

COURSE SYLLABUS

SOUTHEAST MISSOURI STATE UNIVERSITY

Department of Elementary, Early & Special Education Course No. EL654
Course: Introduction to Online Instruction and Portfolio Development **New:** FA '01



“The Teacher as Professional Educator”

Catalog Description: This course will provide an orientation to the online delivery system and guidelines in designing and developing an effective portfolio.

Course Description: This course is designed to provide a course orientation for the online course delivery system and offers suggested methods and organizational techniques learning in the online environment. It will also provide the teacher candidate with guidelines in designing and developing an effective portfolio. Additionally, information regarding portfolio content will be discussed. Specific information regarding software and hardware development requirements for individual home institutions will also be provided.

Rationale: This graduate course will prepare teachers to effectively navigate the online courses associated with this degree program and to design and develop a professional portfolio.

Credit Hours: 1

Prerequisites: None

Conceptual Framework:

Course Objectives:

The student will:

- identify and navigate the major features of the online course delivery system.
- identify and incorporate the procedures for successful online learning.
- design and develop a professional portfolio based on criteria and procedures from their home campus.

Course Content: This course was developed in an outcomes-based format and was designed to conform to the 15 contact hour expectation common for one credit hour courses. The specific course content, outlined in the course objectives, will be delineated by the instructional design team and the instructor of record.

Methods of Instruction: E-mail, chat, search, document sharing, journals, webliographies, threaded discussions, online assessments, narrated presentations, interactive assignments and activities

Portfolio Requirement: This course will assist students in the design and development of content for the portfolio project.

Research Component: Students will be required to complete necessary research as required for the development of their portfolio project.

Grading Policy: Specifics to be determined by the instructional design team and the instructor of record

- Online course review 25%
- Research review of online learning 10%
- Threaded discussion participation 15%
- Design and initial development of portfolio 50%

Course Schedule: To be determined by the instructional design team and the instructor of record

Textbooks (Title, Author, ISBN): Selected by the instructional design team and the instructor of record

Library Review: A review of literature will be required to support the portfolio project.

Other Required Software, Materials and Equipment: Additional materials may be selected by the instructional design team and the instructor of record

Statement on Non-Discrimination: Missouri's public universities are equal-opportunity educational institutions and do not discriminate on the basis of race, color, national or ethnic origin, religion, sex, or sexual orientation for programs, activities, or employment, in accordance with the Civil Rights Act of 1964 and Title IX of the Educational Amendments.

Statement on Academic Honesty: Missouri's public universities are committed to intellectual integrity in their academic pursuits. Academic dishonesty constitutes unacceptable behavior and includes unauthorized assistance in completing required course assignments or testing. Unauthorized assistance includes electronic transfer. Plagiarism, that is, submitting someone else's work or part there of, as your own, is considered to be cheating.

Breaches of intellectual integrity will result in disciplinary measures, based on the policies and procedures of the student's home institution. These may include:

- 1) a failing grade for a particular assignment;
- 2) a failing grade for the course;
- 3) suspension for various lengths of time from the university; and/or
- 4) permanent expulsion from the university.

Statement on Student Disabilities: Reasonable accommodations will be provided upon request for persons with disabilities in accordance with Section 504 of the Rehabilitation Act and the Americans with Disabilities Act of 1990. If you are a person with a disability, either learning related or physical, who requires an accommodation to participate in university programs, services, or activities please contact the disability services staff at your university of record.

Expected Enrollments: 20-25

Special Fees: None

Bibliography:

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LaBoskey, V. (2000). Portfolios here, portfolios there... *Phi Delta Kappan*, 81(8), 590.

Leydon, B. (2001). The e-everything revolution: What's a university to do? *Educause Review*, 36(1), 62.

Lorenzo, G. (2001). Professional development to go? *Training*, 38(1), 69.

MacDonald, J. (2001). Online learning: A radical pedagogy? *Adults Learning*, 12(5), 20.

Stein, B. (2001). Benchmarks for virtual learning. *NEA Today*, 19(7), 21.