

RESOLUTION FOR

Susan K. Ludwig

WHEREAS, Susan K. Ludwig has dedicated over thirty-six years of service to Southeast Missouri State University; and

WHEREAS, while serving as the first administrative assistant for the newly formed School of University Studies, she edited the University Studies Handbook for eighteen years, from its first edition in 1988 through the 2005-2006 edition, increasing from seventy-two pages to two hundred and twenty-four pages; and

WHEREAS, her deep knowledge of University policies and procedures made the operations of the Vice Provost's office run very smoothly and efficiently; and

WHEREAS, callers to the Vice Provost's office could always count on being greeted by her friendly and pleasant voice; and

WHEREAS, she took on many additional duties when Graduate Studies was reorganized, yet did these duties with just as much professionalism and dedication as she devoted to her other duties; and

WHEREAS, when presented with problems, she always buckled down and tackled them in her quiet, but can-do way; and

WHEREAS, she always treated everyone at the University with a pleasant greeting and a big smile; and

WHEREAS, the majority of her career at Southeast she served above and beyond the call of duty by having the good fortune (or misfortune) of working with a succession of biologists, including Dr. John Hinni, Dr. Fred Janzow, and Dr. Bill Eddleman; and

WHEREAS, from 2007 to 2012 she managed the class enrollment and organized all travel and lodging for thirty students and four faculty advisors attending the annual week-long seminar at the Center for Strategic and International Studies (CSIS) in Washington, DC; and

WHEREAS, her musical abilities extend to playing in both a band and at her church; and

WHEREAS, she is greatly missed in the Office of the Vice Provost and Dean of Graduate Studies;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twelfth day of April, Two Thousand Thirteen.



Doyle Privett

Doyle L. Privett

President, Board of Regents
Southeast Missouri State University