

AQIP Steering Committee Meeting
3:30 – 5:00 p.m. – September 24, 2013
Kent Library Room 318

In attendance: Chair, D. Starrett, K. Bawaneh, B. Dorris, C. Frazier, K. Loenneke, T. Messmer, D. Probst, B. Skinner

Absent: C. Alberternst, D. Atwood, D. Holt, K. Magnan, G. McDougall, D. Powell, A. Vandeven

Visitor: Steve Becker (Bruce Skinner's Intern)

Bruce Skinner introduced his intern, Steve Becker.

Dave submitted these Action Projects to the Higher Learning Commission (HLC) yesterday:

- Enhancing the Teacher Education Program (TEP)
- Defining Attributes that Encourage an Engaged Student Body
- Improving Student Retention

The Course Redesign and Planning & Assessment Action Projects have been retired.

The HLC is changing some of their processes. The Changes Request Panel approved our request to be on the upper tier for approval for adding new locations, so if we want to add a new location site, all we have to do is let them know.

Dave shared a copy of the Proposed Chart of the AQIP Pathway Eight-Year Cycle.

The Systems Portfolio Timeline for category rewrites will remain the same:

Timeline for category rewrites:

- September 30 - October 25 - Categories 6 & 9
- October 28 - November 22 - Categories 3 & 4
- November 25 - December 20 - Categories 2 & 7
- January 13 - February 7 - Categories 5 & 8
- February 3 - February 28 - Category 1

Chris provided an AQIP Systems Portfolio Writing Process draft. After we receive information from Vice-Presidents, ASC is asked to use this form.

Our big focus at this time is writing the Portfolio and finishing it by spring.

Fall 2013 ASC meeting dates:

October 8 and 22

November 12 and 26

December 10

Meeting adjourned.