

SCHOOL OF GRADUATE STUDIES

Graduate Council Minutes

November 17, 2011

UC Redhawks Room, 8:30 a.m.

Members Present: Eddleman, presiding; Ahmed, Brune, Caldwell, Eaton, Fulkerson, Gupta, Heischmidt, Judd, Koch, Nagel, Odegard, Roberts, Taylor, Zen. Visitors, Hinkle, McFerron, Swartwout

The Minutes of October 20, 2011 were **approved** (Taylor/Eaton).

Reports:

Dean: Eddleman announced that he is looking for a quarter-time thesis reader to make sure theses are in order when submitted by students. Position will be overload or in-load.

Eddleman stated that Graduate Faculty Status is being reviewed by the Academic Affairs committee in Faculty Senate. He reviewed the differences between adjunct and associate faculty status and asked for any suggestions or changes by November 28.

Academic Standards Committee Report (Taylor): The committee has been reviewing the number of students who graduate with honors distinction; the average is 56% for the last few years.

Curriculum Committee Report (Heischmidt): It was recommended that separate grading scales be included on course syllabi for dual-level (undergraduate/graduate-level) courses. Eddleman will communicate this to the deans and chairpersons.

Assessment Committee Report (Judd): The committee is in the process of collecting data.

Swartwout reviewed the program revisions brought forward to review the current English MA to MA English: English studies and adding the new option MA English: Professional Writing.

Action Items **Approved**:

- Program Revisions:
English MA to MA English: English Studies and add new option MA English: Professional Writing (Roberts/Taylor)
- Course Reinstate:
EN535 Rhetorical Theory and Written Discourse
- New Course:
EN423/623 Visual Rhetoric
EN424/624 Editing and research in Professional Writing
EN425/645 Advanced Literary Publishing
Friendly amendment to include separate grading scales for dual enrollment courses.

Informational Items:

Dean's announcements:

Graduate Faculty Approved:

- Brad Coleman—Educational Leadership and Counseling—Adjunct Status
- Dan Lauder—Industrial & Engineering Technology—Associate Status

Candidacy is dead, although some departments are still using the candidacy form, everyone should now be using Degree Works.

When submitting paperwork for a student's committee, please include suggestions for the third committee member, otherwise the Graduate Office will assign a graduate faculty at random.

Electronic thesis process will be implemented next year.

Other:

Graduate students in Phi Kappa Phi may apply for the Love of Learning Award (\$500) through June 30, 2012.

Zahir spoke regarding the Intensive English Program and asked faculty to encourage students who may not have English proficiency to apply and be admitted conditionally, noting that they will not be allowed to take graduate courses until fully admitted.

Meeting adjourned at 9 a.m.