SOUTHEAST MISSOURI STATE UNIVERSITY
BOARD OF REGENTS MEETING
March 23, 2012
1:00 p.m.
Robert A. Dempster Hall, Glenn Auditorium*
Open Session Agenda

Swearing-in Ceremony for Thomas M. Meyer, New Member of the Board of Regent, and
Kevin J. Magnon, New Student Representative to the Board of Regents, by the Honorable Timothy Patterson

ACTION ITEMS:

1. Consideration of Approval Resolutions of Honor
   A. Albert M. Spradling
   B. Brian P. Kelly

2. Consideration of Approval of Minutes for:
   Open Meeting of December 15, 2011

3. Consideration of Room and Board Rates for FY13
   A. Proposed FY13 Rental Rates for Non-Traditional Housing
   B. Proposed FY13 Residence Life Budget and Room & Board Rates

4. Consideration of Approval of Schedule of Major Capital Projects and
   Maintenance & Repair Items for FY13

5. Consideration of Approval of Incidental Fee Rate Equal to In-State Graduate
   Incidental Fee for Online Master of Science in Criminal Justice, Master of Science in
   Organizational Management, and Master of Education Technology Effective Fall 2012

6. Consideration of Combining the College of Science and Mathematics and the School of
   Polytechnic Studies into the College of Science, Technology and Agriculture
   Effective July 1, 2012

CONSENT ITEMS:

7. Consideration of Approval of Resolutions of Honor for Retirees

8. Consideration of Approval of Recognition of Vernon Chapman

9. Consideration of Approval of Faculty Senate Bills
   B. 11-A-33 Guidelines for Partisan Political Action on Campus
   C. 12-A-2 Faculty Professional Responsibilities Policy
   D. 12-A-6 Research Section of Faculty Professional Responsibilities Policy

10. Consideration of Approval of Academic Program Changes
    A. Amended motion – Certificate in Law Enforcement
       (adding Malden, Sikeston, and Perryville sites)
    B. New Minor in Latin American Studies
    C. Program Title Change – BSED Business and Marketing Education to
       BSED Business Education
    D. Addition of Option – BS Criminal Justice: Criminology Option
    E. Addition of Options – MA English: English Studies Option,
       Professional Writing Option
    F. Addition of Options – MS Criminal Justice: Community Policing Administration
       Option, Criminal Justice Administration Option
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REPORT ITEMS:
1. President’s Report:
   • Update on Budget
   • Update on Bond Funded Projects
   • Progress Report on Contracts and Facilities Management Projects
   • Report on Recent Honors and Achievements for Kendra Neely-Martin
   • “Visionaries” 2012 Progress Edition of the Southeast Missouri
   • Federal Opportunities Seminar in Washington, D.C.

Informational Items:
• Report from Missouri Department of Higher Education on Academic Program Changes
• Adding to the State’s Bottom Line from the Council on Public Higher Education in Missouri(COPHE)
• Visitor’s Guide and Campus Map, Vocal Studies and Winds and Percussion
  (new campus publications)

ACTION ITEM:
1. Consideration of Motion for “Closed Session for Appropriate Considerations:”
   A. RSMo 610.021.1 -- pertaining to legal actions, causes of action or litigation
   B. RSMo 610.021.2 -- pertaining to lease, purchase or sale of real estate
   C. RSMo 610.021.3 -- pertaining to the hiring, firing, disciplining or promotion of personnel
   D. RSMo 610.021.12 – sealed bids and related documents
   E. RSMo 610.021.14 -- pertaining to records which are protected from disclosure by law

ACTION ITEMS:
1. Reconvene Open Session
2. Announcement of Action Taken in Closed Session

ACTION ITEM:
1. Consideration of Motion to Adjourn

* Accessible to Physically Handicapped or Disabled
A Resolution
by the Board of Regents
of
Southeast Missouri State University

Whereas, Albert M. Spradling III, a U.S. Army veteran, earned his bachelor of science in business administration degree with a major in accounting from Southeast Missouri State University and his juris doctor from the University of Missouri-Kansas City, and has earned distinction in his work as a sole practitioner with Spradling & Spradling, Attorneys at Law in Cape Girardeau; former mayor of Cape Girardeau; former Cape Girardeau City Councilman; founding member of the University's Copper Dome Society; member of the Foundation's President's Council; member of the Athletic Boosters, having served as president from 1993 to 1995; trustee and Chairman of the Board of Southeast Missouri Hospital Association; member of Southeast Missouri Hospital College of Nursing & Health Services Board; the Missouri Bar Association; the Cape Girardeau Bar Association and the Illinois State Bar Association; Missouri Supreme Court Mail Civil Instruction Committee; and Director, First Missouri State Bank; and

Whereas, Albert M. Spradling III, as Mayor of the City of Cape Girardeau, was a strong supporter of the funding of the River Campus and spearheaded the successful city-wide vote to extend the Hotel, Motel, Restaurant tax to pay for the city's 25% portion of the River Campus; and

Whereas, Albert M. Spradling III is a member of the American Legion Post 63, the Cape Girardeau Chamber of Commerce, and the Lion's Club of Cape Girardeau; and

Whereas, Albert M. Spradling III was appointed to the Southeast Missouri State University Board of Regents in 2005 by Governor Matt Blunt; and was elected vice president of the Board in December 2006; and

Whereas, during the tenure of Albert M. Spradling III, the Board of Regents completed such major physical enhancements at Southeast as the development and the opening of the River Campus; completion of Information Commons – Phases 1 & 2; naming of Vandiver Hall and the construction of another new residence hall (Merick Hall) and the approval of construction of yet another new residence hall on the north side of campus; construction of the Student Aquatic Center; development of the University's "front door" at Broadway and Henderson including the acquisition and development of the former First Baptist Church property to house the Wehking Alumni Center; expansion of parking for the Student Recreation Center South, the University's Innovation Center, and the Wehking Alumni Center; the groundbreaking and completion of the East Main Street Interchange on Interstate 55 providing access to the University Technology Village property; athletic upgrades such as the relocation of the athletic administrative offices and improved facilities at Houck Stadium; and participated in the planning activities associated with expansion of a centralized student services concept and related conceptual designs for Academic Hall remodeling, Magill Hall addition and remodeling, and Memorial Hall renovations, to name only a few; and

Whereas, during the tenure of Albert M. Spradling III, Southeast Missouri State University has achieved the largest overall enrollment, the largest freshmen class, and the largest number of minority and international students in the history of the University; and

Whereas, Albert M. Spradling III actively participated in the planning and development of a revised comprehensive strategic plan at Southeast; and

Whereas, during the tenure of Albert M. Spradling III, the University faced serious budget challenges due to state appropriation reductions, and Mr. Spradling’s knowledge of the law and government were invaluable to the Board as the University navigated through difficult budget decisions; and

Whereas, Albert M. Spradling III served as a great ambassador for Southeast Missouri State University in the Cape Girardeau area and surrounding region and loyal advocate for Southeast Athletic programs and member of the Booster Club since 1994; and

Whereas, Albert M. Spradling III has represented the University well in various civic activities and public appearances, has been faithful in his stewardship of the public trust, and has demonstrated extraordinary dedication to the service of the University and its constituents; and

Now, therefore, be it resolved by the Board of Regents of Southeast Missouri State University that the appreciation of the University community be expressed to Albert M. Spradling III for his outstanding service as a Regent, and that this resolution, accompanied by best wishes for his future success and happiness, be placed in the minutes of the Board of Regents;

Done in the City of Cape Girardeau, Missouri, this twenty-third day of March in the year two thousand twelve.

[Signature]
President of the Board of Regents

[Signature]
President of the University

ATTEST:

[Signature]
Secretary
A Resolution
by the Board of Regents
of
Southeast Missouri State University

Whereas, Brian P. Kelly enrolled at Southeast Missouri State University in the Fall of 2007 and received a Bachelor of Arts degree with a major in political science and minor in philosophy in the Spring of 2009 and is currently pursuing a Master of Public Administration degree with a major in public administration; and

Whereas, Brian P. Kelly was appointed by Governor Jay Nixon in March 2010 to a term as Student Representative to the Board of Regents; and

Whereas, Brian P. Kelly has served as an effective spokesman for the interests of the students of Southeast Missouri State University by regular attendance at and participation in meetings of the Board of Regents since his appointment and has been a true ambassador for the University through his involvement with Student Alumni Association, Greek Week Executive Board, Sigma Phi Epsilon Fraternity, and other organizations; and

Whereas, during Brian P. Kelly's term as Student Representative to the Board of Regents, the Board completed such major physical enhancements at Southeast as the naming of Merick Hall and the approval of construction of a new residence hall on the north side of campus; the grand opening of the Autism Center for Diagnosis and Treatment; athletic upgrades such as the relocation of the athletic administrative offices and improved facilities at Houck Stadium; and participated in the planning activities associated with expansion of a centralized student services concept and related conceptual designs for Academic Hall remodeling, Magill Hall addition and remodeling, and Memorial Hall renovations, to name only a few; and

Whereas, during the tenure of Brian P. Kelly, Southeast Missouri State University has achieved the largest overall enrollment in the history of Southeast and enrolled the largest freshmen class; and

Whereas, Brian P. Kelly has been actively involved in the Southeast in the Year 2020 initiative serving on the Student Services Subcommittee; and

Whereas, Brian P. Kelly has served on the AQIP Steering Committee when the University moved to participate in the AQIP accreditation process to replace the 10-year North Central Association accreditation process; and

Whereas, Brian P. Kelly has represented the University well in various civic activities and public appearances, has been faithful in his stewardship of the public trust, and has demonstrated extraordinary dedication to the service of the University and its constituents; and

Now, therefore, be It resolved by the Board of Regents of Southeast Missouri State University that the grateful appreciation of the University community be expressed to Brian P. Kelly for his performance as Student Representative to the Board of Regents, and that this expression of gratitude and thanks, as well as congratulations for his other achievements and best wishes for his future success be placed in the minutes of the Board of Regents, and that a properly inscribed copy of this resolution be presented with appropriate ceremony;

Done in the City of Cape Girardeau, Missouri, this twenty-third day of March in the year two thousand twelve.

[Signatures]

President of the Board of Regents

President of the University

ATTEST:

Secretary
Subject to approval by the Board of Regents.

MINUTES OF THE OPEN SESSION
OF THE
SOUTHEAST MISSOURI STATE UNIVERSITY
BOARD OF REGENTS
HELD ON THE
TWELFTH DAY OF DECEMBER 2011

The Board of Regents for Southeast Missouri State University met at 2:07 p.m. on Thursday, December 15, 2011, in the University Center, Ballroom A, on the campus of Southeast Missouri State University. Regents present were: Mr. Brad Bedell, President of the Board of Regents; Mr. Albert M. Spradling, Vice President of the Board of Regents; Mr. Brian Kelly, Student Representative to the Board; Mr. James P. Limbaugh; Ms. Kendra Neely-Martin; and Mr. Daren K. Todd. Also present were: Dr. Kenneth W. Dobbins, President of Southeast Missouri State University; Mrs. Kathy Mangels, Board Treasurer; Mr. John Grimm, Legal Counsel; and Mrs. Deborah S. Fulton, Board Secretary. Mr. Doyle Privett was not in attendance. Board President Bedell presided.

SWEARING-IN CEREMONY FOR KENDRA NEELY-MARTIN, NEW MEMBER OF THE BOARD OF REGENTS

Prior to the Board of Regents meeting, Kendra Neely-Martin, newly appointed member of the Board of Regents, was administered the Oath of Office by The Honorable Iris G. Ferguson. Ms. Neely-Martin, a St. Louis native, was appointed by Governor Jay Nixon on October 31, 2011, for a term ending January 1, 2018. She is a senior level Pharmaceutical Sales Specialist at AstraZeneca Pharmaceutical and a recognized advocate for the region’s underserved communities. She has spent most of her professional life working to narrow the disparities in health care literacy, access and quality experienced by people of color. She has a long history of community service with numerous organizations. For her years of civic leadership and distinguished service, Ms. Neely-Martin has received numerous awards and public recognition.

Ms. Neely-Martin earned a Bachelor of Science in Marketing degree from Southeast Missouri State University, a Masters in Arts in Marketing from Webster University and a Parenting Instructor Certificate from Centers for Improving Child Caring. She replaces Reginald Dickson of St. Louis whose term has expired.

The Honorable Irene G. Ferguson currently serves as a member of the Board of Curators for Lincoln University, Jefferson City, Missouri. She holds a Bachelor of Arts
Degree from Lincoln University; a Master of Arts Degree from St. Louis University, Center for Urban Programs; and a Juris Doctorate Degree from St. Louis University School of Law. Judge Ferguson is a Senior Judge in the Missouri State Judicial system. She served as an Associate Circuit Judge for the 22nd Judicial Circuit of Missouri until her retirement in 2006. Prior thereto, she served as a Municipal Judge and Prosecutor for various municipalities in the 21st and 22nd Circuits of Missouri.

The Board of Regents congratulated Ms. Neely-Martin, and commemorative photographs were taken with Ms. Neely-Martin’s daughter, Olivia Martin, her family and friends, and Judge Ferguson.

CONSIDERATION OF APPROVAL OF MINUTES

A motion was made by Regent Limbaugh and seconded by Board Vice President Spradling to approve the minutes of the open meeting of October 21, 2011. A roll call vote was taken. Voting in favor were: Bedell, Spradling, Limbaugh, Neely-Martin, and Todd. The motion carried.

CONSIDERATION OF APPROVAL OF RESOLUTION OF HONOR FOR REGINALD D. DICKSON

President Bedell presented and read the Resolution of Honor for Reginald D. Dickson for his service as a member of the Board of Regents as presented in Attachment B.

Members of the Board presented the framed resolution to Mr. Dickson and expressed appreciation for his exemplary service during his tenure as a member of the Board of Regents. Commemorative photographs were taken of Mr. Dickson and his wife, Illona, with members of the Board.

A motion was made by Board Vice President Spradling and seconded by Regent Limbaugh to approve the Resolution of Honor for Reginald D. Dickson. A roll call vote was taken. Voting in favor were: Bedell, Spradling, Limbaugh, Neely-Martin, and Todd. The motion carried.
CONSIDERATION OF APPROVAL OF ACCEPTANCE OF ANNUAL FINANCIAL REPORT, OMB CIRCULAR A-133 SINGULAR AUDIT REPORT, SYSTEM FACILITIES FINANCIAL REPORT, AND THE INDEPENDENT AUDITOR’S REPORT ON AGREED-UPON PROCEDURES FOR THE UNIVERSITY’S INTERCOLLEGIATE ATHLETICS DEPARTMENT FOR THE YEAR ENDING JUNE 30, 2011, FROM RUBINBROWN, LLP

President Dobbins asked Ms. Kathy Mangels, Vice President for Finance and Administration, to present the recommendation that the Board accept the financial report, the OMB Circular A-133 Single Audit Report, System Facilities financial report [Attachment C], and the Independent Auditor’s Report on Agreed-Upon Procedures for the University’s Intercollegiate Athletics Department for the year ending June 30, 2011, from RubinBrown, LLP [Attachment II].

On April 3, 2011, the Board of Regents approved the appointment of RubinBrown, LLP as the external auditor of the University. The firm was founded in 1952 and has provided professional services to governments, not-for-profit organizations and businesses for over 55 years. The firm conducted the University’s audit the last three fiscal years and their contract provides renewal options through the FY2013 audit.

The University has prepared the financial reports in accordance with GASB Statement No. 35, Basic Financial Statements – and Management’s Discussion and Analysis – for Public Colleges and Universities. In accordance with GASB Statement No. 39, the Southeast Missouri University Foundation is considered a component unit of the University and is presented as such in the University’s financial statements. The Missouri Research Corporation is not included in the University’s financial statements because it does not meet the significance criteria for component units.

The report consists of a Management’s Discussion and Analysis, basic financial statements including a Statement of Net Assets, Statement of Revenues, Expenses, and Changes in Net Assets, and a Statement of Cash Flows for the University as a whole and notes to the basic financial statements. The financial report includes an unqualified opinion by RubinBrown, LLP.

The OMB Circular A-133 Single Audit ensures that the University’s internal control structure provides reasonable assurance that federal awards are made in accordance with applicable guidelines and that the University has complied with applicable laws and regulations for each major federal program. Several individual audit reports are contained within the Single Audit Report which addresses various requirements concerning the University’s management of federal grant programs. There were no instances of noncompliance found in conducting test work of all federal awards received by the University. There was one significant deficiency that was not considered to be a material weakness on the accountant’s report. The cost of attendance budget for some in-state on-campus students incorrectly included transportation costs applicable to
in-state, off-campus students. Where possible, the loans of affected students were reallocated from subsidized to unsubsidized to correct the error. After the reallocation took place, it was determined that $43,015 in subsidized loans had been over awarded to students where reallocation was not possible. Southeast’s Director of Financial Aid has discussed a corrective action plan with the Department of Education and RubinBrown, LLP.

The Systems Facilities financial report presents the activity for fiscal year 2011 for the funds established by the terms of the bond resolution for the System Facilities Revenue Bonds Series 2006A, 2008 and 2011. The basic financial statements for the System Facilities were also prepared in accordance with Governmental Accounting Standards Board (GASB) Statement No. 35, Basic Financial Statements – and Management’s Discussion and Analysis – for Public Colleges and Universities.

The Systems Facilities report consists of a Management’s Discussion and Analysis, basic financial statements including a Statement of Net Assets, Statement of Revenues, Expenses, and Changes in Net Assets, and a Statement of Cash Flows for System Facilities, and notes to the basic financial statements. The financial report includes an unqualified opinion by RubinBrown, LLP.

Mr. Jeff Winter, Engagement Partner, and Mr. Ted Williamson, Senior Manager, from RubinBrown, reviewed the auditor communications with members of the Board. They noted that they had issued an unqualified opinion, and reported that Southeast Missouri State University is in very good financial condition. They also expressed appreciation to Kathy Mangels, Pam Sander, Controller, and their staff members for their outstanding work.

The Independent Auditor’s Report on Agreed-Upon Procedures for the University Intercollegiate Athletics Department was also presented. This report was compiled at the request of the University solely to assist the University in complying with NCAA Bylaw 6.2.3.1. The review did not disclose any material findings which require action by the University.

A motion was made by Regent Limbaugh and seconded by Board Vice President Spradling to accept the financial report, the OMB Circular A-133 Single Audit Report, and the System Facilities financial report. A roll call vote was taken. Voting in favor: Bedell, Spradling, Limbaugh, Neely-Martin, and Todd. The motion carried.
CONSIDERATION OF APPROVAL OF THE RESOLUTION FOR THE SYSTEM FACILITIES REVENUE BONDS SERIES 2011B

President Dobbins asked Vice President Mangels to present the recommendation that the Board approve the resolution for the System Facilities Revenue Bonds Series 2011B as presented in Attachment D.

On October 22, 2011, the Board heard a report on the increasing demand for campus housing which has resulted in the deferral of admissions applications from students who require on-campus housing, the inability to offer private rooms and the need to lease and house students in a local hotel. It was the consensus of the Board that administration should proceed to contract for architectural and engineering services to design a new residence hall for the main campus. The Board also approved a resolution authorizing University administration to make arrangements for structuring and issuing bonds to finance this proposed new housing project.

Ms. Mangels introduced Mr. Jan Burchess, from Treanor Architects, Mr. George Stock, Civil Engineer with Stock & Associates, and Mr. Jim Koeppler, KJWW Engineering who explained the site plans, residence hall design, and the proposal for the chilled water system as presented in Attachment D.

Treanor Architects was engaged to conduct schematic design and design development of a residence hall on the recommended construction site, an existing surface parking lot on the east side of Greek Drive, adjacent to the football practice field (Attachment D-1, page 1). The topography of the site allows for tiered surface parking directly north of the proposed new residence hall and on the east side of Greek Drive. Current design results in approximately 75 new parking spaces (Attachment D-1, page 2). The building programming has resulted in a 262 bed, five story structure which includes common recreation and laundry facilities, an outdoor patio area, and suite style learning communities (Attachment D-1, pages 3-8). Site work would begin in the Spring 2012 semester, with the facility open for occupancy in Fall 2013 (Attachment D-1, page 9).

As discussed with the board on October 22, 2011, the proposed new residence hall will add load to the campus’ chilled water and steam system. The site will be served by the north chiller plant, which provides chilled water for air conditioning for approximately 1.1 million square feet of academic, administrative and residence hall space on the north end of campus (Attachment D-2). The north chiller plant does not have capacity to absorb the load of the new residence hall without major modifications.

Three options were considered for meeting the load of the new residence hall and addressing redundancy in the chilled water system for the entire campus (Attachment D-3). Option 1 is to replace the two smaller chillers in the north chiller plant, which would meet the load of the new residence hall but would provide no redundancy or capacity for future growth. Option 2 is to construct a new 500 ton chiller plant at the Show Me
Center/Student Recreation Center/Aquatic Center complex (SMC complex) which would meet current capacity needs on the north loop and the SMC complex, but also provides no redundancy. Option 3 is to construct a 1,000 ton chiller and boiler plant at the SMC complex. This option provides cooling redundancy for both the north loop and SMC complex and eliminates inefficiencies in delivering steam to the SMC complex.

It is recommended option 3 be constructed. By decoupling the SMC complex from the north loop, the north chiller plant could serve the new residence hall without upgrades and have excess capacity to provide redundancy for the north loop. The new plant would be constructed adjacent to the Show Me Center and have two 500 ton chillers: one to meet current load for the complex and one to provide redundancy for either the SMC complex or potentially back to the north loop. Two natural gas hot water heaters would be installed to serve the Show Me Center complex, which would eliminate the need to pipe steam across New Madrid Street and should result in annual utility savings. The chiller plant building footprint would allow for the addition of a third chiller in the future to accommodate up to 300,000 square feet of future building construction north of New Madrid Street if needed.

The feasibility study contained a $4.0 million allowance for utility upgrades related to the new residence hall project. The proposed construction of a new chiller and boiler plant at the SMC complex will add $2.2 million to the project budget (design and construction costs), bringing the total project budget to $30.9 million (Attachment 4). The Series 2011B bonds will provide $27.0 million of proceeds and $2.0 million is available from released debt service reserve funds from the Series 2011A refunding bonds. The additional costs would be funded from existing power plant reserves from ceasing co-generation in 2008, one-time maintenance & repair general fee revenues in excess of required debt service for the 2010 bonds, and one time dollars generated in FY11 and FY12 from enrollments above budgeted FTE. (Note: The Board of Regents previously approved a feasibility study of a Greek Village, which will be funded from the remaining Series 2011A released debt service reserve funds).

The final schedule of debt service for the proposed bond issue, as priced on Tuesday, December 13, 2011, was presented (Attachment D-5). Interest rates on the series were quite attractive, ranging between 1.2% and 4.4% (Attachment D-5, page 3). The debt service will be funded by additional housing contract and meal plan commission revenues.

The Bond Resolution (Attachment D-6) officially authorizes and directs the issuance of the System Facilities Revenue Bonds, Series 2011B, the proceeds of which shall be used to finance the above projects and to pay for the associated costs of issuance for the bonds. The Resolution approves certain matters and documents related thereto including the Bond Purchase Contract, the Preliminary Official Statement, the Tax Letter of Instruction, and the Continuing Disclosure Statement.
Ms. Mangels introduced Ms. Julie Portmann, with EdwardJones, and Ms. Sara Kothoff, Bond Counsel with Thompson Coburn, who addressed the Board and reviewed the bond documents with the Board. The bond resolution was prepared by bond counsel, and also reviewed by Mr. John Grimm, University legal counsel.

It was noted that Standard and Poors met to review the University’s credit rating which is customary for a bond issuance. Their representative personally called Vice President Mangels and stated that they review many regional institutions who are struggling with enrollment. They were quite impressed with Southeast’s enrollment increase. This fine report reflects well on the entire University.

Board President Bedell thanked everyone involved in this process for their fine work.

A motion was made by Regent Limbaugh and Board Vice President Spradling to approve the resolution for the System Facilities Revenue Bonds Series 2011B. A roll call vote was taken. Voting in favor: Bedell, Spradling, Limbaugh, Neely-Martin, and Todd. The motion carried.

CONSIDERATION OF APPROVAL OF CONFERRING OF DEGREES

President Dobbins presented the recommendation that the Board approve the conferring of degrees upon the candidates for Summer 2011 and Fall 2011 Graduation pending final verification of their completion of degree requirements [Attachment E].

The Missouri statutes empower the Board of Regents of each state college and university to confer degrees.

It was noted that the Fall 2011 list includes two students being recommended for the awarding of posthumous degrees:

- Brittney Seabaugh who had 82 credit hours and was enrolled full time in the School of Polytechnic Studies seeking a BS in Agribusiness: Animal Science.
- Lauren Duckett who had 80 credit hours and was enrolled half time in the School of University Studies seeking an online Bachelor of General Studies degree.

Both students were in good standing and enrolled at Southeast Missouri State University during the Fall 2011 semester.
A motion was made by Board Vice President Spradling and seconded by Regent Neely-Martin to approve the conferring of degrees upon the candidates for Summer 2011 and Fall 2011 Graduation pending final verification of their completion of degree requirements. A roll call vote was taken. Voting in favor: Bedell, Spradling, Limbaugh, Neely-Martin, and Todd.

CONSIDERATION OF APPROVAL OF CONSENT AGENDA ITEMS

The following items [Attachments F & G] were presented as consent agenda items:

- Approval of Faculty Senate Bills [Attachment F]
  - 11-A-31 Revision of Research Funds Policy
- Academic Program Changes [Attachment G]
  - Off Campus Delivery (Regional Campuses) – BSED Agricultural Education – Attachment G-1
  - New Program – Certificate in Law Enforcement – Attachment G-2
  - New Program – BFA Dance – Attachment G-3
  - New Program – BA Dance - Attachment G-4
  - Deletion of Option – BFA Theatre: Dance – Attachment G-5
  - Program Title Change – BA Theatre and Dance to BA Theatre – Attachment G-6
  - Program Title Change – BFA Performing Arts to BFA Theatre – Attachment G-7
  - Option Title Change – BFA Theatre: Acting/Directing to BFA Theatre: Acting – Attachment G-7
  - Program Title Change – EdS Counseling Education to EdS Counseling – Attachment G-8
  - Addition of Option – BS Technology Management: Facilities Management and Sustainability – Attachment G-9
  - Deletion of Option – BS Biology: General Biology – Attachment G-10

A motion was made by Regent Limbaugh and seconded by Board Vice President Spradling to approve the above-listed consent agenda items [Attachments F & G]. A roll call vote was taken. Voting in favor were: Bedell, Spradling, Limbaugh, Neely-Martin, and Todd. The motion carried.

PRESIDENT’S REPORT

REPORT ON CAPAHAR ARROW

President Dobbins reported that the student newspaper, the Arrow (formerly called The Capaha Arrow) has a long tradition at Southeast having been founded 101 years ago.
The University has collaborated with the *Southeast Missourian* to enhance the student newspaper in a variety of ways. President Dobbins introduced Mr. Jon Rust, Publisher of the *Southeast Missourian* and Co-President of Rust Communications, who reported to the Board on “The Arrow Ecosystem” [Exhibit A]. Mr. Rust also chairs the technology committee for the Associated Press. The partnership between Southeast Missouri State University and the *Southeast Missourian* has resulted in a print version as well as a digital version which allows stories to be picked up by the *Southeast Missourian*, the Associated Press, KRCU (campus NPR station), and RAGE (campus radio station). Because of this arrangement, Southeast students have the opportunity to work with state-of-the art software. Mr. Rust gave much credit to Drs. Tamara Buck and Tammy Baldwin whose leadership was instrumental in this reorganization. It is anticipated that this model will gain significant national attention. President Dobbins and members of the Board expressed appreciation to Mr. Rust for his efforts and noted that this collaborative effort will help Southeast students to easily move into the job market.

**REPORT ON SELECTION PROCESS FOR THE STUDENT REPRESENTATIVE TO THE BOARD OF REGENTS**

Mr. Brian Kelly, Student Representative to the Board of Regents, whose term will expire on January 1, 2012, reported on the selection process which is underway for the new Student Representative to the Board of Regents and introduced the three candidates each of whom briefly addressed the Board. The candidates whose names will be forwarded to the Governor’s Office are as follows: Steven Campbell, Kevin Magnan, and Nicholas Maddock. Their resumes were provided to the Board in Attachment I.

**REPORT FROM STUDENT GOVERNMENT PRESIDENT**

Mr. Patrick Vining, Student Government President, reported on the progress of Student Government during the past year. He highlighted tremendous progress that had been made with regard to three particular areas: communication, relationships, and effective representation. Several examples were noted: Senators have hosted “college town halls” in their respective colleges; efforts are being made to develop relationships with organizations that receive funding from Student Government; Student Government has been working to institute new procedures for student appointments to University committees; good dialogue has been enjoyed with the President, the Provost, and Faculty Senate; and the Senate is working on the best way to ensure accountability and transparency. President Dobbins and members of the Board thanked Mr. Vining for his leadership.
REPORT FROM FACULTY SENATE CHAIRPERSON

Dr. Kevin Dickson, Faculty Senate Chairperson, reported that the Faculty Senate had enjoyed a very productive year. He noted that the average bills passed over the last ten years was nine bills. However, 39 bills were passed in 2011. Efforts are underway to amend the Senate Constitution with regard to election of faculty to serve on University committees. Faculty Senate is also working with Student Government regarding student evaluation of instruction. In addition, efforts continue with regard to the Faculty Handbook in order to keep it up-to-date. The Senate has worked closely with President Dobbins and Provost Rosati on a variety of issues. President Dobbins expressed appreciation to Dr. Dickson for his leadership and commended the Faculty Senate for their accomplishments.

SOUTHEAST MISSOURI UNIVERSITY FOUNDATION ANNUAL REPORT

Members of the Board were provided with a report from University Advancement prepared by Mr. Bill Holland, Vice President for University Advancement and Executive Director of the University Foundation [Attachment J]. University Advancement includes the Foundation, Marketing & University Relations, and Alumni Relations. The Foundation has total assets of $53 million and total endowments of $35 million. The foundation annually awards more than $1 million in scholarships.

REPORT ON THE 2012 DR. MARTIN LUTHER KING, JR. CELEBRATION AND BLACK HISTORY MONTH

Members of the Board were provided with a report on the Dr. Martin Luther King, Jr., Celebration dinner planned for January 18, 2012, and events planned for Black History Month in February 2012 as detailed in Attachment K.

PROGRESS REPORT ON CONTRACTS AND FACILITIES MANAGEMENT PROJECTS

Members of the Board were provided with a progress report on contracts and Facilities Management projects in Attachment L. No questions were asked.

REPORT ON COMPETITIVE GRANT-FUNDED COLLABORATION INITIATIVES

Members of the Board were provided with a report on competitive grant-funded collaboration initiatives [Attachment M]. The goal of this initiative is to expand the
availability of collaborative academic programming among Missouri’s public comprehensive universities to increase the availability of academic options, maintain cost efficiencies, and comply with federal and state regulations.

INFORMATIONAL REPORT ITEMS

Members of the Board were provided with additional informational report items as follows [Attachments N-O]:

- Report on Academic Programs Approved by the Coordinating Board for Higher Education [Attachment N]
- President Dobbins Presents AASCU Distinguished Alumnus Award to Good Morning America News Anchor, Robin Roberts [Attachment O]

CONSIDERATION OF MOTION TO RECESS THE OPEN MEETING AND GO INTO CLOSED SESSION

A motion was made by Board Vice President Spradling and seconded by Regent Kendra Neely-Martin to go into closed session for consideration of the following:

A. RSMo 610.021.1 -- pertaining to legal actions, causes of action or litigation
B. RSMo 610.021.2 -- pertaining to lease, purchase or sale of real estate
C. RSMo 610.021.3 -- pertaining to the hiring, firing, disciplining or promotion of personnel
D. RSMo 610.021.14 -- pertaining to records which are protected from disclosure by law

A roll call vote was taken. Voting in favor were: Bedell, Spradling, Neely-Martin, Limbaugh, Privett, and Todd. The motion carried.

The open meeting recessed at 4:10 p.m.

The open session reconvened at 5:50 p.m.

ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

President Dobbins announced that, during the closed session, the Board approved routine faculty and non-faculty personnel items, faculty emeritus status for retiring faculty, and the change in title for Dr. William Eddleman from Senior Associate Provost and Dean of the School of Graduate Studies to Vice Provost and Dean of the School of Graduate Studies effective January 1, 2012, with a salary of $118,000. In addition, the Board approved the naming of the William A. and Christene Ann Merick Residence Hall.
MOTION TO ADJOURN THE MEETING

A motion was made by Board Vice President Spradling and seconded by Regent Limbaugh to adjourn the meeting. A roll call vote was taken. Voting in favor were: Bedell, Spradling, Limbaugh, Neely-Martin, and Todd. The motion carried.

The open meeting was adjourned at 5:51 p.m.

Deborah S. Fulton
Secretary to the Board of Regents

APPROVED:

Donald B. Bedell, President
Board of Regents
Southeast Missouri State University
I. Motion to be Considered:

To approve the attached FY2013 rental rate proposal for non-traditional housing (Washington Street Apartments) to begin fall semester 2012.

II. Background:

A rate increase of 3.0% is requested for FY2013. Rates for FY2012 were increased at the CPI rate of 3.0%.

Recommended By:

Student Government
Faculty Senate
Administrative Council
VP, Finance & Admin.
VP, University Advancement

Chairperson
Dean
Academic Council
Provost
President

Board Action on:

Motion By:
Second By:
Vote:  Yeas:  Nays:

Postpone:
Amend:
Disapprove:
Approve:
Secretary:
### 401 Washington St. (30 sq. ft. per unit) 
Rates increase of 3.0%

<table>
<thead>
<tr>
<th># of Units</th>
<th>Layout</th>
<th>FY19 Monthly Rent</th>
<th>FY10 Monthly Rent</th>
<th>FY11 Monthly Rent</th>
<th>FY12 Monthly Rent</th>
<th>FY13 Monthly Rent</th>
<th>FY19 Annual Rent</th>
<th>FY10 Annual Rent</th>
<th>FY11 Annual Rent</th>
<th>FY12 Annual Rent</th>
<th>FY13 Annual Rent</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>2 Bedroom, top floor, end unit, with balcony</td>
<td>$471.81</td>
<td>$400.88</td>
<td>$505.40</td>
<td>$512.00</td>
<td>$528.41</td>
<td>$11,378.82</td>
<td>$12,303.82</td>
<td>$12,633.82</td>
<td>$12,890.82</td>
<td>$13,205.82</td>
</tr>
<tr>
<td>3</td>
<td>2 Bedroom, middle floor</td>
<td>$448.55</td>
<td>$406.46</td>
<td>$480.46</td>
<td>$485.80</td>
<td>$503.21</td>
<td>$10,730.36</td>
<td>$11,347.66</td>
<td>$11,579.66</td>
<td>$11,705.66</td>
<td>$11,990.66</td>
</tr>
<tr>
<td>2</td>
<td>2 Bedroom, ground floor</td>
<td>$458.14</td>
<td>$476.47</td>
<td>$490.76</td>
<td>$499.10</td>
<td>$514.07</td>
<td>$10,995.38</td>
<td>$11,435.28</td>
<td>$11,778.24</td>
<td>$11,978.40</td>
<td>$12,337.48</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th># of Units</th>
<th>Layout</th>
<th>FY19 Monthly Rent</th>
<th>FY10 Monthly Rent</th>
<th>FY11 Monthly Rent</th>
<th>FY12 Monthly Rent</th>
<th>FY13 Monthly Rent</th>
<th>FY19 Annual Rent</th>
<th>FY10 Annual Rent</th>
<th>FY11 Annual Rent</th>
<th>FY12 Annual Rent</th>
<th>FY13 Annual Rent</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>2 Bedroom</td>
<td>$420.23</td>
<td>$446.37</td>
<td>$458.76</td>
<td>$467.58</td>
<td>$481.61</td>
<td>$11,203.20</td>
<td>$12,451.52</td>
<td>$12,650.56</td>
<td>$12,867.56</td>
<td>$13,105.56</td>
</tr>
<tr>
<td>1</td>
<td>1 Bedroom (large)</td>
<td>$365.46</td>
<td>$375.84</td>
<td>$346.06</td>
<td>$391.51</td>
<td>$483.96</td>
<td>$9,265.28</td>
<td>$9,772.96</td>
<td>$9,972.96</td>
<td>$10,172.96</td>
<td>$10,372.96</td>
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<tr>
<td>3</td>
<td>1 Bedroom (efficiency)</td>
<td>$345.72</td>
<td>$362.67</td>
<td>$372.55</td>
<td>$379.50</td>
<td>$391.20</td>
<td>$8,525.62</td>
<td>$9,139.36</td>
<td>$9,339.36</td>
<td>$9,539.36</td>
<td>$9,739.36</td>
</tr>
</tbody>
</table>

**Total Annual Rent (excludes 2.5 apartment unrented, per month)**

- $11,855.00
- $12,853.00
- $13,853.00
- $14,853.00

3.0% increase in rates
2.5 vacancies
BOARD OF REGENTS
MOTION CONSIDERATION FORM

March 23, 2012
Open Session

I. Motion to be Considered:

Approve the attached FY2013 Residence Life budget proposal, including room and board rates, beginning fall semester 2012.

II. Background:

As shown in Attachment 1, an average room and board rate increase of 3.32% is requested for FY2013. Last year, the approval rate increase was 3.71%. The proposed rate schedules for both residence halls and meal plans have been shared with relevant student groups for review and comment and are presented to the Board with their consent.

The average increase in board rate is 4.96% as compared with 4.26% last year. The proposed rate increase is consistent with the University’s dining contract with Chartwells, and reflects actual and anticipated inflation in food prices for 2012-2013 as well as an increase in value exchange requested by students.

The proposed increase in average room rates 2.43%. This reflects cost to continue including additional costs for maintenance and repair. Private room rates continue to be 1.5 times the rate of a double room.

Proposed Residence Life revenue and expenses for FY2013 are given in Attachment 2. Projected expenses are $22,646,795 as compared with $20,980,434 in FY2012. The difference reflects increased contributions to reserves and facilities renewal.

Attachment 3 is the current Capital Improvements Plan for Residence Life through FY2013. This plan is currently under review, and will be revised and submitted to the Board for approval during Fall 2012 when actual costs for FY2012 projects are known.

Recommended By:
Student Government ____________________________ Chairperson ____________________________
Faculty Senate ____________________________ Dean ____________________________
Administrative Council ____________________________ Academic Council ____________________________
VP, Enroll. Man. & Stu. Suc. ____________________________ Provost ____________________________
VP, Finance & Admin. ____________________________ President ____________________________
VP, University Advancement ____________________________

Board Action on: ____________________________
Motion By: ____________________________ Postpone: ____________________________
Second By: ____________________________ Amend: ____________________________
Vote: Yeas: _______ Nays: _______ Disapprove: ____________________________
Approve: ____________________________
Secretary: ____________________________
### SOUTHEAST MISSOURI STATE UNIVERSITY

#### RESIDENCE LIFE

**FY13 - PROPOSED ROOM & BOARD RATES (2.43% room increase; 4.96% board increase)**

#### REVENUE SUMMARY:
- **Resident Contracts:** $14,297,918
- **Private Rooms:** $75,350
- **Residency Requirements:** $0
- **Contract Cancellation Charges:** $191,667
- **Total Room Revenues:** $14,505,215
- **Board Contracts:** $8,605,373
- **Summer Rooms and Board Contracts:** $53,000
- **TOTAL ROOM & BOARD REVENUES:** $21,446,587

### ROOM CONTRACTS:

#### RATES:

<table>
<thead>
<tr>
<th>TOWERS</th>
<th>FY12 Proposed</th>
<th>Rate</th>
<th>FY13 Proposed</th>
<th>Rate</th>
<th>FY13 % of Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>North</td>
<td>$5,850</td>
<td>5.46%</td>
<td>$5,850</td>
<td>5.46%</td>
<td></td>
</tr>
<tr>
<td>West</td>
<td>$5,850</td>
<td>5.46%</td>
<td>$5,850</td>
<td>5.46%</td>
<td></td>
</tr>
<tr>
<td>South</td>
<td>$5,850</td>
<td>5.46%</td>
<td>$5,850</td>
<td>5.46%</td>
<td></td>
</tr>
<tr>
<td>East</td>
<td>$5,850</td>
<td>5.46%</td>
<td>$5,850</td>
<td>5.46%</td>
<td></td>
</tr>
</tbody>
</table>

#### Averages:
- **Total:** $5,850
- **% of Total:** 5.46%

- **TOTAL ROOM CONTRACTS:** $21,446,587

#### Board Contracts:

- **FY12 Rate:** $5,850
- **FY13 Rate:** $5,850
- **% of Board Rate Change:** 0.00%

### Capacity Utilization

- **2062 Average Resident Student Contracts:** 100.00%

#### Private Rooms Rates (per Fiscal Year)

<table>
<thead>
<tr>
<th>TOWERS</th>
<th>FY12 Rate</th>
<th>FY13 Rate</th>
<th>% change</th>
</tr>
</thead>
<tbody>
<tr>
<td>North</td>
<td>$2,850.00</td>
<td>$2,850.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>West</td>
<td>$2,850.00</td>
<td>$2,850.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>South</td>
<td>$2,850.00</td>
<td>$2,850.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>East</td>
<td>$2,850.00</td>
<td>$2,850.00</td>
<td>0.00%</td>
</tr>
</tbody>
</table>

#### Average of 2062 Total Average Contracts

- **5.46% of Total Capacity Utilization**

- **TOWERS:**
  - **North:** 268
  - **West:** 268
  - **South:** 268
  - **East:** 268

- **AVERAGE:** 268

### Combined Rooms & Board (15 meal plan)

<table>
<thead>
<tr>
<th></th>
<th>FY12 Rate</th>
<th>FY13 Rate</th>
<th>% change</th>
</tr>
</thead>
<tbody>
<tr>
<td>4 meals</td>
<td>$2,850.00</td>
<td>$2,850.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>6 meals</td>
<td>$2,850.00</td>
<td>$2,850.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>8 meals</td>
<td>$2,850.00</td>
<td>$2,850.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>12 meals</td>
<td>$2,850.00</td>
<td>$2,850.00</td>
<td>0.00%</td>
</tr>
</tbody>
</table>

#### Combined Rooms & Board (15 meal plan):

- **Average % Change:** 14.00%

### Combined Charges:

- **Charge:** $2,850.00
- **# of Students:** 268
- **Revenue:** $7,697.16

### Other Fees:

- **Charge:** $2,850.00
- **# of Students:** 268
- **Revenue:** $7,697.16

### Average rates:

- **FY13 Rate:** $2,850.00
- **% change:** 0.00%

### Proposed Rates:

- **FY13 Rate:** $2,850.00
- **% change:** 0.00%

### Projected Revenues:

- **FY13 Projected:** $7,697.16
- **% change:** 0.00%

### Projected Costs:

- **FY13 Projected:** $7,697.16
- **% change:** 0.00%
# SOUTHEAST MISSOURI STATE UNIVERSITY
## RESIDENCE LIFE
### FY13 PROPOSED BUDGET

<table>
<thead>
<tr>
<th>Income</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Interest Earned</td>
<td>$231,250</td>
</tr>
<tr>
<td>Hall Council Fees</td>
<td>$83,220</td>
</tr>
<tr>
<td>Contract payments</td>
<td>$21,444,587</td>
</tr>
<tr>
<td>Camps &amp; misc</td>
<td>$136,000</td>
</tr>
<tr>
<td>Dearmont rental</td>
<td>$47,000</td>
</tr>
<tr>
<td>Food svc comm</td>
<td>$60,000</td>
</tr>
<tr>
<td>Vending Services</td>
<td>$99,300</td>
</tr>
<tr>
<td>Non-trad hsg</td>
<td>$94,209</td>
</tr>
<tr>
<td>Shivelbine &amp; Greystone property</td>
<td>$93,909</td>
</tr>
<tr>
<td>Damage chgs</td>
<td>$41,000</td>
</tr>
<tr>
<td>Voice, Video, Data Billing</td>
<td>$314,820</td>
</tr>
<tr>
<td>Miscellaneous Revenue</td>
<td>$1,500</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td>$22,646,795</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Expenses</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Res. Life Office Operations</td>
<td>$294,250</td>
</tr>
<tr>
<td>Res. Life Office Personnel</td>
<td>$497,881</td>
</tr>
<tr>
<td>Food Serv./Misc. Equip. Repair</td>
<td>$52,000</td>
</tr>
<tr>
<td>Residence Hall Operations</td>
<td>$2,249,033</td>
</tr>
<tr>
<td>Utilities &amp; Maintenance</td>
<td>$2,318,746</td>
</tr>
<tr>
<td>Custodial Services</td>
<td>$1,299,102</td>
</tr>
<tr>
<td>Overhead Support</td>
<td>$1,458,013</td>
</tr>
<tr>
<td>Support Services</td>
<td>$81,402</td>
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<tr>
<td>Bonds admin. exp</td>
<td>$4,100</td>
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<tr>
<td>Collection costs</td>
<td>$24,000</td>
</tr>
<tr>
<td>Bad debt</td>
<td>$40,000</td>
</tr>
<tr>
<td>Food svc contract</td>
<td>$5,727,927</td>
</tr>
<tr>
<td>Vending Services</td>
<td>$99,330</td>
</tr>
<tr>
<td>E&amp;G Scholarships (net cost)</td>
<td>$569,028</td>
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<tr>
<td>Property Insurance</td>
<td>$102,159</td>
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<tr>
<td>Non-Trad Hsng lease &amp; ops</td>
<td>$15,012</td>
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<tr>
<td>Contingency, Reserve</td>
<td>$100,000</td>
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<tr>
<td>Hall Council fees</td>
<td>$83,220</td>
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<tr>
<td>Room damages</td>
<td>$61,000</td>
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<tr>
<td>TV Purchase</td>
<td>$1,000</td>
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<tr>
<td>Expected Reserve Contribution</td>
<td>$1,125,084</td>
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<tr>
<td>Debt retirement</td>
<td>$5,504,508</td>
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<tr>
<td>Capital Renewal Improvements</td>
<td>$915,000</td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td>$22,646,795</td>
</tr>
</tbody>
</table>

**Rev vs. Exp** $ (0)
### FY10

#### Operational Funded Projects
- **Dearmont Kitchen Plumbing Code Compliance Upgrade**
  - Completed
  - Estimated Cost: $3,580.00
  - Actual Cost: $3,580.00
  - FY Approved: FM Requested
- **Main Entrance Door Replacement - TN, TV, TS & TE**
  - Completed
  - Estimated Cost: $33,942.99
  - Actual Cost: $33,942.99
  - FY Approved: Brent Pfeiffer
- **Camera & Security Enhancement**
  - Completed
  - Estimated Cost: $10,000.00
  - Actual Cost: $10,000.00
  - FY Approved: Residence Life
- **Dearmont Hall D-1 Renovation**
  - Completed
  - Estimated Cost: $33,720.07
  - Actual Cost: $33,720.07
  - FY Approved: Tom Hadler
- **Myers Hall Chair Replacement**
  - Completed
  - Estimated Cost: $23,800.00
  - Actual Cost: $23,800.00
  - FY Approved: Residence Life
- **Myers Hall City Line Tap**
  - Completed
  - Estimated Cost: $14,006.00
  - Actual Cost: $14,006.00
  - FY Approved: FM Requested
- **Myers Hall Sewer Line**
  - Completed
  - Estimated Cost: $13,144.00
  - Actual Cost: $13,144.00
  - FY Approved: Brent Pfeiffer

**FY10 Operational Funded Total**
- Estimated Cost: $0.00
- Actual Cost: $152,192.76

#### Reserve Funded Projects
- **Dearmont Catwalks**
  - Completed
  - Estimated Cost: $434,905.61
  - Actual Cost: $434,905.61
  - FY Approved: Brent Pfeiffer
- **Towers Renovation (Contingency, FM Support, etc)**
  - Completed
  - Estimated Cost: $52,077.00
  - Actual Cost: $52,077.00
  - FY Approved: Carolyn Figliolo

**FY10 Reserve Funded Total**
- Estimated Cost: $0.00
- Actual Cost: $486,982.61

#### Bond Funded Projects
- **Towers Renovation**
  - Completed
  - Estimated Cost: $5,890,229.00
  - Actual Cost: $5,890,229.00
  - FY Approved: Carolyn Figliolo

**FY10 Bond Funded Total**
- Estimated Cost: $0.00
- Actual Cost: $5,890,229.00

**Total ORL FY10 Funding**
- Estimated Cost: $0.00
- Actual Cost: $6,529,404.37

### FY11

#### Operational Funded Projects
- **Bed Bug Survey - Routine Canine Inspection**
  - Completed
  - Estimated Cost: $8,750.00
  - Actual Cost: $8,750.00
  - FY Approved: Residence Life
- **Bed Spring, Bed End & Loft Kit Renovation - Towers North & Greek**
  - Completed
  - Estimated Cost: $96,718.90
  - Actual Cost: $96,718.90
  - FY Approved: Residence Life
- **Bed Spring, Bed End & Loft Kit Renovation - Towers North & Greek**
  - Completed
  - Estimated Cost: $320,386.65
  - Actual Cost: $320,386.65
  - FY Approved: Residence Life
- **Food Service Equipment - Lang Griddle & Fryer**
  - Completed
  - Estimated Cost: $16,308.56
  - Actual Cost: $16,308.56
  - FY Approved: Residence Life
- **Mattress Replacement - Group F, Group G - West, Group J & Vandiver**
  - Completed
  - Estimated Cost: $56,467.40
  - Actual Cost: $56,467.40
  - FY Approved: Residence Life
- **Residence Life Vehicle**
  - Completed
  - Estimated Cost: $21,572.00
  - Actual Cost: $21,572.00
  - FY Approved: Residence Life
- **Shivelbine Property Conditions Assessment**
  - Completed
  - Estimated Cost: $10,619.00
  - Actual Cost: $10,619.00
  - FY Approved: Joe Switzer
- **Towers West - Bed Spring, Bed End, & Loft Kit Renovation**
  - Completed
  - Estimated Cost: $121,178.20
  - Actual Cost: $121,178.20
  - FY Approved: Residence Life

**FY11 Operational Funded Total**
- Estimated Cost: $0.00
- Actual Cost: $654,100.71

#### Reserve Funded Projects
- **Greek HVAC A/E Fees**
  - Completed
  - Estimated Cost: $342,660.00
  - Actual Cost: $342,660.00
  - FY Approved: Carolyn Figliolo
- **Greek J & K HVAC Renovation**
  - Completed
  - Estimated Cost: $1,312,905.54
  - Actual Cost: $1,312,905.54
  - FY Approved: Carolyn Figliolo
<table>
<thead>
<tr>
<th>Bond Funded Projects</th>
<th>Completed</th>
<th></th>
<th></th>
<th>Completed</th>
<th></th>
<th></th>
<th>Carolyn Figliolo</th>
<th>Lisa Howe</th>
</tr>
</thead>
<tbody>
<tr>
<td>Greek J &amp; K HVAC Renovation</td>
<td>-</td>
<td></td>
<td>118,141.46</td>
<td>-</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Henderson Hall Roof Replacement</td>
<td>-</td>
<td></td>
<td>84,790.00</td>
<td>-</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FY11 Bond Funded Total</td>
<td>$0.00</td>
<td></td>
<td>$202,931.46</td>
<td>$0.00</td>
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<td></td>
<td></td>
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<tr>
<td>Total Estimated ORL FY11 Funding</td>
<td>$0.00</td>
<td></td>
<td>$2,512,597.71</td>
<td>$0.00</td>
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</tbody>
</table>
# Proposed Capital Improvements

<table>
<thead>
<tr>
<th>Operational Funded Projects</th>
<th>Calendar Year to be Completed</th>
<th>Estimated Cost</th>
<th>Actual Cost</th>
<th>FY Approved</th>
<th>Assigned Project Manager</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bed Bug Survey - Routine Canine Inspection</td>
<td>Summer 12</td>
<td>$10,000.00</td>
<td>-</td>
<td>Added</td>
<td>Residence Life</td>
</tr>
<tr>
<td>Candlewood Student Room Furniture</td>
<td>Completed</td>
<td>-</td>
<td>$98,718.90</td>
<td>Added</td>
<td>Residence Life</td>
</tr>
<tr>
<td>Dearmont Electrical Upgrade for A Wing - A/E Fees</td>
<td>Summer 12</td>
<td>$6,100.00</td>
<td>-</td>
<td>Added</td>
<td>Ben Eller</td>
</tr>
<tr>
<td>Dearmont A Wing AC Unit Replacement - A &amp; D Wings</td>
<td>Summer 12</td>
<td>$30,600.00</td>
<td>-</td>
<td>Added</td>
<td>Residence Life</td>
</tr>
<tr>
<td>Flooring Renovation - Towers and South 1st floors, Towers Complex</td>
<td>Summer 12</td>
<td>$189,781.00</td>
<td>-</td>
<td>Added</td>
<td>Kara Grantham</td>
</tr>
<tr>
<td>Hall Director Apartment Furniture Replacement</td>
<td>Summer 12</td>
<td>$35,000.00</td>
<td>-</td>
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<td>Residence Life</td>
</tr>
<tr>
<td>Housing &amp; Greek Village Master Plan</td>
<td>Summer 12</td>
<td>-</td>
<td>-</td>
<td>Added</td>
<td>Carolyn Figliolo</td>
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<tr>
<td>Lounge Furniture Replacement - Myers Hall</td>
<td>Summer 12</td>
<td>$40,000.00</td>
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<td>Carolyn Figliolo</td>
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<tr>
<td>Mattress Replacement - Towers East, South, Dearmont, Cheney</td>
<td>Summer 12</td>
<td>$127,000.00</td>
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<td>Mattress Disposal by recycling</td>
<td>Summer 12</td>
<td>$9,000.00</td>
<td>-</td>
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<td>Lisa Howe</td>
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<td>Professional Staff Technology Upgrade</td>
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<td>$39,346.40</td>
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<td>ResNet - Switch and Wireless Upgrades</td>
<td>In Progress</td>
<td>$700,000.00</td>
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<tr>
<td>Security Screens for Ground Floor Student Rooms - A/E Fees</td>
<td>Summer 12</td>
<td>$19,700.00</td>
<td>-</td>
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<td>Kara Grantham</td>
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<tr>
<td>Sink Addition - Towers East 314 and Towers South 217</td>
<td>Completed</td>
<td>-</td>
<td>$7,483.00</td>
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<td>Ben Eller</td>
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<tr>
<td>Towers Complex Exterior Doors</td>
<td>Summer 12</td>
<td>$178,073.00</td>
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<td>Joe Sweltzer</td>
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<td><strong>FY12 Operational Budgeted</strong></td>
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<tr>
<td><strong>Reserve Funded Projects</strong></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Greek J &amp; K HVAC - A/E Fees</td>
<td>Summer 12</td>
<td>$77,200.00</td>
<td>-</td>
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<tr>
<td>Greek J &amp; K HVAC Renovation</td>
<td>Summer 12</td>
<td>$875,622.87</td>
<td>-</td>
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<td>Carolyn Figliolo</td>
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<td><strong>FY12 Reserve Funding Total</strong></td>
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<thead>
<tr>
<th>Bond Funded Projects</th>
<th>Calendar Year to be Completed</th>
<th>Estimated Cost</th>
<th>Actual Cost</th>
<th>FY Approved</th>
<th>Assigned Project Manager</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dearmont A &amp; D Wing Electrical Upgrade</td>
<td>Summer 12</td>
<td>$98,900.00</td>
<td>-</td>
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<td>Ben Eller</td>
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<tr>
<td>Greek J &amp; K HVAC Renovation</td>
<td>Summer 12</td>
<td>$735,217.13</td>
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<td><strong>FY12 Bond Funded Total</strong></td>
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<th>FY13 Operational Funded Projects</th>
<th>Calendar Year to be Completed</th>
<th>Estimated Cost</th>
<th>Actual Cost</th>
<th>FY Approved</th>
<th>Assigned Project Manager</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bed Bug Survey - Routine Canine Inspection</td>
<td>Proposed</td>
<td>$10,000.00</td>
<td>-</td>
<td>Added</td>
<td>Residence Life</td>
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<tr>
<td>Camera &amp; Security Enhancement</td>
<td>Proposed</td>
<td>$20,000.00</td>
<td>-</td>
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<td>Residence Life &amp; IT</td>
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<tr>
<td>Dearmont B &amp; C Wing AC Unit Replacement</td>
<td>Proposed</td>
<td>$45,900.00</td>
<td>-</td>
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<td>Residence Life</td>
</tr>
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<td>Project Description</td>
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<td>Added</td>
<td>Remarks</td>
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<td>Dearmont D101 Renovation</td>
<td>$10,000.00</td>
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<td>Henderson Hall Boiler Replacement for HVAC</td>
<td>$54,800.00</td>
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<td>FM Requested</td>
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<td>Residence Hall Utility Metering</td>
<td>$35,000.00</td>
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<tr>
<td>Pavilion for Towers Circle Smoking Area</td>
<td>TBD</td>
<td></td>
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<td></td>
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<tr>
<td>Security Screens for Ground Floor Student Rooms</td>
<td>TBD</td>
<td></td>
<td>Added</td>
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<tr>
<td>Towers East and Greek Housing Chair Replacement</td>
<td>$120,000.00</td>
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<tr>
<td>Towers South 1st floor Lounge/Kitchen Renovation</td>
<td>$40,000.00</td>
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<tr>
<td>Towers South 202 Renovation/Corridor Entrance Relocation</td>
<td>$20,200.00</td>
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<td><strong>FY13 Operational Budgeted</strong></td>
<td>$355,900.00</td>
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**Reserve Funded Projects**

<table>
<thead>
<tr>
<th>Project Description</th>
<th>Proposed</th>
<th>Added</th>
<th>Remarks</th>
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</thead>
<tbody>
<tr>
<td>Card Access - Myers, Vandiver, Henderson Halls</td>
<td>$330,000.00</td>
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<td>Added</td>
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<tr>
<td>Dearmont B &amp; C Wing Electrical Upgrade</td>
<td>TBD</td>
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<tr>
<td><strong>FY13 Reserve Funding Total</strong></td>
<td>$330,000.00</td>
<td>$0.00</td>
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**Bond Funded Projects**

<table>
<thead>
<tr>
<th>Project Description</th>
<th>Proposed</th>
<th>Added</th>
<th>Remarks</th>
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<tbody>
<tr>
<td>FY13 Bond Funded Total</td>
<td>$0.00</td>
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**Total Estimated ORL FY13 Funding**

<table>
<thead>
<tr>
<th>Proposed</th>
<th>Added</th>
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<tbody>
<tr>
<td>$585,900.00</td>
<td>$0.00</td>
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BOARD OF REGENTS
MOTION CONSIDERATION FORM

March 23, 2012

Open Session

I. Motion to be Considered:

Approve the attached schedule of major capital projects and maintenance and repair items for FY13.

II. Background:

The attached schedule of capital and maintenance and repair projects (Attachment 1) includes projects from local, state, federal and bond funding sources. State M&R dollars will be matched with local M&R dollars to complete annual repairs to elevators and the utility infrastructure, fire alarm testing and various parking lot and hardscape repairs.

Approximately $46.53 million of bond funds from the Series 2008, Series 2010 and Series 2011B bonds will be expended in FY13. Completion of auxiliary projects funded by 2008 bond funds will be a priority including completion of HVAC upgrades in the Group Housing complex and electrical upgrades in Dearmont Hall. Academic Hall renovation, Magill Hall addition and renovation and conversion of the Central Boiler Plant projects funded by the 2010 bonds are all scheduled to be complete summer 2013. Construction of the new residence hall along Greek Drive and a new chiller/boiler plant at the Show Me Center complex will also be complete by summer 2013. These projects are funded from proceeds of the Series 2011B bonds.

The attached map (Attachment 2) identifies areas of campus in which capital projects are currently or scheduled to be under construction by summer 2012.

Recommended By:
Student Government
Faculty Senate
Administrative Council
VP, Finance & Admin.
VP, University Advancement
Chairperson
Dean
Academic Council
Provost
President

Board Action on:
Motion By:
Second By:
Vote: Yeas: Nays:
Postpone:
Amend:
Disapprove:
Approve:
Secretary:
# FY13 Major Capital and Maintenance and Repair Projects

<table>
<thead>
<tr>
<th>Project</th>
<th>FY13 Local</th>
<th>FY13 State &amp; M&amp;R Appropriation</th>
<th>State Capital Appropriation</th>
<th>Bond Funds</th>
<th>Federal or State Grant Funds</th>
<th>Auxiliary</th>
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<tbody>
<tr>
<td>Maintenance &amp; Repair Projects:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Academic &amp; Administrative Space Remodeling</td>
<td>$</td>
<td>$</td>
<td></td>
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<tr>
<td>Elevator Maintenance</td>
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<td>90,500</td>
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<td>118,478</td>
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<td>Campus Utilities Infrastructure (1)</td>
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<td>2010 Bond Repayment</td>
<td>2,050,000</td>
<td>370,000</td>
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<td>235,000</td>
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<tr>
<td>General Maintenance and Repair</td>
<td>300,000</td>
<td>470,000</td>
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<td>Fire Alarm System Testing</td>
<td>38,500</td>
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<td>Parking Lots - Repair, Striping, and Sealing (2)</td>
<td>19,800</td>
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<td>Hardscaping (Stairs, Sidewalks, Lighting) (3)</td>
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<td>Landscaping (4)</td>
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<td>Contingency</td>
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<td>Dempster Roof Repair</td>
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<td>216,000</td>
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<td>Regional Campus HVAC Repayment</td>
<td>25,000</td>
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<td>Kent Sewer Line</td>
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<td>46,120</td>
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<td>Campus Boiler Upgrades (5)</td>
<td>45,035</td>
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<td>Rose Theatre Mass Comm Set Refurbishment</td>
<td></td>
<td>75,000</td>
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<td>Towers Flooring Replacement</td>
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<td>University Center Restroom Renovation</td>
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<tr>
<td>Aquatic Center Equipment Renovation</td>
<td></td>
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<tr>
<td>River Campus Parking Lot Repair and Roof Hatch</td>
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<tr>
<td>Vandiver/Henderson Parking Lot Upgrades (6)</td>
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<td>180,000</td>
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<td>Group HVAC Indoor Quality Renovations (6)</td>
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<td>755,717</td>
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<td>Dearmore A-Wing/D-Wing Electrical Upgrade (5)</td>
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<td>Multi-modal Transit Nexus (6)</td>
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<td>Academic Hall Renovations (7)</td>
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<td>Magill Hall Renovations/Addition (7)</td>
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<td>11,152,953</td>
<td>1,464,536</td>
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<td>Power Plant Boiler Replacement (7)</td>
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<td>North Chiller Plant Upgrade (7)</td>
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<td>Searlv HVAC Renovations (7)</td>
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<td>Alumni Center Building Envelope Repairs (7)</td>
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<td>New Residence Hall (8)</td>
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<td>SMC Chiller Plant (8)</td>
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<td>6,000,000</td>
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<tr>
<td><strong>Totals</strong></td>
<td><strong>$6,310,471</strong></td>
<td><strong>$1,782,628</strong></td>
<td><strong>$1,464,536</strong></td>
<td><strong>$46,534,022</strong></td>
<td><strong>$1,825,916</strong></td>
<td><strong>$2,425,215</strong></td>
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</table>

(1) Priorities include Tunnel Piping and remaining Power Plant demolition
(2) Priorities include repair of Green Parking Lot
(3) Priorities include New Madrid Pedestrian Bridge Repair, sidewalks and curb repairs
(4) Priorities include repairs due to construction
(5) Priorities include Honors House and 902 College Hall
(6) Projects have been previously approved by the Board to be paid with 2008 Bond proceeds
(7) Projects have been previously approved by the Board to be paid with 2010 Bond proceeds
(8) Projects have been previously approved by the Board to be paid with 2011 Bond proceeds
BOARD OF REGENTS
MOTION CONSIDERATION FORM

March 23, 2012
Open Session

I. Motion to be Considered:

Approve an incidental fee rate equal to the in-state graduate incidental fee for all students enrolled in the online Master of Science in Criminal Justice, Master of Science in Organizational Management and Master of Education Technology effective Fall 2012 semester.

II. Background:

As part of the University’s strategic planning to meet budget challenges, an initiative began during summer 2011 to expand the University’s online academic presence. An online strategic plan was developed and Dr. Allen Gathman was named Associate Dean of Online Learning to lead the initiative. On October 21, 2011 the Board approved a fee structure for the online RN to BSN program, the first pilot project related to this initiative. A marketing plan that included such tools as Google keyword searches was implemented, providing key feedback for planning additional online projects.

Three additional programs have been identified as having the potential to attract a significant number of new online students; Master of Science in Criminal Justice, Master of Education Technology, and Master of Science in Organizational Management.

The Master of Science in Criminal Justice will address an increasing demand for more highly educated law enforcement officers. Promotion to higher ranks in this field is trending towards attainment of a master’s degree.

Recommended By:  
Student Government  
Faculty Senate  
Administrative Council  
VP, Enroll. Man. & Stu. Sec.  
VP, Finance & Admin.  
VP, University Advancement

Chairperson  
Dean  
Academic Council  
Provost  
President

Board Action on:  
Postpone:  
Amend:  
Disapprove:  
Approve:  
Secretary:
Instructional technology is expanding rapidly and is having an impact at all levels of education. Highly qualified teachers will be in short supply at the elementary and secondary levels as schools transition to a more technology based education/learning system. The Master of Education Technology program will have a broad appeal to current elementary/secondary teachers who will be expected to use the new technologies while earning a master's degree for professional advancement.

The Master of Science in Organizational Management will appeal to a large group of individuals in the work place who are in supervisory/management positions but have no formal education in business or management. While many of these individuals have an interest in advancing their knowledge and skills for personal and professional growth, they find an MBA is not viable because of the length of the program (without an undergraduate business degree a number of undergraduate core business courses are required which would increase the total number of credit hours to 55-65 to obtain an MBA). This program is designed specifically for individuals in this situation, providing a 30 credit hours master's program focusing only on management topics.

All three of these programs provide growth opportunity as an online offering because they have a well-defined target market, the programs can accommodate expansion at a reasonable cost, and there is expected high demand in our multi-state region or nationally. To effectively market Southeast’s online programs beyond state borders it is necessary to establish competitive program fees. A single incidental fee rate for all students in an online program recognizes that enrollment is not limited by physical location of the student and expands accessibility of the program beyond our service region.

The current incidental fee rate for in-state graduate students is $241.30 per credit hour and $449.80 for out-of-state students. All students in on-line courses also pay the $30.70 per credit hour general fee and $12.50 per credit hour on-line course fee, which are intended to assist in funding the technology infrastructure required for on-line instruction. Assessing the in-state incidental fee rate for all students in these three on-line graduate programs will make them competitive with other comparable programs.
I. Motion to be Considered:

Approve combining the College of Science and Mathematics and the School of Polytechnic Studies into the College of Science, Technology and Agriculture effective July 1, 2012.

II. Background:

Over the past three fiscal years Southeast Missouri State University’s appropriations have seen a 0% increase (FY10), a 5% decrease (FY11), and a 7.2% decrease (FY12) resulting in a total appropriations reduction of $5.6 million. To compensate for this appropriations reduction, the University has significantly changed its benefit programs, increased revenues due to increased student enrollment, and reduced academic and non-academic operating budgets to mention a few initiatives. The Governor’s initial budget for FY13 proposed a 12% decrease in higher education appropriations, which was amended to just under an 8% decrease. This 8% decrease will result in an appropriation reduction of $3.3 million for Southeast’s operating budget. Such drastic reductions necessitated a re-examination of all vacant positions while minimizing the impact on our core function of teaching students.

The Dean, Associate Dean and Administrative Assistant to the Dean positions are currently vacant in the proposed College of Polytechnic and Agricultural Studies, a name change that was to become effective July 1, 2012. Since the retirement of Dean Randy Shaw in July 2011, Dr. Chris McGowan has served as Interim Dean of the School of Polytechnic Studies in addition to his role as Dean of the College of Science and Mathematics. During this period, Dr. McGowan observed that the departments and faculty worked together in a more collegial manner and there were signs of some synergistic behaviors.
As a result, it is proposed the three departments in the proposed new college (Industrial and Engineering Technology, Agriculture, and Computer Science) be merged with the College of Science and Mathematics, and the College of Science and Mathematics be renamed the College of Science, Technology and Agriculture.

This proposed structural and name change has been discussed extensively on campus and reviewed according to University policies and procedures as outlined in the Faculty Handbook. Written and verbal feedback has been solicited, received and considered from numerous groups on campus, including the affected departments, college councils, Dean, Department Chairs, students, and the provost. Academic Council met in a special session and considered numerous alternative structures and names for the units involved. Affected parties were given an opportunity to provide testimony at that meeting. Details of specific models proposed are provided in Attachment 1.

After considering the recommendations and reviewing the associated documents, the Provost recommended and the President approves that the University adopt a modification of the original proposal option, resulting in the formation of a new college titled the “College of Science, Technology and Agriculture” with the existing Dean, Dr. Chris McGowan, remaining as chief administrator and the selection of a new Associate Dean. All of the departments in the current College of Science and Mathematics and the School of Polytechnic Studies would exist in this new college.

This proposal allows the University to reduce base budget administrative expenses by approximately $200,000 by not filling vacant positions, while maintaining funding for teaching functions. In addition, this new title recognizes the increasing importance and significance of the Agriculture and Polytechnic Studies (Industrial and Engineering Technology) programs at Southeast Missouri State University. This proposal maintains the integrity of the current departmental structure and may facilitate increased collaboration among the departments now housed in the same college.
Model #1
College of Science, Technology and Agriculture
Dr. Chris McGowan, Dean

Agriculture
Biology
Chemistry
Computer Science
Environmental Science
Industrial and Engineering Technology
Mathematics
Physics and Engineering Physics

Model #2
College of Science and Mathematics
Dr. Chris McGowan, Dean

Associate Dean
Jai Dahlya (No release time)

School of Polytechnic and Agricultural Studies
\( \times \) time Director/Associate Dean

Biology
Chemistry
Computer Science
Environmental Science
Mathematics
Physics and Engineering Physics

Model #3
College of Science and Mathematics
Dr. Chris McGowan, Dean

Associate Dean
Jai Dahlya (No release time)

School of Polytechnic and Agricultural Studies
\( \times \) time Director/Associate Dean

Biology
Chemistry
Environmental Science
Mathematics
Physics and Engineering Physics

Model #4
College of Science and Mathematics
Dr. Chris McGowan

Dean
Dr. Chris McGowan

Associate Dean
Dr. Jai Dahlya

College of Polytechnic and Agricultural Studies
Associate Dean (Vacant)

Biology
Chemistry
Computer Science
Environmental Science
Mathematics
Physics and Engineering Physics

Model #5
College of Polytechnic and Agricultural Studies
Interim Dean
Dr. Chris McGowan

Associate Dean
Dr. Jai Dahlya

College of Agriculture
Biology
Chemistry
Computer Science
Environmental Science
Mathematics
Physics and Engineering Physics

Agriculture
Biology
Chemistry
Computer Science
Environmental Science
Mathematics
Physics and Engineering Physics
BOARD OF REGENTS
MOTION CONSIDERATION FORM

March 23, 2012
Open Session

I. Motion to be Considered:

Approve the attached Resolutions of Honor for the following faculty and staff members who are retiring or have retired from Southeast Missouri State University:

Faculty:
- David Baird, Associate Professor, Industrial and Engineering Technology (1998-2012)
- Tamara Baldwin, Professor and Chairperson, Mass Media (1983-2012)
- Julia Banks, Professor, Kent Library (1985-2012)
- Linda Bugle, Professor, Nursing (1977-1978; 1982-2011)
- Ronald Clayton, Professor, Art (1988-2012)
- Kathryn Farwell, Professor, Nursing (1994-2012)
- Phillip Finney, Professor, Psychology (1976-2012)
- Jacob Gaskins, Professor, English (1978-2012)
- Peter Hirschburg, Associate Professor and Interim Chairperson, Criminal Justice and Sociology (1972-1977; 1979-2012)
- Ernest Kern, Professor, Physics & Engineering Physics (1972-2011)
- Paula King, Professor and Chairperson, Human Environmental Studies (1992-2011)
- Ben Lents, Assistant Professor, Kent Library (1984-2011)
- Gary Miller, Professor and Director of the School of Visual & Performing Arts, Earl & Margie Holland School of Visual & Performing Arts (1980-2011)
- Dean Monahan, Associate Professor, English (1965-2012)
- Robert Polack, Associate Professor, Social Work (1999-2012)
- Loretta Prater, Professor and Dean, College of Health & Human Services (2002-2012)

Recommended By:

Student Government
Faculty Senate
Administrative Council
Vice President, Enrollment Management & Student Success
Vice President, Finance & Administration
Vice President, University Advancement

Chairperson
Dean
Academic Council
Provost
President

Board Action on: Postpone: 
Motion By: 
Second By: 
Vote: Yeas: Nays: 

Amend: 
Disapprove: 
Approve: 
Secretary: 

Attachment G
Board of Regents

Resolution Consideration Form (Resolutions of Honor)

March 23, 2012

Page 2 of 2

- Randall Shaw, Professor, Dean of the School of Polytechnic Studies, and Associate Provost of the School of Extended Learning, School of Polytechnic Studies (1988-2011)
- Chellappan Somarajans, Professor, Accounting (1988-2012)
- Bonnie Stepenoff, Professor, History (1993-2012)
- Georganne Syler, Associate Professor, Human Environmental Studies (1990-1991; 1992-2012)
- Michael Weatherstone, Professor, Communication Studies (1980-2012)

Staff:
- Robert Bosse, Sergeant, Department of Public Safety (1980-2011)
- Victoria Brazier, Textbook Rental Supervisor, Textbook Rental (1985-2012)
- Judith Buck, Director, Southeast Missouri State University-Sikeston (1998-2012)
- Barbara Carroll, Administrative Assistant, Career Linkages (1996-2011)
- Gerald Derossett, Support Service Staff, Facilities Management (1989-2012)
- Lowell Fish, General Mechanic Lead, Facilities Management (1988-2011)
- Murray Michael Grace, Photographer, Marketing & University Relations (1986-2011)
- Norman Grass, Painter Journeyman, Facilities Management (1996-2011)
- Anita Hahn, Administrative Assistant, Senior Learning Program (2005-2008; 2009-2012)
- Donald Hester, Electrician Lead, Facilities Management (1996-2012)
- Michael Huhn, Programmer, Information Technology (1987-2011)
- Hal Burt Lehman, Jr., Mail Specialist, Central Receiving (1995-2012)
- Martha Mangels, Instructional Technology Specialist, Regional Professional Development Center (2006-2011)
- Sandra Ortiz, Program Manager, SHOW Mobile (2006-2011)
- Joyce Penland, Science Instructional Specialist, Regional Professional Development Center (2006-2011)
- David Ross, Director, Show Me Center (1987-2012)
- Beth Scherer, Administrative Assistant, Theatre & Dance (2003-2011)
- Carole Smith, Financial Aid Coordinator, Student Financial Services (1994-2011)
- Greg Talbut, Business Manager, Show Me Center (1987-2012)
- Carolyn Woodruff, Senior Administrative Assistant, Admissions (1987-2011)

II. Background:

The Board of Regents traditionally honors individual faculty and staff members at the University’s annual Employee Recognition Day with the presentation of Resolutions of Honor.
RESOLUTION FOR

David A. Baird

WHEREAS, Dr. David A. Baird is retiring after thirteen and a half years of service as an Associate Professor in the Department of Industrial and Engineering Technology (IET); and

WHEREAS, he has graciously provided advice, conversation, and mentoring to many undergraduate students, graduate students, and faculty members in areas as diverse as teaching, photography, and auto repair; and

WHEREAS, he has helped to bring a piece of the Native American past to the halls of the IET Department through music and artwork; and

WHEREAS, he was a strong advocate for student learning and those who helped facilitate it; and

WHEREAS, he provided leadership and guidance for the technical graphics options and its many students; and

WHEREAS, he was instrumental in the creation of the Commercial Photography degree; and

WHEREAS, he provided insight and guidance to many aspiring industrial education teachers and career and technology teachers; and

WHEREAS, he has provided meaningful, experiential learning opportunities to all of the students that have had the privilege of being taught and mentored by him; and

WHEREAS, just like many of the ol’ Packard automobiles that he rejuvenated and imparted his skill and wisdom, so has he done to many students and faculty, young and old; and

WHEREAS, he leaves behind a department that, through his efforts, is stronger and more collegial than when he arrived; and

WHEREAS, we will never forget the subtle, but rhythmic beat of well-worn cowboy boots as they created their own musical melody echoing throughout the IET corridors;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Twelve.

Donald B. Bedell

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Tamara Kay Baldwin

WHEREAS, Dr. Tamara Kay Baldwin is a distinguished alumna of Southeast Missouri State University; and

WHEREAS, she has been serving the University continuously in various instructional capacities since 1978; and

WHEREAS, she was one of the original faculty members at the formation of the Department of Mass Communication at Southeast Missouri State University; and

WHEREAS, she has served as a Professor in the Department of Mass Communication/Mass Media at Southeast Missouri State University since 1983, during which time she has played an integral role in the educational development of countless men and women; and

WHEREAS, in recognition of her contribution to teaching excellence, she received the R. Ferrell Ervin Award for Excellence in Teaching in 2010, the Success/Sports/Service Award for the College of Liberal Arts in 2008, the Faculty Merit Award in 2007, and the 2005 College of Liberal Arts Outstanding Teaching Award; and

WHEREAS, she was solely responsible for creating and developing two of the department's most important courses – UI382 History & Philosophy of American Mass Media and MC304 Diversity in Communication, a seminal course in media cultural studies and the first significant change in the department core curriculum since its inception in 1991; and

WHEREAS, she has been responsible for streamlining and taking online the department's exit interview process; and

WHEREAS, she has been an outstanding supporter of literacy through her work to establish the Phi Kappa Phi Born to Read project and the Books for the Belize project throughout her tenure in the Department of Mass Media; and

WHEREAS, she has been an outstanding member, officer, and past President of the American Journalism Historians Association throughout her tenure in the Department of Mass Media; and

WHEREAS, she has been a true citizen of the world, traveling to many places with her husband Henry, but keeping London and Southeast Missouri the closest to her heart throughout her tenure in the Department of Mass Media; and

WHEREAS, she has generously provided personal financial support for students participating in conferences; and

WHEREAS, she has served since 2009 as Chairperson of the newly formed Department of Mass Media with distinction and has overseen the department’s successful reaccreditation efforts; and

WHEREAS, through her leadership ability, her passion for teaching and her compassion for others, she has been a real inspiration to her students and colleagues; and

WHEREAS, she has demonstrated a willingness and generosity of sharing with both her colleagues and students that epitomizes the selfless and collegial nature of her being by sharing her course materials and always keeping the snack basket filled with Sam's Club bulk snacks; and

WHEREAS, through her demonstrated excellence in and passion for teaching, as well as her focus on students as individuals, she has directly and significantly affected the lives of students far beyond the classroom and inspired and encouraged others to pursue careers in teaching;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations to Dr. Tamara Kay Baldwin for her outstanding service to Southeast Missouri State University by conferring upon her the status of Chairperson and Professor Emerita of the Department of Mass Media on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Twelve.

Donald B. Bedell

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

*Julia Ann Banks*

WHEREAS, Dr. Julia Ann Banks is retiring after faithfully and effectively serving Southeast Missouri State University as a faculty member for twenty-seven years; and

WHEREAS, she began work here as a Print Cataloger learning her new job from the ground up while diversifying her cataloging experience across books, microfilm, and microfiche; and

WHEREAS, she evolved into an avid researcher of many wide-ranging topics within the field of library science and has published her research and writings in many library journals, thereby sharing her findings and perspectives widely with many other professionals throughout the field; and

WHEREAS, she averaged approximately five hundred miles per week commuting from her home in Carbondale, Illinois, to her job in Cape Girardeau, often being on the road by 6:30 a.m.; and

WHEREAS, she was well known and appreciated by several car dealers in Illinois and Missouri, that, because of her extensive commuting to and from work, she would have to purchase or lease a new car every year or two; and

WHEREAS, she dodged hundreds of deer during her many miles of travel and finally had deer whistles installed on her vehicle to warn them of her approach; and

WHEREAS, she served as library representative to the Faculty Senate and many university committees, and was an active participant in Kent Library governance; and

WHEREAS, she participated as host for numerous events in the Kent Library Athenaeum Series and served as the unofficial quality control taster of the events’ refreshments; and

WHEREAS, she possessed such an extreme dislike for snow and ice, especially when found on the roadway, that she would work extra hours during the summer months so she could stay home during wintry weather episodes; and

WHEREAS, she reflected her southern upbringing in Texas by exhibiting lovely old-school manners and style; and

WHEREAS, she possessed wide ranging interests as reflected in her love of books and movies and her love of travel, visiting museums, and other cultural venues; and

WHEREAS, she expressed numerous times over the years, and even during her retirement luncheon given by her colleagues and friends in Kent Library, that she did not like monkeys, especially the wild ones to be found almost everywhere in India; and

WHEREAS, she has demonstrated a willingness to help others, thus earning the respect and admiration of her colleagues throughout the Library;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations to Dr. Julia Ann Banks for her outstanding service to Southeast Missouri State University by conferring upon her the status of Professor Emerita of Library Science on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Twelve.

Donald B. Bedell
President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Linda Bugle

WHEREAS, Dr. Linda Bugle has dedicated over thirty years of faithful and unstinting service to Southeast Missouri State University; and

WHEREAS, during those years, she has been an outstanding teacher of Community Health, Nursing Research, Health Care Systems, Graduate Nursing Theory, CNS Clinical, and Pediatric Clinical, as well as being among the first faculty members of the Master of Science in Nursing program, preparing Family Clinical Nurse Specialists; and

WHEREAS, she has served on innumerable thesis committees and research project committees, either as the chairperson or second member, and has in reality been the second author of many of those documents; and

WHEREAS, she has written numerous articles and book chapters to advance the profession of nursing; and

WHEREAS, she has conducted multiple research studies on substance abuse and treatment for chemically impaired nurses; and

WHEREAS, she has served her department, college, and University as a member, and often chair, of various committees and organizations, most notably the Undergraduate Student Affairs Committee, the Undergraduate and Graduate Curriculum Committees, the Promotion and Tenure Advisory Committee, College Committee for Research Involving Human Subjects, and Faculty Senate; and

WHEREAS, she has served many years as Admissions Coordinator for the Department of Nursing, meeting with literally hundreds of potential students and their parents, and never once showing anger or frustration to any of them; and

WHEREAS, she has delighted her colleagues and brightened their days with her humorous approach to life, teaching, and students; and

WHEREAS, she has been to all who know her a consummate professional, a willing colleague, a wise counselor, and a loyal friend;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations to Dr. Linda Bugle for her outstanding service to Southeast Missouri State University by conferring upon her the status of Professor Emerita of Nursing on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Twelve.

Donald B. Bedell

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Ronald V. Clayton

WHEREAS, Professor Ronald V. Clayton has dedicated over twenty-three years of service to Southeast Missouri State University and the Art Department; and

WHEREAS, during those years, he served as the greatest defender of the Bauhaus Design Elements and Principles and Post Modernist thought and utilized these as hallmarks into twenty-first Century contemporary issues in his teaching of art; and

WHEREAS, during those years, he also served the department as a resource for technical advances, looking with a critical eye for authentic use; and

WHEREAS, he served as the departmental expert on the Golden Mean; and

WHEREAS, he was twice awarded Post-Professorial Merit Awards; and

WHEREAS, he designed the fountain on the plaza located in front of Kent Library; and

WHEREAS, he is a battle-scarred avid bicyclist who rides on and off road; and

WHEREAS, he designed the painting curriculum and is an avid reader of contemporary art thought and criticism; and

WHEREAS, he served as chairperson for two years and assisted the department with the growth and transformation to the River Campus; and

WHEREAS, he was the recipient of a Korean Foundation Fellowship during his sabbatical in 1998-99 and served as the Artist-in-Resident at Kunsan National University, South Korea; and

WHEREAS, he has supported the success of his students through rigorous teaching in drawing and painting, grounding them professionally and providing the guidance and assistance into Master of Fine Arts programs and various art professions; and

WHEREAS, his artwork is featured at the Addington Gallery in Chicago, Illinois, and in numerous private and public collections;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations to Professor Ronald V. Clayton for his outstanding service to Southeast Missouri State University by conferring upon him the status of Professor Emeritus of Art on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Twelve.

Donald B. Bedell

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Kathryn Farwell

WHEREAS, Dr. Kathryn Farwell has dedicated over seventeen years of faithful and unstinting service to Southeast Missouri State University; and

WHEREAS, during those years, she has been an outstanding teacher of Psychiatric/Mental Health Nursing theory and clinical, Emotional/Spiritual Assessment, Nursing Research, and Advanced Nursing Concepts; and

WHEREAS, she has served on innumerable thesis committees and research project committees, either as the chairperson or second member, and has in reality been the second author of many of those documents; and

WHEREAS, she has written numerous articles and book chapters to advance the profession of nursing; and

WHEREAS, she has conducted multiple research studies and done multiple presentations on substance abuse and treatment for chemically impaired nurses; and

WHEREAS, she has served her department, college, and University as a member of various committees and organizations, most notably Sigma Theta Tau, the Undergraduate and Graduate Curriculum Committees, the Promotion and Tenure Advisory Committee, and Process Improvement Committee, and has chaired multiple faculty searches; and

WHEREAS, she served many years as Director of the Office of Addictions, and was instrumental in the establishment of the University’s Employee Assistance Program, the Missouri Nurses Association’s program for impaired nurses and served on both the Board of Directors and the Addictions Nursing Certification Board of the International Nurses Society on Addictions; and

WHEREAS, she has delighted her colleagues and brightened their days with her gentle and supportive approach to life, teaching, and students, in spite of her own health and life challenges; and

WHEREAS, she has taught her colleagues the spirit and essence of select Native American philosophies; and

WHEREAS, she has been to all who know her a consummate professional, a willing colleague, a wise counselor, and a loyal friend;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations to Dr. Kathryn Farwell for her outstanding service to Southeast Missouri State University by conferring upon her the status of Professor Emerita of Nursing on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Twelve.

Donald B. Bedell
President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

 Phillip D. Finney

WHEREAS, Dr. Phillip D. Finney has dedicated over thirty-five years to exemplary teaching at Southeast Missouri State University and has facilitated the education and careers of numerous students; and

WHEREAS, his dedication to classroom teaching led to numerous innovative and inventive teaching techniques and activities and to research on testing effects and online exam issues; and

WHEREAS, he has provided outstanding service to the University as Director of the Missouri London program, as Chair of Faculty Senate, and as a member of many university, college, and department committees; and

WHEREAS, he has promoted and facilitated the work of the Midwestern Psychological Association and Southwestern Psychological Association for many years, serving in several leadership capacities, and was selected as a Charter Member of the Fellows of the Midwestern Psychological Association; and

WHEREAS, he has conducted high-quality research in the areas of social cognition and decision making and has served as mentor for student research of quality; and

WHEREAS, his colleagues hold him in the highest personal and professional regard for his outstanding integrity;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations to Dr. Phillip D. Finney for his outstanding service to Southeast Missouri State University by conferring upon him the status of Professor Emeritus of Psychology on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Twelve.

Donald B. Bedell

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Jacob C. Gaskins

WHEREAS, Dr. Jacob C. Gaskins has been an admired and highly successful teacher for thousands of Southeast Missouri State University graduate and undergraduate students since 1978, earning the College of Liberal Arts Award for Outstanding Teaching; and

WHEREAS, as Director of the University’s Writing Center and Coordinator of its Writing Lab, he has established and maintained the excellent reputation of those services to the academic community; and

WHEREAS, he has published numerous scholarly articles and essays and delivered many conference presentations, contributing significantly to the disciplines of rhetoric and writing pedagogy; and

WHEREAS, he has written and implemented successful grants and conducted numerous faculty workshops devoted to the teaching and assessment of writing; and

WHEREAS, he has, for twenty-seven years, guided and encouraged the professional development of Writing Associates and mentored scores of graduate students who became successful tutors in the Writing Center and Writing Lab; and

WHEREAS, he has served conscientiously on countless departmental, college and university committees, demonstrating patience, good sense, and dedication beyond the norm; and

WHEREAS, he has been a trusted counselor, advisor, friend, and colleague, a true gentleman and scholar whose generous service to the University has benefitted all those whose privilege it has been to learn from and work with him;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations to Dr. Jacob C. Gaskins for his outstanding service to Southeast Missouri State University by conferring upon him the status of Professor Emeritus of English on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Twelve.

Donald B. Bedell
President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Peter Hirschburg

WHEREAS, Dr. Peter Hirschburg has dedicated thirty-seven years of faithful and unstinting service to Southeast Missouri State University; and

WHEREAS, during those years, he has been an outstanding classroom teacher of Sociology, particularly in the areas of social deviant behavior and collective behavior, for thousands of students; and

WHEREAS, he has served as Chairperson of the Department of Sociology as an outstanding leader and administrator for more than ten years; and

WHEREAS, since the merger with Criminal Justice, he has served on numerous thesis and other capstone committees for graduate students in Criminal Justice; and

WHEREAS, he has taught many highly regarded honors sections of UI100; and

WHEREAS, he has conducted a radio show for KRCU for eighteen years; and

WHEREAS, he has served his department, college, and University as a member, and often chair, of many committees and organizations; and

WHEREAS, he has provided expert and invaluable assistance to the graduate assistants as a much valued and highly regarded mentor; and

WHEREAS, he has been an exemplary husband, father, grandfather, and son; and

WHEREAS, he has delighted his colleagues and brightened their days with his wonderfully humorous jokes, anecdotes, and stories; and

WHEREAS, for nearly four decades, he has been to all who know him a consummate professional, a willing colleague, a wise counselor, and a loyal friend;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations to Dr. Peter Hirschburg for his outstanding service to Southeast Missouri State University by conferring upon him the status of Associate Professor Emeritus of Sociology on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Twelve.

Donald B. Bedell
President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Ernest L. Kern

WHEREAS, Dr. Ernest L. Kern, one of America's leading science educators and one of Southeast's most outstanding faculty members, is retiring after thirty-eight years and eleven months of service to Southeast Missouri State University as a Professor of Geosciences; and

WHEREAS, he enlightened countless students with his teaching of Geoscience; and

WHEREAS, he tirelessly promoted science and mathematics education among thousands of Southeast students, the general public, and over two hundred thousand K-12 students and seventy-one thousand K-12 teachers including serving as the Director of the K-6 Science and Math Enhancement Program (KSAM) and as the Director of the Linda Godwin Center for Science and Mathematics Education; and

WHEREAS, he served as the Director of the Missouri National Aeronautics and Space Administration (NASA) Education Program since 1999 consisting of three components: the Missouri NASA Educator Resource Center (ERC), the Missouri NASA Education Specialist Network (ESN), and the NASA Mobile Exhibit aboard the Southeast Explorer; and

WHEREAS, he received the Southeast Faculty Merit Award in 1989, and in 1994 the KSAM Program and its teacher guides were awarded the National Christa McAuliffe Showcase for Excellence Award; and

WHEREAS, he was awarded forty grants since 1982 totaling over eleven million dollars from external sources including the National Science Foundation and NASA in support of the KSAM Program and the Missouri NASA Education Program; and

WHEREAS, he was instrumental in developing the Master of Natural Science degree in Science Education; and

WHEREAS, he served as a member of the graduate committee for thirty-five students in the Master of Natural Science in Science Education program; and

WHEREAS, he published twenty-four articles and twenty-two books, made fifty-eight professional presentations, and was selected eleven times for inclusion in the Who's Who Among American Educators; and

WHEREAS, he served on numerous university, state, national, and international committees and won two awards for his service to Southeast Missouri State University; and

WHEREAS, he was wise enough to let his NASA Program colleagues float their own boats as long as their boats were floating, and he knew when to praise and when to straighten things out;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations to Dr. Ernest L. Kern for his outstanding service to Southeast Missouri State University by conferring upon him the status of Professor Emeritus of Geosciences on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Twelve.

Donald B. Bedell
President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Paula R. King

WHEREAS, Dr. Paula R. King served as a faculty member and administrator for over eighteen years at Southeast Missouri State University, until her untimely death on March 28, 2011; and

WHEREAS, she served in the Department of Human Environmental Studies in the College of Health and Human Services; and

WHEREAS, as the Chairperson of the department, she attended many meetings, completed numerous reports, and made decisions that impacted the well-being of students, faculty, and the community; and

WHEREAS, Paula established a reputation among students in her classes as an excellent and caring faculty member with unlimited knowledge within her discipline of fashion merchandising; and

WHEREAS, Paula was an exemplary leader who was willing to venture into new terrain, whether it was starting a new program, revising curriculum, recruiting new faculty members, or trying new teaching strategies; and

WHEREAS, Paula was an avid traveler as she and Harry, her husband of thirty-one years, traveled to many interesting places throughout the United States and the world; and

WHEREAS, Paula’s extensive career in higher education included guiding and encouraging students at Southeast Missouri State University, Missouri State University, and Southern Illinois University in Carbondale; and

WHEREAS, Paula was a conscientious and organized leader. Her superior balance of teaching classes and leading a very complex academic unit, was a testament of her tremendous organizational skills; and

WHEREAS, Paula volunteered as the fashion advisor to Harry, other family members, her many friends, and colleagues, including her former dean; and

WHEREAS, she was known for her love of shoes, and shopped frequently at Marcy’s. After reviewing their monthly credit card statement, Harry once inquired of her, “Who is this Marcy and why are we putting her children through college;” and

WHEREAS, Dr. Paula R. King will always be remembered and missed by all who loved and admired her;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations to Dr. Paula R. King for her outstanding service to Southeast Missouri State University by conferring upon her the status of Chairperson and Professor Emerita of Human Environmental Studies on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Twelve.

Donald B. Bedell
President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Ben H. Lents

WHEREAS, Ben H. Lents is retiring after faithfully and effectively serving Southeast Missouri State University as a Faculty member for nearly twenty-seven years; and

WHEREAS, he began his library career as Campus School Librarian at the University Campus School where he worked full-time for three years, and then in 1986 he began working there half-time and working half-time in Kent Library; and

WHEREAS, he brought with him his many library skills from the Campus School and effectively employed them in his work at Kent Library; and

WHEREAS, he frequently assisted his colleagues at the Reference Desk and willingly filled in when any of them were ill or had other important commitments which required them to be away from their scheduled times at the Reference Desk; and

WHEREAS, Ben often loaned his pickup truck out to colleagues and friends when they had to transport heavy loads or move from one house to another; and

WHEREAS, he loaned his truck without charge thereby denying himself the opportunity to amass a considerable amount of money; and

WHEREAS, he enjoyed reading and engaging many of his colleagues and friends in extensive literary discussions and frequently quoted significant passages germane to the topics under discussion; and

WHEREAS, he enjoyed music ranging from the classics to swamp rock and over the years amassed a considerable record collection which would rival that of any decent radio station; and

WHEREAS, along with and for his enjoyment of music, he constructed a stereo rig which rivaled that of any serious connoisseur of stereo equipment thereby enabling his many neighbors to enjoy his music at all hours of the day; and

WHEREAS, his dry wit made him a delight to be around; and

WHEREAS, he has demonstrated a high degree of friendliness thus earning the respect and admiration of his colleagues throughout the Library;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations to Professor Ben H. Lents for his outstanding service to Southeast Missouri State University by conferring upon him the status of Assistant Professor Emeritus of Kent Library on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Twelve.

Donald B. Bedell
President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Gary Lloyd Miller

WHEREAS, Dr. Gary Lloyd Miller served the Department of Music and Southeast Missouri State University as Professor of Music for over thirty years; and

WHEREAS, he served as Director of the River Campus and Associate Dean of the College of Liberal Arts for five years; and

WHEREAS, he was an open supporter and strong champion of all the arts; and

WHEREAS, he taught Music Theory, Aural skills, Music Appreciation, Organ, Harpsichord, Oboe, Orchestra, sometimes all simultaneously; and

WHEREAS, he was a virtuoso organist, harpsichordist, and pianist and accompanied students, faculty, and guests in recitals; and

WHEREAS, he was fluent in seven languages and had concertized in many countries and throughout the United States; and

WHEREAS, he was an inspiring teacher whose style was rigorous yet friendly and always laced with humor; and

WHEREAS, he was a compassionate mentor not only to students, but also to faculty and chairs and was a fabulous listener who was accessible twenty-four hours a day; and

WHEREAS, his grace, good humor, and loyalty made him a model colleague and friend; and

WHEREAS, he was a positive influence to thousands of students and mentored many very successful graduates of Southeast; and

WHEREAS, he loved trains of all sizes and he was a lover and driver of all types of Volkswagens; and

WHEREAS, he was an avid fan of blues and Motown music and could name not only the stars but also the backup singers for many groups such as Aretha Franklin, Tina Turner, and Prince; and

WHEREAS, he could make a better Tanqueray and Tonic than anyone in all of the land and loved cooking German cuisine;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations to Dr. Gary Lloyd Miller for his outstanding service to Southeast Missouri State University by conferring upon him the status of Associate Dean of Liberal Arts, the Director of the School of Visual and Performing Arts, and Professor of Music Emeritus on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Twelve.

Donald B. Bedell
President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Dean W. Monahan

WHEREAS, Dr. Dean W. Monahan has dedicated forty-six years of faithful and unstinting service to Southeast Missouri State University; and

WHEREAS, during those years, he has been an outstanding classroom teacher of undergraduate and graduate literature and writing courses for approximately ten thousand students; and

WHEREAS, he has been instrumental in the original design of the department's University Studies courses fulfilling the Literary Expression requirement; and

WHEREAS, he was chosen by faculty here and in Europe to be our first Visiting Professor of American Studies at the University of Erlangen, Nurnberg, Germany, 1988-89; and

WHEREAS, he was honored to be elected by faculty members of University Professors for Academic Order to serve as Vice President 1968-69 and President 1970-73. Dr. Monahan was honored to be elected by faculty members of the Missouri Association of Scholars to serve as President 2006-11; and

WHEREAS, he has published scholarly articles, personal essays, and poems in various journals including international organizations and presented papers at meetings of such professional organizations as the Popular Culture Association, Western Studies Association, and Modern Language Association; and

WHEREAS, he has served his department, college and University as a member, and often chair, of various committees and organizations, most notably the Literature Committee, Promotion and Tenure Advisory Committee, Faculty Senate, and Faculty Advisor to the Young College Republicans; and

WHEREAS, for more than four and a half decades, he has been to all who know him a consummate professional, a willing colleague, a wise counselor and a loyal friend;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations to Dr. Dean W. Monahan for his outstanding service to Southeast Missouri State University by conferring upon him the status of Associate Professor Emeritus of English on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Twelve.

Donald B. Bedell
President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Carol A. Morrow

WHEREAS, Dr. Carol A. Morrow is retiring after having served the Department of Sociology and Anthropology; the Department of Foreign Languages and Anthropology; the Department of Global Cultures and Languages; and Southeast Missouri State University for over twenty years; and

WHEREAS, she is a well-known and well-respected scholar in the fields of archaeology and Indian studies; and

WHEREAS, she was instrumental in the growth and development of the Anthropology program at Southeast into one that is rigorous, healthy, and well-respected; and

WHEREAS, she is an outstanding teacher known for her dedication, compassion, and rigor; and

WHEREAS, her continued professional activities at Southeast have been of such quality that she was awarded the rank of Professor; and

WHEREAS, upon realizing that the academic study of neutron activation in blue-grey chert was too stressful, she chose to dedicate her academic studies to the more placid field of Native American studies; and

WHEREAS, she has communicated her knowledge of Native American studies to thousands of students; and

WHEREAS, she gladly agreed to undertake the tranquil activity of hosting two Powwows at Southeast and barely survived them; and

WHEREAS, her quest for a tranquil academic research agenda has led her to the study of zombies; and

WHEREAS, she would gladly face a post-apocalyptic army of the undead before she would host another Powwow; and

WHEREAS, she is undertaking a new endeavor, fabric dying, seeing as knitting was just too stressful;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations to Dr. Carol A. Morrow for her outstanding service to Southeast Missouri State University by conferring upon her the status of Professor Emerita of Anthropology on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Twelve.

Donald B. Bedell

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Robert J. Polack

WHEREAS, Dr. Robert J. Polack is retiring after serving over twelve years as a Professor in the Department of Social Work; and

WHEREAS, during those years “Dr. Bob” was a loved and respected instructor to hundreds of students, imparting in them his high academic standards and passion for social work practice; and

WHEREAS, through his wise council, ability to keep colleagues on task, and penchant for detail helped guide the department through two successful reacreditations with the Council on Social Work Education; and

WHEREAS, he mentored dozens of students contributing to their professional development; and

WHEREAS, he developed encyclopedic knowledge of gardening, and through his horticultural prowess, has demonstrated to his colleagues the skill of growing “yard food;” and

WHEREAS, in his endless pursuit of amassing an inexhaustible supply of firewood, has developed the reputation as a prolific scavenger; and

WHEREAS, he is fueled for each 8:00 a.m. class by his hidden supply of Werther's Original candies; and

WHEREAS, in his infinite practice wisdom and quest for best practice methods, Dr. Bob formulated the “Have a C.O.W.” method of social work practice evaluation; and

WHEREAS, he has been to all who know him a consummate professional, a willing colleague, a wise counselor, and a loyal friend; and

WHEREAS, he leaves behind a department that, through his efforts, is stronger and more collegial than when he arrived;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Twelve.

Donald B. Bedell

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Loretta Prater

WHEREAS, Dr. Loretta Prater is retiring after nine and a half years of service as Dean of the College of Health and Human Services; and

WHEREAS, prior to her service at Southeast, she served as Chair and Professor of the School of Family and Consumer Sciences at Eastern Illinois University, an Associate Professor in the Department of Human Ecology at the University of Tennessee-Chattanooga, and a secondary school teacher; and

WHEREAS, she has served on numerous boards in the area of health and social services in several states; and

WHEREAS, she has had a distinguished career as a researcher in drug abuse, family relations, gerontology, and social justice issues, culminating in recognition for her achievements and contributions to the community and society at the University of Tennessee-Chattanooga African American Alumni Achievement Dinner in 2011; and

WHEREAS, she facilitated and maintained strong academic programs, resulting in numerous program accreditations and re-accreditations; and

WHEREAS, she provided leadership to increase undergraduate and graduate program offerings in diverse formats, including face-to-face instruction and online programs, such as the RN/BSN in Nursing and a collaborative Master of Science degree in Criminal Justice, with the outcome of significant enrollment growth within the college; and

WHEREAS, she contributed support and involvement in the establishment of the Autism Center; and

WHEREAS, she was responsible for accessing funding, development of, and operations of the S.H.O.W. Mobile, much to the benefit of the residents of Southeast Missouri; and

WHEREAS, she received the "Executive of the Year" from the Girardot Chapter of the International Association of Administrative Professionals in October 2010; and

WHEREAS, she knew every faculty member in her college by name and circumstance and sent them all birthday cards every year, wept with them when they lost loved ones, rejoiced at births and weddings, and visited every office, knowing the administrative staff well and being trusted by all of them; and

WHEREAS, she is a woman of absolute honesty and integrity—never making a promise she could not keep, and never keeping the truth from her faculty and staff in an attempt to sway their actions or decisions; and

WHEREAS, she was beloved by the faculty and staff of the College of Health and Human Services for the strong atmosphere of collegiality she fostered as Dean; and

WHEREAS, among the deans, she had the highest level of style, color, and dash in wardrobe—especially in her choice of hats;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Twelve.

Donald B. Bedell
President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Diane F. Primont

WHEREAS, Dr. Diane F. Primont dedicated over twenty years as a professor of Economics at Southeast Missouri State University; and

WHEREAS, she was recognized for teaching excellence by her students as a recipient of the Students' Choice Award in the Harrison College of Business and by her colleagues as a recipient of the Copper Dome Faculty Teaching Award; and

WHEREAS, she mentored many students as an advisor, contributing to their academic and professional development; and

WHEREAS, she was a leader in adopting instructional technology and in the development of online courses; and

WHEREAS, she published scholarly articles in high quality journals and presented papers at meetings of professional organizations; and

WHEREAS, she willingly served the economics profession by undertaking everyone’s favorite tasks of reviewing manuscripts for journals and serving as a discussant at professional meetings; and

WHEREAS, she gave her expertise and support to the Center for Economic and Business Research and the Southeast Missouri region; and

WHEREAS, she survived service to her department, college, and University as a member of various committees and organizations, most notably as a Technology Associate to the Center for Scholarship in Teaching and Learning, as a member of the Harrison College of Business Council, the University Commencement Committee, and the Task Force to Develop a Comprehensive Faculty Evaluation System; and

WHEREAS, she helped to enrich Middle Eastern potentates by commuting fifty miles each way from Carbondale, Illinois; and

WHEREAS, she is a valuable colleague who is held in the highest regard, both professionally and personally, by those around her;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations to Dr. Diane F. Primont for her outstanding service to Southeast Missouri State University by conferring upon her the status of Professor Emerita of Economics on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Twelve.

Donald B. Bedell
President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Randall D. Shaw

WHEREAS, Dr. Randall D. Shaw is retiring after twenty-three years of service as Dean of the School of Polytechnic Studies and Associate Provost of the School of Extended Learning; and

WHEREAS, during his early years as Chair of the newly created Department of Industrial Technology, he began a career pattern of taking on additional responsibilities, first working as an Assistant Provost to Dr. Charles Kupchella to take on responsibilities of overseeing academic remodeling and renovation, the new initiative of experiential education, community college articulation, and special initiatives for mission enhancement; and

WHEREAS, he was the first Dean to oversee a ribbon-cutting ceremony done by a robot before legislators and special guests when the Otto and Della Seabaugh Building was dedicated in 2001; and

WHEREAS, under his leadership, the Department of Agriculture became an international player in rice breeding and experimentation, and the Department of Industrial and Engineering Technology grew into one of the largest departments in terms of the number of majors and graduate students and received accreditation with the highly prestigious Accreditation Board for Engineering and Technology (ABET) and Association of Technology Management and Applied Engineering (ATMAE); and

WHEREAS, he became Assistant Provost then Associate Provost for Extended Learning, overseeing the regional campuses at Sikeston, Malden, and Kennett, reinvigorating and expanding the partnership with Mineral Area College in Perryville, and leading the endeavor with Three Rivers Community College and Mineral Area College to cooperatively operate the Cape Girardeau Partnership for Higher Education; and

WHEREAS, he was a great leader and a good friend to the regional campuses, and led them to become technologically state-of-the-art and self-supporting and even profitable, not only in a monetary sense, but also in Southeast’s relationships and networking with the communities we serve; and

WHEREAS, he has been very successful at fundraising, including overseeing a three million-dollar plus gift for the David M. Barton Agricultural Research Center and a gift of over a million-dollars for the Seabaugh Building—some of the largest ever received by Southeast; and

WHEREAS, he was a long-time participant in the Tuesday and Thursday “geezer basketball” game; and

WHEREAS, his forthright personality got him more than his fair share of attention at Administrative, Academic and Deans Councils, but everyone knew where he stood; and

WHEREAS, with Randy’s retirement, his pattern of additional responsibilities may end but his influence will be forever felt at Southeast;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations to Dr. Randall D. Shaw for his outstanding service to Southeast Missouri State University by conferring upon him the status of Associate Provost of the School of Extended Learning, Dean of the School of Polytechnic Studies and Professor of Industrial Technology and Education Emeritus on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Twelve.

Donald B. Bedell

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Chellappan (Raj) Somarajan

WHEREAS, Dr. Chellappan (Raj) Somarajan has dedicated twenty-four years of faithful and unstinting service to Southeast Missouri State University; and

WHEREAS, during those years, he has been an outstanding and innovative classroom teacher of production management, information systems, and quantitative methods of management; and

WHEREAS, in the course of those years, Dr. Somarajan has been of great value to the University, often called upon to construct new and innovative coursework to satisfy the demands of an ever-changing marketplace; and

WHEREAS, Dr. Somarajan has been an able overseer of the student American Production and Inventory Control Society group, by which many students were enabled to make critical connections with industry and find their calling in life; and

WHEREAS, Dr. Somarajan has been a productive intellectual and accomplished writer within his field of expertise throughout his career and published more than thirty refereed publications and presentations; and

WHEREAS, Raj has served as a wise and thoughtful senior faculty mentor to dozens of young faculty members, as well as Deans and Chairs; and

WHEREAS, he has supervised more than two hundred fifty student projects benefitting the local industries in twenty-four counties of Southeast Missouri; and

WHEREAS, he promoted the use of SAP ERP version R3—(SAP stands for Systeme, Anwendungen und Produkte in der Datenverarbeitung AG, Woldorf, Germany) in the Systems Implementation and Practice course and presented a paper on the SAP teaching experience that received a Meritorious Writing Award at a prestigious academic conference; and

WHEREAS, Dr. Raj actively helped in the CBA’s AACSB accreditation process as the Chair of the Professional Development Committee for accreditation; and

WHEREAS, he has delighted his colleagues and brightened their days with his gifts from India and humorous jokes and stories; and

WHEREAS, for his twenty-four years at Southeast, he has been to all who know him a consummate professional, a willing colleague, a wise counselor, and a loyal friend;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations to Dr. Chellappan (Raj) Somarajan for his outstanding service to Southeast Missouri State University by conferring upon him the status of Professor Emeritus of Management Science on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Twelve.

Donald B. Bedell
President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Bonnie Stepenoff

WHEREAS, Dr. Bonnie Stepenoff has dedicated over eighteen years of faithful service to Southeast Missouri State University; and

WHEREAS, she has educated and inspired thousands of students in history and historic preservation; and

WHEREAS, she became a mentor to hundreds of students as Coordinator of Southeast Missouri State University’s Historic Preservation Program from 1995 to 2003; and

WHEREAS, she was the author of five books, four of which concern topics of Missouri’s history, and she was the author of ten scholarly articles and book chapters, six of which concern topics of Missouri’s history during her years at Southeast Missouri State University; and

WHEREAS, she was the winner of the 2007 Book Award at the Missouri Conference on History for From French Community to Missouri Town: Ste. Genevieve in the Nineteenth Century; and

WHEREAS, she was the author of numerous newspaper and newsletter articles, encyclopedia entries, and reports on topics in history and historic preservation during her years at Southeast Missouri State University; and

WHEREAS, she was the winner of Southeast Missouri State University’s College of Liberal Arts Honors Award for Outstanding Scholarship in May 2000 and May 2010; and

WHEREAS, she has served as a board member for numerous state and regional historical, parks, and preservation agencies; and

WHEREAS, she has served on the editorial boards of the Missouri Historical Review and Elder Mountain: A Journal of Ozark Studies; and

WHEREAS, she contributed significantly within the Department of History in teaching, research, and service to her colleagues and students;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations to Dr. Bonnie Stepenoff for her outstanding service to Southeast Missouri State University by conferring upon her the status of Professor Emerita of History on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Twelve.

Donald B. Bedell
President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Georganne Syler

WHEREAS, Associate Professor and Registered Dietitian, Dr. Georganne Syler is retiring after thirty-one years of service as a faculty member in the Department of Human Environmental Studies in Dietetics; and

WHEREAS, she is, without a doubt, known by virtually everyone in the region and possibly the entire North American continent and because of this she has many friends in high places; and

WHEREAS, she has long supported the University athletic programs and has served as the National Collegiate Athletic Association Faculty Athletic Representative for Southeast Missouri State University as well as chaired the University Athletic Committee; and

WHEREAS, she has been recognized for her outstanding teaching record which includes co-developing virtually every dietetics course in the department and has taught numerous hospitality management courses; and

WHEREAS, being a graduate of Southeast Missouri State University, she has long supported and been very active in the University Alumni Association and was honored with the Southeast Missouri State University Alumni Merit Award; and

WHEREAS, her record of scholarship is very impressive with numerous publications in scholarly journals, a large number of peer reviewed presentations at national conferences, and has chaired dozens of theses and graduate research committees; and

WHEREAS, she spent two summers finishing extracurricular course work at the Culinary Institute of America, Hyde Park, New York for which the entire Human Environmental Studies Department is grateful; and

WHEREAS, it is pretty much an accepted fact that there are no equals to Dr. Syler’s veracity to serve on boards; a small sample of the boards she has contributed to include serving as President of SoutheastHEALTH College of Nursing and Health Sciences, Chateau Girardeau Board and Executive Committee, WSUI Public Television Friends Board, and the Southeast Missouri State University Foundation Board; and

WHEREAS, she is a consummate professional, a supportive colleague, and a quintessential mentor and friend to students;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations to Dr. Georganne Syler for her outstanding service to Southeast Missouri State University by conferring upon her the status of Associate Professor Emerita of Human Environmental Studies on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Twelve.

Donald B. Bedell

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Michael Alan Weatherston

WHEREAS, Dr. Michael Alan Weatherston has dedicated over thirty-one years of faithful service to Southeast Missouri State University; and

WHEREAS, during those years, he has been an outstanding classroom teacher delivering courses to approximately seventy-five hundred undergraduate and graduate students; and

WHEREAS, he served as Coach for Southeast Debate from 1980 until 1987, taking teams to battle such high-powered opponents as West Point, Vanderbilt, and Harvard, often bringing home trophies; and

WHEREAS, he was bestowed the title of Kentucky Colonel by the state of Kentucky, due to his debaters' fine performance in competition there; and

WHEREAS, many of his debaters went on to top careers in law, including judges and corporate lawyers, including Mark Reinhardt, whose legal team closed the deal between Daimler and Chrysler; and

WHEREAS, he was the architect of an interdisciplinary degree in Corporate Communication offered by the Department of Communication Studies in collaboration with the Department of Management and Marketing; and

WHEREAS, he has published a definitive, scholarly book on Hiram Johnson and has presented papers at annual meetings of professional organizations such as the National Communication Association, Central States Communication Association, and the Popular Culture Association; and

WHEREAS, he has served his department, college, and University as a member, and often chair, of various committees and organizations, most notably as Chair of the Faculty Senate from 1986 to 1987; and

WHEREAS, he has provided invaluable assistance to his colleagues in Communication Studies by frequently and energetically assuming the role of devil's advocate; and

WHEREAS, he has often delighted his colleagues with his wit, anecdotes, and stories; and

WHEREAS, for more than three decades, he has served his students, his colleagues, and his university well;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations to Dr. Michael Alan Weatherston for his outstanding service to Southeast Missouri State University by conferring upon him the status of Professor Emeritus of Communication Studies on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Twelve.

Donald B. Bedell
President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Robert F. Bosse

WHEREAS, Robert F. Bosse has aided the Department of Public Safety by strengthening and supporting the mission of Southeast Missouri State University; and

WHEREAS, he has facilitated and enhanced the personal, social, and cultural needs of the University community by the unselfish protection of human life; and

WHEREAS, he has contributed to the safe and favorable learning environment for students, faculty, staff, and visitors through the dedicated protection of property; and

WHEREAS, he has achieved the department’s goals by displaying a strong commitment to the diverse community he serves; and

WHEREAS, he attained the degree of Bachelor of Science from Southeast Missouri State University in 1977; and

WHEREAS, he has faithfully performed the duties of Police Officer since August 1977; and

WHEREAS, he has likewise faithfully served in performing the duties of Police Officer with the Department of Public Safety since October 12, 1980; and

WHEREAS, he exceeding performed above standards by achieving and holding the rank of Sergeant by serving as Field Training Officer, and by serving as a Fire and Arson Investigator;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Twelve.

Donald B. Bedell
President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Victoria S. Brazer

WHEREAS, Victoria S. Brazer has dedicated twenty-six years and nine months of service to Southeast Missouri State University; and

WHEREAS, she has served as the Textbook Rental Supervisor at Southeast Bookstore/Textbook Rental; and

WHEREAS, she has graciously listened to the creative stories on why students couldn’t return their textbooks on time; and

WHEREAS, she has faithfully and effectively served the students in her efforts to ensure that all students went to class with textbooks in hand; and

WHEREAS, she has raised over one hundred student workers as her own and helped them make the transition to the “real world;” and

WHEREAS, she has survived two relocations of the Textbook Rental Office starting with moving from Kent Library to the University Center and yet ending up back at Kent Library; and

WHEREAS, she has handled over four million textbook check-ins and check-outs during her twenty-six years; and

WHEREAS, she enjoyed sharing stories and working with many “work-again” swearing she will never return as one; and

WHEREAS, she leaves behind a group of colleagues who hold her in the highest regard and will always consider her a member of the Bookstore family;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Twelve.

Donald B. Bedell
President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Judith Buck

WHEREAS, Judith Buck has taught at Richland, Bloomfield, and Sikeston High Schools, totaling twenty-three years in the high school classroom; and

WHEREAS, Judith was an adult evening instructor for Sikeston High School for seven cumulative years; and

WHEREAS, Judith was a Southeast Missouri State University part-time faculty member for three years; and

WHEREAS, she was the Supervisor of Adult and Community Education, Financial Aid Officer, and Interim Director of the Sikeston Area Vocational School, and the Sikeston Public Schools over a seven year period; and

WHEREAS, Judith received the Specialist in Educational Administration degree from Southeast Missouri State University in 2001; and

WHEREAS, she has been an extremely effective ambassador to the greater Sikeston community for Southeast Missouri State University; and

WHEREAS, Judith was the first Director of the Southeast Missouri State University-Sikeston campus, and over a fifteen year period, made significant contributions to the growth and development of the Sikeston campus and helped define its role in Southeast’s system of regional campuses; and

WHEREAS, Judith assisted in growing the Sikeston campus from two hundred seventy-nine students and offering twenty-seven classes (and twenty-seven sections) in 1998 to serving seven hundred thirty students and offering one hundred five classes (and one hundred fifty-two sections) in 2011; and

WHEREAS, Judith provided invaluable assistance and supervision in transitioning from the bank building rented for classroom space in 1998 to the newly constructed state-of-the-art facility in 2000 and subsequently provided guidance for two additions to the facility; and

WHEREAS, she provided support and community leadership for the three million dollar sales tax issue in 1998 and the continuation of the sales tax for over two million dollars to fund a building addition in 2004; and

WHEREAS, Judith advocated for access to affordable, high quality higher education for residents in the greater Sikeston area; and

WHEREAS, thousands of traditional and non-traditional students and their family members have benefitted from this advocacy;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Twelve.

Donald B. Bedell
President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Barbara F. Carroll

WHEREAS, Barbara F. Carroll has dedicated over fifteen years of service to Southeast Missouri State University; and

WHEREAS, she has distinguished herself by showing involvement and possessing the abilities as a highly skilled member of the clerical and technical staff working tirelessly to keep the operations of Career Linkages in order; and

WHEREAS, she has been a loyal team member and brought a smile to the face of her co-workers on many occasions; and

WHEREAS, she has faithfully and effectively served the students, faculty, and staff in her efforts to provide quality services to the students of the campus; and

WHEREAS, she has always treated students like family and made them feel at ease when they came to Career Linkages and helped them to their next destination with a smile; and

WHEREAS, she has worked numerous long events and resolved many employer concerns, all the while keeping a purposeful and efficient attitude; and

WHEREAS, she leaves behind a large group of colleagues who hold her in the highest regard, both professionally and personally;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Twelve.

Donald B. Bedell

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Patrick E. Daugherty

WHEREAS, Patrick E. Daugherty is retiring from the Missouri National Aeronautics and Space Administration (NASA) Education Program at Southeast Missouri State University; and

WHEREAS, he has faithfully, diligently, and effectively served that program as the NASA Education Specialist for the Columbia region since inception of that position in 2004; and

WHEREAS, he gained the nickname of "Gibraltar" from his program colleagues because he is so "rock solid" in every aspect of NASA-based science, mathematics, and technology education; and

WHEREAS, during his service as a NASA Education Specialist, he personally delivered seven hundred eighty-two instructional presentations and training workshops at local schools, museums, libraries, and other public and private venues; and

WHEREAS, as a direct result of his efforts, he directly impacted twenty thousand eight hundred seventy-nine K-12 students, five thousand five hundred twelve K-12 teachers, five hundred forty preservice education majors at universities, and ten thousand fifty-four community members; and

WHEREAS, he well earned the reputation as a truly outstanding educator, presenter, and facilitator; and

WHEREAS, his commitment to activity-based teaching and learning, combined with his efforts to better serve K-12 teachers and students, have earned him the enduring respect of educators at all levels throughout Missouri; and

WHEREAS, his devotion and service to the Missouri NASA Education Program has been, in large part, responsible for the program being one of the highest impacti ng programs for the supplemental enhancement of K-12 science, mathematics, and technology education in the history of the state; and

WHEREAS, students throughout central Missouri are finding science and mathematics to be exciting adventures of discovery because of Patrick E. Daugherty; and

WHEREAS, his legacy in the field of science education will be evident for many years to come; and

WHEREAS, Pat now solemnly vows that, during his retirement, he will personally and significantly decrease the deer population within the state, putting every rack on the already rack-covered walls of his home;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Twelve.

Donald B. Bedell
President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Gerald Derossett

WHEREAS, Gerald Derossett has dedicated over twenty-two years of faithful service to Southeast Missouri State University in the Facilities Management Department; and

WHEREAS, he has in most recent years served faithfully and diligently on the Support Service Crew at the University Center; and

WHEREAS, he has served the students, faculty, and staff in his efforts to assist with various campus moves and event set ups; and

WHEREAS, he has cooperated fully with fellow employees and supervisors in the performance of his duties; and

WHEREAS, he leaves behind a group of colleagues who will miss his hard work and dedication, both professionally and personally;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Twelve.

Donald B. Bedell

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Lowell Fish

WHEREAS, Lowell Fish has dedicated twenty-two years and seven months of faithful service to Southeast Missouri State University in the Facilities Management Department, serving as Lead and General Mechanic; and

WHEREAS, he used his knowledge and experience in grounds maintenance to work with and lead the grounds crew in proper landscape and lawn maintenance and snow removal; and

WHEREAS, he was indeed one of the most dedicated individuals in Facilities Management, spending countless hours both day and night as well as on weekends responding to snow “emergencies,” making sure parking lots were cleared and sidewalks dry; and

WHEREAS, he was dedicated to quality and worked closely with management to ensure the campus grounds were properly maintained; and

WHEREAS, he exhibited a strong commitment to ensuring that the grounds crew was managed effectively and efficiently; and

WHEREAS, he served with a high level of integrity and exemplified true dedication to the Facilities Management Department; and

WHEREAS, his dedication and patience earned him respect among all trades within Facilities Management and throughout the campus community; and

WHEREAS, he became the first Facilities Management celebrity, starring in the President’s Undercover Boss Video; and

WHEREAS, he has cooperated fully with fellow employees and supervisors in the performance of his duties; and

WHEREAS, he leaves behind a large group of colleagues who will miss his hard work and dedication, both professionally and personally;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Twelve.

Donald B. Bedell

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Murray Michael Grace

WHEREAS, Murray Michael Grace dedicated over twenty-five years of service to Southeast Missouri State University as the University’s Photographer; and

WHEREAS, he designed dark-room facilities and launched a complete black-and-white and color service University photography operation, eventually transitioning it from traditional film photography and color slides to digital imaging and videography; and

WHEREAS, he took thousands of photos at University events over a quarter of a century, including two U.S. Presidents, University recruitment publications, University Advancement, Athletics, cultural events, media distribution, student features, and campus facilities; and

WHEREAS, he photographed the likes of Bob Hope, Randy Travis, Cal Ripken Jr., Bill Cosby, Sheryl Crow, Red Skelton, Mike Rowe, President Ronald Reagan, President Bill Clinton, Supreme Court Justice Antonin Scalia, and former U.S. Senators Paul Simon, Patrick Buchanan, and Newt Gingrich; and

WHEREAS, his work was featured across the University’s Website in publications, media guides, brochures, the alumni magazine, in the news media, and on the walls of many University offices; and

WHEREAS, he custom matted, mounted, and framed many of his photos which became the centerpiece of numerous commemorative gifts presented to donors, friends, and special guests of the University; and

WHEREAS, he faithfully reported to work to cover photography assignments at all times of the day, evenings, and weekends, including arriving on snowy mornings when the University was closed in order to photograph the campus in pristine winter conditions, and served as Chair of the University Photographers Association of America photography contest; and

WHEREAS, there was not one Southeast location, not one hallway, not one classroom space, he was not familiar with – from the Academic Hall Dome, to utility tunnels and Southeast’s regional campuses – as a result of having been there to capture images of the University’s history; and

WHEREAS, as a result of his love for gardening, he voluntarily cared for flowers during summer months outside the offices of the Department of Marketing and University Relations;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Twelve.

Donald B. Bedell
President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Norman H. Grass

WHEREAS, Norman H. Grass has dedicated fifteen years of faithful service to Southeast Missouri State University in the Facilities Management Department, serving as Painter Journeyman; and

WHEREAS, he used his knowledge and experience in painting to ensure painting projects and maintenance were completed efficiently and professionally; and

WHEREAS, he was dedicated to quality and worked with management and his colleagues to ensure the campus was properly maintained; and

WHEREAS, he served with a high level of integrity and exemplified true dedication to the Facilities Management Department; and

WHEREAS, he has cooperated fully with fellow employees and supervisors in the performance of his duties; and

WHEREAS, he leaves behind a large group of colleagues who will miss his hard work and dedication, both professionally and personally;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Twelve.

Donald B. Bedell
President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Anita K. Hahs

WHEREAS, Anita Hahs has dedicated five years of service to the Hoover Eldercare Center, Department of Human Environmental Studies, and to the Department of Public Safety at Southeast Missouri State University; and

WHEREAS, she has served as the Administrative Assistant at the Department of Public Safety and the Hoover Eldercare Center assuming the responsibility for keeping the Center running smoothly and on time; and

WHEREAS, Anita has caringly and lovingly worked with numerous senior adults who attend the Hoover Eldercare Center by driving the van to transport the seniors to much needed resources in the community and to and from the Center on a daily basis; and

WHEREAS, she has so willingly volunteered to prepare food and meals for the seniors without reimbursement; and

WHEREAS, she spent time calling the seniors to check on them when they didn’t attend the center or when they’ve been sick or in the hospital; and

WHEREAS, her warm smile and gracious laugh will be dearly missed by the staff, students, graduate assistants, and by all of the seniors at the Hoover Eldercare Center;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Twelve.

Donald B. Bedell

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

John D. Haney

WHEREAS, John D. Haney has dedicated twenty-eight years and one month of faithful service to Southeast Missouri State University in the Facilities Management Department, serving as Cabinet Maker Journeyman; and

WHEREAS, he used his extensive knowledge and experience in cabinetry and carpentry to construct, repair, and maintain the university facilities; and

WHEREAS, he was dedicated to quality construction and worked closely with faculty and staff to understand and then construct what was put on paper; and

WHEREAS, he served with a high level of integrity and exemplified true dedication to the Facilities Management Department; and

WHEREAS, his dedication did not stop with Facilities Management but extended into both the campus community and various charity organizations whom he helped by building the most exquisite pieces of furniture that would then be auctioned off to raise funds to help those in need; and

WHEREAS, his dedication and focus on quality and perfection won the respect of many; and

WHEREAS, he organized and was involved in the Facilities Management Community Service Committee for many years; and

WHEREAS, he leaves behind a large group of colleagues who will miss his hard work and dedication, both professionally and personally;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Twelve.

Donald B. Bedell

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Donald D. Hester

WHEREAS, Donald D. Hester has dedicated sixteen years of faithful service to Southeast Missouri State University in the Facilities Management Department serving, as Lead Electrician; and

WHEREAS, he used his extensive knowledge and experience in electricity to work with and lead the electrical crew to repair and maintain the electrical distribution and fire alarm systems throughout the university campuses; and

WHEREAS, he exhibited a strong commitment to ensuring that the electrical crew was managed effectively and efficiently; and

WHEREAS, he served with a high level of integrity and exemplified true dedication to the Facilities Management Department; and

WHEREAS, his dedication, patience and gentle nature earned him respect among all trades within Facilities Management and throughout the campus community; and

WHEREAS, he will always be remembered for his stellar performances as Elvis at the University Holiday Luncheons; and

WHEREAS, he leaves behind a large group of colleagues who will miss his hard work and dedication, both professionally and personally;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Twelve.

Donald B. Bedell

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Michael L. Huhn

WHEREAS, Michael L. Huhn is retiring after twenty-three years of service to Southeast Missouri State University as a Programmer; and

WHEREAS, he passes on a collection of nearly one hundred custom applications supporting numerous offices across the campus; and

WHEREAS, the assistance he provided to other members of the Information Technology staff was most appreciated; and

WHEREAS, regardless of the workload, he brought a pleasant, can-do attitude to the task at hand; and

WHEREAS, he loved to solve problems and was always open to suggestions to find good solutions; and

WHEREAS, he was always willing to learn new languages and tools to better perform his profession; and

WHEREAS, he loved to surprise and confuse his supervisor and co-workers with his very creative and unique solutions to problems; and

WHEREAS, he will be missed by all who were privileged to work with him and to learn from him;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Twelve.

Donald B. Bedell
President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

J. Kay Kimmich-Choate

WHEREAS, J. Kay Kimmich-Choate dedicated thirty-three years of service to Southeast Missouri State University; and

WHEREAS, she worked in the College of Education and Office of Continuing Education before taking on her indispensable role in the Department of History, providing essential services in each position; and

WHEREAS, she was always thoughtful and helpful to students, concerned parents, and faculty members of every type; and

WHEREAS, she inspired warm devotion among her student workers; and

WHEREAS, she accommodated the requests of faculty members and department chairs with grace and good humor; and

WHEREAS, she never said a negative word about anyone, preferring always to think kindly of others; and

WHEREAS, she accomplished more with pencil and paper than many others did with spreadsheets and calculators; and

WHEREAS, she had a smile even for the grumpiest and most curmudgeonly people she encountered; and

WHEREAS, she took a special interest in helping new faculty members feel welcome at Southeast; and

WHEREAS, she helped engineer countless special events, dinners, lectures, and faculty searches, ensuring their success with her hard work and compassion; and

WHEREAS, she enlivened and brightened the offices where she worked with green plants, flowers, and mementos from her children and grandchildren, in whom she took special pride; and

WHEREAS, she achieved a special place in the hearts of alumni and emeriti; and

WHEREAS, she outlasted six University Presidents, multiple provosts, deans and department chairs;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Twelve.

Donald B. Bedell

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Hal Burton Lehman Jr.

WHEREAS, Hal Burton “Burt” Lehman, Jr. is retiring after seventeen years of service as Bulk Mail Specialist in the Department of University Receiving and Mail Services; and

WHEREAS, Burt distinguished himself as one of the top mail processors in the region, being instrumental in moving the bulk mail processing, from an iron on label to a state of the art intelligent barcode address; and

WHEREAS, he kept ahead of postal requirement change deadlines which put the University’s mail streaming through the system without interruption; and

WHEREAS, Burt has been a wealth of knowledge for the many co-workers and student workers that have crossed his path these past seventeen years and many times shared his knowledge of the Civil War and the history of Cape Girardeau and his many experiences he had when he served his country in Vietnam; and

WHEREAS, he has found a new passion of deer hunting and turkey hunting meaning future stories are being developed as we speak; and

WHEREAS, with the flip of a wrist and a tug on the line, Burt keeps his fishing skills honed, waiting for the next challenge, be it trout, bass, or any other fish in the water; and

WHEREAS, he leaves behind a group of colleagues and a university that is better off for having known him. The pride in his work and his professionalism has been second to none;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Twelve.

Donald B. Bedell

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Martha L. Mangels

WHEREAS, Martha L. Mangels has dedicated the last seventeen years to the field of education; and

WHEREAS, during those years, she has been an outstanding high school business teacher whose advanced teaching techniques with desktop publishing and multimedia brought statewide recognition to her district(s); and

WHEREAS, in the last five years, she has served as the Technology Consultant for the Southeast Regional Professional Development Center (RPDC) providing numerous technology-based staff development to countless schools in Southeast Missouri; and

WHEREAS, she organized Southeast RPDC's Technology Conference, bringing the best of technology advances to Southeast Missouri; and

WHEREAS, she has diligently served the students, faculty, and staff in her efforts to improve schools; and

WHEREAS, she has demonstrated patience and encouragement for those who were technology phobics, many of whom surrounded her daily in the RPDC, thereby giving them the confidence to implement new technology in their schools and workplace; and

WHEREAS, throughout her career, she worked tirelessly in writing grants to bring state-of-the-art equipment and software to her district(s); and

WHEREAS, in the last three years, she co-wrote Boosting Bootheel Mathematics and provided Smartboard technology and training to assist mathematics teachers across the region in enhancing their instruction; and

WHEREAS, Martha has dedicated her life to the education of others, she has also taught us the importance of faith and spending time with family; and

WHEREAS, she has served others through volunteering as a school board member for St. Paul Lutheran School and for other charitable causes such as Saints Alive; and

WHEREAS, she has been a model of grace and humility who looked for the greater good without the need for accolades; and

WHEREAS, for Martha’s duration at Southeast Missouri State University, she has been to all who know her a consummate professional, a willing colleague, a wise counselor, and a loyal friend; and

WHEREAS, she leaves behind a large group of colleagues who hold her in the highest regard, both professionally and personally;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Twelve.

Donald B. Bedell

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Sandra J Ortiz

WHEREAS, Sandra J. Ortiz, more affectionately referred to as Sandy, became an employee of Southeast Missouri State University in June of 2006 as the founding coordinator of the S.H.O.W. Mobile program; and

WHEREAS, Sandy was later given additional responsibilities and was designated in 2007 as the Program Director, a position she held until her retirement; and

WHEREAS, Sandy has served the university, the College of Health and Human Services, and the collaborative community partners focused on the success of the S.H.O.W. Mobile Program well; and

WHEREAS, Sandy always had the objectives of the S.H.O.W. Mobile program as first priority; and

WHEREAS, Sandy became known as a national advocate and leader for rural health and was selected to participate in the Rural Voices Leadership and Policy Workshop, sponsored by the National Health Resources Services Administration (HRSA), and received a scholarship to attend the National Rural Health Association Multiracial and Multicultural Healthcare Conference; and

WHEREAS, Sandy was selected and served as a federal grant reviewer and serves on the Board of Directors of the Missouri Rural Health Association, the Board of Directors of the New Madrid County Family Resource Coalition, and the Advisory Board for the Dental Hygiene program of Missouri Southern University; and

WHEREAS, Sandy was recruited by Harvard University to serve on a webinar panel focused on mobile health issues; and

WHEREAS, Sandy was one of two Missourians selected by Governor Jay Nixon to participate in the 2011-2012 Delta Leadership Institute sponsored by the Delta Regional Authority; and

WHEREAS, Sandy constantly sought improvements in S.H.O.W. Mobile services and strategies to continue providing care, including maintaining and establishing partnerships and seeking external funding through grant writing activities, which resulted in hundreds of thousands of dollars for the program; and

WHEREAS, Sandy was unselfish in the gift of her time and energy to address S.H.O.W. Mobile issues regardless of the day or time; and

WHEREAS, Sandy has definitely been a constant voice for the S.H.O.W. Mobile program and served as the identifiable “face” of the university for many residents in the rural communities served by the S.H.O.W. Mobile;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Twelve.

Donald B. Bedell
President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Joyce Penland

WHEREAS, Joyce Penland has dedicated fifteen years as an outstanding classroom teacher and five years of service to Southeast Missouri State University; and

WHEREAS, she has distinguished herself by showing involvement in a variety of state programs and possessing the abilities as a highly skilled STARR Teacher, Missouri Assessment Program Regional Facilitator, and Professional Developer for the school districts in Southeast Missouri; and

WHEREAS, she has faithfully reported for trainings during all times of the days, evenings, and weekends, never allowing weather or other hardships to keep her from her school districts or state obligations; and

WHEREAS, she has faithfully and effectively served the students, faculty, and staff in her efforts to improve schools; and

WHEREAS, she has always, without exception, supported the science teachers in Southeast Missouri; and

WHEREAS, Joyce has dedicated her life to the education of others, she has also taught us the importance of children, grandchildren, and family; and

WHEREAS, she has worked collaboratively with a variety of consultants across several state initiatives, always keeping a purposeful and efficient attitude; and

WHEREAS, she has delighted her colleagues and brightened their days with her embroidered gifts; and

WHEREAS, she has enlightened and spread her passion of quilting and sewing by opening her home to the staff for craft nights; and

WHEREAS, for Joyce’s duration at Southeast Missouri State University, she has been to all who know her a consummate professional, a willing colleague, a wise counselor, and a loyal friend; and

WHEREAS, she leaves behind a large group of colleagues who hold her in the highest regard, both professionally and personally;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Twelve.

Donald B. Bedell
President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

David B. Ross

WHEREAS, David B. Ross, CFE was hired in January 1987 as the first Director of the Show Me Center, a cooperative venture between the City of Cape Girardeau and the University, and has continued to serve in that role for the last twenty-five years; and

WHEREAS, during his tenure the Show Me Center hosted United States presidents, world-class entertainment and concerts, championship sporting events, trade shows, and many other quality events for the southeast Missouri regional community; and

WHEREAS, those events over the last twenty-five years brought more than 6.5 million people to the Southeast campus and the Cape Girardeau community; and

WHEREAS, during 2005-2006 he served as the President of the International Association of Venue Managers (IAVM), a global association of public and private facility managers, bringing national and international exposure to the University and Cape Girardeau; and

WHEREAS, during his time as the President of the International Association of Venue Managers he used his platform of “Making a Difference” to communicate the principles of education and professionalism to members and served as the spokesman for all venue managers around the world; and

WHEREAS, in 2010, he received the Charles A. McElravy Award, the IAVM’s most prestigious award that symbolizes extraordinary contributions to the profession of public assembly facility management and long term dedicated service to the industry of facility management; and

WHEREAS, David is among a select group of Certified Facilities Executives (CFE) who used his leadership and knowledge of the entertainment industry, to help make the Show Me Center the premiere venue it is today; and

WHEREAS, the University and Cape Girardeau community are grateful for the twenty-five years of dedication and hard work that he has given;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations to Mr. David B. Ross, CFE for his outstanding service to Southeast Missouri State University by conferring upon him the status of Director Emeritus of the Show Me Center on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Twelve.

Donald B. Bedell
President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Beth R. Scherer

WHEREAS, Beth R. Scherer served as the "face" of the Department of Theatre and Dance for many years; and

WHEREAS, she worked tirelessly and with devotion as the department's Administrative Assistant; and

WHEREAS, she served on a multitude of department committees and was involved in every element of departmental policies; and

WHEREAS, she helped manage hundreds of thousands of dollars of theatre and dance production expenses; and

WHEREAS, she helped establish the Theatre & Dance Society, the primary fundraising organization to send graduating seniors to New York City for an annual industry showcase and she now serves as a community member on this same group which she helped create; and

WHEREAS, she helped develop the department's Theatre and Dance Academy, summer classes for area K-12 students; and

WHEREAS, she helped plan, create, and host a multitude of departmental parties, open houses, and social events, with the most charming decorations imaginable; and

WHEREAS, she helped coordinate recruitment, gave countless tours of the facilities, and chatted with hundreds of prospective students and their families; and

WHEREAS, she managed numerous student workers; and

WHEREAS, she assisted in designing costumes for several productions; and

WHEREAS, she often helped shop for and sew costumes, make hats and accessories, and donate countless props for department productions; and

WHEREAS, she has an incredible eye for detail and knowledge of periods and styles; and

WHEREAS, she cared deeply for all the students in the department, often going out of her way to help students with academic problems; and

WHEREAS, she always made sure that the absent-minded department Chair was in the right place at the right time; and

WHEREAS, she was and is the department's biggest fan; and

WHEREAS, she makes the best chocolate cake in the entire world;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Twelve.

Donald B. Bedell

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Carole J. Smith

WHEREAS, Carole J. Smith is retiring after serving the University for over sixteen years during which time she served as a Loan Specialist and Scholarship Coordinator; and

WHEREAS, she has faithfully and efficiently served students, parents, staff, faculty, and administrators; and

WHEREAS, she has utilized her accounting degree, attained at Southeast, in various capacities in assisting students and colleagues at tax time; and

WHEREAS, she has seen an annual increase in the number of scholarships and complexity of the program and has modified processes and procedures to accommodate both; and

WHEREAS, she has utilized her training and life skills as supervisor of four different scholarship specialists and a mentor for minority students; and

WHEREAS, she has diligently worked to increase and improve the affordability of and access to higher education for countless first generation and underrepresented students through her extensive work and sharing of time, knowledge, and compassion; and

WHEREAS, she has exhibited pride in the career accomplishments of her two children, and became a grandmother of five while employed at the University and has shared numerous stories and pictures with her colleagues; and

WHEREAS, she was a non-traditional first generation college graduate; and both of her children attained bachelor and post bachelor’s degrees, one becoming a military doctor and one a lawyer; and

WHEREAS, she has provided insight into the academic advising process and program curriculum due to her close ties with the College of Education staff; and

WHEREAS, her dedication and knowledge has reflected positively on Student Financial Services, the University community, and most importantly, the students;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Twelve.

Donald B. Bedell

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Greg Talbut

WHEREAS, Greg Talbut, CFE has served as the first and only Business Manager of the Show Me Center, a cooperative venture between the City of Cape Girardeau and the University, for the last twenty-five years; and

WHEREAS, during his tenure, he provided leadership in the execution of numerous events including world-class entertainment and concerts, championship sporting events, trade shows, and many other quality events for the southeast Missouri regional community; and

WHEREAS, Greg is among a select group of Certified Facilities Executives (CFE); and

WHEREAS, he served in a key management role during facility renovation projects and operational enhancements throughout the last twenty-five years that helped develop the Show Me Center into the premiere venue it is today; and

WHEREAS, Greg provided guidance and direction to the ticketing, concession, merchandising, parking, booking, and operations departments; and

WHEREAS, the University and community are grateful for Greg’s dedication and hard work; and

WHEREAS, Greg was an educator and good friend to all staffing personnel at the Show Me Center for the past twenty-five years;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Twelve.

Donald B. Bedell

President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Charles F. Thrower, Jr.

WHEREAS, Charles F. Thrower, Jr., has dedicated over twenty years of faithful service to Southeast Missouri State University in the Facilities Management Department; and

WHEREAS, he has distinguished himself as a highly skilled plant mechanic repairing the various pieces of equipment and pipeline required to provide steam to campus; and

WHEREAS, he has faithfully reported for duty during all times of the day never allowing weather or other hardships to keep him from his duties at the Power Plant; and

WHEREAS, he has faithfully and effectively served the students, faculty, and staff in his efforts to keep the Power Plant on-line and provide utilities to the campus; and

WHEREAS, he leaves behind a group of colleagues who hold him in the highest regard, both professionally and personally;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Twelve.

Donald B. Bedell
President, Board of Regents
Southeast Missouri State University
RESOLUTION FOR

Carolyn J. Woodruff

WHEREAS, Carolyn J. Woodruff has dedicated over twenty-four years of service to Southeast Missouri State University; and

WHEREAS, she provided expert customer service to on-campus students for over seven years as an Administrative Assistant in the Office of Residence Life; and

WHEREAS, she has distinguished herself by showing involvement and dedication to the university’s new student recruitment efforts by possessing the abilities of a highly skilled Senior Administrative Assistant and working with the various aspects of operations within the Office of Admissions; and

WHEREAS, she has faithfully and prudently managed the Office of Admissions operating budget for sixteen years by maintaining accurate and detailed records of departmental expenses that were used to evaluate the cost/benefit of recruitment strategies; and

WHEREAS, her organizational skills, attention-to-detail, and commitment to accountability have created a sustainable professional work environment for the Office of Admissions; and

WHEREAS, she has faithfully and effectively served the University with a “Southeast Smile” at all times to professionally represent the university in all interactions with students, parents, counselors, faculty, and staff; and

WHEREAS, her mentoring skills and genuine interest in her co-workers have provided countless admissions student employees and young professionals with the support and confidence to pursue their professional aspirations; and

WHEREAS, she leaves behind a large group of colleagues who hold her in the highest regard, both professionally and personally;

NOW, THEREFORE, LET IT BE RESOLVED that the Board of Regents expresses its appreciation and congratulations on behalf of the University and its students, faculty, staff, and administration on this twentieth day of April, Two Thousand Twelve.

Donald B. Bedell

President, Board of Regents
Southeast Missouri State University
BOARD OF REGENTS
MOTION CONSIDERATION FORM

March 23, 2012

I. Motion to be Considered:

Approval of a plaque to be dedicated in honor of Vernon Chapman, Chief Engineer and Superintendent of Building and Grounds at Southeast Missouri State University from 1918-1968.

II. Background:

Vernon Chapman, a native of East Prairie, Missouri, worked at Southeast Missouri State University from 1918-1968. During his fifty years of service, he was the Chief Engineer and Superintendent of Building and Grounds responsible for the design and construction of many buildings that now make the campus what it is today. Among his most notable achievements was the construction of Houck Stadium and Houck Field House.

In 1926 the University received bids to remove 40,000 cubic yards of rock from the quarry site that is now Houck Stadium and Field House. With the proposed cost beyond the reach of the University, Mr. Chapman felt that the project could be completed with less cost if the work could be completed in-house. Using his usual resourcefulness, Chapman acquired a steam shovel, railroad tracks and dumping cars for the project. He organized the work crews and construction of Houck Stadium began. It took four years of work to clear the site and construct the infrastructure. Houck Stadium opened in 1930 and would not have been possible without the dedication of Vernon Chapman.

In order to recognize his leadership and lasting impression on the physical footprint of the campus, it is proposed that a plaque be dedicated in his honor near the entrance to Houck Stadium. A sample of wording for a bronzed plaque is attached. Also attached is a photograph of a similar bronzed plaque (dedicated in honor of Jane Cooper Stacy, Director of Alumni Services, 1973-2008) which depicts how the plaque will look when it is erected at Houck Stadium.

Recommended By:

Student Government ________________________ Chairperson ________________________
Faculty Senate ______________________________ Dean ____________________________
Administrative Council ____________________ Academic Council __________________
VP, Enroll. Man. & Stu. Suc. ________________ Provost _________________________
VP, Finance & Acm. ________________________
VP, University Advancement __________________

Board Action on: __________________________

Motion By: ________________________________ Postpone: __________________________
Second By: _______________________________ Amend: __________________________
Vote: Yeas: _____ Nays: ______ Disapprove: __________________________
Approve: ________________________________
Secretary: ________________________________
Vernon L. Chapman

Chief Engineer & Superintendent of Building & Grounds

1918 – 1968

In 1926 the University received bids to remove 40,000 cubic yards of rock from the quarry site that is now Houck Stadium and Field House. With the proposed cost beyond the reach of the University, Mr. Chapman felt that the project could be completed with less cost if the work could be completed in-house. Using his usual resourcefulness, Chapman acquired a steam shovel, railroad tracks and dumping cars for the project. He organized the work crews and construction of Houck Stadium began. It took four years of work to clear the site and construct the infrastructure. Houck Stadium opened in 1930 and would not have been possible without the dedication of Vernon Chapman.
JANE COOPER STACY
DIRECTOR OF ALUMNI SERVICES
1973-2008
SOUTHEAST MISSOURI STATE UNIVERSITY
BOARD OF REGENTS
MOTION CONSIDERATION FORM

March 23, 2012
Open Session

I. Motion to be Considered:

Approve the adoption of the proposed Five-Year Academic Calendar for 2012-13 through 2016-17.

II. Background:

The Faculty Senate approved the attached Five-Year Academic Calendar per Faculty Senate Bill 11-A-39 on November 30, 2011.

Recommended By:
Student Government ____________________________
Faculty Senate _________________________________
Administrative Council __________________________
VP, Enroll. Man. & Stu. Suc. ______________________
VP, Finance & Admin. ____________________________
VP, University Advancement ______________________

Chairperson ____________________________
Dean ________________________________
Academic Council __________________________
Provost ____________________________
President ____________________________

Board Action on:
Motion By: ____________________________
Second By: ____________________________
Vote: Yeas: ______ Nays: ______

Postpone: __________________________________
Amend: __________________________________
Disapprove: ________________________________
Approve: __________________________________
Secretary: ________________________________
FACULTY SENATE  

SOUTHEAST MISSOURI STATE UNIVERSITY

FACULTY SENATE BILL 11-A-39

Approved by the Faculty Senate
November 30, 2011

BRIEF SUMMARY: Presents an update to the five-year calendar through 2017.

FIVE-YEAR ACADEMIC CALENDAR 2013-2017

BE IT RESOLVED THAT: The following five-year calendar be adopted for Southeast Missouri State University.

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<th>Fall Semester</th>
<th>Year</th>
<th>2012</th>
<th>2013</th>
<th>2014</th>
<th>2015</th>
<th>2016</th>
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<td>Labor Day (no classes)</td>
<td></td>
<td>Sept. 3</td>
<td>Sept. 2</td>
<td>Sept. 1</td>
<td>Sept. 7</td>
<td>Sept. 5</td>
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<tr>
<td>Thanksgiving Break</td>
<td></td>
<td>Nov. 21-23</td>
<td>Nov. 27-29</td>
<td>Nov. 26-28</td>
<td>Nov. 25-27</td>
<td>Nov. 23-25</td>
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<th>Year</th>
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<th>2014</th>
<th>2015</th>
<th>2016</th>
<th>2017</th>
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<td>Second 8-week Term Begins</td>
<td></td>
<td>Mar. 7</td>
<td>Mar. 13</td>
<td>Mar. 12</td>
<td>Mar. 10</td>
<td>Mar. 9</td>
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<td>Apr. 18</td>
<td>Apr. 3</td>
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<td>Final Exams</td>
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<td>May 6-10</td>
<td>May 12-16</td>
<td>May 11-15</td>
<td>May 9-13</td>
<td>May 8-12</td>
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<td>May 11</td>
<td>May 17</td>
<td>May 16</td>
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<td>Summer Terms</td>
<td>2013</td>
<td>2014</td>
<td>2015</td>
<td>2016</td>
<td>2017</td>
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<tr>
<td>Start of 1st 4, 1st 6 and 12 week sessions</td>
<td>May 14</td>
<td>May 20</td>
<td>May 19</td>
<td>May 17</td>
<td>May 16</td>
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<tr>
<td>End of 1st 4 week session</td>
<td>June 7</td>
<td>June 13</td>
<td>June 12</td>
<td>June 10</td>
<td>June 9</td>
<td></td>
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<tr>
<td>Start of 2nd 4 and 8-week sessions</td>
<td>June 11</td>
<td>June 17</td>
<td>June 16</td>
<td>June 14</td>
<td>June 13</td>
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<tr>
<td>End of 1st 6 week session</td>
<td>June 21</td>
<td>June 27</td>
<td>June 26</td>
<td>June 24</td>
<td>June 23</td>
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<tr>
<td>Start of 2nd 6 week session</td>
<td>June 25</td>
<td>June 30*</td>
<td>June 29*</td>
<td>June 28</td>
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<tr>
<td>Independence Day (no classes)</td>
<td>Thursday</td>
<td>Friday</td>
<td>Friday (observed)</td>
<td>Monday</td>
<td>Tuesday</td>
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<tr>
<td>2nd 4, 2nd 6, 8 and 12 week session classes meet Monday</td>
<td>July 1</td>
<td>June 30</td>
<td>June 29</td>
<td>_______</td>
<td>June 26</td>
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<tr>
<td>End of 2nd 4 week session</td>
<td>July 5</td>
<td>July 11</td>
<td>July 10</td>
<td>July 8</td>
<td>July 7</td>
<td></td>
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<tr>
<td>Start of 3rd 4 week session</td>
<td>July 9</td>
<td>July 15</td>
<td>July 14</td>
<td>July 12</td>
<td>July 11</td>
<td></td>
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<tr>
<td>Final Exams for 3rd 4, 2nd 6, 8 and 12 week sessions</td>
<td>Aug. 1-2</td>
<td>Aug. 7-8</td>
<td>Aug. 6-7</td>
<td>Aug. 4-5</td>
<td>Aug. 3-4</td>
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</table>

*Because of the 4th of July holiday and the need to make up classes, the session will begin on Monday for these years rather than Tuesday.

**BE IT FURTHER RESOLVED THAT:** a formal review by the Faculty Senate take place in Spring 2013 of the need and impact of Winter Intersession.

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<td>Introduced to Senate</td>
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<td>11/30/11</td>
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<td>Faculty Senate Vote</td>
<td>11/30/11</td>
</tr>
<tr>
<td>President's Review</td>
<td></td>
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<tr>
<td>Board of Regents Vote</td>
<td></td>
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<td>Posted to Faculty Handbook</td>
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BOARD OF REGENTS
MOTION CONSIDERATION FORM

March 23, 2012

Open Session

I. Motion to be Considered:

Approve the proposed policy revision (Faculty Senate Bill 11-A-33) for the Guidelines for Partisan Political Action on Campus and the revision of Chapter 7, Section H of the Faculty Handbook.

II. Background:

At their March 25, 2010 meeting, the Board of Regents directed President Dobbins, working with the Faculty Senate, to review the Faculty Handbook and recommend changes to ensure that the Faculty Handbook conforms to current Board policies and directives.

On November 16, 2011 the Faculty Senate approved Faculty Senate Bill 11-A-33, which provides revision of some of the language in the Guidelines for Partisan Political Action on Campus in order to clarify some of the provisions of the policy. The bill places the definition of the University into the policy section and adds a definition of partisan. This bill’s companion bill (11-A-34) provides the procedures for the policy.

Attached are the proposed revisions to the handbook policy language for the Faculty Handbook Partisan Political Action Policy section.

The attached procedures are for informational purposes only.

---

Recommended By:

Student Government
Faculty Senate
Administrative Council
VP, Finance & Admin.
VP, University Advancement

Chairperson
Dean
Academic Council
Provost
President

Board Action on:

Motion By:
Second By:
Vote: Yeas: Nays:

Postpone:
Amend:
Disapprove:
Approve:
Secretary:
<table>
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<tr>
<th>Current Chapter 7, Section II Handbook Policy</th>
<th>Proposed Changes</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Guidelines for Partisan Political Action on Campus</strong></td>
<td><strong>Partisan Political Action Policy</strong></td>
</tr>
<tr>
<td><strong>A. Introduction</strong></td>
<td>A University exists, in part, as an institution in which the free and vigorous exchange of ideas is not only welcomed but encouraged. Partisan political activity should be welcomed on the campus of Southeast Missouri State University as an important ingredient in the life, of the mind and in the broad education of the students. The University should remain strictly neutral regarding partisan political activity. Therefore, the following guidelines are set forth and maintained to enhance the neutrality of the University with respect to partisan political activity.</td>
</tr>
<tr>
<td>For purposes of this policy and the procedures promulgated to accompany it, the following definitions shall apply:</td>
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</tr>
<tr>
<td>1. “University” shall include the actual legal entity and any employee(s) or representative(s) thereof authorized to speak on behalf of the actual legal entity.</td>
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</tbody>
</table>

Deleted: A. Introduction

Deleted: the following guidelines are
2. "Partisan" shall include political parties, candidates thereof, and officials of a political party or political party related campaign.

Policy contains portions of Faculty Senate Bill 98-A-97 approved by the Faculty Senate May 14, 1999 and by the Board of Regents June 18, 1999

Amended by Faculty Senate Bill 114-XX approved by the Faculty Senate XXXX and by the Board of Regents XXXX
B. Procedures

1. The University shall not support or endorse any candidate for local, state, or national office, nor shall it endorse or support any political committee organized for the purpose of supporting any candidate for office, nor shall it permit any activity on campus by any person, candidate, or political committee which suggests that the University endorses or supports any candidate or committee.

2. The University shall not make any contribution, real or in kind, to or expenditure on behalf of any clearly identifiable candidate (or highly likely candidate) for any office. For the purposes of these guidelines, the terms "contribution" and "expenditure" are defined by relevant state and federal laws.

3. The University shall not make any expenditure associated with an event that expressly advocates the nomination, election, or defeat of any specific candidate(s) or party.

4. The University shall not make any expenditure associated with an event at which campaign contributions are solicited, made or accepted.

5. The University shall specifically request in writing that legally independent organizations affiliated with the University (e.g., the Boosters, the Foundation, etc.) agree to adhere to these guidelines. Failure of such organizations to so agree should give the University reason to reconsider the nature of the relationship which exists between the University and such organizations.

6. The presence of a candidate for

Procedures Regarding Partisan Political Action

1. The University shall not support or endorse any candidate for local, state, or national office, nor shall it endorse or support any political committee organized for the purpose of supporting any candidate for office, nor shall it permit any activity on campus by any person, candidate, or political committee which suggests that the University endorses or supports any candidate or committee.

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4. The University shall not make any expenditure associated with an event at which campaign contributions are solicited, made or accepted.

5. The University shall specifically request in writing that legally independent organizations affiliated with the University (e.g., the Boosters, the Foundation, etc.) agree to adhere to these guidelines. Failure of such organizations to so agree should give the University reason to reconsider the nature of the relationship which exists between the University and such organizations.

6. The presence of a candidate for office or political office holder at an event
office or political office holder at an event sponsored by the University or on campus as a result of an invitation by the University shall not constitute a violation of these guidelines unless the election or defeat of an identifiable candidate or party is advocated at the event or campaign contributions are solicited, made, or accepted at the event.

7. The presence of a political candidate, office holder, or political party on campus for the purpose of an educational exercise (e.g., a discussion of the nature of political campaigns) shall not constitute a violation of these guidelines unless the election or defeat of an identifiable candidate or party is advocated at the event or campaign contributions are solicited, made, or accepted at the event.

8. Since the University is a place in which the free and open exchange of ideas is both welcomed and encouraged, no political candidate or political party or organization on campus for the purpose of an educational exercise shall restrict in any way the freedom of expression or freedom of assembly of those at the event. This provision is not intended to prevent the University itself from enacting reasonable restrictions (e.g., limiting the number of persons within a facility, preventing the shouting down of a speaker, etc.).

9. While it is recognized that participation in political activity is part of the total educational experience of our students, the University shall not excuse students from class in order to attend campaign events and partisan political events, nor shall the University require or encourage any deviation from its routine operation or its published calendar.

10. The provision of facilities, generally open for noncommercial use, by the University to a candidate or political committee shall not constitute a violation of these guidelines unless such facilities are

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10. The provision of facilities, generally open for noncommercial use, by the University to a candidate or political committee shall not constitute a violation of these guidelines unless such facilities are denied to opposing candidates or parties. Provision of such the University should take great care, and should see that affiliated organizations take great care, in such provision of facilities not to give the appearance of support for one candidate or party at the expense of another. Facilities generally open for commercial use shall be made available only under normal commercial terms.

C. Definitions, Limitations, and Exclusions

1. As used herein, the term "University" shall include the actual legal entity and any employee(s) or representative(s) thereof acting in an official capacity.

2. These guidelines are not meant to restrict any student political organizations (e.g., College Republicans, Young Democrats, candidates for elective Student Government offices, etc.) from the conduct of their usual activities, which are by their nature partisan or campaign-related. These organizations, however, should take care that their actions not be misconstrued as actions of the University.

Limitedations, and Exclusions

1. These procedures are not meant to restrict any student political organizations (e.g., College Republicans, Young Democrats, candidates for elective Student Government offices, etc.) from the conduct of their usual activities, which are by their nature partisan or campaign-related. These organizations, however, should take care that their actions not be misconstrued as actions of the University.

Procedures contain portions of Faculty Senate Bill 99-A-67 approved by the Faculty Senate May 14, 1990 and by the Board of Regents June 19, 1990
Amended by Faculty Senate Bill 11-A-XX approved by the Faculty Senate XXXX and by the President XXXX

Approved by Faculty Senate, Bill 99-A-67 - May 14, 1990
Approved by Board of Regents - June 18, 1990
I. Motion to be Considered:

Approve the proposed policy revision (Faculty Senate Bill 12-A-2) for the *Faculty Professional Responsibilities Policy* and the revision of Chapter 3, Section E of the Faculty Handbook.

II. Background:

At their March 25, 2010 meeting, the Board of Regents directed President Dobbins, working with the Faculty Senate, to review the Faculty Handbook and recommend changes to ensure that the Faculty Handbook conforms to current Board policies and directives.

On February 1, 2012 the Faculty Senate approved Faculty Senate Bill 12-A-2, which provides revision of some of the language in the *Faculty Professional Responsibilities Policy* in order to clarify some of the provisions of the policy. The bill and its companion bill (12-A-3) divide the current *Faculty Handbook* text in policy and procedure. The bill removes sections on “Sponsorship of Student Organizations” and “Student Recommendations” since service requirements are spelled out in departmental tenure and promotion criteria. A new section entitled “Service” has been added which references the importance of the departmental tenure and promotion document.

Attached are the proposed revisions to the handbook policy language for the Faculty Handbook *Faculty Professional Responsibilities Policy* section.

The attached procedures are for informational purposes only.

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**Recommended By:**

- Student Government
- Faculty Senate
- Administrative Council
- VP, Enroll Man. & Stu. Suc.
- VP, Finance & Admin.
- VP, University Advancement

**Chairperson**

**Dean**

**Academic Council**

**Provost**

**President**

**Board Action on:**

- Motion By:
- Second By:
- Vote: Yeas: Nays:

- Postpone:
- Amend:
- Disapprove:
- Approve:
- Secretary:
# Handbook Policy Language for Faculty Professional Responsibilities Section

## Chapter 3, Section E

<table>
<thead>
<tr>
<th>Current Chapter 3, Section E Handbook</th>
<th>Proposed Changes</th>
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</thead>
<tbody>
<tr>
<td><strong>Service</strong></td>
<td><strong>Service</strong></td>
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<tr>
<td>Service is identified in the Faculty Tenure and Promotion Policy as one of the “critical areas” in which faculty can make a contribution to the University, the community, and the profession, and by which they are judged for purposes of tenure, promotion, and merit. Service to the University may take many forms including, but not limited to, academic advising, membership and leadership on committees, sponsorship of student organizations, providing student recommendations, and participation in commencement exercises. Faculty members should consult their departmental Promotion and Tenure criteria to understand how service is construed in their own department.</td>
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<tr>
<th>Sponsorship of Student Organizations</th>
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<tr>
<td>The University recognizes that a significant part of a student’s college education is gained outside the formal classroom. This aspect of a college education includes not only class-related activities, such as study and library research, but the broader dimensions of campus life. Faculty members who serve as sponsors of student groups not only contribute meaningfully to the broader educational aims of the University, but also contribute to the development of sound student-faculty relationships.</td>
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<tr>
<th>Student Recommendations</th>
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<tr>
<td>Many students make use of the services of Career Services in the Student Development Center to secure employment after graduation. Faculty members who agree to write recommendations for students to be included in their placement files should observe the following guidelines:</td>
<td></td>
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<tr>
<td>When a faculty member agrees to write a recommendation, the student will naturally...</td>
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**Deleted:** Sponsorship of Student Organizations

The University recognizes that a significant part of a student's college education is gained outside the formal classroom. This aspect of a college education includes not only class-related activities, such as study and library research, but the broader dimensions of campus life. Faculty members who serve as sponsors of student groups not only contribute meaningfully to the broader educational aims of the University, but also contribute to the development of sound student-faculty relationships.

**Deleted:** Student Recommendations

Many students make use of the services of Career Services in the Student Development Center to secure employment after graduation. Faculty members who agree to write recommendations for students to be included in their placement files should observe the following guidelines:

When a faculty member agrees to write a recommendation, the student will naturally assume that it will be favorable. A faculty member should not allow a false impression to be created if the recommendation, in fact, will be unfavorable. Recommendations should be submitted on the form provided by Career Services. Recommendations should be returned directly to Career Services via campus mail. They should not be given to the students.

Faculty members should be familiar with the provisions of the Family Educational Rights and Privacy Act of 1974, better known as the Buckley Amendment. Copies are available for review in the Office of Student Services.
assume that it will be favorable. A faculty member should not allow a false impression to be created if the recommendation, in fact, will be unfavorable.

Recommendations should be submitted on the form provided by Career Services. Recommendations should be returned directly to Career Services via campus mail. They should not be given to the students.

Faculty members should be familiar with the provisions of the Family Educational Rights and Privacy Act of 1974, better known as the Buckley Amendment. Copies are available for review in the Office of Student Services.

<table>
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<tr>
<th>Commencement</th>
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<tbody>
<tr>
<td>Commencement exercises are held two times annually—in the winter and spring. Each faculty member is expected to attend one commencement exercise a year, and each department is expected to have approximately one third of its members present for each exercise. Department chairpersons are responsible for scheduling the distribution of faculty among the winter and spring exercises.</td>
<td>Commencement exercises are held two times annually—in the winter and spring.</td>
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... Adopted 5 May 1992
PROCEDURES FOR COMMENCEMENT

Procedures for faculty attendance at commencement exercises:

1. Each faculty member is expected to attend one commencement exercise a year.
2. Each department is expected to have approximately one third of its members present for each exercise.
3. Department chairpersons are responsible for scheduling the distribution of faculty among the winter and spring exercises.
I. Motion to be Considered:

Approve the proposed policy revision (Faculty Senate Bill 12-A-6) for the Research section of Faculty Professional Responsibilities Policy and the revision of Chapter 3, Section D of the Faculty Handbook.

II. Background:

At their March 25, 2010 meeting, the Board of Regents directed President Dobbins, working with the Faculty Senate, to review the Faculty Handbook and recommend changes to ensure that the Faculty Handbook conforms to current Board policies and directives.

On February 29, 2012 the Faculty Senate approved Faculty Senate Bill 12-A-6, which provides revision of some of the language in the Faculty Professional Responsibilities Policy in order to clarify the copyright language of the policy (see attachment). A companion bill removed procedural wording from the handbook and established procedures to implement the policy.

Recommended By:

Student Government
Faculty Senate X
Administrative Council
VP, Finance & Admin.
VP, University Advancement

Chairperson
Dean
Academic Council
Provost
President

Board Action on: Postpone:
Motion By: Amend:
Second By: Disapprove:
Vote:Yeas: Nays:
Approve:
Secretary:
FACULTY SENATE                SOUTHEAST MISSOURI STATE UNIVERSITY

FACULTY SENATE BILL 12-A-6

Approved by the Faculty Senate
February 29, 2012

REVISING THE "RESEARCH" DESCRIPTION OF FACULTY PROFESSIONAL
RESPONSIBILITIES BY ESTABLISHING SEVERAL "POLICY" SECTIONS

BE IT RESOLVED THAT: subject to the passage and approval of both this bill and its
companion bill establishing corresponding "procedures" sections, Chapter 3, Section D of the
Faculty Handbook be amended by making the following changes to the existing content, thereby
establishing a "policy" section (with the companion "procedures" to follow it in the Handbook)
so that the resulting Section D of Chapter 3 read as follows:

Research

1. Policy Regarding the Role of Research on Campus

A major goal of the University is to "contribute to the general advancement of
knowledge by stimulating research, scholarly activity, and creative endeavor relevant to
the academic and public service programs of the University." Such activities are integral
aspects of the teaching/learning environment and directly support the major teaching
function of the University. Within the context of the goal statements, research, scholarly
activity, and creative endeavor emerge as key elements in the progress of Southeast
Missouri State University toward mature "University" standing. With respect to
teaching, these pursuits augment the capabilities of faculty members and enrich the
learning experience of students. They also serve as a means to fulfill personal interests,
strengthen individual competence, and continue to maintain a fresh and informed
grasp of new instructional methods and the assessment of existing ones. Faculty
members who are involved in the ongoing pursuit of knowledge or who are creative
artists seem more apt to stimulate intellectual curiosity and exploration in their
students. In short, research, scholarly activity, and creative endeavor afford still another
avenue for upgrading the quality of education that the University provides.

Updated October 5, 2005

The University values these professional growth activities not only as a means to
increase knowledge in an ever-expanding universe of thought but also as a practical
means to benefit society. Such activities may be viewed along a continuum from the
most "pure" or theoretical to the more informal which might be found in a classroom
setting. Indeed, the classroom often functions as a laboratory where these ideas and
activities are inspired and launched, ultimately to the good of society. Embryonic
research and scholarly and creative activity compiled in the University can provide impetus, therefore, for more ambitious research activities relevant to the needs of society that extend beyond the University.

Several factors influence the shape and course of such activities within a University. In some instances, for example, personal challenge, the quest for knowledge, or scientific curiosity may stimulate an individual faculty member. Often, financial support for the project must then be secured from the University, government, or private sources. In other instances, funding opportunities anticipate and/or stimulate research activities. When this is true, the goals, guidelines, and practices of these funding sources will frequently dictate the nature of faculty research and scholarly and creative activity.

Although forces outside the University may influence these activities, faculty attitudes, department priorities, and the general posture of the University also shape their nature. The University seeks to foster an academic climate supportive of quality research that will satisfy individual and University goals while operating within the context of broader societal needs. Encouraging such research endeavors does not lessen the University's commitment to its other functions, but rather enhances and strengthens all institutional activities.

Support from faculty colleagues, department chairpersons, deans, and other administrators provides a sound base for research and scholarly and creative activities at Southeast Missouri State University. In addition to outside sources, faculty members have access to department, college, and divisional funds as they may become available for the express purpose of fostering research among the faculty.

2. Policy Regarding the Role of the Office of Research and Grant Development

The Office of Research and Grant Development is an academic service dedicated to enriching the professional development of faculty and equivalent-level staff by providing those individuals with opportunities for research and/or public service. In turn, those activities augment the instructional processes of the University.

By monitoring the current research and development interests of public agencies, private philanthropic organizations, and business, the office provides faculty with an important repository of information which can aid them in their efforts to keep abreast of new trends in virtually any field of study.

The office provides faculty with a central location from which they can seek colleagues from around the campus and the state whose specialized knowledge or talent is needed for a complex research study. Research and Grant Development will assist faculty when they seek to identify and contact professional associations. The
knowledge and skills of the office director also serve as a valuable asset.

The office provides three types of services: technical assistance, information management, and skill/knowledge development. Technical assistance is given in the proposal preparation phase, the proposal submission phase, and the project administration phase. Information management includes searching for or identifying potential funders, monitoring external events, and communicating that information to the University community. The development of skills and knowledge related to the process of grantsmanship takes place in one-on-one sessions with interested parties, formal events such as workshops, and linkage with individuals whose talents, pooled with the proposal's author(s), might enhance the proposal's chances of acceptance.

The Office of Research and Grant Development Procedures and Guidance manual can be viewed at: http://www.semo.edu/grants/manual.htm.

85 3. Policy Regarding Research Funds

86 [Faculty Senate Bill 11-A-31 goes here]

87 Procedures Regarding Research Funds

88 [Faculty Senate Bill 11-A-32 goes here]

89 4. Policy Regarding Patents and Copyrights

The purpose of this policy is to protect the rights and benefits of Southeast Missouri State University, the people of Missouri, and the inventor, discoverer, or author in matters pertaining to patents and copyrights. Within this purpose it should be recognized that the objectives of the University do not encompass the invention or development of a product or process for commercial use. Patentable inventions, processes, etc., will instead be a by-product of the usual intellectual endeavors of the faculty and staff of the University.

Any invention or discovery made by an employee of the University or resulting from research carried on under the direction of an employee in which the University may have an interest shall be promptly reported by such discoverer to the Grants and Research Funding Committee. The committee shall review related data and information and make recommendations concerning financial terms and problems concerned with the development and administration of such inventions and discoveries and patents secured thereon. The committee shall make recommendations to the President
concerning the disposition and terms of administration of such inventions and
discoveries.

**Procedures Regarding Patents and Copyrights**

[Faculty Senate Bill 12-A-7, “Procedures,” goes here]

5. **Research Corporation**

Through its membership in AASCU, the University is able to use the services of
the Research Corporation to assist faculty in obtaining a patent. The Research
Corporation will evaluate the patent potential of an invention based on receipt of a
Disclosure Submission and Invention Administration Agreement. Neither the faculty
member nor the institution bears any direct cost for the evaluation, nor if the invention
is accepted, for the cost of filing. The Research Corporation will assume responsibility
for marketing the product. Gross receipts are shared with the faculty member (subject
to the University Patent Policy) receiving 57.5% of the gross income. Specific details
may be obtained from the Office of Research and Grants.

6. **Additional Information Regarding Copyrights**

Faculty wishing more information about copyrights under federal law should
consult Title 17 of the U.S. Code, especially Sections 106 and 107, portions of which are
duplicated below:

*Faculty Senate Bill 88-A-11 begins here.*

**Exclusive Rights in Copyrighted Works**

Subject to (other provisions of the law) . . , the owner of copyright under this title has
the exclusive rights to do and to authorize any of the following:

1. To reproduce the copyrighted work in copies or phonorecords;
2. To prepare derivative works based upon the copyrighted work;
3. To distribute copies or phonorecords of the copyrighted work to the public by sale
   or other transfer of ownership, or by rental, lease, or lending;
4. In the case of literary, musical, dramatic, and choreographic works, pantomimes,
   and motion pictures and other audiovisual works, to perform the copyrighted
   work publicly; and

In the case of literary, musical, dramatic, and choreographic works, pantomimes and pictorial,
graphic, or sculptural works, including the individual images of a motion picture or other
audiovisual work, to display the copyrighted work publicly.
Limitations on Exclusive Rights: Fair Use

Notwithstanding the provisions of (the previous section). . . , the fair use of a copyrighted work, including such use by reproduction in copies of phonorecords or by any other means specified by that section, for purposes such as criticism, comment, news reporting, teaching (including multiple copies for classroom use), scholarship, or research is not an infringement of copyright.

In determining whether the use made of a work in any particular case is a fair use, the factors to be considered shall include

1. The purpose and character of the use, including whether such use is of a commercial nature or is for nonprofit educational purposes;
2. The nature of the copyrighted work;
3. The amount and substantiality of the portion used in relation to the copyrighted work as a whole; and
4. The effect of the use upon the potential market for or value of the copyrighted work.

Approved by Faculty Senate Bill 88-A-11 - November 9, 1988
Approved by Board of Regents - December 1988
Policy sections above not otherwise indicated were amended by Faculty Senate Bill 12-A-6 approved by the Faculty Senate February 29, 2012 and by the Board of Regents XXXX

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<td>Second Senate Meeting</td>
<td>2/1/12</td>
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<tr>
<td>Faculty Senate Vote</td>
<td>2/29/12</td>
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<td>President's Review</td>
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<td>Board Action</td>
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BOARD OF REGENTS
MOTION CONSIDERATION FORM

March 23, 2012
Open Session

I. Motion to be Considered:

Recommend approval of the following changes to Academic Programs:

- New Program – Certificate in Law Enforcement - Amendment to December 2011 Motion – Attachment 1
- New Minor – Latin American Studies – Attachment 2
- Program Title Change – BSED Business and Marketing Education to BSED Business Education – Attachment 3
- Addition of Option – BS Criminal Justice: Criminology Option – Attachment 4
- Addition of Options – MA English: English Studies Option; Professional Writing Option – Attachment 5
- Addition of Options – MS Criminal Justice: Community Policing Administration Option; Criminal Justice Administration Option – Attachment 6

II. Background:

New Program – Certificate in Law Enforcement – Amendment to December 2011 Motion
This is an amendment to the Board approved December 15, 2011 motion. Delivery sites for the Malden, Sikeston, and Perryville campuses have been added, with the notation that the cohorts for these sites will be added as demand and need is demonstrated.

December 15, 2011 Motion Background: The Southeast Missouri State University Law Enforcement Academy and the Department of Criminal Justice & Sociology in the College of Health and Human Services are proposing a 24 credit Certificate in Law Enforcement. This proposed certificate program will meet the training needs of the Southeast Missouri Region. Graduates of certificate programs for police officers can work in the public and private sector as police officer, security guards, loss prevention specialists, correctional officers or dispatchers. The Law Enforcement Academy has a long-standing tradition of providing outstanding career training for students wishing to become law enforcement professionals. With the acceptance of this proposal, the educational services provided by the Law

Recommended By:

Student Government
Faculty Senate
Administrative Council
VP, Finance & Admin.
VP, University Advancement

Chairperson  X
Dean  X
Academic Council  X
Provost
President

Board Action on: Postpone:
Motion By:
Amend:
Second By:
Disapprove:
Vote: Yeas:  Nays:
Approve:
Secretary:
Enforcement Academy will be expanded and students will be allowed to receive academic credit towards a criminal justice degree as a result of their involvement in the program.

The Law Enforcement Academy at Southeast Missouri State University has been designated by the Missouri Peace Officer Standards and Training (P.O.S.T) as being the primary entity to deliver basic and in-service training to this region. The Academy is proposing to deliver this program in Cape Girardeau and at the Kennett campus, allowing students to both be prepared to move directly into a law enforcement career or to use the 24 hours of elective academic credit towards a four-year criminal justice degree.

All instructors are licensed by the Missouri Department of Public Safety and certified by Missouri Peace Officer Standards and Training. Instructors are subject-matter experts in their respective assignments of teaching criminal law, rules of evidence, constitutional law, Missouri Statutory law, traffic law, interpersonal perspectives, technical studies, criminal investigation, defensive tactics, driver training and firearms, with additional training in Taser and Data Master, crime analysis and basic Geographic Information Systems — GIS. This certificate program will operate as part of an auxiliary at Southeast Missouri State University and will therefore be budget neutral.

New Minor – Latin American Studies
The Department of History in the College of Liberal Arts, with support from the Department of Global Cultures and Languages and the Department of Political Science, Philosophy, and Religion, is proposing a new minor in Latin American Studies. The minor is in response to rising student interest in Latin American Studies. No new resources are needed to offer the minor, as all courses are currently offered.

Program Title Change – BSED Business and Marketing Education to BSED Business Education
The Department of Middle and Secondary Education in the College of Education is proposing to change the title of the BSED Business and Marketing Education program to BSED in Business Education.

The title change was necessary based on program revisions, which better aligned the program with departmental course numberings, class sequences, and DESE certification. No new resources are needed with the title change.

Addition of Option – BS Criminal Justice: Criminology Option
The Department of Criminal Justice and Sociology in the College of Health and Human Services is proposing to add a Criminology option to the BS in Criminal Justice program.

The addition of Criminology is in response to significant student demand; students have questioned their options in the BS program if they're not looking for employment in corrections or law enforcement. The Criminology option emphasizes prevention, intervention and treatment of crime. It serves to broaden the current components by emphasizing proactive responses to crime and criminality beyond justice system emphases.

No new resources are needed to offer the option, though one new course is required.

Addition of Options – MA English: English Studies Option, Professional Writing Option
The Department of English in the College of Liberal Arts is proposing to add an English Studies option and a Professional Writing option to the MA in English program.
The English Studies option is our current master’s program. Our intent is to keep the current degree program intact by offering this option. We propose Professional Writing as an option rather than a separate program in order to enhance our graduate student numbers overall; provide students with further study of writing techniques in composition, creative writing, and technical writing; and provide an easy transition to our ongoing but slightly revised Master of Arts in English (proposed Master of Arts in English: English Studies Option) should a candidate decide to change his/her academic focus, thus aiding retention. The new option will help the department meet its SCH goals by 2014.

A Masters degree in Professional Writing is offered by several universities, such as Carnegie Mellon, Michigan State, University of Southern California, Iowa State, Portland State University, and Kennesaw State University; but none in our state nor service area.

The Professional Writing Option will require three new courses, one of which has already been piloted with full enrollment, and no additional instructors at this time. The courses do not duplicate courses elsewhere in the university. Most of the courses will be offered as “split” 400/600-level courses in which undergraduates may also enroll. We can initiate the option with no additional faculty nor additional material resources.

We plan to recruit and to advertise online, at conferences such as Associated Writing Programs’ annual conference and CCCC. We are also planning a Graduate Writing conference March 2012 (Radical Writes: Composition, Creative Writing, and New Media) and plan, as a recruiting tool, to invite undergraduate students from area universities and community colleges to sit in on the sessions.

**Addition of Options – MA Criminal Justice: Community Policing Administration Option, Criminal Justice Administration Option**

The Department of Criminal Justice and Sociology in the College of Health and Human Services is proposing to add a Community Policing Administration option and a Criminal Justice Administration option to the MS in Criminal Justice program.

The Criminal Justice Administration option is our current master’s program. Our intent is to keep the current degree program intact by offering this option; we are not requesting any changes to the degree requirements. The Community Policing Administration option would be offered through using the same core courses from our existing program and adding five new required/elective courses for the option.

The Community Policing Administration option would fill a unique niche in the current policing community. Southeast Missouri State University has the opportunity to create an option aimed at fulfilling a significant void in serving unmet needs and improving criminal justice administration. Improving the quality of life in Cape Girardeau and other communities nationwide (through community policing versus traditional policing practices) would be a valuable asset in Southeast Missouri State’s service region.

There is no college or university in the nation that offers a comprehensive program of study in community policing, which many consider to be state-of-the-art policing. Several national leaders in policing indicate this option is greatly needed and will support efforts in bringing this option to Southeast Missouri State University.
The primary objective of the Community Policing Administration option is to prepare students for careers in 1) state, county, and local criminal justice agencies; specifically, management and administration, within a community policing framework 2) careers in public or private criminal justice research and analysis, 3) teaching positions at community and state/private colleges, and/or 4) continued education attainment at the doctoral level.

Due to internal reallocation in the Criminal Justice department, a full-time faculty member (Ph.D.) has been allocated to teach twelve (12) semester hours or four (4) classes each semester and will teach both graduate and undergraduate policing-related/criminal justice courses, as dictated by departmental needs. Other expertise for the program will be brought in through the departmental adjunct budget. An additional faculty (RNTT) line was recently added to supplement projected growth.

The existing Criminal Justice departmental budget will cover fixed costs for the new master’s option in community policing. Fixed costs include: office space, equipment (computer/printer/phone), other supplies, and additional expenses will include professional travel to at least three conferences or workshops per year (Academy of Criminal Justice Sciences Annual Conference; International Association of Chiefs of Police Annual Conference; Community Policing Seminar provided by the COPS (Office of Community Oriented Policing Services).

The current library is deficient in the area of police management. Out of the available 500 community policing documents, at least 100 volumes in advanced police administration would be necessary fulfill the needs of the research component of this program. Additional volumes will be handled through existing library appropriations regarding access to on-line library holdings.
1. New Program Proposal Form

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<th>Sponsoring Institution(s):</th>
<th>Southeast Missouri State University</th>
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<tbody>
<tr>
<td>Program Title:</td>
<td>Certificate in Law Enforcement</td>
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<tr>
<td>Degree/Certificate:</td>
<td>Certificate for training program prescribed by Missouri Peace Officer Standards and Training to become a sworn law enforcement officer</td>
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<td>Options:</td>
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<td>Delivery Site(s):</td>
<td>Southeast Missouri State University Law Enforcement Academy - Kennett (SEK); Southeast Missouri State University Law Enforcement Academy - Cape Girardeau *Southeast Missouri State University – Malden (MEK); *Southeast Missouri State University – Sikeston (SEK); *Perryville Higher Education Center</td>
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<td>CIP Classification (provide a CIP code):</td>
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<td>Implementation Date:</td>
<td>March 2012-November 2012 (Tentative) *Implementation for cohorts at Malden, Sikeston, and Perryville will be as demand and need is demonstrated.</td>
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<tr>
<td>Cooperative Partners:</td>
<td>Southeast Missouri State University Law Enforcement Academy; Department of Criminal Justice &amp; Sociology; Department of Social Work; Department of Health, Human Performance &amp; Recreation</td>
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<tr>
<td>Expected Date of First Graduation:</td>
<td>December 2012</td>
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</tbody>
</table>

AUTHORIZATION

Ronald Rosati, Provost
Name/Title of Institutional Officer Signature Date

Diana Bruns, Criminal Justice & Sociology 573-651-2686
Person to Contact for More Information Telephone
2. Need:

A. Student Demand:

i. Estimated enrollment each year for the first five years for full-time and part-time students

<table>
<thead>
<tr>
<th>Year</th>
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</table>

Form SE

LAW ENFORCEMENT ACADEMY STUDENT ENROLLMENT PROJECTIONS

**Table includes enrollment for SEK and Cape Girardeau sites (Cohorts for Malden, Sikeston, and Perryville will be implemented as demand and need is demonstrated.)

Note: Only degree-seeking students are eligible for financial aid and must be enrolled as full-time students for the certificate training program to be eligible for financial aid.

ii. Will enrollment be capped in the future?

Response: No, there are no plans to cap enrollment in the future.

B. Market Demand:

i. National, state, regional, or local assessment of labor need for citizens with these skills

Job opportunities in criminal justice and security continue to grow. The Bureau of Labor Statistics (2011) illustrates both in state and local governments, patrol officers (municipal and county) are amongst the largest occupations, with annual mean wages of $55,670. In state governments, correctional officers now encompass the largest individual occupation. The U.S. Department of Labor (BLS) further projects that law enforcement and corrections are among the top 25 fastest growing occupational categories in the United States (2010).

Location Quotients (LQ), defined by the Bureau of Labor Statistics (2010) as the ratio of the area concentration of occupational employment to the national average concentration. A location quotient greater than one (LQ > 1.0) indicates the occupation has a higher share of employment than average, whereas a location quotient less than one (LQ < 1.0) indicates the occupation is less prevalent in the area than average.

Regarding current employment in law enforcement at the national, state and regional levels:
LQ for police officers in the United States, nationwide is 0.895. (Bureau of Labor Statistics, Police and Sheriff’s Patrol Officers, 2010)

LQ for police officers in the state of Missouri is 0.966 (Bureau of Labor Statistics, Missouri-May 2010 OES State Occupational Employment and Wage Estimates, 2010)

LQ for police officers in Southeast Missouri is 1.201 (Bureau of Labor Statistics, Southeast Missouri Nonmetropolitan Area, 2010), which indicates there are more police officers per capita in Southeast Missouri than in the two areas listed above.

Criminal justice degrees will continue to be in high demand, with a projected 10% increase in jobs in the policing fields (accounting for 70,000 new jobs) in the next decade, including a 17% increase in the demand for criminal investigators and detectives (Bureau of Labor Statistics, Occupational Handbook, 2010), which typically requires some measure of formal education. A college degree holds substantial and significant value to law enforcement officers, as an increasing number of policing agencies are preferring that applicants have a college education.

Concerning other aspects of projected job growth in the criminal justice field: 9% expected growth in the demand for correctional officers and supervisors of correctional officers, and a 19% growth in employment of correctional treatment specialists (Bureau of Labor Statistics, Occupational Handbook, 2010). Employment for frontline police officers is expected to increase 8.7% between 2008 and 2018 (Bureau of Labor Statistics, National Employment Matrix: Occupational Report Police and Sheriff’s Patrol Officers, 2010). Overall, the employment expectations and growth projection look very similar in Missouri (Projections Central, 2011). Criminal justice agencies, including policing and corrections, historically male-dominated fields, are currently facing changes related to race and gender. Women and minorities will account for a greater share of the workforce, including criminal justice and security.

C. Societal Need:

i. General needs which are not directly related to employment

Missouri’s population increased 7% between 2000 and 2010, and future projections forecast a 14.9% escalation by 2030 (U.S. Census, 2010). Phone inquiries seeking trained officer for unfilled vacancies indicate that the Southeast Missouri and Kennett regions are underserved regarding needs for police officers. In response to meet the demands of the growing predicted population projections, additional trained police officers will be necessary to provide law enforcement services to these communities. The Kennett area is underrepresented, with no local area law enforcement academy training available for prospective police officers. It is vital to offer training to eligible and potential police officers to protect and serve the Southeast Missouri region, including the underserved Kennett area.

The certificate will be utilized as part of the Bachelor’s degree program in Criminal Justice at Southeast, with 24 credit hours applied as elective credits. The predominant benefit of this certificate program is that it may be utilized to fulfill requirements for Bachelor of Science Degree in Criminal Justice at Southeast, allowing students to enter into the criminal justice field, simultaneously earn college degree and a law enforcement academy training certificate. More important, financial aid will be available for students wishing to enroll in the certificate law enforcement training, as courses for the training are proposed (as stated in this document) to be embedded in the BS program as elective credits.
D. Methodology used to determine "B" and "C" above.


3. Duplication and Collaboration: If similar programs currently exist in Missouri, what makes the proposed program necessary and/or distinct from the others at public institutions, area vocational technical schools, and private career schools?

The following law enforcement academies, their locations and college credit opportunities are available in Missouri:

- The Missouri Sheriffs' Association Training Academy provides services to Bolivar, Camdenton, Harrisonville, Jefferson City, Kirksville, Popular Bluff, Reeds Spring, St. Joseph, Union and West Plains with agreements that students enrolling through Missouri State University—West Plains can earn 30 college credits toward an AAS in Law Enforcement.
- Up to 42 College Credits (for AAS in Law Enforcement) can be earned through the Mineral Area College Law Enforcement Academy, Park Hills, Missouri.
- 18 college credits are awarded toward the AS in Law Enforcement Degree through the Law Enforcement Academy at Drury University, Springfield, Missouri.
- Western Institute Law Enforcement Academy, through a partnership with Missouri Western State University in St. Joseph, Missouri offers 18 hours of college credit which are embedded within Criminal Justice courses (in AS or BS in Criminal Justice), where degree-seeking students may concurrently pursue academy certification.
- Maryville University’s Criminal Justice/Criminology Program, St. Louis, Missouri, accepts 13 hour of college credit for law enforcement academy certification.
- A maximum of 64 credit hours earned at either the police academy or another college can be applied towards the Bachelor’s Degree at St. Louis University, School for Professional Studies’ B.A. in Criminal Justice and Security Management.
- Columbia College, Columbia Missouri collaborates with law enforcement academies across Missouri through their Partners in Law Enforcement Program, which will accept 24 semester hours in Criminal Justice courses for successful completion of the academy.

Proposed Significance and Necessity of Certificate in Law Enforcement at Southeast (SEK) and Main Campus (Cape Girardeau)

This proposed certificate program will meet the training needs of the Southeast Missouri Region. Graduates of certificate programs for police officers can work in the public and private sector as police officer, security guards, loss prevention specialists, correctional officers or dispatchers.
The Law Enforcement Academy at Southeast Missouri State University has been designated by the Missouri Peace Officer Standards and Training (P.O.S.T) as being the primary entity to deliver basic and in-service training to this region. Furthermore, the completion of this certificate program may be used as elective credits (24) towards a Bachelor of Science Degree in Criminal Justice at Southeast. It is being proposed that Southeast Missouri State University Law Enforcement Academy will simultaneously deliver training and services to the Kennett region, by allowing students to receive financial aid for this certificate program, as it may be utilized for 24 hours of elective academic credit for the four-year criminal justice degree.

This certificate program (which will incorporate additional hours than standard P.O.S.T. training) will go beyond what other similar academies in Missouri offer. All instructors are licensed by the Missouri Department of Public Safety and certified by Missouri Peace Officer Standards and Training. Faculty must be recognized and certified by P.O.S.T., which requires a Bachelor’s degree, plus four years of experience in designated areas of expertise, or eight years of experience in designated areas of expertise without a Bachelor’s degree. Instructors are subject-matter experts in their respective assignments of teaching (criminal law, rules of evidence, constitutional law, Missouri Statutory law, traffic law, interpersonal perspectives, technical studies, criminal investigation, report writing, defensive tactics, driver training and firearms, with additional training in Taser and Data Master, crime analysis and basic Geographic Information Systems --GIS). Potential collaborations from Southeast faculty will offer enrichment and rigor to the standard 600+ hour law enforcement academy training curriculum, as English Department faculty and graduate students may assist in supplementary report writing preparation, on-line learning opportunities and homework. Lastly, the tuition and fees for the Law Enforcement Academy at Southeast will be $5400.00, which is lower than the competitor institutions.

Unique features of this program will include partnered collaboration with Southeast Missouri State University’s Departments of Criminal Justice & Sociology; Health, Human Performance & Recreation; Nursing, and Social Work may assist efforts in teaching in areas of physical training, interpersonal skills, crisis intervention, multi-cultural and diversity, first responder, first aid, domestic violence, child abuse, conflict resolution and criminal law. Furthermore, this certificate program will require 40 additional hours of homework and writing exercises via on-line learning laboratory settings, enabling the courses to adequately meet appropriate definitions of a credit hour.

Does delivery of the program involve a collaborative effort with any external institution or organization? If yes, please complete Form CL.
Response: No.
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<td>202 The Criminal Process</td>
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<td>203 Rules of Evidence</td>
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<td>204 Admissions/Confessions/Miranda</td>
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<td>205 Contact/Detention/Arrest</td>
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<td>206 Prisoner Rights and Privileges</td>
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<td>207 Searches, Seizures, and the Search Warrant</td>
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<td>209 Stop and Frisk</td>
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<tr>
<td><strong>1400</strong> First Responder</td>
<td>40</td>
</tr>
<tr>
<td><strong>SKILL DEVELOPMENT</strong></td>
<td>218</td>
</tr>
<tr>
<td><strong>1500 Defensive Tactics</strong></td>
<td>62</td>
</tr>
<tr>
<td>1501 Concepts of Defensive Tactics/Use of Force</td>
<td>4*</td>
</tr>
<tr>
<td>1502 Handcuffing and Restraint Devices</td>
<td>4*</td>
</tr>
<tr>
<td>1503 Control Techniques</td>
<td>4*</td>
</tr>
<tr>
<td>1504 Active Defensive Measures</td>
<td>8*</td>
</tr>
<tr>
<td>1505 Intermediate Weapons</td>
<td>4*</td>
</tr>
<tr>
<td>1506 Weapons Retention and Disarming</td>
<td>8*</td>
</tr>
<tr>
<td>1507 Ground Fighting Techniques</td>
<td>8*</td>
</tr>
<tr>
<td>1508 Mechanics of Arrest and Control</td>
<td>4*</td>
</tr>
<tr>
<td>1509 Use of Force Scenarios</td>
<td>18*</td>
</tr>
<tr>
<td><strong>1600 Firearms</strong></td>
<td>66</td>
</tr>
<tr>
<td>1601 Fundamentals of Marksmanship</td>
<td>2*</td>
</tr>
<tr>
<td>1602 Shooting Stance/Loading/Dry Fire</td>
<td>4*</td>
</tr>
<tr>
<td>1603 Skill Development – Handgun</td>
<td>22*</td>
</tr>
<tr>
<td>1604 Handgun Qualification</td>
<td>4*</td>
</tr>
<tr>
<td>1605 Shotgun Introduction</td>
<td>4*</td>
</tr>
<tr>
<td>1606 Skill Development – Shotgun</td>
<td>12*</td>
</tr>
<tr>
<td>1607 Shotgun Qualification</td>
<td>4*</td>
</tr>
<tr>
<td>1608 Stress Combat Courses</td>
<td>8*</td>
</tr>
<tr>
<td>1609 Night Fire – Handgun/Shotgun</td>
<td>4*</td>
</tr>
<tr>
<td>1610 Shooting Decisions</td>
<td>2*</td>
</tr>
<tr>
<td><strong>1700 Physical Training and Wellbeing</strong></td>
<td>34</td>
</tr>
<tr>
<td>1701 Physical Training</td>
<td>30</td>
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<tr>
<td>1702 Stress Management</td>
<td>2</td>
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<tr>
<td>1703 Health, Fitness and Nutrition</td>
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</tr>
<tr>
<td><strong>1800 Driver Training</strong></td>
<td>24</td>
</tr>
<tr>
<td>1801 Emergency Maneuver Techniques</td>
<td>2</td>
</tr>
<tr>
<td>1802 Skill Development Day/Night</td>
<td>16</td>
</tr>
<tr>
<td>1803 Fundamentals of Law Enforcement Driving</td>
<td>6</td>
</tr>
<tr>
<td><strong>Practical Applications</strong></td>
<td>32</td>
</tr>
<tr>
<td><strong>TOTAL HOURS</strong></td>
<td>600</td>
</tr>
</tbody>
</table>

* Recommended time allotment
Form PS
PROGRAM STRUCTURE

A. Total credits required for graduation: 24

B. Residency requirements, if any: No

C. General education (total credits): No

General education courses (specific courses OR distribution area and credits):

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>LE 199</td>
<td>6</td>
</tr>
<tr>
<td>LE 299</td>
<td>6</td>
</tr>
<tr>
<td>LE 399</td>
<td>6</td>
</tr>
<tr>
<td>LE 499</td>
<td>6</td>
</tr>
</tbody>
</table>

D. Major requirements (total credits): 24 credit hours

E. Free elective credits  
(sum of C, D, & E should equal A): N/A

F. Requirements for thesis, internship or other capstone experience:
Participants are required to pass Missouri Peace Officers Standards and Training (P.O.S.T) exam to receive certificate.

G. Any unique features such as interdepartmental cooperation:
Criminal Justice & Sociology faculty will offer expertise, upon request of the Academy, in teaching criminal law and conflict resolution, while combining efforts with the Department of Social Work faculty to train participants in areas of cultural diversity; crisis intervention; family violence and child abuse awareness, interventions, and detection. The Department of Health, Human Performance and Recreation has agreed to train participants in areas of physical training and first aid, when available.
5. Financial Projections (for public institutions only): Additional narrative may be added as needed. If more than one institution is providing support, please complete a separate form for each institution.

(See Attachment: Kennett Academy Budget Proposal)

**FINANCIAL PROJECTIONS FOR CERTIFICATE PROGRAM IN KENNETT**

**projections for Law Enforcement Academy at Cape Girardeau and other potential sites are not included in this analysis**

1. Expenditures:

<table>
<thead>
<tr>
<th></th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
<th>Year 5</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. One time:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>* New/renovated space</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
</tr>
<tr>
<td>* Equipment</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
</tr>
<tr>
<td>* Library</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
</tr>
<tr>
<td>* Consultants</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
</tr>
<tr>
<td>* Other</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
</tr>
<tr>
<td><strong>Total one time expenditures (A):</strong></td>
<td><strong>n/a</strong></td>
<td><strong>n/a</strong></td>
<td><strong>n/a</strong></td>
<td><strong>n/a</strong></td>
<td><strong>n/a</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
<th>Year 5</th>
</tr>
</thead>
<tbody>
<tr>
<td>B. Recurring:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>* Faculty</td>
<td>$20,240</td>
<td>$20,240</td>
<td>$20,240</td>
<td>$20,240</td>
<td>$20,240</td>
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<tr>
<td>* Staff</td>
<td>$22,890</td>
<td>$22,890</td>
<td>$22,890</td>
<td>$22,890</td>
<td>$22,890</td>
</tr>
<tr>
<td>* Benefits</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
</tr>
<tr>
<td>* Equipment</td>
<td>$16,410</td>
<td>$16,410</td>
<td>$18,782</td>
<td>$21,330</td>
<td>$21,330</td>
</tr>
<tr>
<td>* Library</td>
<td>$2,250</td>
<td>$2,250</td>
<td>$2,250</td>
<td>$2,250</td>
<td>$2,250</td>
</tr>
<tr>
<td>* Other</td>
<td>$17,357</td>
<td>$17,357</td>
<td>$17,357</td>
<td>$17,357</td>
<td>$17,357</td>
</tr>
<tr>
<td><strong>Total recurring expenditures (B):</strong></td>
<td><strong>$79,147</strong></td>
<td><strong>$79,147</strong></td>
<td><strong>$81,519</strong></td>
<td><strong>$84,067</strong></td>
<td><strong>$84,067</strong></td>
</tr>
</tbody>
</table>

**TOTAL EXPENDITURES (A + B):**

<table>
<thead>
<tr>
<th></th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
<th>Year 5</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. State Aid -- CBHE*</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
</tr>
<tr>
<td>B. State Aid -- DESE*</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
</tr>
<tr>
<td>C. Tuition/Fees</td>
<td>$81,000</td>
<td>$81,000</td>
<td>$97,200</td>
<td>$108,000</td>
<td>$108,000</td>
</tr>
<tr>
<td>D. Institutional Resources</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
</tr>
<tr>
<td>E. Other</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
</tr>
</tbody>
</table>

**TOTAL REVENUES:**

<table>
<thead>
<tr>
<th></th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
<th>Year 5</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. State Aid -- CBHE*</td>
<td>$81,000</td>
<td>$81,000</td>
<td>$97,200</td>
<td>$108,000</td>
<td>$108,000</td>
</tr>
<tr>
<td>B. State Aid -- DESE*</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
</tr>
<tr>
<td>C. Tuition/Fees</td>
<td>$81,000</td>
<td>$81,000</td>
<td>$97,200</td>
<td>$108,000</td>
<td>$108,000</td>
</tr>
<tr>
<td>D. Institutional Resources</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
</tr>
<tr>
<td>E. Other</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
</tr>
</tbody>
</table>

* Please provide a brief description of the nature of the state aid. Is "new" money requested or is "old" money going to be used? What is the nature of the "old" money?"
The proposed certificate program does not require courses, faculty, facilities and other courses that are unique only to this program, as the Law Enforcement Academy at Southeast (Cape Campus) is fully equipped to staff the certificate program. Facilities at the SEK campus will be utilized for Law Enforcement Academy (SEK) purposes. The proposed program will not incur additional costs other than additional equipment and supplies (utilized at the Cape Girardeau Law Enforcement Academy site), transportation and lodging of instructors at the (SEK) site. Contingency costs were built into the original budget to prepare for cost overrides that may occur between year one and year five. (Cohorts for Malden, Sikeston, and Perryville will be implemented as demand and need is demonstrated.)

Attachment: Kennett Academy Budget Proposal

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost - 15</th>
<th>Cost - 20</th>
<th>Cost - 18</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instruction - Base</td>
<td>$15,640</td>
<td>$15,640</td>
<td>$15,640</td>
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<tr>
<td>Instruction - Additional*</td>
<td>$4,600</td>
<td>$4,600</td>
<td>$4,600</td>
</tr>
<tr>
<td>Coordinator/Overtime</td>
<td>$15,640</td>
<td>$15,640</td>
<td>$15,640</td>
</tr>
<tr>
<td>Mileage</td>
<td>$6,882</td>
<td>$6,882</td>
<td>$6,882</td>
</tr>
<tr>
<td>Vehicles/gas/maintenance</td>
<td>$1,000</td>
<td>$1,000</td>
<td>$1,000</td>
</tr>
<tr>
<td>Consumables</td>
<td>$1,000</td>
<td>$1,000</td>
<td>$1,000</td>
</tr>
<tr>
<td>Lodging</td>
<td>$6,400</td>
<td>$6,400</td>
<td>$6,400</td>
</tr>
<tr>
<td>Per Diem</td>
<td>$3,075</td>
<td>$3,075</td>
<td>$3,075</td>
</tr>
<tr>
<td>Ammo</td>
<td>$9,000</td>
<td>$12,000</td>
<td>$10,200</td>
</tr>
<tr>
<td>Simmunitions</td>
<td>$360</td>
<td>$480</td>
<td>$432</td>
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<tr>
<td>Books</td>
<td>$2,250</td>
<td>$3,000</td>
<td>$2,600</td>
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<tr>
<td>Uniforms</td>
<td>$1,800</td>
<td>$2,400</td>
<td>$2,100</td>
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<tr>
<td>Range</td>
<td>$2,250</td>
<td>$3,000</td>
<td>$2,700</td>
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<tr>
<td>Defensive Tactics Items</td>
<td>$2,000</td>
<td>$2,000</td>
<td>$2,000</td>
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<tr>
<td>Student Worker</td>
<td>$7,250</td>
<td>$7,250</td>
<td>$7,250</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$79,147</strong></td>
<td><strong>$84,367</strong></td>
<td><strong>$81,519</strong></td>
</tr>
</tbody>
</table>

*includes additional instructors for Defensive Tactics, Firearms and LE Driving
Board of Regents
Motion Consideration Form (Academic Program Changes)
March 23, 2012
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6. Program Characteristics and Performance Goals: For collaborative programs, responsibility for program evaluation and assessment rests with the institution(s) granting the degree(s).

Form PG
PROGRAM CHARACTERISTICS AND PERFORMANCE GOALS

Institution Name: Southeast Missouri State University

Program Name: Certificate in Law Enforcement

Date: Fall 2011

(Although all of the following guidelines may not be applicable to the proposed program, please carefully consider the elements in each area and respond as completely as possible in the format below. Quantification of performance goals should be included wherever possible.)

Student Preparation
- Any special admissions procedures or student qualifications required for this program which exceed regular university admissions, standards, e.g., ACT score, completion of core curriculum, portfolio, personal interview, etc. Please note if no special preparation will be required.
  Response: Students will submit to a criminal history records check and must successfully complete a background investigation. Applicants must U.S. citizens and at least 21 years of age, hold a valid Missouri driver’s license, U.S. citizenship is required. Official high school transcripts or GED scores must be submitted. High school graduates may enroll full-time with a cumulative 2.00 or higher, whereas GED participants may enroll full-time with a GED score of 2500 or higher.

- Characteristics of a specific population to be served, if applicable
  Response: Participants will be preparing to be employed in areas law enforcement, private security, corrections, dispatchers and other related occupations.

Faculty Characteristics
- Any special requirements (degree status, training, etc.) for assignment of teaching for this degree/certificate
  Response: All instructors are licensed by the Missouri Department of Public Safety and certified by Missouri Peace Officer Standards and Training. Faculty must be recognized and certified by P.O.S.T., which requires a Bachelor’s degree, plus four years of experience in designated areas of expertise, or eight years of experience in designated areas of expertise without a Bachelor’s degree. Instructors are subject-matter experts in their respective areas of teaching (criminal law, rules of evidence, constitutional law, Missouri Statutory law, traffic law, interpersonal perspectives, technical studies, criminal investigation, report writing, defensive tactics, driver training and firearms). However, all grades for the certificate program (and college credit hours) will be assigned by instructor of record, Dr. Michael Brown, the Director of the Law Enforcement Academy at Southeast. This is necessary for accreditation purposes where experts holding only a Bachelor’s degree may not be afforded the ability to assign grades for college credit purposes. Dr. Brown holds a Ph.D. in Criminal Justice and has extensive experience in practice, research, teaching and assessment.
Board of Regents
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- Estimated percentage of credit hours that will be assigned to full-time faculty. Please use the term "full-time faculty" (and not FTE) in your descriptions here.
  Response: All of the courses and training in the certificate program will be delivered by adjunct instructors.

- Expectations for professional activities, special student contact, teaching/learning innovation
  Response: All instructors must ensure certifications are up-to-date and must remain in good standing with Missouri Peace Officer Standards and Training (P.O.S.T). All instructors are required to maintain proper certifications in criminal law, criminal procedures, juvenile law, evidence collection, 1st responder, defensive tactics, Data Master and firearms.
  Note: Collaborating faculty from Southeast Missouri State University (English, Nursing, Criminal Justice & Sociology, Social Work, and Health, Human Performance & Recreation) will not be required to hold P.O.S.T. certifications, but will assist as needed.

Enrollment Projections
- Student FTE majoring in program by the end of five years
  Response: Kennett Law Enforcement Academy FTE =20; Cape Campus Law Enforcement Academy FTE=60

- Percent of full-time and part-time enrollment by the end of five years
  Response: Full-time: 75%; Part-time: 25%

Student and Program Outcomes
- Number of graduates per annum at three and five years after implementation
  Response: In Kennett, 18 graduates per annum at three years and 20 graduates five years after implementation. Whereas, in Cape Girardeau, 50 graduates per annum at three years are projected with 60 graduates five years after implementation.

- Special skills specific to the program
  Response: Students successfully receiving certificates will hold a Class-A Missouri Peace Officer License that will enable them to gain employment with county or municipalities within the state of Missouri.

- Proportion of students who will achieve licensing, certification, or registration
  Response: 100%

- Performance on national and/or local assessments, e.g., percent of students scoring above the 50th percentile on normed tests; percent of students achieving minimal cut-scores on criterion-referenced tests. Include expected results on assessments of general education and on exit assessments in a particular discipline as well as the name of any nationally recognized assessments used.
  Response: State Licensure with score of 70% or higher.

- Placement rates in related fields, in other fields, unemployed
  Response: Related fields: 80%; Other fields: 20% (private security, corrections officer, jailer, dispatcher, etc).

- Transfer rates, continuous study
  Response: N/A.
Program Accreditation

- Institutional plans for accreditation, if applicable, including accrediting agency and timeline. If there are no plans to seek specialized accreditation, please provide reasons.
  Response: The Law Enforcement Academy is accredited and licensed by the Missouri Department of Public Safety and Missouri Peace Officer Standards and Training.

Alumni and Employer Survey

- Expected satisfaction rates for alumni, including timing and method of surveys
  Response: Program graduates will be surveyed six months after receiving certification to assess their satisfaction with their training at the academy. Ninety-percent of graduates will reflect positive experiences.

- Expected satisfaction rates for employers, including timing and method of surveys
  Response: Employer surveys will be conducted one year after graduation regarding general performance issues, as well as program quality and recommendations for program improvement.

7. Accreditation: If accreditation is not a goal for this program, provide a brief rationale for your decision. If the institution is seeking program accreditation, provide any additional information that supports your program.
  Response: The program is accredited by the Department of Public Safety and Missouri Peace Office Standards and Training. In October 2011, the academy was re-accredited for three years until December 2015.

8. Institutional Characteristics: Please describe succinctly why your institution is particularly well equipped or well suited to support the proposed program.
  Response: The academy has been offering basic and service training for the past 27 years, utilizes state-of-the-art equipment with having trained over 2,000 police officers. Only qualified, P.O.S.T. certified instructors with extensive experience teach and train academy recruits. All staff are currently attorneys or experienced police officers continuously abreast of current challenges in law enforcement.

9. Any Other Relevant Information:

Certificate Program Courses for Southeast Missouri State University (SEK) and Cape Girardeau (Curriculum)
(24 credit hours)

LE 199 Basic Law Enforcement Academy I
First segment of training program prescribed by Missouri Peace Officer Standards and Training (P.O.S.T.) certificate required by the State of Missouri to become a sworn law enforcement officer. Intense, detailed instruction by certified POST instructors for 180 of the hours necessary to secure certification to perform law enforcement duties.
Prerequisite: Permission of instructor; must successfully complete background investigation, and must be at least 21 years of age. Credit Hrs: 6.00
**Cannot be combined with CJ/LE/CO 491
**The police academy sessions meet on a slightly different schedule than the normal academic semester.
LE 299 Basic Law Enforcement Academy II
Second segment of training program prescribed by Missouri Peace Officer Standards and Training (P.O.S.T.) certificate required by the State of Missouri to become a sworn law enforcement officer. Intense, detailed instruction by certified POST instructors for 180 of the hours necessary to secure certification to perform law enforcement duties.
Prerequisite: LE 199 and permission of instructor. Credit Hrs: 6.00
**Cannot be combined with CJ/LE/CO 491
**The police academy sessions meet on a slightly different schedule than the normal academic semester.

LE 399 Basic Law Enforcement Academy III
Third segment of training program prescribed by Missouri Peace Officer Standards and Training (P.O.S.T.) certificate required by the State of Missouri to become a sworn law enforcement officer. Intense, detailed instruction by certified POST instructors for 180 of the hours necessary to secure certification to perform law enforcement duties.
Prerequisite: LE 299 and permission of instructor. Credit Hrs: 6.00
**Cannot be combined with CJ/LE/CO 491
**The police academy sessions meet on a slightly different schedule than the normal academic semester.

LE 499 Basic Law Enforcement Academy IV
Final segment of training program prescribed by Missouri Peace Officer Standards and Training (P.O.S.T.) certificate required by the State of Missouri to become a sworn law enforcement officer. Intense, detailed instruction by certified POST instructors for 180 of the hours necessary to secure certification to perform law enforcement duties.
Prerequisite: LE 399 and permission of instructor. Credit Hrs: 6.00
**Cannot be combined with CJ/LE/CO 491
**The police academy sessions meet on a slightly different schedule than the normal academic semester.
References


PROPOSED MINOR

Department(s) of: History (with Global Cultures and Languages)  December 6, 2011

Title of Minor: Latin American Studies

1. Goals:
   a. To help students develop familiarity with issues central to contemporary and historical Latin American cultures and societies.
   b. To help students develop the skills to analyze and understand issues central to contemporary and historical Latin American cultures and societies.
   c. To prepare students to integrate knowledge and skills into professional activities, career progression, continued academic study, and personal enrichment.

2. Objectives:
   a. To provide students with an opportunity to approach the study of Latin America from an interdisciplinary perspective.
   b. To expose students to tools and approaches to the study of Latin America utilized in a variety of disciplines in order to help them develop understandings of the region, its past, and its global roles.

3. Competencies, Knowledge of Skills to be Achieved:
   a. Students should develop basic Spanish language skills.
   b. Students should develop and be prepared to demonstrate, orally and in writing, familiarity with central issues in, and approaches to, the study of contemporary and historical Latin American cultures and societies.

4. Structure of the Degree and Minor:  
   Requirements – 9 credits
   6 credit hours in Spanish language (prerequisite: placement by DGCL)
   WH130 Latin American Civilization or
   SN300 Spanish American Culture

   Electives – 9 credits (Choose any 3 courses)
   WHS20 Colonial Latin America (History)
   WHS24 History of Mexico (History)
   WHS22 History of South America (History)
   EHS20 History of Spain and Portugal (History)
   SN306 Civilization of Spain (Global Lang.)
   AN360 Mesoamerica (Global Lang.)
   PS375 Politics in Latin America (Poli. Sci.)
   Any Latin American literature course 300-level or above (Global Lang.)

   Total Credit Hours: 18
Form PC

PROGRAM CHANGE FORM

1. Submitted by: Southeast Missouri State University

Name of Institution (Campus or off-campus residential center in the case of multi-campus institutions)

2. Type of Program Change (Check those that apply):

   _X_ Title change only
   ____ Combination program created out of closely allied existing programs
   ____ Option(s) added to existing program(s)
   ____ Addition of certificate program developed from approved existing parent degree
   ____ Addition of free-standing single-semester certificate program
   ____ Delete program(s)
   ____ Delete option(s)
   ____ Program placed on "Inactive Status" list

3. Indicate Program Change or Addition of Options:

<table>
<thead>
<tr>
<th>Before the Proposed Change</th>
<th>After the Proposed Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title of Old Program or Certificate Option</td>
<td>Degree</td>
</tr>
<tr>
<td>Business &amp; Marketing Education</td>
<td>B.S.ED.</td>
</tr>
</tbody>
</table>

4. Attach a copy of the "before and after" curriculum, as applicable, and a rationale for the proposed change.

5. Intended date of program change, additional options, or "Inactive Status":

   August, 2012
   Month/Year

AUTHORIZATION
Dr. Ronald Rosati, Provost
Name/Title of Institutional Officer   Signature   Date

Dr. Simin Cwick, Chair, Dept. of Middle & Secondary Education
Person to Contact for More Information   573-651-5965
Telephone Number
Rationale:
The Department of Middle and Secondary Education in the College of Education is proposing to change the title of the BSED Business and Marketing Education program to BSED in Business Education.

The title change was necessary based on program revisions, which better aligned the program with departmental course numberings, class sequences, and DESE certification. No new resources are needed with the title change.

Dr. Carolyn Rainey, Department of Accounting, polled local business education teachers for input on courses that would better serve Southeast students majoring in Business Education. Courses such as GM180, Intro to Graphics; FI260, Personal Finance; and three Computer Science courses were added to the Business Education curriculum based on that input. Many administrative services (AD) courses were removed from the curriculum, as they were no longer relevant to the needs of the program.
### University Studies Program

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>UI100 First Year Seminar</td>
<td>3</td>
</tr>
<tr>
<td>Artistic Expression (any art expression course)</td>
<td>3</td>
</tr>
<tr>
<td>Literary Expression (any literary expression course)</td>
<td>3</td>
</tr>
<tr>
<td>SC105 Fundamentals of Oral Communication+</td>
<td>3</td>
</tr>
<tr>
<td>EN140 Rhetorical. &amp; Critical Thinking+</td>
<td>3</td>
</tr>
<tr>
<td>PY222 Development of the Adolescent+</td>
<td>3</td>
</tr>
<tr>
<td>Living System (any BI/BS course)</td>
<td>3</td>
</tr>
<tr>
<td>MA134 College Algebra</td>
<td>3</td>
</tr>
<tr>
<td>Physical Systems (any CH, PH, or GO150)</td>
<td>3</td>
</tr>
<tr>
<td>EC215 Microeconomics</td>
<td>3</td>
</tr>
<tr>
<td>PS103 U.S. Political System or PS104</td>
<td>3</td>
</tr>
<tr>
<td>SE275 Diversity in American Schools</td>
<td>3</td>
</tr>
<tr>
<td>US105 American History or US107</td>
<td>3</td>
</tr>
<tr>
<td>UI359 Consumers: Buying/Having/Being</td>
<td>3</td>
</tr>
<tr>
<td>UI351 Public Opinion Management</td>
<td>3</td>
</tr>
<tr>
<td>UI400 Business and Ethics</td>
<td>3</td>
</tr>
</tbody>
</table>

**Total:** 48

EN100 or equivalent is a prerequisite to EN140
+Courses must be completed with a minimum grade of "C".

### Professional Education

#### Block I

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SE200 Introduction to MSE Technology</td>
<td>2</td>
</tr>
<tr>
<td>SE202 Introduction to MSE Teaching</td>
<td>2</td>
</tr>
</tbody>
</table>

#### Block II

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EF304 School and Society</td>
<td>2</td>
</tr>
<tr>
<td>SE305 Middle and Secondary Block II Field Experience</td>
<td>2</td>
</tr>
<tr>
<td>SE306 Theories of Learning and Management</td>
<td>2</td>
</tr>
<tr>
<td>SE307 Teaching Reading in Secondary School</td>
<td>2</td>
</tr>
<tr>
<td>SE308 Fundamentals of High School Education</td>
<td>3</td>
</tr>
<tr>
<td>SE275 Diversity in American Schools (see University Studies)</td>
<td>3</td>
</tr>
<tr>
<td>EX390 Psychology and Education of the Exceptional Child</td>
<td>3</td>
</tr>
</tbody>
</table>

#### Block III

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SE300 Technology to Enhance Learning waived for Business/Marketing Education</td>
<td>2</td>
</tr>
<tr>
<td>SE314 Techniques of Teaching Business/Marketing Education</td>
<td>3</td>
</tr>
<tr>
<td>SE370 Middle and Secondary Block Field Experience</td>
<td>2</td>
</tr>
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</table>

#### Block IV

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SE463 Student Teaching Secondary (1st)</td>
<td>6</td>
</tr>
<tr>
<td>SE464 Student Teaching Secondary (2nd)</td>
<td>6</td>
</tr>
<tr>
<td>EF400 Seminar in Educational Issues for Student Teachers</td>
<td>1</td>
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**Total:** 36
### Business and Marketing Education Major

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit</th>
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<tbody>
<tr>
<td>AC221 Principles of Financial Accounting</td>
<td>3</td>
</tr>
<tr>
<td>AC222 Principles of Managerial Accounting</td>
<td>3</td>
</tr>
<tr>
<td>AD101 Introduction to Microcomputer Applications</td>
<td>3</td>
</tr>
<tr>
<td>AD210 Business Computing Fundamentals</td>
<td>3</td>
</tr>
<tr>
<td>AD222 Microcomputer Applications for Business</td>
<td>3</td>
</tr>
<tr>
<td>AD331 Advanced Word Processing</td>
<td>3</td>
</tr>
<tr>
<td>AD339 Network Support Systems</td>
<td>3</td>
</tr>
<tr>
<td>AD341 Information Systems Procedures</td>
<td>3</td>
</tr>
<tr>
<td>BL255 Legal Environment of Business</td>
<td>3</td>
</tr>
<tr>
<td>MG252 Business Communication</td>
<td>3</td>
</tr>
<tr>
<td>MG301 Management &amp; Organizational Behavior</td>
<td>3</td>
</tr>
<tr>
<td>MK301 Principles of Marketing</td>
<td>3</td>
</tr>
<tr>
<td>AD337 Administrative Systems Management Internship</td>
<td>3</td>
</tr>
<tr>
<td>(can be waived if evidenced by 2000 hours of approved office work experience)</td>
<td></td>
</tr>
<tr>
<td>AD527 Implementing Business Education and Marketing Education</td>
<td>3</td>
</tr>
<tr>
<td>AD526 Improvement of Curriculum and Instruction in Business/Marketing Education</td>
<td>3</td>
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</table>

### Marketing Education Certification

**Required:**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit</th>
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<tbody>
<tr>
<td>AD520 Cooperative Education Programs</td>
<td>3</td>
</tr>
<tr>
<td>MK473 Marketing Internship (can be waived if evidence by 4000 hours of approved marketing education work)</td>
<td>3</td>
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</table>

Choose one class from the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>MK342 Professional Selling</td>
<td>3</td>
</tr>
<tr>
<td>MK343 Advertising and Promotion</td>
<td>3</td>
</tr>
<tr>
<td>MK346 Distribution Management</td>
<td>3</td>
</tr>
<tr>
<td>MK349 Retail Management</td>
<td>3</td>
</tr>
<tr>
<td>BA361 Small Business Management</td>
<td>3</td>
</tr>
</tbody>
</table>
**Proposed Curriculum for B.S. in Education: Secondary Education**  
**Major: Business Education (Grades 9-12)**

<table>
<thead>
<tr>
<th>University Studies Program</th>
<th>Credit</th>
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<tbody>
<tr>
<td>UI100 First Year Seminar</td>
<td>3</td>
</tr>
<tr>
<td>EN100 English Composition</td>
<td>3</td>
</tr>
<tr>
<td>Artistic Expression (any art expression course)</td>
<td>3</td>
</tr>
<tr>
<td>Literary Expression (any literary expression course with LI prefix)</td>
<td>3</td>
</tr>
<tr>
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<td>PY222 Development of the Adolescent+</td>
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<tr>
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<td>3</td>
</tr>
<tr>
<td>MA134 College Algebra</td>
<td>3</td>
</tr>
<tr>
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</tr>
<tr>
<td>Economic Systems (EC101 or EC215)</td>
<td>3</td>
</tr>
<tr>
<td>PS103 U.S. Political System or PS104</td>
<td>3</td>
</tr>
<tr>
<td>SE275 Diversity in American Schools</td>
<td>3</td>
</tr>
<tr>
<td>US105 American History or US107</td>
<td>3</td>
</tr>
<tr>
<td>IU305 Entrepreneurship: A Flat World Imperative</td>
<td>3</td>
</tr>
<tr>
<td>UI351 or UI355 or UI359 Consumers: Buying/Having/Being</td>
<td>3</td>
</tr>
<tr>
<td>UI400 Business and Ethics</td>
<td>5</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Professional Education</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Block I</strong></td>
<td></td>
</tr>
<tr>
<td>ED251 Introduction to MSE Technology waived for AD101 (see list of courses in major)</td>
<td></td>
</tr>
<tr>
<td>ED250 Introduction to MSE Teaching</td>
<td>2</td>
</tr>
<tr>
<td>PY222 Development of the Adolescent (hours in University Studies list)</td>
<td></td>
</tr>
<tr>
<td><strong>Block II</strong></td>
<td></td>
</tr>
<tr>
<td>EF304 School and Society</td>
<td>2</td>
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<tr>
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<tr>
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<td>3</td>
</tr>
<tr>
<td>SE275 Diversity in American Schools (hours included in University Studies list)</td>
<td></td>
</tr>
<tr>
<td><strong>Block III</strong></td>
<td></td>
</tr>
<tr>
<td>SE300 Technology to Enhance Learning</td>
<td>2</td>
</tr>
<tr>
<td>SE314 Techniques of Teaching Business Education or statewide initiative</td>
<td>3</td>
</tr>
<tr>
<td>SE370 Middle and Secondary Block Field Experience</td>
<td>2</td>
</tr>
<tr>
<td><strong>Block IV</strong></td>
<td></td>
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</tr>
<tr>
<td></td>
<td>36</td>
</tr>
<tr>
<td>Business Education Major</td>
<td>Credit</td>
</tr>
<tr>
<td>-------------------------------------------------------------</td>
<td>--------</td>
</tr>
<tr>
<td>AD101 Introduction to Microcomputer Applications</td>
<td>3</td>
</tr>
<tr>
<td>GM180 Intro to Graphics</td>
<td>3</td>
</tr>
<tr>
<td>AC221 Principles of Accounting I</td>
<td>3</td>
</tr>
<tr>
<td>FI260 Personal Finance</td>
<td>3</td>
</tr>
<tr>
<td>IS175 Computer Information Systems I or M375</td>
<td>3</td>
</tr>
<tr>
<td>IS275 Computer Information Systems II</td>
<td>3</td>
</tr>
<tr>
<td>IS339 Network Support Systems</td>
<td>3</td>
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<tr>
<td>BL255 Legal Environment of Business</td>
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<td>3</td>
</tr>
<tr>
<td>AD527 Implementing Business Education</td>
<td>3</td>
</tr>
</tbody>
</table>

Graduation Requirement: Keyboarding proficiency exam TBD
Form PC

PROGRAM CHANGE FORM

1. Submitted by: Southeast Missouri State University

   Name of Institution (Campus or off-campus residential center in the case of multi-campus institutions)

2. Type of Program Change (Check those that apply):

   _____ Title change only
   _____ Combination program created out of closely allied existing programs
   _____ Option(s) added to existing program(s)
   _____ Addition of certificate program developed from approved existing parent degree
   _____ Addition of free-standing single-semester certificate program
   _____ Delete program(s)
   _____ Delete option(s)
   _____ Program placed on "Inactive Status" list

3. Indicate Program Change or Addition of Options:

<table>
<thead>
<tr>
<th>Before the Proposed Change</th>
<th>After the Proposed Change</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Title of Old Program or Certificate Option</strong></td>
<td><strong>Degree</strong></td>
</tr>
<tr>
<td>Criminal Justice Options:</td>
<td>B.S.</td>
</tr>
<tr>
<td>- Corrections</td>
<td></td>
</tr>
<tr>
<td>- Law Enforcement</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

4. Attach a copy of the "before and after" curriculum, as applicable, and a rationale for the proposed change.

5. Intended date of program change, additional options, or "Inactive Status":

   August, 2012

   Month/Year

AUTHORIZATION
Dr. Ronald Rosati, Provost

Name/Title of Institutional Officer: Diana L. Bruns
Signature: ____________________________
Date: 573-651-2541

Person to Contact for More Information: _______________________
Telephone Number: _______________________

Attachment 4
Rationale:
The Department of Criminal Justice and Sociology in the College of Health and Human Services is proposing to add a Criminology option to the BS in Criminal Justice program.

The addition of Criminology is in response to significant student demand; students have questioned their options in the BS program if they’re not looking for employment in corrections or law enforcement. The Criminology option emphasizes prevention, intervention and treatment of crime. It serves to broaden the current components by emphasizing proactive responses to crime and criminality beyond justice system emphases.

No new resources are needed to offer the option, though one new course is required.
CRIMINAL JUSTICE MAJOR  
Current Required Courses and Electives

The Criminal Justice major currently requires a total of 33 hours consisting of 21 hours of core courses and 12 hours in one of two options: law enforcement or corrections. Anyone majoring in Criminal Justice must also complete all other courses required by the university as well as a minor area of study consisting of at least 15 hours. Some of minors commonly taken by Criminal Justice Majors are: Criminology, Social Work, Social Rehabilitation and Treatment, Psychology, Political Science, Computer Science, Foreign Language, and Anthropology. *

* Please refer to the university bulletin for a complete description of all courses in Criminal Justice and minor areas of study.

Listed below are the required courses for the core and each of the options in Criminal Justice as well as the electives available.

**CORE COURSES – 21 Hours**
- CJ100 Intro To Criminal Justice (3)
- CJ110 Intro To Law Enforcement (3)
- CJ125 Intro To Corrections (3)
- CJ220 Criminal Law (3)
- CJ370 Juvenile Justice (3)
- CJ425 Planning and Research (3)
- SO242 Statistics for Soc Scientists (3)

**LAW ENFORCEMENT OPTION – 12 Hours**
- CJ310 Advanced Police Administration (3)
- CJ330 Criminal Investigations (3)
- CJ422 Criminal Procedures (3)
- CJ3xx Elective – CJ course at 300-500 level (3)

**CORRECTIONS OPTION – 12 Hours**
- CJ230 Correctional Institutions (3)
- CJ355 Constitutional Rights of Inmates (3)
- CJ365 Community Based Corrections (3)
- CJ440 Offender Rehabilitation (3)

**ELECTIVES**
- CJ335 Police Operations (3)
- CJ350 Evidence Collection and Preservation (3)
- CJ375 Criminal Typology and Victimization (3)
- CJ435 Seminar in Criminal Justice (3)
- CJ471-CJ473 Independent Study (1-3)
- CJ806 Workshop – Minorities and Criminal Justice
- CJ830 Workshop – Women and Criminal Justice (3)
- CJ834 Field Experiences in Corrections (3)
- CJ838 Workshop – Interagency (3)

**INTERNSHIPS**
All CJ majors are strongly encouraged to participate in an internship experience.
- CJ491 Criminal Justice Internship (6)
- CO491 Corrections Internship (6)
- LE491 Law Enforcement Internship (6)
Criminal Justice Major Checklist
Proposed Required Courses and Electives – *45 Hours

**CORE COURSES – 30 hours**
- CJ100 Intro to Criminal Justice (3)
- CJ110 Intro to Law Enforcement (3)
- CJ 125 Intro to Corrections (3)
- CJ220 Criminal Law (3)
- CJ370 Juvenile Justice (3)
- CJ400 Crisis Management and Conflict Resolution (3)
- CJ425 Planning and Research (3)
- CJ499 Issues in Justice Administration/Capstone (3)
- SO242 Statistics for Social Scientists (3)
- SO305 Race, Gender, Class and Crime (3)

**LAW ENFORCEMENT OPTION – 15 Hours**
- CJ310 Advanced Police Administration (3)
- CJ330 Criminal Investigations (3)
- CJ422 Criminal Procedures (3)
- CJ430 Policing in an Information Age
- CJxxx Elective – CJ course at 300-500 level (3)

**CORRECTIONS OPTION – 15 Hours**
- CJ230 Correctional Institutions (3)
- CJ355 Constitutional Rights of Inmates (3)
- CJ365 Community Based Corrections (3)
- CJ440 Offender Rehabilitation (3)
- CJxxx Elective – CJ course at 300-500 level (3)

**CRIMINOLOGY OPTION – 15 Hours**
- SO300 Organized and White-Collar Crime
- SO360 Criminology
- CJ375 Criminal Typology and Victimology
- SO444 Deviant Social Behavior
- SO/CJxxx Elective – CJ course at 300-500 level (3)

**ELECTIVES & INTERNSHIPS**
- CJ335 Police Operations (3)
- CJ350 Criminalistics (3)
- CJ375 Criminal Typology and Victimology
- CJ435 Seminar in Criminal Justice (3)
- CJ471 Independent Study (1)
- CJ472 Independent Study (2)
- CJ473 Independent Study (3)
- CJ491 Criminal Justice Internship (6)

* **LAW ENFORCEMENT ACADEMY – 24 Hours**
- LE199 Basic LEA I
- LE299 Basic LEA II
- LE399 Basic LEA III
- LE499 Basic LEA IV

Revised: 2/2012
Form PC

PROGRAM CHANGE FORM

1. Submitted by: Southeast Missouri State University

Name of Institution (Campus or off-campus residential center in the case of multi-campus institutions)

2. Type of Program Change (Check those that apply):

   ___ Title change only
   ___ Combination program created out of closely allied existing programs
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   ___ Addition of free-standing single-semester certificate program
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</tr>
</thead>
<tbody>
<tr>
<td>Title of Old Program or Certificate Option</td>
<td>Degree</td>
</tr>
<tr>
<td>English</td>
<td>M.A.</td>
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4. Attach a copy of the "before and after" curriculum, as applicable, and a rationale for the proposed change.

5. Intended date of program change, additional options, or "Inactive Status":

   August 2012

   Month/Year

AUTHORIZATION

Dr. Ronald Rosati, Provost

Name/Title of Institutional Officer: Dr. Carol Scates, Chair, Dept. of English

Signature: 573-651-2156

Date: Telephone Number
Rationale for revised Master of Arts in English to incorporate two new options:
Master of Arts in English: English Studies Option
Master of Arts in English: Professional Writing Option

The Department of English, seeking to meet the needs of our students and service to the region, requests to establish two options in the Master of Arts in English. Master of Arts in English: English Studies is our current master's program. Our intent is to keep the current degree program intact by offering this option. We would like to add the Master of Arts in English: Professional Writing option.

We propose Professional Writing as an option rather than a separate program in order to enhance our graduate student numbers overall; provide students with further study of writing techniques in composition, creative writing, and technical writing; and provide an easy transition to our ongoing but slightly revised Master of Arts in English (proposed Master of Arts in English: English Studies Option) should a candidate decide to change his/her academic focus, thus aiding retention. The concept of having one MA with options is practiced elsewhere in the university, such as the MA in Business (6 options, 24-hr core, 33 hrs required), Education's MA in Higher Ed, (3 “areas of focus,” 21-hr core, 36 hrs), and Political Science's Masters of Public Administration (21-hr core, 3 options, 33 hrs).

Description of the Professional Writing option
The new option, Professional Writing, allows students to gain knowledge about different types of professional writing, to further develop their writing skills, and to perfect their techniques. Professional writing includes rhetorical composition, technical writing, new media, and creative writing. The option allows students to learn in depth about writing theories, rhetorical theory and strategies, creative writing theory and strategies, and technical production of type and text in print and online.

The variety of writing that will be taught in this option will prepare graduates for writing jobs in several fields. From the U.S. Dept. of Labor, Occupational Handbook Outlook, 2010-2011: Students with a degree in Professional Writing work as: Technical Communicators; Web Authors, Designers, and Content Managers; Publishers; Publishing Coordinators / Publication Managers; Science Writers; Medical Writers; Information Architects; Usability Specialists / Usability Researchers; Communication Specialists; Grant and Proposal Writers; and in other writing- and editing-related roles, such as copy writing.

Rationale
1. Specialized writing—technical writing, creative writing, and copy writing—has seen national job growth, a growth that is expected to continue (U.S. Board of Labor Statistics).
2. Students in the undergraduate English Writing Option have indicated a high interest in our offering a graduate program focused on their interests in writing, with the threefold approach of composition, creative writing, and technical writing. The department has 78 writing-option majors according to the Spring 2011 four-week enrollment report; the MA in Professional Writing Option will appeal to many in the major, both at Southeast and elsewhere.
3. A Masters degree in Professional Writing is offered by several universities, such as Carnegie Mellon, Michigan State, University of Southern California, Iowa State, Portland State University, and Kennesaw State University; but none in our state nor service area.
4. A November 2009 study (Reineheimer/Swartwout), looking at where 71 MA in English graduates from 1999-2009 (list acquired from IR) were employed after graduation, showed that 61.1% were teaching (mainly teaching composition), 11.1% were in publishing/tech writing outside academia,
8.3% enrolled in a PhD program in Writing, 5.6% had an out-of-field job, 4.2% enrolled in "other PhD" such as Philosophy, 2.8% acquired a job-in-field, 1.4% enrolled in a PhD program in Literature, 1.4% were job hunting, 1.4% were in another MA program and 1.4% were not working.

5. We can initiate the Option with no additional faculty nor additional material resources.

6. The new Masters option in Professional Writing will help the department meet its SCH goals by 2014.

Employment Potential for Graduates
Projections from U.S. Bureau of Labor Statistics’ Occupational Handbook 2010-2011 (http://www.bls.gov/oco/ocos320.htm#empty) state that jobs in the employment category of “Authors, Writers, Editors,” in which only writers and editors who are paid to primarily write or edit are included,” are expected to increase between 2008-2018, with job prospects especially good for those writers and editors who can also work with digital media. Missouri is one of the five states with the highest concentration in “Writers and Authors,” with an annual mean wage of $53,430 (http://www.bls.gov/oes/current/oes273043.htm).

The Bureau of Labor Statistics’ projected jobs growth in the next two years for writing-related fields is as follows:

- copy writers 14-19%
- creative writers 14-19%
- writers and authors 14-19%
- technical writers 18%
- copy editors 0% (this does not include information on freelance editors, who are being employed with increasing frequency by commercial presses in lieu of in-house, lower-level editors; the number of in-house editors is not anticipated to increase.)

Resources for the Option
The Master of Arts in English, Professional Writing Option will require three new courses, one of which has already been piloted with full enrollment, and no additional instructors at this time. The courses do not duplicate courses elsewhere in the university. Most of the courses will be offered as “split” 400/600-level courses in which undergraduates may also enroll.

We plan to recruit and to advertise online, at conferences such as Associated Writing Programs’ annual conference and CCCC. We are also planning a Graduate Writing conference March 2012 (Radical Writes: Composition, Creative Writing, and New Media) and plan, as a recruiting tool, to invite undergraduate students from area universities and community colleges to sit in on the sessions.

Projections data from the National Employment Matrix (http://www.bls.gov/oco/ocos320.htm#empty)

<table>
<thead>
<tr>
<th>Occupational Title</th>
<th>SOC Code</th>
<th>Employment, 2008</th>
<th>Projected Employment, 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authors, writers, and editors</td>
<td>27-3041</td>
<td>129,600</td>
<td>129,200</td>
</tr>
<tr>
<td>Editors</td>
<td>27-3043</td>
<td>151,700</td>
<td>174,100</td>
</tr>
</tbody>
</table>

States with the highest concentration of workers in this occupation:

<table>
<thead>
<tr>
<th>State</th>
<th>Employment</th>
<th>Hourly mean wage</th>
<th>Annual mean wage</th>
</tr>
</thead>
<tbody>
<tr>
<td>District of Columbia</td>
<td>1,540</td>
<td>$37.42</td>
<td>$77,820</td>
</tr>
<tr>
<td>New York</td>
<td>6,650</td>
<td>$40.48</td>
<td>$84,200</td>
</tr>
<tr>
<td>Minnesota</td>
<td>1,740</td>
<td>$27.56</td>
<td>$57,320</td>
</tr>
<tr>
<td>California</td>
<td>6,370</td>
<td>$42.11</td>
<td>$87,600</td>
</tr>
<tr>
<td>Missouri</td>
<td>1,110</td>
<td>$25.69</td>
<td>$53,430</td>
</tr>
</tbody>
</table>
Current Masters in English program (36 hours required)

Core Course Requirements:

EN 601 Research in English Studies 3 hours
One course in Literature at the 600 level 3 hours
One course in Linguistics or one course in Theory (500 or 600 level) 3 hours
One course in Writing (500 or 600 level) 3 hours

Total 12 hours

Electives: 24 hours

Additional Requirements:

Candidates for the MA will take a minimum of 36 credit hours, 18 of which must be at the 600 level.

Independent studies are restricted to 6 credit hours and may not, except in unusual circumstances, duplicate an existing course.

Candidates will complete either a thesis or a comprehensive examination and a graduate paper.
Proposed Masters in English program
36 Hour with two options: English Studies and Professional Writing

Common Core: 18 hours

Research: EN 601 (revised) (3)

Literature: Choose any two 500 or 600 level LI courses (6)

Writing: Choose two from EN 550, EN 670, EN 678, LI 572 (6)

Theory/Linguistics: Choose from LI 605, LI 658, EN 535, EN 686, UI 500, UI 501 (3)

Further req’s for English Studies Option (9)  Further req’s for Prof. Writing Option (9)

Brit. Lit before 1800 (LI 560, LI 577, LI 665) (3)  EN 623 Visual Rhetoric (new) (3)

Brit Lit. after 1800 (LI 578, LI 605, LI 676) (3)  EN 624 Editing and Research in PW (new) (3)

Amer. Lit (LI 565, 568, 570, 571, 576, 621, 674) (3)  EN 654 Advanced Publishing (3)

Electives for either ES or PW Option: total: (9)

Thesis (3) a maximum of 3 hours may be taken

Teaching Practicum in Writing or Literature (3) a maximum of 3 hours may be taken

Independent Study (3) a maximum of 3 hours may be taken

Additional LI courses 500-600 level (literature)

Additional EN courses 500-600 level (writing)

Additional 500-600 level theory or linguistics courses

Teaching Assistant Seminars (6 hours) count as electives

Notes:
- All students must complete their choice of a thesis, a graduate paper plus a comprehensive exam, or a capstone project.
- No course taken as part of an undergraduate degree will fulfill any MA requirement.
- EN 694 Thesis may be taken only for 3 credit hours (for those opting to write a thesis).
- At least 18 hours must be at the 600 level
- No course fulfills more than one requirement.
Form PC
PROGRAM CHANGE FORM

1. Submitted by: Southeast Missouri State University

Name of Institution (Campus or off-campus residential center in the case of multi-campus institutions)

2. Type of Program Change (Check those that apply):

- Title change only
- Combination program created out of closely allied existing programs
- X Option(s) added to existing program(s)
- Addition of certificate program developed from approved existing parent degree
- Addition of free-standing single-semester certificate program
- Delete program(s)
- Delete option(s)
- Program placed on "Inactive Status" list

3. Indicate Program Change or Addition of Options:

<table>
<thead>
<tr>
<th>Before the Proposed Change</th>
<th>After the Proposed Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title of Old Program or Certificate Option</td>
<td>Degree</td>
</tr>
<tr>
<td>--------------------------------------------</td>
<td>--------</td>
</tr>
<tr>
<td>Criminal Justice</td>
<td>M.S.</td>
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<tr>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
</tbody>
</table>

4. Attach a copy of the "before and after" curriculum, as applicable, and a rationale for the proposed change.

5. Intended date of program change, additional options, or "Inactive Status":

August, 2012
Month/Year

AUTHORIZATION
Ronald Rosati, Provost

Name/Title of Institutional Officer | Signature | Date
-----------------------------------|-----------|--------
Diana L. Bruns                    |           | 573-651-2541
Person to Contact for More Information | Telephone Number
Rationale for revised Master of Science in Criminal Justice to incorporate two new options:
The Department of Criminal Justice and Sociology, seeking to meet the needs of our students and service
to the region, requests to establish two options in the Master of Science in Criminal Justice. Option One:
Criminal Justice Administration is our current master’s program. We are not requesting any changes to
the degree requirements. Our intent is to keep the current degree program intact by offering the Criminal
Justice Administration option. We would like to add a second option: Community Policing
Administration. The rationale below details our intent and the purpose of adding a second option to the
program.

Background
There is no college or university in the nation that offers a comprehensive program of study in community
policing, which many consider to be state-of-the-art policing. Several national leaders in policing indicate
this option is greatly needed and will support efforts in bringing this option to Southeast Missouri State
University.

Community policing is based on the premise that partnerships between police and citizens are essential to
increase public safety and reduce crime. A seemingly simple concept, community policing actually
requires a complex and challenging mix of changes to a police department’s organizational culture and
structure. These changes are usually combined with innovative approaches to fighting or preventing
crime that may call for extensive community cooperation, planning, and outreach (U.S. Department of
Justice, COPS, 2003). Police alone cannot effectively prevent crime and disorder without full community
participation.

The Criminal Justice and Sociology Department desires to create a new option in Community Policing
Administration aimed at fulfilling a significant need in serving unmet needs in the state-of-the-art
knowledge and practice to improve criminal justice administration and the quality of life in Cape
Girardeau and other communities nationwide through community policing. This program will lead to
major changes from a centralized bureaucracy organized temporally, to a decentralized, participative
management, geographically structured organization—a proven complete reversal of structure including
recommendations of several national crime commissions (1960’s-1970’s) which have been mostly
ignored by American policing.

The primary objective of the Community Policing Administration option is to prepare students for careers
in 1) state, county, and local criminal justice agencies; specifically, management and administration,
within a community policing framework 2) careers in public or private criminal justice research and
analysis, 3) teaching positions at community and state/private colleges, and/or 4) continued education
attainment at the doctoral level.

The Community Policing Administration option will prove to be distinctive — special and different in
certain ways so that it will have a better chance to be known for its unique qualities and serve its students
in particular ways. Rob Chapman and Matthew C. Scheider, senior analysts at the Office of Community
Oriented Policing Services (COPS), suggest that community policing could play an integral role in
homeland security. They contend that by applying the principles of organizational change, problem
solving, and external partnerships, community policing can help police to prepare for and prevent terrorist
acts, and respond to the fear such threats engender. Jose Docobo (2005) also indicates that community
policing and homeland security have a great deal in common. Both neighborhood crime and terrorism
threaten the quality of life in a community and exploit the fear they create.
Despite creative ways to stretch public safety budgets, local law enforcement cannot sustain two separate missions of traditional policing and terrorism prevention. Community policing and homeland security can share the same goals and strategies: Creating external partnerships, citizen involvement, problem solving, and transforming the organization to take on a new mission are all key elements of community policing and should be part of a comprehensive homeland security strategy. The lesson learned from fighting traditional crime is that prevention is the most effective approach in dealing with crime, fear, and social disorder. Fighting terrorism is no different.

Program Overview
An option in Community Policing Administration within the Master of Science in Criminal Justice would fill a unique niche in the current policing community. Southeast Missouri State University has the opportunity to create an option aimed at fulfilling a significant void in serving unmet needs and improving criminal justice administration. Improving the quality of life in Cape Girardeau and other communities nationwide (through community policing versus traditional policing practices) would be a valuable asset in Southeast Missouri State’s service region.

Research conducted of the four critical elements of community policing (defined by COPS) indicates that only 12% of ‘community policy departments’ have even implemented one of the four (Connors & Webster, 2001). In effect, the teaching/learning problem is the dissonance between the research and data on effective policing strategies (more community policing oriented) versus the actual practice of policing (more traditional/autocratic oriented). An important question to ask is whether this low percentage (12%) of actual adherence to the true principles and important components of community policing is due to overall levels of education of police officers.

This uniquely innovative option in Community Policing Administration compliments the University’s commitment to the service region. Addressing the teaching/learning dissonance between what the research tells us versus the actual practice in the field will give Southeast an opportunity to be an innovator and forward thinker in the field of criminal justice. Enhanced learning through quality program development, implementation and evaluation in the online environment will increase student learning and provide a better student learning environment. Incorporating active learning, real-life experience and interaction-focused learning modules throughout the program also shows the department’s commitment to providing students with a unique approach/easier access to learning.

Community Policing is the most effective philosophy available to law enforcement to reduce crime and increase community safety and it is a glaring omission that there is not a Master’s program available to assist the law enforcement community profession in creating experts to further the implementation of the concepts within cities across the country. The United Nations (UN Women) has agreed to link this program (if approved) to their website, which will give Southeast Missouri State University a global presence, as community policing is a world-wide concept. Letters of support are forthcoming from leading police organizations across the United States.

Program Structure
The current curriculum would be offered as option one: Criminal Justice Administration. The proposed option in Community Policing Administration would be offered through using the same core courses from our existing program and add five new required/elective courses for the option in Community Policing Administration (see attached curriculum sheet).
Resources
Due to internal reallocation in the Criminal Justice department, a full-time faculty member (Ph.D.) has been allocated to teach twelve (12) semester hours or four (4) classes each semester and will teach both graduate and undergraduate policing-related/criminal justice courses, as dictated by departmental needs. Other expertise for the program will be brought in through the departmental adjunct budget. An additional faculty (RNTT) line was recently added to supplement projected growth.

The existing Criminal Justice departmental budget will cover fixed costs for the new master’s option in community policing. Fixed costs include: office space, equipment (computer/printer/phone), other supplies, and additional expenses will include professional travel to at least three conferences or workshops per year (Academy of Criminal Justice Sciences Annual Conference; International Association of Chiefs of Police Annual Conference; Community Policing Seminar provided by the COPS (Office of Community Oriented Policing Services).

The current library is deficient in the area of police management. Out of the available 500 community policing documents, at least 100 volumes in advanced police administration would be necessary fulfill the needs of the research component of this program. Additional volumes will be handled through existing library appropriations regarding access to on-line library holdings.
Major Requirements:
Core Courses: 18 hours
CJ 600 Overview of the Criminal Justice System
CJ 626 Statistical Analysis in Criminal Justice
CJ 601 Research Methodology in Criminal Justice
CJ 615 Criminal Justice Theory
CJ 635 Civil Law and Liability
CJ 640 Ethics in Criminal Justice

Elective credits
Electives in Criminal Justice: 12 hours to be chosen from the following:
CJ 510 Comparative Criminal Justice Systems
CJ 525 Crime and Criminal Justice Policy
CJ 610 Seminar in Law Enforcement
CJ 625 Adult Correctional Organization and Administration
CJ 630 Contemporary Juvenile Justice
CJ 650 Seminar in Criminal Justice Leadership & Practice (capstone option)
CJ 693 Independent Study in Criminal Justice
CJ 841 Death Penalty in America

Up to 6 hours outside of criminal justice may be applied with the approval of the department chair

Requirements for thesis, internship or other capstone experience:
All students must complete a capstone experience. Completing one of the following four options may satisfy this requirement: Internship, Capstone Seminar, Comprehensive Exam or Thesis. The options are described as follows:

(a) Internship Option:
The internship (CJ 699 Criminal Justice Internship) will consist of 240-hour field placement and a paper describing the objectives and outcomes of the experience (6 hours). The internship paper will be prepared under the supervision of a committee that is organized and created in the same manner as a thesis committee. The student will also be required to enroll in GR 699 Master's Oral Examination in the semester the student anticipates completing the internship.

(b) The Capstone Seminar Option:
The capstone seminar (CJ 650 Seminar in Criminal Justice Leadership & Practice) will include analysis of current issues and trends in criminal justice, and a practical program or policy review and a writing component (3 hours). The student will also be required to enroll in GR 699 Master's Oral Examination in the semester the student anticipates completing the capstone seminar. The professor supervising the seminar and the Department Graduate Coordinator, or designee, who will serve as a second reader, must approve the writings prepared by the student. This option requires an additional three hours of electives.
(e) Comprehensive Exam Option:
Students selecting the additional coursework option will be required to take a comprehensive essay examination over their coursework. This option requires an additional six hours of electives.

(d) Thesis Option:
CJ 694 and 695 Thesis in Criminal Justice (6 hours)
For students who want to pursue a research interest; the thesis (CJ 694 and CJ 695 Thesis in Criminal Justice, each 3 hours) may be selected. The student will also be required to enroll in GR 699 Master’s Oral Examination in the semester the student anticipates completing the thesis.

Prerequisites: Applicants must have 18 total credits in the social sciences, including criminal justice, criminology, sociology, psychology, social work, political science or relevant university studies courses. This must include the following: CJ 100 Introduction to Criminal Justice, or equivalent, CJ 220 Criminal Law, or equivalent, and a 3 credit hour course in statistics. Students must have an undergraduate cumulative grade point average of 2.75 overall or 3.0 in the last 60 hours of undergraduate work. Applicants must also submit a letter of interest.

36 Total Credits
Prerequisites: 18 total credits in the social sciences, including criminal justice, criminology, sociology, psychology, social work, political science or relevant university studies courses. This must include a 3 credit hour course in statistics.
Core Courses: 18 hours
- CJ 600 Overview of the Criminal Justice System
- CJ 626 Statistical Analysis in Criminal Justice
- CJ 601 Research Methodology in Criminal Justice
- CJ 615 Criminal Justice Theory
- CJ 635 Civil Law and Liability
- CJ 640 Ethics in Criminal Justice

Choose One of Two Options: 12-15 hours

Criminal Justice Administration: 12-15 hours*
12-15 hours chosen from the following:
- CJ 510 Comparative Criminal Justice Systems
- CJ 525 Crime and Criminal Justice Policy
- CJ 610 Seminar in Law Enforcement
- CJ 619 Restorative Justice
- CJ 625 Adult Correctional Organization and Administration
- CJ 630 Contemporary Juvenile Justice
- CJ 693 Independent Study in Criminal Justice
- CJ 841 Death Penalty in America

*Up to 6 hours outside of criminal justice may be applied with the approval of the department chair.

Community Policing Administration: 15 hours**
- CJ6xx Effective Policing in the Information Age
- CJ6xx Public Administration for Community Policing
- CJ6xx Crisis and Conflict
- CJ6xx Community Policing I
- CJ6xx Community Policing II

** Community Policing Option Requires Completion of the Capstone Seminar.

Thesis, Internship or Capstone: 3-6 hours

Requirements for thesis, internship or other capstone experience:
Students will have the option of either a thesis, an internship, a capstone seminar, or additional coursework.

Thesis Option:
- CJ 694 and 695 Thesis in Criminal Justice (6 hours)

Thesis: Or, for those students who want to pursue a research interest, the thesis (6 hours) may be selected.
Internship or Capstone Seminar Option:
- CJ 699 Criminal Justice Internship (6); or
- CJ 650 Seminar in Criminal Justice Practice (3) and Three hours additional graduate level courses (3) (if needed to meet 36 hour requirement)
- GR 699 Comprehensive Examination in Criminal Justice (0)
Required for both Internship and Capstone Options

Internship: The internship will consist of 240-hour field placement and a paper describing the objectives and outcomes of the experience (6 hours). The internship paper will be prepared under the supervision of a committee that is organized and created in the same manner as a thesis committee. The student will also be required to enroll in GR 699 Master's Oral Examination in the semester the student anticipates completing the internship.

The Capstone Seminar: The capstone seminar will include analysis of current issues and trends in criminal justice, and a practical program or policy review and a writing component (3 hours). The student will also be required to enroll in GR 699 Master's Oral Examination in the semester the student anticipates completing the capstone seminar. The writings prepared by the student must be approved by the professor supervising the seminar and the Department Graduate Coordinator, or designee, who will serve as a second reader. Depending on a student’s track selection, additional 3 hours of coursework may be required to meet the 36 hour overall degree requirement.

Non Capstone Option:
- GR 699 Comprehensive Examination in Criminal Justice (0)
- Six more hours at the graduate level (6)

Additional Coursework & Comprehensive Essay: Students selecting the additional coursework option will be required to take a comprehensive essay examination over their coursework.

36 Total Credits

Prerequisites: 18 total credits in the social sciences, including criminal justice, criminology, sociology, psychology, social work, political science or relevant university studies courses. This must include a 3 credit hour course in statistics.
Course Descriptions for Community Policing Administration Option

Effective Policing in the Information Age  
CJ6XX  
Introduction to current concepts of policing as they relate to ineffectiveness and mismanagement of U.S. policing in the mission of providing peace and quality of life. Topics include brief history and issues in policing, dysfunctional role and culture, recommendations of crime commissions regarding community policing initiatives, bureaucratic organizational barriers and actual police activities, principles of organizational management, leadership theory and organization change, best practices in policing and management, reward structures, policies and rules, neighborhood team policing v. traditional police operations and restorative justice. Predictive Policing, Compstat and Intelligence-led policing will also be explored as important decision-making tools for police administrators.

Public Administration for Community Policing  
CJ6XX  
Application of public administration to unique environment of police agencies. Course examines the basic municipal public administration process emphasizing the role of linking available resources to community needs through community policing. Concepts and methods will be examined to analyze significant factors and relationships in government agencies and non-profit organizations as they function in their environments. Management of non-profit organizations, municipal public administration, urban planning, union and community organization, pay structures, contracts, labor relations, appraisals, hiring, higher education policy and business policy will be analyzed.

Crisis Management and Conflict Resolution  
CJ6XX  
Examination of dynamics, intervention strategies and treatment for a variety of crisis situations with individuals, families and institutions in a community policing perspective. Theoretical aspects of potential intervention and management strategies explored. Conflict resolution investigation of conflict, and methods to resolve conflict with an emphasis on collaborative problem solving and mediation and application of techniques to conflict resolution and negotiation situations via role-playing is emphasized. Domestic violence and mediation techniques and overall structure of dealing with interpersonal violence within third parties is given priority.

Community Policing I: Myths and Facts of U.S. Policing  
CJ6XX  
Course orients student to the realities of traditional policing in American by illuminating and correcting the many myths, unproven practices and disproven concepts, which permeate the culture, policies and practices of local police. Topics include problems in defining community policing, substance of community policing, unique factors to successful community policing models, organizing a community and community policing design.

Community Policing II: Implementing Community Policing  
CJ6XX  
Course encompasses history and evolution of policing, organization/structure, training and support functions and communication, transformation and unions, management operations—including community interaction, problem solving and evaluation. Development and implementation of community policing design based on Robert Pees’ principles and training for community policing is illuminated.
BOARD OF REGENTS
REPORT ITEM

March 23, 2012

Open Session

Update on Balancing of Budget

Governor Jay Nixon's proposed higher education FY13 budget would reduce appropriations for higher education for a third straight year (FY11 - 5.2% decrease; FY12 - 7% decrease). His FY13 original budget proposal would reduce appropriations for each Missouri college and university by 12.5% which would provide $118 million of the estimated $500 million revenue shortfall needed to balance the state's budget. This would equate to a permanent $5.2 million net reduction in state appropriations for Southeast.

Since unveiling his original budget, the Governor has proposed amending the higher education budget reduction to 8% due to funding the state will receive from a legal settlement. This would still equate to a permanent $3.3 million net reduction in state appropriations for Southeast.

Since the Board of Regents set a $20 million budget goal for FY11-FY15 at their March 2010 strategic planning session, the University has made tough decisions to balance the budget by eliminating/consolidating academic and nonacademic programs; consolidating/reducing positions; reducing operational costs; redesigning the benefits and scholarship packages; and minimally increasing fees. Additionally, we have implemented creative program delivery strategies such as winter intersession, state-wide collaborations, course redesign, and new strategies for summer session. Enrollments have continued to grow which assists in offsetting some appropriation reductions, and our outlook for Fall 2012 is very encouraging. In FY11 and FY12, we identified $9.56 million, or almost half of this $20 million goal.

Budget Review Committee (BRC) has started working on initiatives to balance the FY13 budget. All divisions are examining vacant positions to determine whether or not any consolidation of duties might be warranted or if positions can be filled at a lower level. We are again considering minimum reductions to operating budgets to be determined strategically at the division level. Due to enrollment increases and academic initiatives that have expanded course offerings, we anticipate approximately $1.8 million in fee revenue can be added to the budget. BRC will also consider fee increases, as allowable under Senate Bill 389 (maximum 3.0%).
BOARD OF REGENTS
REPORT ITEM

March 23, 2012
Open Session

Update on Bond Funded Projects

Academic Hall Renovation

Asbestos abatement was complete mid-February and the general contractor has mobilized on site. The perimeter of the building foundation has been cleared, along with the sidewalk and stairs leading to Normal Street. The limestone stairs have been removed and those that were cracking will be replaced as part of the project. Interior demolition has begun on partition walls, ceilings and mechanical systems, with the ground floor being the first priority. Historical components are also being removed and sent off-site for restoration. Temporary stairs and an access point have been constructed to the attic/dome area.

Magill Hall Addition and Renovation

Steel erection for the three story addition is complete and the concrete deck has been poured on all three levels. Brick for the new elevator has been installed and liner panels will be installed starting mid-March. Windows are being replaced in the courtyard and on the east building face. Stud wall installation is complete in the east half of the building and rough-ins and drywall installation will continue through the end of March. The new addition and east half of the building will be complete by July 31, 2012.

Central Boiler Plant Conversion

Three 750 hp and one 350 hp natural gas boilers have been delivered and set in the power plant. Piping is complete to all four boilers, and two 750 hp boilers have been fired and tested. The remaining two boilers will be tested by March 16, 2012. Under the current schedule, the boiler manufacturer’s representative and engineer will be on-site the week of March 19, 2012. During this week the coal fired boiler will be taken off-line and the campus will be fed from one of the 750 hp natural gas boilers. This will allow any adjustments to controls, monitoring systems, etc. with the manufacturer on-site. This will also allow the manufacturer’s representative to assist power plant personnel in operating the boilers live. Power plant personnel have previously received training on the new system.

Deferred Maintenance

Memorial Hall renovation is complete and Information Technology moved to the first floor over the Christmas break. Student Financial Services, Registrar and Admissions offices have moved to the second and third floors while Academic Hall is being renovated.
A construction contract has been awarded for replacement of the HVAC systems on the first and third floors of Scully Building. This work will begin immediately after the spring 2012 semester is complete. A study will be complete by the end of March 2012 of building envelope issues at the Wehking Alumni Center building (formerly First Baptist Church). The results of the study will determine repairs that need to be made later in the calendar year.

Utility upgrades are being completed at the Central and North chiller plants. Construction began mid-March on conversion of the North chiller plant from a primary-secondary to a variable prime installation, including necessary piping modification and control upgrades. Control panels are being re-commissioned at the Central chiller plant to enhance communication with the chillers. This work will be complete by July 2012.

New Residence Hall and Chiller Plant

Design development is 50% complete for the new 262-bed residence hall. Construction bids are scheduled to be let the beginning of April. The contract for site work has been let and the east parking area will be taken off-line mid-March. Two tiers of parking will be constructed and available for the Fall 2012 semester. The remaining parking areas will be used as contractor lay-down areas during construction. Site locations for a new chiller/boiler plant at the Show Me Center complex are under review.
PROGRESS REPORT – Contracts and Facilities Management Projects

Part I – Contracts and/or Purchase Orders in Excess of $100,000

The following contract(s) and/or purchase order(s) in excess of $100,000 for which provisions have been made in the annual operations or capital budgets or designated fund balances of the University or subsequent projects approved by the Board of Regents were executed:

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>VENDOR</th>
<th>VALUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Food Service Concept at Scully</td>
<td>The Lawrence Group Architects</td>
<td>$111,200</td>
</tr>
<tr>
<td>New Student Housing 2011 — Testing Services</td>
<td>Midwest Testing</td>
<td>$126,000</td>
</tr>
<tr>
<td>University Center Food Service Upgrades</td>
<td>The Lawrence Group Architects</td>
<td>$130,600</td>
</tr>
<tr>
<td>Towers Flooring Replacement</td>
<td>Nip Kelley Equipment Company, Inc.</td>
<td>$140,176</td>
</tr>
<tr>
<td>Towers Complex Storefront – Door Replacement</td>
<td>Zoellner Construction Co., Inc.</td>
<td>$178,073</td>
</tr>
<tr>
<td>University Center South Dining Expansion</td>
<td>The Lawrence Group Architects</td>
<td>$189,500</td>
</tr>
<tr>
<td>North Chiller Plant – Chilled Water Plant Upgrades</td>
<td>Lee Mechanical Contractors, Inc.</td>
<td>$558,249</td>
</tr>
<tr>
<td>Show Me Center Chiller Plant Construction</td>
<td>KJWW Engineering Consultants</td>
<td>$592,000</td>
</tr>
<tr>
<td>New Student Housing Phase I – Earthwork and Utilities</td>
<td>Nip Kelley Equipment Company, Inc.</td>
<td>$628,007</td>
</tr>
<tr>
<td>Academic Hall Renovations</td>
<td>Kiefner Brothers, Inc.</td>
<td>$15,393,000</td>
</tr>
</tbody>
</table>
Part II – Facilities Management Change Orders in Excess of $20,000 or 15% of Project Cost

The following change order(s) in excess of $20,000 or 15% of project cost were executed:

<table>
<thead>
<tr>
<th>PROJECT</th>
<th>VENDOR</th>
<th>DESCRIPTION</th>
<th>VALUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Magill Hall Addition &amp; Renovation</td>
<td>River City Construction, LLC</td>
<td>Architectural value engineering items, pier location change, fencing changes, utility tunnel support/protection, removal of duct bank pull boxes, fire protection piping and core drilling, utility tunnel piping deduction, addition of grade beams and blocking for exterior windows, existing restroom floor demo, structural floor infill</td>
<td>$41,351</td>
</tr>
<tr>
<td>Towers East and South Laundry Rooms</td>
<td>Boulder Construction, LLC</td>
<td>Labor, materials, and scope of work</td>
<td>$4,654</td>
</tr>
<tr>
<td>Memorial Hall Interior Renovation for IT</td>
<td>Kiefner Brothers Inc.</td>
<td>Fin tube relocation, revisions to piping, motorized dampers, electrical cabling, final reconciliation</td>
<td>$2,221</td>
</tr>
<tr>
<td>Academic Hall Renovations</td>
<td>Kiefner Brothers Inc.</td>
<td>Reroute existing hot water piping</td>
<td>$27,249</td>
</tr>
<tr>
<td>Southeast Heritage Plaza</td>
<td>Mueller Brothers Irrigation, Inc.</td>
<td>Remove and relay pavers</td>
<td>$3,243</td>
</tr>
</tbody>
</table>

Part III – Facilities Management Capital Projects Update Report

A. STATE FUNDED CAPITAL IMPROVEMENT PROJECTS

<table>
<thead>
<tr>
<th>PROJECT</th>
<th>STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>PROJECT</td>
<td>STATUS</td>
</tr>
<tr>
<td>----------------------------------------------</td>
<td>--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>(10428)</td>
<td></td>
</tr>
<tr>
<td>3. University Center Restroom Renovations</td>
<td>Currently in design development.</td>
</tr>
<tr>
<td>(10433)</td>
<td></td>
</tr>
<tr>
<td>4. Academic Hall Renovation (10466)</td>
<td>Asbestos abatement complete. Contract awarded to Kiefner Brothers, Inc. Demolition of interior MEP systems and select partition walls has begun. Perimeter of the building foundation has been cleared.</td>
</tr>
<tr>
<td>5. Magill Hall Addition &amp; Renovation (10467)</td>
<td>Construction is in progress. Steel has been installed and concrete decking poured on all three levels of the new addition. Work continues on the roof and penthouse and windows are being replaced on east building face. Drywall and mechanical/electrical rough-ins continue on the east side building interior.</td>
</tr>
<tr>
<td>Natural Gas (10476)</td>
<td></td>
</tr>
<tr>
<td>7. Memorial Hall Renovation for Information</td>
<td>In the process of final closeout.</td>
</tr>
<tr>
<td>Technology (10480)</td>
<td></td>
</tr>
<tr>
<td>8. Relocation of Ceramics (10481)</td>
<td>Finalizing punch list items.</td>
</tr>
<tr>
<td>(10485)</td>
<td></td>
</tr>
<tr>
<td>11. KRCU PTFP Emergency Diesel Generator</td>
<td>Complete.</td>
</tr>
<tr>
<td>(10486)</td>
<td></td>
</tr>
<tr>
<td>PROJECT</td>
<td>STATUS</td>
</tr>
<tr>
<td>------------------------------------------------------------------------</td>
<td>----------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>17. Testing Services Relocation (10508)</td>
<td>Complete.</td>
</tr>
<tr>
<td>18. Bike rack grant with City of Cape Girardeau (10514)</td>
<td>Phase I: Construction is in progress. Work to be complete March 2012. Phase II: Bike racks to be installed upon completion of the Academic Hall, Magill Hall, and New Student Housing projects.</td>
</tr>
<tr>
<td>19. Kent Library Sewer Line Repair (10525)</td>
<td>Broken section of sewer line has been replaced. Concrete over affected area to be replaced by March 16, 2012. Remaining sewer pipe to be lined Summer 2012.</td>
</tr>
<tr>
<td>28. SRC-North Flooring Replacement (10558)</td>
<td>Bid opening held on February 24, 2012. Bids are currently under review.</td>
</tr>
<tr>
<td>PROJECT</td>
<td>STATUS</td>
</tr>
<tr>
<td>---------</td>
<td>--------</td>
</tr>
<tr>
<td>30. University Center Food Service Upgrades (10563)</td>
<td>Currently in design.</td>
</tr>
<tr>
<td>31. Towers Complex Dining Upgrades (10564)</td>
<td>Currently in design.</td>
</tr>
<tr>
<td>32. University Center South Dining Expansion (10565)</td>
<td>Currently in design.</td>
</tr>
<tr>
<td>33. Housing &amp; Greek Village Master Plan (10570)</td>
<td>Qualifications are under review.</td>
</tr>
</tbody>
</table>

**Part IV – Other Capital Projects**

<table>
<thead>
<tr>
<th>Project</th>
<th>Vendor</th>
<th>Description</th>
<th>Value</th>
</tr>
</thead>
</table>
Southeast Regent Honored for Professional, Community Contributions

Published Thu, 15 Mar 2012 12:00:00 12:00:00 AM

CAPE GIRARDEAU, Mo., March 15, 2012 – Kendra Neely-Martin of St. Louis, a member of the Southeast Missouri State University Board of Regents, received the 2012 St. Louis American Young Achiever Award Feb. 23 during the Salute to Young Leaders Networking Awards Reception. She was recognized as one of 23 young leaders/professionals age 40 and younger from the St. Louis region for professional and community accomplishments.

Neely-Martin was honored for going above and beyond in both her professional performance and community involvement. She also was recognized for being committed, compassionate and generous while making a positive impact in the community.

A committee of seven African-American professionals selected the 20 recipients from more than 130 nominations. Neely-Martin and the other winners were featured in a commemorative special section in the “St. Louis American” newspaper and were honored at the Salute to Young Leaders Networking Awards Reception.

In addition, Neely-Martin is scheduled to receive the 2012 St. Louis Gateway Classic Outstanding African American Citizen of the Year Award on March 17. The African American Citizen of the Year Award recognizes and pays tribute to individuals in the Greater Metropolitan St. Louis Area who symbolize excellence and have made significant contributions to the community or their respective areas of work. Former Southeast Regent Sandra Moore received this award in 2008.

“I am both excited and humbled by the acknowledgment of my efforts, as I strive to create a generation of socially responsible citizens through programs that provide support for young people age 5 to 24,” she said. “These programs are intended to promote heightened self-esteem and positive self-awareness, provide exposure to the arts and cultural influences, advance better health and wellness, improve academic achievement and develop career knowledge and business acumen.

“The recognition provides a platform that allows me to address the disparity that exists in the areas of literacy and wellness while inspiring others to take on an active role in identifying solutions to the underlying factors, in addition to providing exposure for programs and services that are available in the St. Louis Area. However, the greater sense of accomplishment is the realization of the success of others. I can’t wait for my mentees/program participants to come back and say, ‘I did it too,’ as the validation of a leader is the development and realized success of another leader.”

Neely-Martin says she is especially proud these awards recognize her community involvement as much as her professional achievements. She encourages others to dedicate themselves to public service and mentoring with the same commitment and zeal they put forth in their professional lives.

Neely-Martin was appointed by Missouri Gov. Jay Nixon in November 2011 to a six-year term on the Southeast Missouri State University Board of Regents expiring Jan. 1, 2018. She is a pharmaceutical sales specialist with AstraZeneca. Neely-Martin was the recipient of the Jefferson Award for Public Service recognizing significant contributions to her local community through volunteerism. She was recognized for her work with at-risk girls in St. Louis through Delta Sigma Theta (DST) Sorority, Inc. She has worked tirelessly for the sorority for two decades as the Educational

http://www.semo.edu/news/index_41561.htm

3/15/2012
Development Chair St. Louis Metropolitan Alumnae Chapter, Delta Sigma Theta Sorority, Inc., (2006-current). Neely-Martin oversees the Delta Academy/Delta GEMS Program, a national program designed to provide support for girls 11-17 years of age by addressing academic failure, low self-esteem, exposing youth to career exploration, leadership development and health and wellness training, as well as instilling the values necessary to build sustainable communities. A primary goal of the program is to prepare young girls for full participation as leaders in the 21st Century. She serves as the mentoring chair for the St. Louis Chapter of the National Sales Network, and created the nationally recognized Backpack to Briefcase Mentoring/Scholarship Program. Neely-Martin graduated from Webster University with a Master of Arts in marketing and Southeast Missouri State University with a Bachelor of Science in Business Administration.
Meeting Itinerary
Federal Opportunities Seminar
Washington, DC

Attendees: Dr. Ken Dobbins, President; Dr. Dale Nitzschke; Mr. Mike Fulton, The Arnold Agency; Ms. Diane Samuel, Director, Research & Grant Development; Dr. Ron Rosati, Provost; Ms. Cheryl White, CEO of SEMO Health Network; Dr. John Kraemer, Department of Biology; Dr. Michael Aide, Department of Agriculture; Dr. James Stapleton, Department of Management & Marketing; Department of Dr. Doug Koch, Department of Industrial & Engineering Technology; and Dr. Vijay Anand, Department of Industrial & Engineering Technology.

March 14, 2012 – Wednesday

9:00 – 9:30 a.m.  
Kathy Sykes – Environmental Protection Agency (EPA)  
Southeast Representative: Dr. John Kraemer  
Where: Hall of States Building, Room 231  
Topic: Asthma/Healthy Homes

9:30 – 10:00 a.m.  
Tom Bewick – US Department of Agriculture (USDA)  
National Institute of Food and Agriculture (NIFA)  
Southeast Representatives: Provost Ron Rosati and Dr. Michael Aide  
Where: NIFA’s Waterfront Center, 800 9th Street, SW, Room 3146  
Topic: Horticulture/Hybrid Rice

10:00 – 11:00 a.m.  
Dr. Mark Poth, Dr. Irma Lawrence, Dr. Michael Bowers, Dr. Carol Benesh, and Dr. Mervalin Morant  
US Department of Agriculture (USDA)  
National Institute of Food and Agriculture (NIFA)  
Southeast Representatives: Provost Ron Rosati and Dr. Michael Aide  
Where: NIFA’s Waterfront Center, 800 9th Street, SW, Room 4329  
Topic: Horticulture/Hybrid Rice

10:30 – 11:00 a.m.  
Paul Sass (Deputy Director) and Andy Guggenheim (Counsel)  
House Small Business Committee  
Southeast Representative: Dr. James Stapleton  
Where: Hall of States Building, Room 231  
Topic: Innovation and Entrepreneurship

11:00 – 11:30 a.m.  
Phillip Dodge and Jack Anderson (President/CEO)  
National Center for Healthy Housing  
Southeast Representative: Dr. John Kraemer  
Where: Hall of States Building, Room 231  
Topic: Asthma/Healthy Homes
11:15 – 11:45 a.m.  Jody Raskind (Chief) and Shanell Glover
US Small Business Administration
Southeast Representative: Dr. James Stapleton
Where: 401 3rd Street, SW
Topic: Innovation and Entrepreneurship

12:00 – 1:00 p.m.  Congressional Staff Luncheon
Mary Catherine Ott (Senator Blunt staff), Jack McCann (Senator Blunt staff),
Corey Dukes (Senator McCaskill staff)
Where: Hall of States Building, Room 231

2:00 – 2:30 p.m.  Kishena C. Wadhwani, Agency for Healthcare Research and Quality (AHRQ)
Department of Health and Human Services (DHHS)
Southeast Representative: Ms. Cheryl White
Where: Hall of States Building, Room 231
Topic: S.H.O.W. Mobile

3:00 – 4:00 p.m.  Doug Smith
US Department of Homeland Security
Office of SAFETY Act Implementation, Science & Technology Directorate
Southeast Representatives: Dr. Vijay Anand, Dr. Doug Koch, and All
Where: Hall of States Building, Room 231
Topics: Cybersecurity/SAFETY Act Mandate/University Institutes

March 15, 2012 – Thursday

8:30 – 9:30 a.m.  Congressional Staff Breakfast
Emily Herzog (Representative Emerson staff), Kristina Weger (Senator Blunt
staff), Corey Dukes (Senator McCaskill staff)
Where: Congressional Visitor’s Center (CVC)

10:00 – 10:30 a.m.  Senator Roy Blunt
Southeast Representative: President Kenneth Dobbins
Where: Russell Senate Office Building-260
Constitution Avenue and 1st Street, NE

10:30 – 11:30 a.m.  Victor Plotrowski, Guy-Alain Amoussou, and Susan Finger
National Science Foundation (NSF)
Southeast Representatives: Ms. Diane Samuel, Dr. Doug Koch, Dr. Vijay Anand, and Provost Ron Rosati
Where: NSF Building
4201 Wilson Blvd., Arlington, VA
10:45 – 11:45 a.m.  Chuck Dittrich  
National Foreign Relations Council and US-Libya Business Council  
Southeast Representative: President Kenneth Dobbins  
Where: Cups and Company  
Russell Senate Office Building-Basement  
Constitution Avenue and 1st Street, NE  

2:00 – 3:00 p.m.  Senator Claire McCaskill  
Julie Dwyer, Chief of Staff  
Corey Dukes, Senior Legislative Assistant  
Southeast Representative: President Kenneth Dobbins
December 14, 2011

Dr. Ken Dobbins, President
Southeast Missouri State University
One University Plaza
Cape Girardeau, MO 63701

Dear President Dobbins:

I am pleased to inform you that Missouri Department of Higher Education staff has reviewed and recommended approval of the attached program change submitted on behalf of Southeast Missouri State University.

The change was approved by the Coordinating Board for Higher Education at its meeting on December 8, 2011, in Jefferson City, Missouri.

Regards,

[Signature]
David R. Russell, Ph.D.
Commissioner of Higher Education

Attachment

c: Dr. Ronald Rosati, Provost, Southeast Missouri State University
Program Change
Southeast Missouri State University

1. Current Program:
BSBA, Organizational Administration

Approved Change:
Change title of program to Business Administration

Program as Changed:
BSBA, Business Administration