

AQIP Steering Committee Meeting
3:30 – 5:00 p.m. – May 13, 2014
Kent Library Room 318

In attendance: Chair, D. Starrett, C. Alberternst, K. Bai, K. Bawaneh, B. Dorris, B. Eddleman, D. Lee, K. Loenneke, T. Messmer, D. Powell, D. Probst

Absent: C. Frazier, K. Magnan, A. Vandeven, B. Skinner

Starrett told the AQIP Steering Committee (ASC) there are two points he will cover today.

1. Where we are with Portfolio
2. Changes to AQIP

Dave sent a letter to appropriate decision makers regarding ASC expiring terms. He has not heard about replacements yet.

Yesterday was the deadline for ASC members to send Portfolio feedback to Dave. Dave met with the Executive Staff yesterday, and they also provided feedback. Dave worked with Dr. Bai on more data that is needed. Susan Swartwout is editing the Portfolio, and she is over halfway through. By next Monday, the draft should be done, and Dave will submit it to Executive Staff for final approval. Once Dave gets the final approval, the Portfolio will be sent to the Higher Learning Commission (HLC). HLC will send their Portfolio feedback to Southeast in Fall 2014. At that time, ASC will consider its approach to the improvements needed for our accreditation.

Dave told ASC how much he appreciates their team work to get our campus through the reaccreditation and Portfolio process.

Dave shared the following information regarding the HLC AQIP Program Revisions:

Summary:

- 8-year cycle
- Strategy Forums in year 1 & 5
 - More structured and objective-oriented
 - Year 1 outlays an 8-year plan of quality improvement
 - In subsequent year 1s (i.e. year 9), strategy forum can occur on campus
 - Year 5 focuses on progress towards those goals and adjustments, etc. as needed
- Systems Portfolios in years 3 & 7
 - Moves from 9 categories/135 questions to 6 categories/69 questions
 - Questions in trios, each with a P, an R and an I (e.g. 1P1, 1R1, 1I1, 1P2, 1R2, etc. in that order)
 - Criteria embedded
 - Will use Quality Assurance tool on HLC website to post portfolio in templates
 - Single 2-page institutional overview
- Systems Appraisal

- 5-Member panel (currently 7)
- SS, S, O, OO replaced by levels of maturity (Reacting, Systematic, Aligned or Integrated)
- More prescriptive feedback
- Comprehensive Quality Review (CQR) in years 4 (optional) & 8
 - Year 4 only if requested by institution or required by HLC
 - Year 8 is a comprehensive end of cycle review which leads to direct recommendation by review team of reaffirmation of accreditation
 - 3-member team
 - Template driven review
- Action Projects
 - New format, more structured and focused
 - New web interface
 - Updates more extensive and thorough
 - Updates include quantitative results
 - Must tie to portfolio and be referred to in portfolio
- Other
 - Federal Compliance is submitted to HLC ahead of CQR
 - Reaffirmation is based on the CQR
 - No reaffirmation panel, reaffirmation is approved directly by Institutional Action Council (IAC)
 - June 1, 2014 last portfolios required to adhere to current policy

Chris Frazier was unable to be here today. If she had been at the meeting, Dave planned to give her a special thank you for her significant contribution to the ASC, the reaccreditation and Portfolio process.

In Fall 2014, ASC will concentrate on the following:

1. Portfolio feedback
2. Our response to feedback
3. Updating Action Projects
4. Strategy forum

Meeting adjourned.