

AQIP Steering Committee Meeting
3:30 – 5:00 p.m. – November 26, 2013
Kent Library Room 318

In attendance: Chair, D. Starrett, K. Bai, K. Bawaneh, B. Dorris, C. Frazier, D. Lee, K. Loenneke, K. Magnan, G. McDougall, T. Messmer, D. Probst, B. Skinner

Absent: C. Alberternst, D. Powell, A. Vandeven

Dave introduced and welcomed new members Dr. Kang Bai, Assistant Provost for Institutional Research and Academic Assessment, and Dr. Debbie Lee-DiStefano who replaced Dr. Atwood through May 2014.

Dave shared the AQIP Systems Portfolio Preparation Progress weekly progress report that he gives Executive Staff each week.

Category 6 drafts were sent to members last night. We are on the right pace for our Portfolio timeline.

Chris Frazier is getting information for the Portfolio data tables. She wants to be sure the Portfolio is accurate, consistent, and the information answers the questions.

The Category Rewrite Leads have been revised to include Dr. Bai and Dr. DiStefano

Chris will send Debbie the Portfolio documents so she can start reading.

At this time we have two AQIP Reviewers on our campus, Dave and Chris. Chris is retiring next summer, and Dave pointed out the need to have more Reviewers on our campus. Dr. Bai and one or two others will be asked to take Reviewer training.

Members were asked to keep the December 10 meeting date on their calendars. If we do not need the meeting, it will be cancelled.

It was decided to keep Tuesdays, 3:30 to 5:00, as the meeting dates for Spring 2014.

Meeting adjourned.