

AQIP Steering Committee Meeting
3-5 pm – September 23, 2011
University Center – Board Room

In attendance: Chair, D. Starrett, C. Frazier, D. Koch, K. Loenneke, T. Messmer, R. Rosati, P. Ryan, S. Scott, S. Swartwout, and P. Vining

Absent: D. Atwood, B. Kelly, D. Probst, B. Skinner, and A. Vandeven

Notes: Wanda Lang

Dave:

- Met with Faculty Senate on September 21, 2011 and others being scheduled.
- AQIP Steering Committee has been updated on Web site and the remaining information should be updated soon.

Dave distributed a packet of materials to go over:

- New Q² Proposal - Graduate Admissions
 - Change the wording somewhat in the checklist as to what they want to measure.
- Proposed Planning & Assessment Action Project
 - Still finalizing the committee members
- AQIP Basics
 - Updated the Action Projects with start and end dates
 - Updated the Q² Initiatives – about 7 in process now
 - Added our local AQIP Web site to the page
- Action Project Commitment Declaration
 - Under E change the word “driven” to “overseeing”
 - Under H and I take out the word “workable”
 - Under B change the wording to combine the second and third sentence.
 - Under D replace the first couple of words to read “Many components of the process”

With these few minor changes this document is ready to move forward to Executive Staff on Monday, September 26. The final report will be submitted by September 30.

- Q² Initiate
 - After some discussion this form is in need of some major changes. It was decided Susan would rework this form. They will exchange electronic copies within our committee so that it will be ready to forward to Executive Staff after our next meeting on October 28.

It was suggested the Q² projects that are in process now should be grandfather in to continue as they are.

There was some discussion regarding the difference between the Q² and the AQIP Projects. The Q² projects are more of a small focus group with a small committee represented within their particular division/area as the AQIP projects are more versatile groups with a larger committee represented from different divisions on campus.

Next meeting will be October 28, 2011 in University Center Board Room at 3 pm.