

SOUTHEAST MISSOURI STATE UNIVERSITY

Department of Accounting & MIS

Course No.: MI471-2-3

Title of Course: Internship in Management Information Systems

Fall 2004

I. Catalog Description and Credit Hours of Course:

A supervised learning and work experience designed to integrate cooperative practical real-world experience with academic preparation in the field of management information systems. A minimum of 150 contact hours is normally expected for 3 hours of credit. (1-3 hours credit) (Credit/No Credit)

II. Prerequisite(s):

- A. Student should have completed at least 75 hours of course credit with a 2.75 cumulative grade point average or better.
- B. Students should have completed at least 9 hours of management information systems (MI prefix) courses with a GPA of 3.0 or better; approval of internship agreement.
- C. Or consent of department chairperson.

III. Purposes or Objectives of the Course:

- A. To provide students with varied, relevant and practical management information systems experience in a professional work setting
- B. To enhance the student's understanding and application of management information system principles, applications, concepts and procedures
- C. To provide participating students with the opportunity to develop professional contacts in the business community
- D. To strengthen oral and written communication skills
- E. To strengthen interpersonal skills
- F. To strengthen critical thinking skills

IV. Expectations of Students:

- A. Participate in securing a suitable internship position
- B. Work with representatives of the Department of Accounting and MIS and the sponsoring organization to design an approved plan of duties
- C. Completion of an Internship Agreement with appropriate signatures
- D. Work actively and responsibly to complete the assigned duties when due

- E. Completion of a weekly journal of learning activities and insights gained from experiences. E-mail internship coordinator biweekly during the internship
- F. Completion of a paper containing a summary of student's journal, an overview of the company, a job analysis, and reaction to the internship experience including insights gained and value added to individual professional preparation using the attached guidelines
- G. Completion of an oral presentation using presentation software to invited departmental faculty, students and internship supervisors

V. Course Content or Outline:

No specific content or outline is suggested. Course content is expected to be consistent with the University and Harrison College of Business Internship Guidelines and the Departmental Appendix for Accounting and MIS.

VI. Textbook(s) and/or Other Required Materials or Equipment:

None

VII. Basis for Student Evaluation:

- A. Evaluation of the fulfillment of the student's responsibilities as outlined in the University Guidelines and Departmental Appendix for Accounting and MIS
- B. Evidence of satisfactory evaluation by intern's supervisor at place of internship
- C. Only pass/fail credit will be given