distribution. When small numbers of approvals are to be presented to the Council, individual members of the Graduate Council will assume responsibility for printing/copying.
- 400/600 vs. 500 level courses: The Academic Excellence Sub-Committee will examine this and present findings to the Council.
- M.A. in School Administration: Higher Education: Dr. Shepard was asked by President Dobbins to consider development of a Higher Education Administration masters program that would feed into a collaborative Ph.D. program in Higher Education Administration at the University of Missouri-St. Louis. Dr. Shepard reported on a meeting held last week regarding this collaborative effort.
- Summer Commencement: Ms. Amick of the School of Graduate Studies and Research noted several concerns regarding summer graduates being able to walk in the spring commencement ceremony. Some of these concerns included (a) completion of the Application for Candidacy, (b) lack of faculty on campus during the summer to work with students, and (c) a brief time-frame for completion of requirements. She will assemble a modified time-line that will be shared with the campus community. Dr. MohdZain expressed concern with licensure for the counseling students.
- Faculty Vita Template: Dr. Parette reported on a decision to allow faculty to submit their existing vitae in lieu of using the template approved by Graduate Council in its January meeting. Dr. Parette explained that this was warranted given the concerns articulated by many faculty and Chairs regarding the duplicative nature of this request (i.e., asking for vitae in yet another format).

- Embark Presentation: Dr. Parette reported that an on-line demonstration of Embark would be presented to the School of Graduate Studies and Research staff on 2/20/01.
- Disclaimer and Transfer Credit: The Academic Excellence Sub-committee will take up this issue and present its findings later.
- Graduate Bulletin Terminology: “Non-Thesis” will be substituted for “Graduate Paper” in the *Graduate Bulletin*. It was noted that Graduate Council had voted to replace this terminology in November of 1999, but the change was never incorporated into the *Graduate Bulletin*. Dr. Parette noted that all Council members should facilitate this change in terminology in their respective College and Departmental documents.

The meeting adjourned at 11:15.