

# SCHOOL OF GRADUATE STUDIES

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Graduate Council Minutes

November 15, 2012

Dempster 102, 8:30 a.m.

Members Present: Eddleman, presiding; Ahmed, Backer, Brune, Caldwell, Eaton, Freshwater, Fulkerson, Gathman, Gupta, Heischmidt, McFerron, Odegard-Koester, Roberts, Starrett, Veneziano. Visitors: None

The Minutes of October 18, 2012 meeting were approved (Roberts/Odegard-Koester)

Reports:

- Dean:
1. Eddleman began by mentioning there are still a few departments who have not submitted their Graduate Faculty Reviews. He wants this wound up by Thanksgiving.
  2. The electronic thesis will not be utilized this semester. Those students submitting a thesis this semester will have theirs bound as we have in the past.
  3. Joann Chin, graduate assistant for the School of Graduate Studies/Vice Provost's office, has now shifted her interest to updating the Graduate Studies website. Eddleman encouraged departments to send any updates to Joann. In addition, a clearinghouse for graduate assistant positions is now available for posting openings.
  4. Eddleman mentioned the proposed update for the Graduate Bulletin regarding **Senior Admission/Dual Enrollment**. With this option, students would need to: have a minimum 2.75 cumulative GPA; meet the criteria for the Graduate studies program as well as departmental standards for admission; the student completes a bachelor's degree at the end of the semester, or the following semester if it is the student's teaching/internship semester. Students may not enroll in more than 6 graduate credit hours during the semester of dual enrollment. This process is different from the accelerated program option with the MBA program.

Eddleman mentioned the final decision for utilizing this option is up to the departments. However, he favors the option in that it enables good students to begin their master's program at a savings to them.

(Approved: Gathman/Starrett)

Academic Standards Committee Report (Brune):

Brune mentioned the committee recently met to finalize updates/revisions of the Graduate Bulletin. She feels the changes are good to go.

Curriculum Committee Report (Heischmidt): No Report

Heischmidt inquired if the routing of courses for electronic vote should begin with the Curriculum Committee. Eddleman stated this was the correct route.

Assessment Committee Report (Judd): No Report

Action Items: None

Informational Items:

1. Courses for Electronic Vote:

- a. PH 578-579 – Physics and Engineering Physics - Interdisciplinary Research
- b. EP 578/579 - Physics and Engineering Physics - Interdisciplinary Research
- c. EP 850 – Physics and Engineering Physics – Introduction to Nano-Science

Eddleman mentioned that all course proposals must have Student Learning Outcomes (SLO's). A template is available for departments to follow in completing all necessary steps for submission of course approval. This template will be posted on the Graduate Studies website.

With no further discussion, the courses were approved pending revisions. Once revisions are received, the courses will go to thirty day review.

Graduate Faculty Approved:

- Carl Bloom – Department of English – Regular Graduate Faculty Status
- Robbie Davis - Industrial & Engineering Technology - Associate Graduate Faculty Status
- Kenneth Dobbins – Educational Leadership and Counseling – Regular Graduate Faculty Status
- Jim McGill – Chemistry - Regular Graduate Faculty Status

Other:

An exception to a current policy for accepting past credits for students attempting to re-enroll will be in the next version of the Graduate Bulletin. The exception would allow up to 9 hours of previous credit. However, the following steps should be followed:

1. Student written request
2. Support from the student's advisor
3. Approval of the Dean of Graduate Studies
4. Final approval from Sandy Hinkle

Meeting adjourned (Gathman/Caldwell).