

**AQIP Steering Committee Meeting**  
**3:30 – 5:00 p.m. – September 23, 2014**  
**Kent Library Room 318**

In attendance: Chair, D. Starrett, K. Bai, K. Bawaneh, L. Bohannon, C. Cockrill, A. Cordell, B. Eddleman, M. Jenkins, K. Loenneke, T. Messmer, T. Randolph, B. Skinner, A. Vandeven, Y. Zhang

Absent: D. Powell

Dave welcomed AQIP Steering Committee (ASC) returning members and new members. We had a significant change in our membership this year.

New Members:

Larry Bohannon, Faculty Senator  
Yumin (Fisher) Zhang, Faculty at Large  
Morris Jenkins, Deans' Council  
Tammy Randolph, Chairpersons' Forum  
Caleb Cockrill, Student Government President  
Austin Cordell, Student Representative to the Board of Regents

Returning Members:

Kang Bai, Assistant Provost for Institutional Research and Academic Assessment  
Khaled Bawaneh, Faculty at Large  
Bill Eddleman, Provost  
Krissy Loenneke, Professional Staff Council  
Theresa Messmer, Clerical, Technical, Service Staff Council  
David Powell, Faculty Senator  
Bruce Skinner, Enrollment Management and Student Success  
Alissa Vandeven, Finance and Administration  
David Starrett, AQIP Liaison and Chairperson

Dave explained the AQIP accreditation process and our three current Action Projects. Our current Action Project leaders are creating updates to be submitted by September 30. Our current Action Projects are: **Dave, the HLC site shows we have four APs.**

- **Developing A Systemic Approach to Retention Practices and Procedures**
- **Improve Student Engagement Through Co-Curricular Program Development and Assessment**
- **Using Field and Clinical Experiences to Improve Teacher Preparation**
- **Development, Implementation and Assessment of Formalized Course-Level Student Learning Outcomes**

When our Systems Appraisal Portfolio is returned around October 1<sup>st</sup>, we will identify and solicit new Action Projects that will begin in spring 2015.

Every four years we have to attend a Strategy Forum. This will be a team of eight people from Southeast to think about our next eight years. The Strategy Forum is scheduled for April 22 – 24, 2015. Our team consists of:

- President: TBD
- Accreditation Liaison Officer/AQIP Liaison: Dave Starrett
- Institutional Research and Assessment: Kang Bai
- Provost: Bill Eddleman
- Finance and Administration: Kathy Mangels
- Enrollment Management and Student Success: Bruce Skinner
- Faculty: David Probst and Susan Swartwout

Kang Bai will get training as an AQIP Peer Reviewer next week. This will be helpful to us during our AQIP process.

Our Fall 2014 meetings are scheduled for 3:30 to 5:00 p.m. in Kent Library room 318 on the following dates:

October 14 and 28  
November 11 and 25 (tentative)  
December 9

Meeting adjourned.