

AQIP Steering Committee Meeting
1:00 – 2:30 p.m. – May 29, 2012
Kent Library Room 318

In attendance: Chair, D. Starrett, D. Atwood, C. Frazier, B. Kelly, K. Loenneke, T. Messmer, D. Powell, R. Rosati, P. Ryan, S. Scott, B. Skinner

Absent: D. Koch, W. Miller, D. Probst, S. Swartwout, A. Vandeven, P. Vining

Notes: Sondra Phillips

Dave is adding responses to the Dropbox every day.

We are following the publicity plan Dave and Ann Hayes created.

The public comments notice will go out in the next two weeks.

Fifty three out of 261 (20%) O/OOs have been submitted.

Upcoming deadlines:

June 3 – Public comment posting to be run in *Southeast Missourian* followed by other papers, email, etc. over next couple weeks

June 8 – Initial O/OO responses due to AQIP Steering Committee (ASC)

June 15 – ASC reviews all O/OO responses

July 6 – Revised responses due to ASC

August 3 – Deadline for all materials addressing O/OO, Strategic Issues and Federal Compliance in to ASC

Item 5 of the Federal Compliance response has been submitted.

The official course syllabi for the Student Learning Outcomes (SLO) Initiative are all updated. SLOs for all courses taught in fall 2012 were submitted by the May 25 deadline (missing one department and one school).

Dave initiated discussion with the Quality Checkup Visit team regarding travel and housing for their visit.

Jake Gaskins has agreed to serve as a Portfolio lay-proofreader. Susan will lay-proof the Quality Summary report.

We need to create our Strategic Issues basic responses as soon as possible and modify as needed from the O/OO responses.

Dave introduced David Powell to the ASC. Dave is the new Faculty Senate representative.

Liaisons are working with their division heads to offer assistance.

Bruce did a good job writing the Student Learning Outcomes (SLO) Action Project draft.

The Higher Learning Commission (HLC) needs to see how we handle student complaints: how complaints are received, our feedback, and follow-through with the situation. As we get closer to putting the September agenda together, perhaps we could include this on our agenda. We need to discuss this in detail soon.

We need to ask Chairpersons about their student exit interviews.

Distance Learning and the Regional Campuses are also being highlighted by the HLC. We can expect to have Dean McDougall and the campus Directors meeting with the Quality Check-up Visitors (QCV).

The HLC has five criteria for accreditation. Dave shared the spreadsheet showing how the five criteria are matched with the nine categories of the Academic Quality Improvement Program. Dave, Pat and Chris will meet before June 15 to make sure our O/OOs are covered in the five criteria.

Ron suggested we have a website showing our mission, vision, strategic plan, and assessment for everyone to read and follow. This can be linked to the Southeast homepage.

Our next meeting is June 5, from 1:00 to 2:30 p.m., in Kent Library room 318.