



Graduate Studies & Research

Graduate Council Minutes

April 16, 2002

Members present were Drs. Parette, Barnes, Brown, Gifford, Gould, Milde, Parsons, Randolph, Raschke, Roberts, Waterman, Ms. Heckenkamp and Mr. Brink. Drs. Athinarayanan, Buchanan, Cron, Desai, Heischmidt, Summary, and Werne were absent. Visitors were Drs. Bergerson, Jones, Loso, Purmensky, Scates, and Swartwout.

Announcements:

Mr. Brink: An update on the Integrated Marketing Plan was presented. Mr. Brink noted that the shell brochures give departments flexibility to create their own style within limitations. Dr. Parette reported that Ms. Gitte Amstrup would replace Mr. Brink as Marketing Coordinator beginning Fall, 2002.

Ms. Heckenkamp: The web survey located on the School of Graduate Studies and Research website should be completed and asked the Council to have their students take the time to fill it out.

Dr. Parette: The *Graduate Bulletin* will be printed in August or September and departmental changes should be submitted for inclusion in this printing.

The announcement for updates to graduate faculty vitae has gone out. Council members were urged to encourage their colleagues to comply with last year's Council resolution that graduate faculty vitae be updated annually.

Vickie Devenport is the recipient of the Excellence in Research Award.

There will be a special meeting on May 2nd in the Indian Room to present the Council's Excellence Awards to the recipients and to discuss items not addressed in this meeting.

Approvals:

New Program:

Master of Public Administration [as amended] (Gould/Parsons). The amendments to the proposal should include additional language that the service area is a rural area; include

the actual number of the response rate; the quote on page 4 should include the footnote with reference; proposal should add a statistics course; adding graduate assistant costs on page 9; add replacement costs of a computer after 4 years; include cost of brochures for the program; add to the document that the department has hired a non-tenured track faculty member for next year; an additional year should be added to the student enrollment projects on page 2; add a new tenure track position on a 5-year projection; consider a higher TOEFL score; include letters of evaluation.

New Course:

TL648 Foundations of Linguistics (Raschke/Gifford)

Course Revisions:

EN670 Advanced Creative Writing: Poetry [as amended] (Raschke/Gifford)

EN678 Advanced Creative Writing: Fiction [as amended] (Raschke/Gifford)

Draft:

Thesis and Creative Thesis Guidelines [with editorial changes] (Gifford/Raschke)

The Council voted to award the Excellence in Teaching Award to Jason Wagganer in the Department of Health and Leisure.

The meeting adjourned at 12:00 p.m.