

AQIP Steering Committee Meeting
1:00 – 2:30 p.m. – May 15, 2012
Kent Library Room 318

In attendance: Chair, D. Starrett, D. Atwood, C. Frazier, B. Kelly, D. Koch, K. Loenneke, T. Messmer, D. Probst, R. Rosati, S. Scott, B. Skinner, S. Swartwout, A. Vandeven, and P. Vining

Absent: P. Ryan

Notes: Sondra Phillips

Dave submitted an AQIP Steering Committee nominee list to President Dobbins to replace committee members rotating off the committee. Members whose terms have expired will stay on the committee as ex-officio through September 14, 2012.

Dave will send the weekly countdown to Ron, so Ron can give it to Executive staff.

We reserved rooms in the University Center for our checkup visit. The Sagamore room will be used as the AQIP team office. Dave will work with IT to put a printer and computers in the room. The main meeting room will be Ballroom B. The Board Room will be used as the conference room. Lunches will be in the Redhawks room each day.

We need to write an SLO QIP action project draft. Bruce volunteered to write the draft and bring to our next meeting.

Deans will be asked to send Chris and Dave three SLOs for their courses. Dave will ask the deans at tomorrow's meeting.

Dave prepared an O/OO template. Committee thinks this will simplify the process to get the O's/OO's returned to Dave.

Dave sent around the liaison reminder list to make sure things get done.

Theresa will let us know if she needs help reading and update the S's and SS's.

Chris said she will have a rough draft of the Strategic Issues after June 8.

The Category people should contact the liaisons to see if responsible persons are gathering data.

Dave is working on the Federal compliance information.

One newsletter has been sent to faculty and staff. We will send another newsletter as soon as faculty return to campus.

Pat Vining suggested using the Southeast Facebook to let students know about the reaccreditation and checkup visit. Sophia suggested asking faculty to discuss AQIP in their first two class meetings. We will discuss this at a later meeting.

The committee discussed ways to inform faculty and staff about our Quality Checkup Visit: 1) The President's Dear Colleague letter; 2) KRCU radio; 3) newspaper article written by Ann Hayes; 4) using online or ITV for meetings with regional campus directors.

Dave will talk with Ann Hayes about a press release for the Quality Checkup Visit.

Our next meeting is May 22, from 1:00 to 2:30 p.m., in Kent Library room 318.