

COURSE SYLLABUS

SOUTHEAST MISSOURI STATE UNIVERSITY

Department of Educational Administration and Counseling

Course NO: EA-626

New: 2002



Title of Course: Introduction to Student Personnel

THE ADMINISTRATOR AS COMPETENT PROFESSIONAL EDUCATOR

I. Catalog Description and Credit Hours of Course:

The intent of this course is to provide a comprehensive introduction to the field of student personnel and its role within American higher education. A related goal is to help students develop a broad foundation for subsequent study and practice; and research strategies may be added. (3)

II. Prerequisite(s):

Students must have been admitted to the program.

III. Purposes or Objectives of the Course:

- A. Provide an understanding of the historical and philosophical influences and organizational structures that have guided the evolution of the student affairs profession.
- B. Explore the purpose, organization, and functions within student affairs and the profession's relationship to the academic community.
- C. Increase awareness of the current professional issues central to student affairs.
- D. Acquaint students with the various professional organizations, journals, and research sources in the field.
- E. Strengthening analytical, synthesizing, verbal, and written skills, while focusing on issues and ideas pertinent to the student personnel profession.

IV. Expectations of Students:

- A. Students will be expected to attend class, participate in class activities and to complete all course assignments.
- B. Students will be able to identify a variety of roles within the student affairs profession and to explain how each function relates to the academic mission of higher education.
- C. Students will be able to identify current issues related to the student affairs profession.
- D. Students will be able to summarize historical and theoretical perspectives that support and enhance the profession of student personnel.
- E. Students will enhance their own research, writing, and presentation skills.

V. Course Content or Outline:

Class Hours

A.	Historical Roots and Contemporary Context	9
B.	Professional Foundations and Principles	6
C.	Theoretical Bases of the Profession	9
D.	Essential Competencies and Techniques	9
E.	Organizing and Managing Programs and Services	9
F.	Foundations for the Future	<u>3</u>
		45

VI. Textbooks:

Komives, S.R., Woodard, Jr., D.B., & Associates. (Eds.). (1996). *Student services: A handbook for the profession* (3rd ed.). San Francisco: Jossey-Bass.*

*2003 edition of the above text is pending publication. The new edition will be substituted for this edition when available.

Whitt, E.J. (Ed.). (1997). *College student affairs administration*. Needham Heights, MA: Simon and Schuster.

VII. Basis for Student Evaluations:

The weight of evaluation criteria may vary at the discretion of the instructor and will be indicated at the beginning of each class.

A.	Reflection Paper	10%
B.	Journal Article Critiques (2)	20%
C.	Group Paper and Presentation	20%
D.	Class Participation	10%
E.	Mid-term and Final Examination	30%

VIII. Knowledge Base References:

Barr, M.J., Desler, M.K., & Associates. (Eds.). (2000). *The handbook of student affairs administration* (2nd ed.). San Francisco: Jossey-Bass.

Bliming, G.S., Whitt, E.J., & Associates. (1999). *Good practice in student affairs: Principles to foster student learning*. San Francisco: Jossey-Bass.

Cooper, D.L. & Lancaster, J.M. (Eds.). (1998). *Beyond law and policy: Reaffirming the role of student affairs*. San Francisco: Jossey-Bass.

Evans, J.E. & Tobin, C.E. (Eds.). (1998). *The state of the art of preparation and practice in student affairs* (2nd ed.). Lanham, MD: University Press of America.

Kaplin, W.A. & Lee, B.A. (1997). *A legal guide for student affairs professionals*. San Francisco: Jossey-Bass.

Rentz, A.L. (Ed.). (1994). *Student affairs: A profession's heritage*. Lanham, MD: University Press of America.

Rentz, A.L. & Associates. (1996). *Student affairs practice in higher education*. Springfield, IL: Thomas.

Stage, F.K. & Dannells, M. (Eds.). (2000). *Linking theory to practice: Case studies for working with college students*. (2nd ed.) Muncie, IN: Accelerated Development.

DEPARTMENTAL APPROVAL DATE: 9/17/02

COLLEGE COUNCIL APPROVAL DATE: 10/17/02

