



School of Graduate and University Studies

Graduate Council Minutes February 18, 2003

Members present were Drs. Janzow, Athinarayanan, Brown, Cron, Desai, Heischmidt, McMahan, Milde, Parsons, Randolph, C. Roberts, Ms. Amstrup, and Mr. Crites. Drs. Buchanan, Elder, Raschke, R. Roberts, Summary, Waterman, and Werne were absent. Dr. Downing was a visitor.

The minutes of January 28, 2003 were **approved**.

The following were **approved**:

New Option: M.B.A.: Industrial Management (McMahan/Parsons)

Course Revision: CD525 Audiological Rehabilitation (Heischmidt/Parsons)

Dean's Report:

- Dr. Janzow announced that the 4th Week Census report shows a decline in graduate enrollment for the Spring 2003 semester, with a decline of 14.4% in full-time and 7.9% in part-time enrollments. The School of Graduate and University Studies is currently checking graduate courses for the last 3 years to see what courses have declining enrollments. Dr. Parsons noted that part of this may be due to fewer international students obtaining visas. She also stated that 1 out of the 9 admitted did not come because of this problem.
- Dr. Janzow distributed a handout indicating students who were allowed to walk in the Spring 2002 commencement ceremony prior to their graduating in Summer 2002. Out of the 33 who were allowed to do this, 20 have not graduated. He informed the Council that this practice will be tightened up, and committee chairs will be contacted to ascertain the probability of a student completing his/her program. Based upon this information, permission may or may not be granted.
- Dr. Janzow will be restructuring the Council's sub-committees and their charges.

The Council discussed the issue of Thesis and Applied Research Project Guidelines, and it was decided that these did not need formal approval by the Council.

Mr. Crites announced that the GSAC removed 9 members due to lack of attendance. He will send a letter to Dr. Janzow to forward to Deans for nominations to the organization.

Ms. Amstrup said that her purpose is to gain an overview of what departments are doing in terms of marketing and will create an action plan with the website as the main issue.

The meeting adjourned at 11:35 a.m.