

## PROFESSIONAL STAFF COUNCIL

Wednesday, October 19, 2011  
10:00 am UC Heritage Room

### Reports

Chairperson Report – Kim Fees

- Admin Council – Oct 11, 201
  - Student Government Goals AY2012 (Attachment 1)
  - SEM Committee - Retention Report (Attachment 2)
  - AQIP Staff Survey Proposal (Attachment 3)
  - Math 101/102 Redesign (Attachment 4)

Chair-Elect Report – Lenell Hahn

Secretary/Treasurer Report – Larry Hendricks

### Old Business

- Committees
  - Wellness Advisory Committee has been discontinued
  - Newly formed AQIP's Assessment Development and Planning Team
- Congratulations to Sandy Hinkle – Athletics' Success in Scholarship recipient
  - Professional staff can receive complimentary tickets for the home football game on October 1. Joyce Penny is the contact for the tickets, 651-2113.

### New Business

- Committees:
  - Facilities Master Plan Committee has been discontinued
- Announcements:
  - **2012 Annual Benefits Open Enrollment** - began on Monday, Oct. 17, and will continue through Friday, Oct. 28. Both full-time and part-time benefit eligible employees will be able to process their 2012 benefit elections using Employee Self Service. Dually employed spouses with dependent coverage should have already received an enrollment packet via email. Walk-in open labs will be offered for employees who are comfortable with Employee Self Service but might require one-on-one assistance with completing their online enrollment.
  - **Employee Recognition Program** - Nominations for the Employee Recognition Program are being accepted by the Office of Equity and Diversity Issues through Oct. 24. Committee members, details of the Employee Recognition Program and the nomination form are now available to all members of the University community at [www.semo.edu/employeerecognition](http://www.semo.edu/employeerecognition).

### Committee Reports, PSC Representatives

University Standing Committees

- AQIP - Krissy Loenneke
- AQIP's Assessment Development and Planning Team -
- Athletics Committee –
- Budget Review – *Kim Fees/Lenell Hahn*
- Benefits Review - *Kim Fees/Lenell Hahn*

- Emergency Plan Training – *Paul Belvin*
- Equity Issues – *Lenell Hahn*
- Funding for Results Team – *Carmen McNeely*
- Information Technology – *David Wilde*
- Johnson Faculty Ctr Governing Board – *Lenell Hahn*
- Native American Culture Committee - *Dustin Hopkins*
- Smoke Policies & Procedures Committee – *Kim Fees*
- Staff Recognition Program – *Cynthia Paul*
- Strategic Planning Committee -
- Sustainability Committee – *Kim Fees*
- Traffic Appeals Committee – *Joanna Shaver*
- University of 2020 Steering Committee – *David Wilde*
- University Planning – *Debra Graham*

Other Committee:

- PSC/CTS Community Service Committee – *Sharon Burgard*
  - Can Food Drive – October

**Council Member/Department Announcements**

**Next Meeting:** Wednesday, November 16, 2011, 10:00 a.m. - UC Heritage Room