

**SOUTHEAST MISSOURI STATE UNIVERSITY**  
**Course Syllabus**

**Department of History**  
**HP401/601 (replaces HP300)**  
**Problems in Historic Preservation**  
**Rev. Spring 2002**

**I. Catalog Description and Credit Hours of Course:**

Projects in historic preservation that acquaint the student with a broad spectrum of academic/practical problems that complement professional training. (3 credit hours)

**II. Prerequisite(s):**

HP 200 and HP100 or HP600 or permission of instructor.

**III. Purposes or Objectives of the Course:**

Students will have the opportunity to apply academic knowledge to practical situations by carrying out group projects outside the traditional classroom setting. The specific focus of the course will normally be archives management, museum management, or historic site administration, depending upon the specific expertise of the instructor. Students who complete this course will:

Develop skills in written and oral communication.

Develop skills in project planning and management.

Increase awareness of the problems and challenges involved in preserving historical documents, objects, buildings, and landscapes.

**IV. Expectations of Students:**

Regular class attendance, reading in source materials, preparation of written reports, and active participation in group projects are required. Students will be expected to conduct themselves as professionals. In addition to the above listed activities, Graduate students will be required to complete a substantial research paper.

**V. Course Content or Outline:**

Project planning, site visit, goal-setting (three hours).

Research design, literature search (three hours).

Writing the project proposal (three hours).

Presenting the proposal (three hours).

Fine-tuning, budgeting, ordering supplies and equipment (three hours).

Project implementation (twenty-four hours).

Presentation of oral reports (three hours).

Project review, evaluation, and submission of final reports (three hours).

**VI. Textbook(s) and/or Other Required Materials or Equipment:**

Assigned readings will depend upon the specific focus of the class and may include:

William T. Alderson and Shirley Payne Low, *Interpretation of Historic Sites*.

Gill Chitty and David Baker, *Managing Historic Sites and Buildings: Reconciling Presentation and Preservation* (London: Routledge, 1999).

Annita Neal, *Help for the Small Museum: Handbook of Exhibit Ideas and Methods* (Pruett Pub., 1987).

Ann Pederson, *Keeping Archives* (Sydney: Australian Society of Archivists, Inc., 1987).

Tri-State Coalition for Historic Places, *Standards and Practices for Historic Site Administration* (2000).

**VII. Basis for Student Evaluation:**

Undergraduate students will be evaluated on active participation in all class activities (20%), oral and written reports (30%), and performance on project work (50%).

Graduate students will be evaluated on active participating in all class activities (10%), oral and written reports (20%), a substantial research paper (20%), and performance on project work (50%).