

UI100 Instructor Portfolio Check List

Instructor:	Section(s):	Semester:	
Theme:			
Items in Portfolio		Yes?	No?
Syllabus?			
Writing assignments?			
Exams?			
Oral presentation(s)?			
FOCUS Career Planning/Academic Planning [for CL001]?			
Group work/projects? (expected but not required)			
Cyberspace activities? (expected but not required)			
Service learning project (optional)?			
Other (specify):			
Comments:			
Instructor's Reflection ____ [required]			
Comments:			
University Studies Structure/Program			
Assignment? yes ____ no ____ [√]		Exam questions? yes ____ no ____ [√]	
Comments:			
Library Assignment ____ (or other locate/gather piece ____) [√]			
Did students take tour of Kent Library? yes ____ no ____ [√]		Exam questions? yes ____ no ____ [√] [optional]	
Comments:			
Meaning/Value of Liberal Education			
Assignment? yes ____ no ____ [√]		Exam questions? yes ____ no ____ [√] [optional]	
Comments:			
Major Search/Plan (preparation for advising)			
Assignment? yes ____ no ____ [√]		Exam questions? yes ____ no ____ [√] [optional]	
Comments:			
Critique/Rebuttal ____ (or other similar critical thinking piece ____) [√]			
Copies of student work? yes ____ no ____ [√]		Exam questions? yes ____ no ____ [√] [optional]	
Comments:			
Term Paper ____ (or other similar bibliographic requirement ____) [√]			
Copies of student work? yes ____ no ____ [√]		Exam questions? yes ____ no ____ [√] [optional]	
Comments:			
Student Critical Thinking Reflection ____ (in mini-portfolio? yes ____ no ____) [√]			
Copies of student work? yes ____ no ____ [√]		Exam questions? yes ____ no ____ [√] [optional]	
Comments:			
Overall impression:			

Director, Student Transitions & First-Year Experience

Date