

AQIP Steering Committee Meeting
1:00 – 2:30 p.m. – May 22, 2012
Kent Library Room 318

In attendance: Chair, D. Starrett, D. Atwood, D. Koch, K. Loenneke, D. Probst, R. Rosati, P. Ryan, S. Scott, S. Swartwout , and P. Vining

Absent: C. Frazier, B. Kelly, T. Messmer, B. Skinner, A. Vandeven

Notes: Sondra Phillips

Ten Dropbox folders have been shared by AQIP Steering Committee (ASC) members. Seven members have accepted share on all ten folders. Four have accepted share on at least one folder. Two members have not accepted any shared folders yet, and two members have not created an account.

Dave met with Ann Hayes on May 22, 2012, regarding AQIP publicity. The following publicity is proposed:

- June 6 Newswire
- July 11 Newswire
- August 20 Facebook & Student Portal
- August 24 Newswire
- August 27 Press Release

Dave shared the May 21, 2012, weekly countdown with ASC members. Ron shared the countdown with Executive Staff.

Dave and Ron have a conference call with HLC and visit teams this week.

Dave has met with all divisions and discussed our AQIP process.

We have received 22 out of 261 O/OO responses as of May 22, 2012. The deadline is June 8. Dave asked the nine Category leaders and Susan Swartwout if they could meet June 15th. We will look through the O/OO responses and make sure they are acceptable. If not acceptable, we will decide whether to send it back or fix it ourselves.

Jake Gaskins was asked to serve as a Portfolio lay-proofreader.

We need to create our basic Strategic Issues responses and modify as necessary from O/OO responses.

Liaisons were asked to check-in with their respective division heads this week to offer assistance and check on progress.

O/OO Category leaders were asked to keep track of submissions in Dropbox. They were also asked to look over responses for viability before the June 15 meeting.

Bruce submitted a draft Student Learning Outcomes (SLO) Action Project proposal to Dave.

AQIP Steering Committee members for AY13 are:

David Starrett	Krissy Loenneke
Ron Rosati	Alissa Vandeven (returning)
Pat Ryan	Bruce Skinner
Christina Frazier	Kevin Magnan (Student Board of Regents)
Doug Atwood	Patrick Vining (returning)
Will Miller (Faculty at large)	Ex officio:
Cheryl Alberternst (Faculty at large)	Susan Swartwout
David Powell (Faculty Senate)	Sophia Scott
Dave Probst	Doug Koch
Theresa Messmer (returning)	Brian Kelly

Our next meeting is May 29, from 1:00 to 2:30 p.m., in Kent Library room 318.